



Established in 1978 by Order of the *Supreme Court of Georgia*, ICJE is a professional education consortium of the *Georgia Judicial Branch*, the *State Bar of Georgia*, and *Georgia's ABA accredited law schools*: *Emory University School of Law*; *Georgia State University College of Law*; *Mercer University School of Law*; the *University Of Georgia School Of Law*; and, *Atlanta's John Marshall Law School*.

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REPORT TO JUDICIAL COUNCIL OF GEORGIA

FOR APRIL 23, 2021 MEETING



CY 2021

MASTER CALENDAR

(Revised As Of 03.16.21)

ICJE CY 2021 Calendar (Updated 03.16.21)
NOTE: ALL PROGRAM DELIVERY FORMATS SUBJECT TO CHANGE DUE TO COVID
This Calendar Is Not Publicly Disseminated For Security Reasons

DATE(S)	COURSE	FORMAT (Subject to COVID)	LOCATION (Subject to COVID)
Jan. 19-22	FORMAT CHANGED Superior Court Judges' Winter Conference	LIVE VIRTUAL - TAPED REPLAY	Live - UGA Center - Athens VIRTUAL - TAPED REPLAY
Jan. 25-28	FORMAT CHANGED State Court Judges' NJO	LIVE VIRTUAL - ZOOM PLATFORM	Live - Holiday Inn - Athens VIRTUAL - ZOOM PLATFORM
Feb. 9-10	FORMAT CHANGED Municipal Court Clerks' 16 Hr. Certification	LIVE VIRTUAL - SIMULCAST	Live - Classic Center - Athens VIRTUAL - SIMULCAST
Feb. 12	Court Proceedings in the era of COVID (Multi-Class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
Feb. 21-26	FORMAT CHANGED Magistrate Court Judges' 40 Hr. Criminal Certification	LIVE VIRTUAL - TAPED REPLAY	Live - Classic Center - Athens VIRTUAL - TAPED REPLAY
Mar. 16	Implicit Bias and the Courts (Multi-class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
Mar. 18-19	FORMAT CHANGED Municipal Court Clerks' Recertification	LIVE VIRTUAL - TAPED REPLAY	Live - Legacy Lodge At Lake Lanier - Buford VIRTUAL - TAPED REPLAY
April 7-9	FORMAT CHANGED Juvenile Court Clerks' Annual Conference	LIVE VIRTUAL - TAPED REPLAY	Live - Legacy Lodge At Lake Lanier - Buford VIRTUAL - TAPED REPLAY
April 15	Mental Illness (Multi-Class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
April 16	CANCELLED Media Relations (Multi-Class of Court)	CANCELLED	CANCELLED
Apr. 19-22	FORMAT CHANGED Probate Court Judges' Spring Conference (Non-Traffic)	LIVE HYBRID - LIVE & ZOOM	Hybrid - Great Wolf Lodge - LaGrange HYBRID - LIVE & ZOOM
Apr. 26-28	FORMAT CHANGED Magistrate Court Judges' Spring Recertification	LIVE HYBRID - LIVE & TAPED REPLAY	Hybrid - Chateau Elan - Braselton HYBRID - LIVE & TAPED REPLAY
May 3-5	FORMAT CHANGED Juvenile Court Judges' Spring Conference	LIVE HYBRID - LIVE & SIMULCAST	Hybrid - King & Prince - St. Simons LIVE & SIMULCAST
May 12-14	FORMAT CHANGED State Court Judges' Spring Conference	LIVE HYBRID - LIVE & TAPED REPLAY	Hybrid - Brasstown Valley - Young Harris HYBRID - LIVE & TAPED REPLAY
May 17-21	Municipal Court Clerks' Online Recertification	VIRTUAL - Online Self Study Course	Virtual - Online Self Study Course
May 26-28	FORMAT CHANGED Probate Court Judges' Traffic Conference	LIVE HYBRID - LIVE & SIMULCAST	Hybrid - Chateau Elan - Braselton HYBRID - LIVE & SIMULCAST
June 7-8	FORMAT CHANGED Probate Court Clerks' LWEG & Traffic Training	LIVE HYBRID - LIVE & ZOOM	Hybrid - Classic Center - Athens HYBRID - LIVE & ZOOM
June 10-11	Magistrate Court Clerks' Annual Training	LIVE	Jekyll Island Club - Jekyll Island
June 18	Substance Abuse (Multi-Class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
June 23-25	FORMAT CHANGED Municipal Court Judges' 20 Hr. Certification	LIVE HYBRID - LIVE & TAPED REPLAY	Savannah Marriott Riverfront HYBRID - LIVE & TAPED REPLAY
June 23-25	FORMAT CHANGED Municipal Court Judges' Law & Practice Update	LIVE HYBRID - LIVE & TAPED REPLAY	Savannah Marriott Riverfront HYBRID - LIVE & TAPED REPLAY
July 13	Judicial Ethics & Its Impact on Others (Multi-class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
July 13-14	FORMAT CHANGED Probate Clerks' LWEG & Traffic Training	LIVE VIRTUAL - ZOOM PLATFORM	Oeonee Fall Line Tech - Dublin VIRTUAL - ZOOM PLATFORM
July 26-29	Superior Court Judges' Summer Conference	LIVE	Jekyll Island Convention Center
Aug. 10-11	Probate Court Judges' Traffic Certificate Program	VIRTUAL - Simulcast	Virtual - Simulcast
Aug. 10-14	CANCELLED Probate Court Clerks' LWEG & Traffic Training	LIVE Seminar - SAME TRAINING IN JUNE/JULY	UGA Conference Center - Tifton - SAME TRAINING AVAILABLE IN JUNE/JULY
Aug. 17	Sovereign Citizens & Self-Representing Litigants (Multi-Class of Ct)	VIRTUAL - Zoom	Virtual - Zoom Platform
Aug. 25-26	FORMAT CHANGED Judicial Staff Attorneys' Annual Conference	LIVE VIRTUAL - TAPED REPLAY	Live - State Bar of Ga Conference Ctr - Atlanta VIRTUAL - TAPED REPLAY
Aug. 26-27	Municipal Court Clerks' Recertification	LIVE	Great Wolf Lodge - LaGrange
Sept. 12-17	FORMAT CHANGED Magistrate Court Judges' 40 Hr. Civil Certification	LIVE HYBRID - LIVE & TAPED REPLAY	Hybrid - Classic Center - Athens HYBRID - LIVE & TAPED REPLAY
Sept. 16	Cyber Security (Multi-Class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
Sept. 23-24	Municipal Court Clerks' 16 Hr. Certification	LIVE	UGA Conference Center - Tifton
Sept. 26-29	FORMAT CHANGED CACJ Accountability Courts Training Conference	LIVE HYBRID - LIVE & SIMULCAST	Hybrid - Classic Center - Athens HYBRID - LIVE & SIMULCAST
Oct. 6-8	Municipal Court Judges' 20 Hr. Certification	LIVE	Legacy Lodge at Lake Lanier - Buford
Oct. 6-8	Municipal Court Judges' Law & Practice Update	LIVE	Legacy Lodge at Lake Lanier - Buford
Oct. 11-13	Probate Court Judges' Fall COAG	LIVE	Hyatt Regency - Savannah
Oct. 13-15	State Court Judges' Fall Conference	LIVE	Savannah Riverfront Marriott - Savannah
Oct. 20	New Technology in the Courts (Multi-Class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
Oct. 25-27	Juvenile Court Judges' Fall Conference	LIVE	UGA Hotel & Conference Center - Athens
Oct. 25-26	FORMAT CHANGED Magistrate Court Judges' Fall Recertification	LIVE HYBRID - LIVE & TAPED REPLAY	Hybrid - The Westin - Jekyll Island HYBRID - LIVE & TAPED REPLAY
Nov. 4-5	Municipal Court Clerks' Recertification	LIVE	The Westin - Jekyll Island
Nov. 2	Processing Trauma (Multi-Class of Court)	VIRTUAL - Zoom Platform	Virtual - Zoom Platform
Nov. 8-12	Municipal Court Clerks' Recertification Online	VIRTUAL - Online Self Study Course	Virtual - Online Self Study Course
Dec. 13-16	Superior Court NJO	LIVE	Classic Center - Athens



FY 2021

FINANCIAL REPORT



2021 FISCAL YEAR FINANCIAL REPORT

JULY 2020 THROUGH MARCH 2021

FOR REVENUE AND EXPENSES ADMINISTERED BY ICJE OF GEORGIA*

COMPILED BY

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**To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by a constituent group’s leadership or educational apparatus that was not administered by ICJE.*

This financial reporting template was developed in collaboration with the AOC Fiscal Staff; the UGA School of Law Business Office; and, Royals & Associates, CPAs.



SHARED OFFICE OVERHEAD ALLOCATION

FISCAL YEAR FINANCIAL REPORT

Overhead allocation based on FY2021 budgeted expenses

1	Total ICJE FY21 Budgeted Overhead Cost	\$85,801.00
2	Less: Amount Not Allocated To Constituent Groups*	(\$21,900.00)
3	OVERHEAD COST SUBJECT TO ALLOCATION:	\$63,901.00
4	<i>*Specific overhead costs paid by agreement from International Judges Support Fees. These costs included IT support, WIFI services, postage, utilities, telephone and office equipment lease agreements.</i>	

5	Constituent Group	FY21 Budgeted Expense	Percent of Total	Allocated Overhead
6	State Court Judges	\$56,035.00	3.639%	\$2,325.00
7	Juvenile Court Judges	\$57,960.00	3.764%	\$2,405.00
8	Juvenile Court Clerks	\$23,938.00	1.554%	\$993.00
9	Probate Court Judges – Non Traffic	\$87,206.00	5.663%	\$3,619.00
10	Probate Court Judges – Traffic	\$31,608.00	2.053%	\$1,312.00
11	Probate Court Clerks	\$9,829.00	0.638%	\$408.00
12	Magistrate Court Judges	\$153,269.00	9.953%	\$6,360.00
13	Magistrate Court Clerks	\$18,232.00	1.184%	\$757.00
14	Municipal Court Judges	\$109,448.00	7.107%	\$4,542.00
15	Municipal Court Clerks	\$75,024.00	4.872%	\$3,113.00
16	Superior Court Judges	\$550,000.00	35.717%	\$22,823.00
17	Judicial Staff Attorneys	\$22,352.00	1.452%	\$928.00
18	Accountability Court Judges	\$345,000.00	22.404%	\$14,316.00
19	International Judges	\$0.00	0%	\$0.00
20	TOTALS:	\$1,539,901.00	100%	\$63,901.00

FAQ # 1: Why Are ICJE Constituent Groups Assessed A “Shared Office Overhead” Allocation?

Answer: Because the appropriated funds ICJE receives does not cover the entire cost of ICJE operations. Further, the directive to reduce appropriated funds for FY2021 exacerbates this problem.

FAQ #2: What Is The Overhead Allocation Formula?

Answer: The formula follows a customary method for allocating shared costs as equitably as possible. Specifically, the cost allocation is based on the ratio of each constituent group’s cost before overhead allocation to total costs of all the groups before overhead allocation. The resulting percentage is multiplied by the total cost to allocate a portion of cost to each group.

The end result is that constituent groups with a larger number of members and larger expenditures, will be assessed more overhead costs than constituent groups with a smaller number of members and smaller expenditures.



ICJE ADMINISTRATIVE/OFFICE OVERHEAD

FISCAL YEAR FINANCIAL REPORT

March 2021

1 APPROPRIATIONS			
2	Appropriated Funds		\$545,866.00
3	Additional FY21 Appropriations (March 2021)		\$9,689.00
4	Administrative Costs Appropriation		\$0.00
5	Programming Costs Appropriation		\$0.00
6	TOTAL APPROPRIATIONS:		\$555,555.00
7 EXPENDITURES – PERSONNEL		Monthly Expenses	YTD Expenses
8	Full Time Salaries & Fringe Benefits (Fund Source 01/Project Code 301)	(\$38,602.88)	(\$360,844.13)
9	Part Time Salaries & Fringe Benefits (Fund Source 01/Project Code 301)	(\$465.00)	(\$4,009.00)
10	TOTAL PERSONNEL EXPENSES:		(\$39,067.88)
11	TOTAL APPROPRIATIONS REMAINING:		\$181,012.87
12 SHARED OVERHEAD			
13	FY20 Funds carried over to FY21 at the University of Georgia		\$25,754.44*
14	Constituent groups shared overhead costs		\$61,253.00**
15	Additional contracted revenue fees for ICJE from CACJ		\$18,184.00***
16	TOTAL SHARED OVERHEAD:		\$105,191.44
17 EXPENDITURES – OPERATIONS		Monthly Expenses	YTD Expenses
18	ICJE Board of Trustees Meetings	\$0.00	\$0.00
19	IT Support	\$0.00	(\$2,739.66)
20	Janitorial Services	(\$192.00)	(\$1,824.00)
21	Office Equipment Service Agreements	\$0.00	\$0.00
22	Office Supplies	\$0.00	(\$2,949.49)
23	Postage	\$0.00	\$0.00
24	Professional Services/Accounting	\$0.00	\$0.00
25	Rent	(\$48,168.00)***	(\$48,168.00)***
26	Software License(s)	\$0.00	(\$7,176.96)
27	Staff Travel – Executive Director	\$0.00	\$0.00
28	Subscriptions	\$0.00	(\$240.00)
29	Telephone Service	\$0.00	(\$616.86)
30	Electricity	(\$228.61)	(\$2,159.86)
31	WiFi Services	(\$1,523.37)	(\$9,985.29)
32	TOTAL OVERHEAD EXPENSES:		(\$75,860.12)
33	ENDING OVERHEAD FUND BALANCE		\$29,331.32***

*This amount furnished to ICJE Staff by UGA School of Law Business Office

**Shared office overhead total does not include the following constituent groups' portion: (1) \$928.00 Judicial Staff Attorneys; (2) \$1,312.00 Probate Court Judges' Traffic; and (3) \$408.00 Probate Court Clerks. The total office overhead to be collected during FY21 is \$63,901.00.

***Rent: CY2022 Rent was paid from the following funds: (1) \$14,316.00 Accountability Judges Office Overhead; (2) \$10,622.92 Superior Judges Office Overhead; (3) \$5,045.08 Magistrate Judges Office Overhead; and, (4) \$18,184.00 additional contracted revenue fees ICJE receives from CACJ events. The sum totals to \$48,168.00.



STATE COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$61,377.44*
3	Beginning March 2021 fund balance		\$86,684.94**
4 REVENUES		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42006)</i>		
6	Active Judges at \$384.00/person (CY 2020 rate)	\$0.00	\$6,528.00
7	Senior Judges at \$192.00/person (CY 2020 rate)	\$0.00	\$384.00
8	Active Judges at \$320.00/person (CY 2021 rate)	\$6,400.00	\$33,600.00
9	Senior Judges at \$160.00/person (CY 2021 rate)	\$480.00	\$2,560.00
10	Refunds – Support Fees	\$0.00	(\$768.00)
11	<i>TOTAL REVENUES:</i>	\$6,880.00	\$42,304.00
12 EXPENDITURES - EVENTS		Monthly Expenses	YTD Expenses
13	<i>Educational Training Events (Fund Source 42006/Project Code 319)</i>		
14	Fall Conference (153 Participants; Taped Replay)	\$0.00	(\$2,219.52)
15	Spring Conference	\$0.00	\$0.00
16	New Judge Orientation Conference (13 Participants; Zoom Seminar)	\$0.00	\$0.00
17	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	(\$2,219.52)
18 EXPENDITURES – MEETINGS		Monthly Expenses	YTD Expenses
19	Educational Programs Committee Meetings (ICJE Staff Travel)	(\$112.56)	(\$112.56)
20	New Judge Orientation Conference Committee Meetings (ICJE Staff Travel)	\$0.00	\$0.00
21	ICJE Board Meetings (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
22	<i>TOTAL MEETING EXPENSES:</i>	(\$112.56)	(\$112.56)
23 SHARED OFFICE OVERHEAD		Monthly Expenses	YTD Expenses
24	Pro Rata (\$2,325.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$2,325.00)
25 ENDING FUND BALANCE		\$6,767.44	\$93,452.38

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



STATE COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	129 Active Judges at \$384.00/Judge	\$49,536.00	
4	18 Senior Judges at \$192.00/Judge	\$3,456.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Fall Conference	102 Attendees	\$27,231.00
8	New Judge Orientation	8 Attendees	\$8,119.00
9	Spring Conference	97 Attendees	\$20,285.00
10	Other Expenditures	Average Cost – CY 2017-2019	
11	Educational Apparatus Meetings	\$400.00	
12 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
13	3-Year Average of Revenue		\$52,992.00
14	3-Year Average of Expenditures		\$56,035.00
15	Surplus (Deficit)		(\$3,043.00)
16 STATE COURT JUDGES – TRAINING MANDATES			
17	Statutory:	N/A	
18	Uniform Rule:	USCR 43.1	
19	Educational Apparatus: <i>The Educational Apparatuses include: (1) Educational Programs Committee; (2) New Judge Orientation/Mentoring Committee; and, (3) Mandatory CJE Committee</i>	N/A	



JUVENILE COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$135,198.81*
3	Beginning March 2021 fund balance		\$144,237.61**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42003)</i>		
6	Judges at \$384.00/person (CY 2020 rate)	\$0.00	\$11,862.10
7	Judges at \$0.00/person (CY 2021 rate)	\$0.00	\$0.00
8	Grant – Justice for Children (J4C)	\$10,000.00	\$10,000.00
9	Refunds – Support Fees	\$0.00	(\$384.00)
10	<i>TOTAL REVENUES:</i>	\$10,000.00	\$21,478.10
11 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
12	<i>Educational Training Events (Fund Source 42003/Project Code 308)</i>		
13	Fall Conference (148 Participants; Converted to Zoom Seminar)	\$0.00	(\$17.20)
14	Spring Conference	\$0.00	\$0.00
15	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	(\$17.20)
16 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
17	Education and Certification Committee Meetings (ICJE Staff Travel)	\$0.00	\$0.00
18	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
19	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
20 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
21	Pro Rata (\$2,405.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$2,405.00)
22	ENDING FUND BALANCE	\$10,000.00	\$154,237.61

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JUVENILE COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	138 Judges at \$384.00/Judge	\$52,992.00	
4	Justice for Children Grant (J4C)	\$10,000.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Fall Conference	96 Attendees	\$16,087.00
8	Spring Conference	118 Attendees	\$25,173.00
9	Other Expenditures	Average Cost – CY 2017-2019	
10	Educational Apparatus Meetings	\$200.00	
11	Publications – <i>Carlson on Evidence</i>	\$16,500.00	
12 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
13	3-Year Average of Revenue		\$62,992.00
14	3-Year Average of Expenditures		\$57,960.00
15	Surplus (Deficit)		\$5,032.00
16 JUVENILE COURT JUDGES – TRAINING MANDATES			
17	Statutory:	OCGA §15-11-19; §15-11-62	
18	Uniform Rule:	UJCR 4.3; 4.4	
19	Educational Apparatus: <i>The Educational Apparatuses include: (1) Education and Certification Committee</i>	CJCJ Executive Committee Policy on Senior Juvenile Court Judges	



JUVENILE COURT CLERKS

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$30,995.29
3	Beginning March 2021 fund balance		\$29,702.29
4 REVENUES			
5	<i>CJE Support Fees (Fund Source 42000)</i>	Monthly Revenues	YTD Revenues
6	Clerks at \$150.00/person (CY 2020 rate)	\$0.00	\$0.00
7	Clerks at \$0.00/person (CY 2021 rate)	\$0.00	\$0.00
8	Grant – Justice for Children (J4C)	\$0.00	\$0.00
9	Refund – Support Fees	\$0.00	(\$300.00)
10	<i>TOTAL REVENUES:</i>	\$0.00	(\$300.00)
11 EXPENDITURES – EVENTS			
12	<i>Educational Training Events (Fund Source 42000/Project Code 306)</i>	Monthly Expenses	YTD Expenses
13	Annual Conference	CANCELLED	CANCELLED
14	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$0.00
15 EXPENDITURES – MEETINGS			
16	Georgia Association of Juvenile Court Clerks (ICJE Staff Travel)	\$0.00	\$0.00
17	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
18 SHARED OFFICE OVERHEAD			
19	Pro Rata (\$993.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$993.00)
20 ENDING FUND BALANCE			
		\$0.00	\$29,702.29



JUVENILE COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	61 Clerks at \$150.00/Clerk	\$9,150.00	
4	Justice for Children Grant (J4C)	\$5,000.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Annual Conference	66 Attendees	\$11,894.00
8	Other Expenditures	Average Cost – CY 2017-2019	
9	Educational Apparatus Meetings	\$150.00	
10 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
11	3-Year Average of Revenue		\$14,150.00
12	3-Year Average of Expenditures		\$12,044.00
13	Surplus (Deficit)		\$2,106.00
14 JUVENILE COURT CLERKS – TRAINING MANDATES			
15	Statutory:	OCGA §15-11-65	
16	Uniform Rule:	N/A	
17	Educational Apparatus: <i>The Educational Apparatuses include: (1) Georgia Association of Juvenile Court Clerks (GAJCC)</i>	N/A	



PROBATE COURT JUDGES – NON TRAFFIC

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance*		\$116,001.98*
3	Beginning March 2021 fund balance*		\$75,416.10**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42005)</i>		
6	Judges at \$410.00/person (CY 2020 rate)	\$0.00	\$11,070.00
7	Judges at \$260.00/person (CY 2021 rate)	\$13,260.00	\$30,940.00
8	Refunds – Support Fees	\$0.00	(\$1,640.00)
9	<i>TOTAL REVENUES:</i>	\$13,260.00	\$53,630.00
10 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
11	<i>Educational Training Events (Fund Source 42005/Project Code 315)</i>		
12	Fall Conference COAG (139 Attendees)	\$0.00	(\$3,694.80)
13	Spring Conference	\$0.00	\$0.00
14	New Judge Orientation Conference (54 Attendees)	\$567.40	(\$40,185.01)
15	<i>Multi Class of Court Events</i>		
16	July 2020 Ethics Course	\$0.00	\$0.00
17	March 2021 Humanities Course	\$0.00	\$0.00
18	<i>TOTAL EVENT EXPENSES:</i>	\$567.40	(\$43,879.81)
19 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
20	Probate Judge Training Council Meetings (ICJE Staff Travel)	\$0.00	\$0.00
21	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
22	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
23 EXPENDITURES – POSTAGE & OTHER EXPENSES			
		Monthly Expenses	YTD Expenses
24	Non-Traffic Probate Certificate Plaque/Postage	\$0.00	(\$41.62)
25	Transfer \$29,062.00 to Fund Balance of Probate Judges-Traffic (\$29,062.00 was transferred by AOC Fiscal on 12/02/2020)	\$0.00	(\$29,062.00)
26	<i>TOTAL OTHER EXPENSES:</i>	\$0.00	(\$29,103.62)
27 MENTORING			
		Monthly Expenses	YTD Expenses
28	Travel Reimbursement	\$0.00	\$0.00
29	<i>TOTAL MENTORING EXPENSES:</i>	\$0.00	\$0.00
30 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
31	Pro Rata (\$3,619.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$3,619.00)
32	ENDING FUND BALANCE*	\$13,827.40	\$89,243.50

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



PROBATE COURT JUDGES – NON TRAFFIC

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	170 Judges at \$410.00/Judge	\$69,700.00	
4	21 Clerks at \$410.00/Clerk	\$8,610.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Fall Conference COAG	106 Attendees	\$8,306.00
8	New Judge Orientation	38 Attendees (2016 NJO Only)	\$14,814.00
9	Spring Conference	180 Attendees	\$62,873.00
10	<i>Multi Class of Court Events</i>		
11	July Ethics Course		
12	March Humanities Course	1 Attendee (2020)	\$112.00
13	Other Expenditures		Average Cost – CY 2017-2019
14	Educational Apparatus Meetings		\$1,100.00
15 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
16	3-Year Average of Revenue		\$78,310.00
17	3-Year Average of Expenditures (Includes 2016 NJO)		\$87,205.00
18	Surplus (Deficit)		(\$8,895.00)
19 PROBATE COURT JUDGES/NON-TRAFFIC – TRAINING MANDATES			
20	Statutory:	OCGA §15-9-1.1; §15-9-2.1	
21	Uniform Rule:	UPCR 14.2	
22	Educational Apparatus: <i>The Educational Apparatuses include: (1) Probate Judges Training Council (OCGA 15-9-100)</i>	Probate Judges Training Council	



PROBATE COURT JUDGES - TRAFFIC

FISCAL YEAR FINANCIAL REPORT

1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance*		\$0.00
3	Beginning March 2021 fund balance*		\$21,248.49
4	Transfer of \$29,062.00 from Fund Balance Probate Judges – Non Traffic (transferred by AOC Fiscal on 12/02/2020)		\$29,062.00
5 REVENUES			
		Monthly Revenues	YTD Revenues
6	<i>CJE Support Fees (Fund Source 42005)</i>		
7	Judges at \$300.00/person (CY 2020 rate)	\$0.00	\$300.00
8	Judges at \$305.00/person (CY 2021 rate)	\$6,505.00	\$17,420.00
9	Refunds – Support Fees	\$0.00	\$0.00
10	TOTAL REVENUES:	\$6,505.00	\$17,720.00
11 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
12	<i>Educational Training Events (Fund Source 42005/Project Code 352)</i>		
13	Annual Traffic Conference	\$0.00	\$0.00
14	New Judge Orientation (28 Attendees)	\$0.00	(\$18,995.49)
15	<i>Multi Class of Court Events</i>		
16	July 2020 Ethics Course	\$0.00	\$0.00
17	March 2021 Humanities Course	\$0.00	\$0.00
18	TOTAL EVENT EXPENSES:	\$0.00	(\$18,995.49)
19 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
20	Probate Judge Traffic Committee Meetings (ICJE Staff Travel)	\$0.00	\$0.00
21	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
22	TOTAL MEETING EXPENSES:	\$0.00	\$0.00
23 EXPENDITURES – POSTAGE & OTHER ITEMS			
		Monthly Expenses	YTD Expenses
24	Probate Traffic Certificate Program/Postage	\$0.00	(\$33.02)
25	TOTAL OTHER EXPENSES:	\$0.00	(\$33.02)
26 MENTORING			
		Monthly Expenses	YTD Expenses
27	Travel Reimbursement	\$0.00	\$0.00
28	TOTAL MENTORING EXPENSES:	\$0.00	\$0.00
29 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
30	Pro Rata (\$1,312.00 to be reallocated at a later date)	\$0.00	\$0.00
31	ENDING FUND BALANCE	\$6,505.00	\$27,753.49

*These balances reflect that the CJE support fees paid by Probate Traffic Judges is included in the fund balance for Probate Non-Traffic Judges, pending the reallocation of these funds between Traffic Judges and Non-Traffic Judges.



PROBATE COURT JUDGES – TRAFFIC

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	87 Judges at \$300.00/Judge	\$26,100.00	
4	6 Clerks at \$300.00/Clerk	\$1,800.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Annual Traffic Conference	92 Attendees (2016)	\$22,499.00
8	New Judge Orientation – traffic	18 Attendees (2016 NJO Only)	\$8,797.00
10	<i>Multi Class of Court Events</i>		
11	July Ethics Course		
12	March Humanities Course	1 Attendee (2020)	\$112.00
13	Other Expenditures	Average Cost – CY 2017-2019	
14	Educational Apparatus Meetings		\$200.00
15 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
16	3-Year Average of Revenue		\$27,900.00
17	3-Year Average of Expenditures (Includes 2016 NJO)		\$31,608.00
18	Surplus (Deficit)		(\$3,708.00)
19 PROABTE COURT JUDGES/TRAFFIC – TRAINING MANDATES			
20	Statutory:	OCGA §15-9-1.1; §15-9-2.1	
21	Uniform Rule:	UPCR 14.2	
22	Educational Apparatus: <i>The Educational Apparatuses include: Probate Judge Traffic Certificate Committee of Probate Judges Training Council</i>	PJTC Traffic Certificate Committee	



PROBATE COURT CLERKS

FISCAL YEAR FINANCIAL REPORT

**To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by this group’s leadership or educational apparatus that was not administered by ICJE.*

1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance*		\$0.00
3	Beginning March 2021 fund balance*		\$17,100.00
4 REVENUES			
5	<i>CJE Support Fees (Fund Source 42004)</i>	Monthly Revenues	YTD Revenues
6	Participants at \$100.00/person (CY 2020 rate)	\$0.00	\$100.00
7	Participants at \$125.00/person (CY 2021 rate)	\$11,000.00	\$28,000.00
8	Refunds – Support Fees	\$0.00	\$0.00
9	TOTAL REVENUES:	\$11,000.00	\$28,100.00
10 EXPENDITURES – EVENTS			
11	<i>Educational Training Events (Fund Source 42004/Project Code 314)</i>	Monthly Expenses	YTD Expenses
12	LWEG & Traffic Training - July 2020	\$0.00	CANCELLED - COVID
13	LWEG & Traffic Training - August 2020	\$0.00	CANCELLED - COVID
14	LWEG & Traffic Training - June 2021	\$0.00	\$0.00
15	TOTAL EVENT EXPENSES:	\$0.00	\$0.00
16 EXPENDITURES – MEETINGS			
17	Educational Apparatus Meetings	\$0.00	\$0.00
18	TOTAL MEETING EXPENSES:	\$0.00	\$0.00
19 SHARED OFFICE OVERHEAD			
20	Pro Rata (\$408.00 to be reallocated at a later date)	\$0.00	\$0.00
21	ENDING FUND BALANCE*	\$11,000.00	\$28,100.00

**These balances reflect that all CY 2020 CJE Support Fees were refunded upon the cancellation of all CY 2020 educational programming – a decision made in March of 2020.*



PROBATE COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019		
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received
3	233 Clerks at \$100.00/Clerk*	\$23,300.00*
4	13 Judges at \$100.00/Judge	\$1,300.00
*NOTE – CY 2017 Fee was \$50.00/Clerk; CY 2018 & CY 2019 Fee was \$75.00/Clerk; CY 2020 Fee was \$100.00/Clerk		
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019		
6	Event Expenditures	Average Attendance – CY 2017-2019
7	Annual Training - Athens	108 Attendees
8	Annual Training - Dublin	92 Attendees
9	Annual Training - Tifton	91 Attendees
10	Other Expenditures	Average Cost – CY 2017-2019
11	Educational Apparatus Meetings	\$0.00
12 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019		
13	3-Year Average of Revenue*(Changes in fees noted above - 2017-present)	\$24,600.00
14	3-Year Average of Expenditures	\$22,422.00
15	Surplus (Deficit)	\$2,178.00
16 PROBATE COURT CLERKS – TRAINING MANDATES		
17	Statutory:	N/A
18	Uniform Rule:	N/A
19	Educational Apparatus:	N/A
<p><i>NOTE: There is no mandated training for Probate Court Clerks; training is provided as an accommodation by ICJE</i></p>		



MAGISTRATE COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance		\$310,188.79*
3	Beginning March 2021 fund balance		\$275,251.61**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42001)</i>		
6	Judges at \$315.00/person (CY 2020 rate)	\$315.00	\$6,930.00
7	Judges at \$0.00/person (CY 2021 rate)	\$0.00	\$0.00
8	Refunds – Support Fees	\$0.00	\$0.00
9	<i>TOTAL REVENUES:</i>	\$315.00	\$6,930.00
10 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
11	<i>Educational Training Events (Fund Source 42001)</i>		
12	40 Hr. Basic Civil Certification (Project Code 327) (13 Participants; Taped Replay)	\$0.00	(\$6,709.12)
13	Fall Recertification (Project Code 329) (361 Participants; Taped Replay)	\$0.00	(\$2,298.00)
14	Chief Judges' Update (Project Code 335)	\$0.00	\$0.00
15	40 Hr. Criminal Certification (Project Code 328) (52 Participants; Taped Replay)	(\$525.00)	(\$549.00)
16	Spring Recertification (Project Code 329)	\$0.00	\$0.00
17	<i>Multi Class of Court Events (Project Code 335)</i>		
18	July 2020 Ethics Course (19 Attendees)	\$0.00	\$0.00
19	March 2021 Humanities Course	\$0.00	\$0.00
20	Financial Assistance for National Training (Project Code 330)	\$0.00	\$0.00
21	<i>TOTAL EVENT EXPENSES:</i>	(\$525.00)	(\$9,556.12)
22 EXPENDITURES – MEETINGS/VIDEOGRAPHY			
		Monthly Expenses	YTD Expenses
23	<i>Educational Apparatus Meetings (Project 337)</i>		
24	Magistrate Judge Training Council Meetings (Judge & ICJE Staff Travel)	\$0.00	\$0.00
25	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
26	Vimeo Subscription Fees (Project Code 327)	\$0.00	\$0.00
27	Vimeo Subscription Fees (Project Code 328)	\$0.00	\$0.00
28	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
29 EXPENDITURES - PUBLICATIONS			
		Monthly Expenses	YTD Expenses
30	Benchbook (Project Code 333)	\$0.00	(\$6,114.90)
31	40 Hr. Civil: Landlord/Tenant Law (40 Hr. Civil Training Event) (Project Code 327)	\$0.00	(\$3,744.80)
32	40 Hr. Criminal: GA Law Enforcement Handbook (Project Code 328)	(\$4,969.33)	(\$12,019.23)
33	40 Hr. Criminal: GA Magistrate Court Handbook (Project Code 328)	(\$6,497.33)	(\$15,714.98)
34	<i>TOTAL PUBLICATION EXPENSES:</i>	(\$11,466.66)	(\$37,593.91)
35 EXPENDITURES – MENTORING			
		Monthly Expenses	YTD Expenses
36	Travel Reimbursements (Project Code 335)	\$0.00	(\$33.81)
37	<i>TOTAL MENTORING EXPENSES:</i>	\$0.00	(\$33.81)
38 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
39	Pro Rata (\$6,360.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$6,360.00)
40 ENDING FUND BALANCE		(\$11,676.66)	\$263,574.95

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



MAGISTRATE COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	505 Judges at \$315.00/Judge	\$159,075.00	
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
5	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
6	Fall Recertification	170 Attendees	\$44,396.00
7	40 Hr. Criminal Law Basic	21 Attendees	\$11,924.00
8	Chief Magistrate Update	69 Attendees	\$22,082.00
9	Spring Recertification	180 Attendees	\$34,549.00
10	40 Hr. Civil Basic Law	21 Attendees	\$15,200.00
11	<i>Multi Class of Court Events</i>		
12	July Ethics Course	20 Attendees	\$2,379.00
13	March Humanities Course	16 Attendees	\$1,074.00
14	Financial Assistance for National Training		\$10,000.00
15	Other Expenditures	Average Cost – CY 2017-2019	
16	Educational Apparatus Meetings	\$1,500.00	
17	Mentoring – Travel Reimbursement	\$250.00	
18	Bench Book	\$6,114.00	
19	Landlord/Tenant Law	\$6,900.00	
20	GA Law Enforcement Handbook	\$6,900.00	
21 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
22	3-Year Average of Revenue	\$159,075.00	
23	3-Year Average of Expenditures	\$163,268.00	
24	Surplus (Deficit)	(\$4,193.00)	
25 MAGISTRATE COURT JUDGES – TRAINING MANDATES			
26	Statutory:	OCCA §15-10-25; §15-10-130; §15-10-131; §15-10-137; §15-10-223	
27	Uniform Rule:	N/A	
28	Educational Apparatus: <i>The Educational Apparatuses include: (1) Magistrate Court Training Council (OCGA 15-10-132)</i>	Magistrate Court Training Council	



MAGISTRATE COURT JUDGES HISTORIC RESERVES*

To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by this group’s leadership or educational apparatus that was not administered by ICJE.

1	EXPENDITURES AS APPROVED BY CM CJ AND/OR MCTC	TOTAL RESERVES
2	(Fund Source 42001/Project Code 371)	\$49,289.30
3	Professional Fees – Royals & Associates, CPA	(\$262.50)
4	TOTAL MAGISTRATE HISTORIC RESERVES:	\$49,026.80
5	TOTAL HISTORICAL RESERVES REMAINING:	\$49,026.80

**The amounts on this sheet were designated as “historic reserves” by the ICJE Board of Trustees’ Budget Committee. Since July, 2017, the AOC, as ICJE’s fiscal agent, has held these “historic reserves”. Prior to July, 2017, the “historic reserves” were on deposit at SunTrust Bank in two accounts: the account labeled “Magistrate” contained \$49,289.30 at the time of account closure and transfer to AOC fiscal; and, the account labeled “Municipal” contained \$116,501.03 at the time of account closure and transfer to AOC fiscal. The closure of the two accounts and the transfer of the funds in those accounts over to AOC fiscal in July 2017 was based upon the recommendation of the AOC Chief Financial Officer.*

On October, 23, 2020, the ICJE Board of Trustees unanimously approved the following motion:

MOTION:

The amount of \$49,026.80, currently designated as “Historic Reserves” (“Magistrate” Project Code 371) be transferred/reallocated/redesignated as soon as practicable to Fund Source 42001 “Magistrate Court Judges”; and that the full amount of the \$49,026.80 be expended for future expenditures of educational events; meetings; publications; mentoring; and, shared office overhead, for Magistrate Court Judges in the same manner that revenues derived from annual CJ E Support Fees are expended as directed by the Magistrate Court Training Council.



MAGISTRATE COURT CLERKS

FISCAL YEAR FINANCIAL REPORTS

**To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by this group’s leadership or educational apparatus that was not administered by ICJE.*

1	BEGINNING FUND BALANCE		
2	Beginning fiscal year fund balance		\$29,024.54
3	Beginning March 2021 fund balance		\$29,439.24
4	REVENUES	Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42008)</i>		
6	Clerks at \$150.00/person	\$1,800.00	\$3,150.00
7	Refunds – Support Fees	\$0.00	\$0.00
8	<i>TOTAL REVENUES:</i>	\$1,800.00	\$3,150.00
9	EXPENDITURES – EVENTS	Monthly Expenses	YTD Expenses
10	Clerks Annual Conference (Project Code 331)	\$0.00	\$0.00
11	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$0.00
12	EXPENDITURES – MEETINGS	Monthly Expenses	YTD Expenses
13	Educational Apparatus Meetings	(\$89.60)	(\$267.90)
14	<i>TOTAL MEETING EXPENSES:</i>	(\$89.60)	(\$267.90)
15	SHARED OFFICE OVERHEAD	Monthly Expenses	YTD Expenses
16	Pro Rata (\$757.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$757.00)
17	ENDING FUND BALANCE	\$1,710.40	\$31,149.64



MAGISTRATE COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019		
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received
3	101 Clerks at \$150.00/Clerk	\$15,150.00
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019		
5	Event Expenditures	Average Attendance – CY 2017-2019
6	Annual Training	120 Attendees
7	Other Expenditures	Average Cost – CY 2017-2019
8	Educational Apparatus Meetings	
9 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019		
10	3-Year Average of Revenue	\$15,150.00
11	3-Year Average of Expenditures	\$18,232.00
12	Surplus (Deficit)	(\$3,082.00)
13 MAGISTRATE COURT CLERKS – TRAINING MANDATES		
14	Statutory:	N/A
15	Uniform Rule:	N/A
16	Educational Apparatus:	N/A
	<i>NOTE: There is no mandated training for Magistrate Court Clerks; training is provided as an accommodation by ICJE</i>	



MUNICIPAL COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

**To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by this group’s leadership or educational apparatus that was not administered by ICJE.*

1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance		\$223,926.64*
3	Beginning March 2021 fund balance		\$234,573.79**
4 REVENUES			
5	<i>CJE Support Fees (Fund Source 42002)</i>	Monthly Revenues	YTD Revenues
6	Judges at \$325.00/person (CY 2020 rate)	\$0.00	\$26,650.00
7	Judges at \$0.00/person (CY 2021 rate)	\$0.00	\$0.00
8	Refunds – Support Fees	\$0.00	\$0.00
9	TOTAL REVENUES:	\$0.00	\$26,650.00
10 EXPENDITURES – EVENTS			
11	<i>Educational Training Events (Fund Source 42002)</i>	Monthly Expenses	YTD Expenses
12	Fall 12 Hr. Recertification (19 Participants; Project Code 339)	\$0.00	(\$460.00)
13	Fall Law & Practice (Project Code 339) (230 Participants; Converted to Taped Replay)	\$0.00	(\$8,000.85)
14	Summer 20 Hr. Recertification (Project Code 339)	\$0.00	\$0.00
15	Summer Law & Practice (Project Code 339)	\$0.00	\$0.00
16	<i>Multi Class of Court Events (Project Code 340)</i>		
17	July 2020 Ethics Course	\$0.00	\$0.00
18	March 2021 Humanities Course	\$0.00	\$0.00
19	Financial Assistance for National Training (Project Code 343)	\$0.00	\$0.00
20	TOTAL EVENT EXPENSES:	\$0.00	(\$8,460.85)
21 EXPENDITURES – MEETINGS			
22	Municipal Judge Training Council Meetings (Judge & ICJE Staff Travel) (Project Code 344)	\$0.00	\$0.00
23	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
24	TOTAL MEETING EXPENSES:	\$0.00	\$0.00
25 EXPENDITURES - PUBLICATIONS			
26	Benchbook/Purchased Publication (Project Code 342)	\$0.00	(\$3,000.00)
27	TOTAL PUBLICATION EXPENSES:	\$0.00	(\$3,000.00)
28 SHARED OFFICE OVERHEAD			
29	Pro Rata (\$4,542.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$4,542.00)
30 ENDING FUND BALANCE			
		\$0.00	\$234,573.79

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



MUNICIPAL COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	313 Judges at \$325.00/Judge	\$101,725.00	
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
5	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
6	Fall Law; NJO; Recertification	117 (14 NJO) Attendees	\$29,305.00
7	Summer Law/Practice; NJO; Recertification	155 (14 NJO) Attendees	\$64,535.00
8	<i>Multi Class of Court Events</i>		
9	July Ethics Course	10 Attendees	\$429.00
10	March Humanities Course	14 Attendees	\$679.00
11	Financial Assistance for National Training		\$10,000.00
12	Other Expenditures		Average Cost – CY 2017-2019
13	Educational Apparatus Meetings		\$1,500.00
14	Benchbook		\$3,000.00
15 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
16	3-Year Average of Revenue		\$101,725.00
17	3-Year Average of Expenditures		\$109,448.00
18	Surplus (Deficit)		(\$7,723.00)
19 MUNICIPAL COURT JUDGES – TRAINING MANDATES			
20	Statutory:	OCCA §36-32-27	
21	Uniform Rule:	N/A	
22	Educational Apparatus: <i>The Educational Apparatuses include: (1) Municipal Court Training Council (OCGA 36-32-22)</i>	Municipal Court Training Council	



MUNICIPAL COURT JUDGES HISTORIC RESERVES*

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1	EXPENDITURES AS APPROVED BY CMuCJ AND/OR MuCTC	TOTAL RESERVES
2	(Fund Source 42002/Project Code 371)	\$116,501.03
3	Professional Fees – Royals & Associates, CPA	(\$262.50)
4	TOTAL MUNICIPAL HISTORIC RESERVES:	\$116,238.53
5	TOTAL HISTORICAL RESERVES REMAINING:	\$116,238.53

**The amounts on this sheet were designated as “historic reserves” by the ICJE Board of Trustees’ Budget Committee. Since July, 2017, the AOC, as ICJE’s fiscal agent, has held these “historic reserves”. Prior to July, 2017, the “historic reserves” were on deposit at SunTrust Bank in two accounts: the account labeled “Magistrate” contained \$49,289.30 at the time of account closure and transfer to AOC fiscal; and, the account labeled “Municipal” contained \$116,501.03 at the time of account closure and transfer to AOC fiscal. The closure of the two accounts and the transfer of the funds in those accounts over to AOC fiscal in July 2017 was based upon the recommendation of the AOC Chief Financial Officer.*

On October, 23, 2020, the ICJE Board of Trustees unanimously approved the following motion:

MOTION:

The amount of \$116,238.53, currently designated as “Historic Reserves” (“Municipal” Project Code 371) be transferred/reallocated/redesignated as soon as practicable to Fund Source 42002 “Municipal Court Judges”; and that the full amount of the \$116,238.53 be expended for future expenditures of educational events; meetings; publications; and, shared office overhead, for Municipal Court Judges in the same manner that revenues derived from annual CJE Support Fees are expended as directed by the Municipal Court Training Council.



MUNICIPAL COURT CLERKS

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance		\$252,400.58*
3	Beginning March 2021 fund balance		\$257,285.43**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42009)</i>		
6	Clerks at \$225.00/person (CY 2020 rate)	\$0.00	\$33,075.00
7	Clerks at \$0.00/person (CY 2021 rate)	\$0.00	\$0.00
8	Refunds – Support Fees	\$0.00	(\$1,575.00)
9	TOTAL REVENUES:	\$0.00	\$31,500.00
10 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
11	<i>Educational Training Events (Fund Source 42009/Project Code 345)</i>		
12	Recertification - August	\$0.00	CANCELLED - COVID
13	16 Hour Certification- September (36 Participants)	\$0.00	(\$950.00)
14	Online Recertification – October (46 Participants)	\$0.00	\$0.00
15	Recertification - November (310 Participants; Taped Replay)	\$0.00	(\$4,050.00)
16	-Event Venue Contract Cancellation Fee (\$20,068.75***)	\$0.00	(\$20,068.75)
17	16 Hour Certification - February (31 Participants; Zoom Seminar)	\$0.00	\$0.00
18	Recertification – March (Taped Replay)	\$0.00	\$0.00
19	TOTAL EVENT EXPENSES:	\$0.00	(\$25,068.75)
20 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
21	Educational Apparatus Meetings	\$0.00	\$0.00
22	TOTAL MEETING EXPENSES:	\$0.00	\$0.00
23 EXPENDITURES – PUBLICATIONS/POSTAGE			
		Monthly Expenses	YTD Expenses
24	Postage	\$0.00	(\$8.40)
25	TOTAL PUBLICATION EXPENSES:	\$0.00	(\$8.40)
26 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
27	Pro Rata (\$3,113.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$3,113.00)
28 ENDING FUND BALANCE			
		\$0.00	\$257,285.43

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.

***November seminar venue cancellation fee per signed contract (due to COVID). Total funds subject to change and will be expensed from the fund balance at a later date.



MUNICIPAL COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	459 Clerks at \$225.00/Clerk	\$103,275.00	
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
5	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
6	Recertification – August	111 Attendees	\$16,810.00
7	Recertification – September	44 Attendees	\$8,214.00
8	Recertification – November	134 Attendees	\$26,957.00
9	Recertification – February	30 Attendees	\$8,062.00
10	Recertification – April	97 Attendees	\$14,781.00
11	Other Expenditures	Average Cost – CY 2017-2019	
12	Educational Apparatus Meetings	\$200.00	
13 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
14	3-Year Average of Revenue	\$103,275.00	
15	3-Year Average of Expenditures	\$75,024.00	
16	Surplus (Deficit)	\$28,251.00	
17 MUNICIPAL COURT CLERKS – TRAINING MANDATES			
18	Statutory:	OCCA §36-32-13	
19	Uniform Rule:	N/A	
20	Educational Apparatus: <i>The Educational Apparatuses include: (1) Municipal Court Training Council (OCGA 36-32-22); and, (2) Georgia Municipal Court Clerks Council (GMCCC)</i>	Georgia Municipal Court Clerks Council	



SUPERIOR COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1	BEGINNING FUND BALANCE		
2	Beginning fiscal year fund balance		\$967.99
3	Beginning March 2021 fund balance		\$473,884.24
4	REVENUES	Monthly Revenues	YTD Revenues
5	Appropriated Funds (Fund Source 42007)	\$0.00	\$550,000.00
6	<i>TOTAL REVENUES:</i>	\$0.00	\$550,000.00
7	EXPENDITURES - EVENTS	Monthly Expenses	YTD Expenses
8	<i>Educational Training Events (Fund Source 42007/Project Code 323)</i>		
9	Summer Conference (173 Attendees; Taped Replay)	\$0.00	(\$7,724.55)
10	New Judge Orientation Conference (24 Attendees)	\$0.00	(\$38,987.20)
11	Winter Conference (223 Participants; Taped Replay)	\$0.00	(\$5,025.00)
12	Judicial Staff Attorneys’ CLE Hours (273 Participants; Taped Replay)	(\$188.00)	(\$1,784.00)
13	<i>TOTAL EVENT EXPENSES:</i>	(\$188.00)	(\$53,520.75)
14	EXPENDITURES – MEETINGS	Monthly Expenses	YTD Expenses
15	MCJE Meetings (ICJE Staff Travel)	\$0.00	\$0.00
16	ICJE Board Meetings (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
17	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
18	SHARED OFFICE OVERHEAD	Monthly Expenses	YTD Expenses
19	Pro Rata – Superior Court Judges & Judicial Staff Attorneys ((\$22,823.00 & \$928.00 was reallocated by AOC Fiscal on 10/30/20)	\$0.00	(\$23,751.00)
20	ENDING FUND BALANCE	(\$188.00)	\$473,696.24

Superior Court Judges’ Educational Training & Appropriated Funds: The revenue source for all amounts shown on this report for Superior Court Judge educational training is appropriated funds; specifically, appropriations to the Council of Superior Court Judges of Georgia (“CSCJ”). ICJE facilitates three educational programs for CSCJ each year: (1) Summer Conference; (2) Winter Conference; and, (3) New Judge Orientation. ICJE invoices CSCJ for the expense of each event; and, CSCJ, using funds appropriated to CSCJ, pays ICJE. This transaction represents a payment of a CJ Support Fee on behalf of each Superior Court Judge by CSCJ. The amounts paid during each fiscal year varies, depending on the cost of the events. These funds are included in the ICJE Fiscal Year Budget.

Superior Court Judges’ Travel Reimbursement & Appropriated Funds: In addition to paying ICJE for the cost of training events, CSCJ also pays for Superior Court Judges’ allowable travel expenses associated with training events. (OCGA §15-6-32). The revenue source for the travel expenses is appropriated funds; specifically, appropriations to the Council of Superior Court Judges of Georgia (“CSCJ”). The amounts paid during each fiscal year varies, depending on the amount of allowable travel expenses.

All funds received by ICJE are deposited with the AOC as fiscal agent. The revenue is subsequently identified, designated, and the expenditures tracked, in accordance with the State Accounting Policy and Procedure/Accounting Manual Reference.



JUDICIAL STAFF ATTORNEYS

FISCAL YEAR FINANCIAL REPORT

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1	BEGINNING FUND BALANCE		
2	Beginning fiscal year fund balance		\$0.00
3	Beginning March 2021 fund balance		\$5,259.83
4	REVENUES	Monthly Revenues	YTD Revenues
5	Appropriated Funds (CSCJ pays for Superior Court) (Fund Source 42007)		
6	Registration Fees – attendees at \$150.00*	\$0.00	\$0.00
7	<i>TOTAL REVENUES:</i>	\$0.00	\$0.00
8	EXPENDITURES - EVENTS	Monthly Expenses	YTD Expenses
9	<i>Educational Training Events (Fund Source 42007/Project Code 323)</i>		
10	Annual Conference (273 Participants; Taped Replay)*	\$0.00	\$0.00
11	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$0.00
12	EXPENDITURES – MEETINGS	Monthly Expenses	YTD Expenses
13	Educational Apparatus Meetings	\$0.00	\$0.00
14	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
15	EXPENDITURES – POSTAGE/PUBLICATIONS	Monthly Expenses	YTD Expenses
16	Postage	\$0.00	(\$1.75)
17	<i>TOTAL POSTAGE/PUBLICATIONS EXPENSES:</i>	\$0.00	(\$1.75)
18	SHARED OFFICE OVERHEAD	Monthly Expenses	YTD Expenses
19	Pro Rata (Paid from CSCJ Fund Source 42007/Project Code 323) (\$928.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$928.00)*
20	ENDING FUND BALANCE	\$0.00	\$5,259.83

**The Judicial Staff Attorneys’ portion of shared office overhead funds is paid for by the Council of Superior Court Judges from Fund Source 42007, Project Code 323 and is reflected in the Superior Court Judges’ November 2020 Fiscal Year Financial Report.*



ACCOUNTABILITY COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$38,965.70
3	Beginning March 2021 fund balance		\$57,149.70
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	Annual Training Conference – Revenue payable to ICJE	\$0.00	\$30,000.00
6	New Judge Orientation – Revenue payable to ICJE	\$0.00	\$2,500.00
7	<i>TOTAL REVENUES:</i>	\$0.00	\$32,500.00
8 EXPENDITURES - EVENTS			
		Monthly Expense	YTD Expenses
9	<i>Educational Training Events (Fund Source 44195/Project Code 368)</i>		
10	Annual Training Conference (1,196 Participants; Converted to Online Event)	\$0.00	\$0.00
11	New Judge Orientation	\$0.00	\$0.00
12	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$0.00
13 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
14	Educational Apparatus Meetings	\$0.00	\$0.00
15	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
16 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
17	Pro Rata (\$14,316.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$14,316.00)
18	ENDING FUND BALANCE:	\$0.00	\$57,149.70



GEORGIA COMMISSION ON FAMILY VIOLENCE

(GRANT – DOMESTIC VIOLENCE BENCH BOOK)**

FISCAL YEAR FINANCIAL REPORT

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1	BEGINNING BALANCES		
2	Beginning fiscal year balance		\$0.00
3	Beginning March 2021 balance		\$0.00
4	REVENUES	Monthly Revenues	YTD Revenues
5	<i>(Fund Source 42012)</i>		
6	VAWA Grant Funds	\$0.00	\$0.00
7	<i>TOTAL REVENUES:</i>	\$0.00	\$0.00
8	EXPENDITURES – CONTRACTS	Monthly Expenses	YTD Expenses
9	<i>Services by Subcontractor (Fund Source 42012/Project Code 353)</i>		
10	Joan Prittie - Attorney	\$0.00	(\$15,000.00)
11	<i>TOTAL CONTRACT EXPENSES:</i>	\$0.00	(\$15,000.00)
12	ENDING FUND BALANCE	\$0.00	(\$15,000.00)

***The source of these funds is a grant received by the AOC, as a recipient of a VAWA Continuation Award from the Criminal Justice Coordinating Council. The AOC and ICJE entered into an MOU regarding the annual updating of the Georgia Domestic Violence Bench book. The current term of the MOU is March – December of 2020. AOC transmits the amount of \$15,000.00 to ICJE, which in turn pays \$15,000.00 to a subcontractor to complete the Bench Book revision. The completed Bench Book is housed on the ICJE Website and is available for reference by all ICJE constituencies.*



CY 2018, 2019 & 2020

**EDUCATIONAL
TRAINING
EXPENSES**



MEMORANDUM – EDUCATIONAL EXPENSES FOR CY 2018; 2019 & 2020

TO: Trustees, Institute of Continuing Judicial Education
Hon. Brian Rickman, Chair, Judicial Council Standing Comm/Education & Training
Hon. Brian J. Amero, President, Council of Superior Court Judges
Hon. Katie Lumsden, Co-Chair, CSCJ MCJE Committee
Hon. Greg Poole, Co-Chair, CSCJ MCJE Committee
Mr. Shannon Weathers, Executive Director, Council of Superior Court Judges
Hon. Wesley B. Taylor, President, Council of State Court Judges
Hon. Leslie Abernathy-Maddox, Chair, CSCJ Educational Programs Committee
Hon. Allison Barnes Salter, Co-Chair, CSCJ Educational Programs Committee
Hon. John Edwards, Chair, CSCJ NJO and Mentoring Committee
Mr. Bob Bray, Executive Director, Council of State Court Judges
Hon. Lisa C. Jones, President, Council of Juvenile Court Judges
Hon. Warner Kennon, CJCJ Education & Certification Committee
Hon. Bill Bartles, CSCJ Education & Certification Committee
Mr. Eric John, Executive Director, Council of Juvenile Court Judges
Hon. Samantha Cannon, President, Ga Association of Juvenile Court Clerks
Hon. Kelli Wolk, President, Council of Probate Court Judges
Hon. Thomas Lakes, President-Elect, Council of Probate Court Judges
Hon. Virginia Acord, Chair, Probate Judges Training Council
Hon. Patty Walters Laine, Probate Judges Training Council
Hon. Danielle McRae, Chair, PJTC Traffic Certificate Committee
Mr. Kevin Holder, Executive Director, Council of Probate Court Judges
Hon. T.J. Hudson, President, Council of Magistrate Court Judges
Hon. Jennifer Lewis, Chair, Magistrate Court Training Council
Hon. Betsey Kidwell, Chair, MCTC Curriculum Committee
Ms. Sharon Reiss, Executive Director, Council of Magistrate Court Judges
Hon. Carla B. Brown, President, Council of Magistrate Court Clerks, Inc.
Mr. Robert Aycock, AOC Trial Court Liaison, CMCJ
Hon. Willie C. Weaver, Sr., President, Council of Municipal Court Judges
Hon. Matt McCord, Chair, Municipal Court Training Council
Hon. Billy Tomlinson, Co-Chair, Municipal Court Training Council
Ms. LaShawn Murphy, AOC Trial Court Liaison, CMuJ
Hon. Angie Cochran, President, Georgia Municipal Court Clerks Council, Inc.
Hon. Kathleen F. Gosselin, President, Council of Accountability Court Judges
Ms. Taylor Jones, Executive Director, Council of Accountability Court Judges
Mr. Drew Townsend, AOC Chief Financial Officer
Ms. Maleia Wilson, AOC Chief Budget Officer

FR: Douglas Ashworth, J.D., Executive Director, ICJE of Georgia

RE: ICJE Facilitated Educational Expenses For Calendar Years 2018; 2019 & 2020

DATE: March 19, 2021

I. PURPOSE OF MEMORANDUM

The ICJE Staff has prepared 23 financial spreadsheets showing educational training expenses administered by ICJE for 69 specific seminars for 11 different ICJE constituent groups, covering Calendar Year 2018; Calendar Year 2019; and, Calendar Year 2020.

Specifically, the following spreadsheets follow this cover memorandum:

State Court Judge Educational Training Expenses Administered By ICJE 2018 – 2020
Juvenile Court Judge Educational Training Expenses Administered By ICJE 2018 – 2020
Juvenile Court Clerk Educational Training Expenses Administered By ICJE 2018 – 2020
Probate Court Judge/Non-Traffic Educational Training Expenses Administered By ICJE 2018 – 2020
Probate Court Judge/Traffic Educational Training Expenses Administered By ICJE 2018 – 2020
Probate Court Clerk Educational Training Expenses Administered By ICJE 2018 – 2020
Magistrate Court Judge Educational Training Expenses Administered By ICJE 2018 – 2020
Magistrate Court Clerk Educational Training Expenses Administered By ICJE 2018 – 2020
Municipal Court Judge Educational Training Expenses Administered By ICJE 2018 – 2020
Municipal Court Clerk Educational Training Expenses Administered By ICJE 2018 – 2020
Judicial Staff Attorney Educational Training Expenses Administered By ICJE 2018 – 2020

PLEASE NOTE: All of the above ten constituent groups pay an annual CJ Support Fee; or an event registration fee, to ICJE.

SUPERIOR COURT JUDGES/ACCOUNTABILITY COURTS: The Council of Superior Court Judges receives appropriated funds for seminars and travel reimbursements, which are administered by the Council of Superior Court Judges and ICJE pursuant to a contract for services between the two entities. The Council of Accountability Court Judges receives funding from appropriations and grants for seminars, which are administered by the Council of Accountability Court Judges and ICJE pursuant to a contract for services between the two entities. The financial reporting for contracted services is a customary part of the monthly financial report provided for the ICJE Board of Trustees.

The ICJE Staff is hopeful that this information will be of use to ICJE constituent groups in our continuing collaborative budgetary planning efforts.

To promote ICJE constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups.

-END OF MEMORANDUM-
-FINANCIAL SPREADSHEETS BEGIN ON NEXT PAGE-



EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

COUNCIL OF STATE COURT JUDGES OF GEORGIA

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – service as repository of CJE transcripts
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Financial Reporting** – provision of periodic financial reports
7. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

**To promote ICJE constituent confidence and to foster transparency,
this information is made available to all ICJE constituent groups.**

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Education Training Expenses Administered by ICJE

These training events are mandated by Uniform State Court Rule 43.1 (B).

The venues were contracted in collaboration with the CSCJ NJO & Mentoring Committee; and, the CSCJ Executive Committee.

1		2018	2019	2020
2	EVENT:	State Ct Judge NJO	State Ct Judge NJO	State Ct Judge NJO
3	DATE:	Jan. 29 – Feb. 1, 2018	Jan. 28 – 31, 2019	Jan. 27 – 30, 2020
4	LOCATION:	Athens/Holiday Inn	Athens/Holiday Inn	Athens/Holiday Inn
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$6,303.34	\$6,368.92	\$3,369.42
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	(included in above)
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$6,303.34	\$6,368.92	\$3,369.42
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$215.20	\$192.25	\$452.96
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	\$52.50	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$267.70	\$192.25	\$452.96
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,844.08 (11 Speakers)*	\$2,895.46 (9 Speakers)*	\$1,313.98 (5 Speakers)*
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	0	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$2,844.08	\$2,895.46	\$1,313.98
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$9,415.12**	\$9,456.63**	\$5,136.36**
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	6 / \$1,569.19 per person	6 / \$1,576.10 per person	3 / \$1,712.12 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	26 CJE Hrs / \$362.12 per CJE Hr	25 CJE Hrs / \$378.27 per CJE Hr	21 CJE Hrs / \$244.59 per CJE Hr

*** This total includes ICJE-administered expenses only. For ICJE-administered expenses, any ICJE-maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. This total does not include any event expense authorized or administered by this group's leadership or educational apparatus that was not administered by ICJE. (This report was prepared on 03.09.2021)*



Education Training Expenses Administered by ICJE

These training events are mandated by Uniform State Court Rule 43.1 (A).

The venues were contracted in collaboration with the CSCJ Educational Programs Committee; and, the CSCJ Executive Committee.

1		2018	2019	2020
2	EVENT:	State Ct Judge Spring Conf	State Ct Judge Spring Conf	*CANCELLED DUE TO COVID-19*
3	DATE:	May 16-18, 2018	May 15-17, 2019	
4	LOCATION:	Young Harris, Brasstown Valley	Buford, Lake Lanier Islands	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$16,085.80	\$19,958.22	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(\$3,073.40 included above)	(\$7,686.24 included above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$16,085.80	\$19,958.22	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$1,057.90	\$1,087.31	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	\$30.00	0	0
16	Other	\$327.78 (Humanities Books)	\$559.72 (Humanities Books)	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,415.68	\$1,647.03	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$1,448.60 (5 Speakers)*	\$192.83 (1 Speaker)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$272.47	\$487.92	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,721.07	\$680.75	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$19,222.55**	\$22,286.00**	0
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	97 / \$198.17 per person	98 / \$227.41 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	17 CJE Hrs / \$1,130.74 per CJE Hr	16 CJE Hrs / \$1,392.88 per CJE Hr	0

*** This total includes ICJE-administered expenses only. For ICJE-administered expenses, any ICJE-maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. This total does not include any event expense authorized or administered by this group's leadership or educational apparatus that was not administered by ICJE. (This report was prepared on 03.08.2020)*



Education Training Expenses Administered by ICJE

These training events are mandated by Uniform State Court Rule 43.1 (A).

The venues were contracted in collaboration with the CSCJ Educational Programs Committee; and, the CSCJ Executive Committee.

1		2018	2019	2020
2	EVENT:	State Ct Fall Judge Conf	State Ct Judge Fall Conf	State Ct Judge Fall Conf
3	DATE:	Oct. 10 – 12, 2018	Oct. 16 -18, 2019	Oct. 14 – 16, 2020
4	LOCATION:	Pine Mountain/Callaway Gardens	St. Simons/King & Prince	Taped Replay
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$21,610.91	\$21,272.08	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(\$6,734.00 included in above)	\$5,950.00	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$21,610.91	\$27,222.08	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$1,595.68	\$1,446.63	\$694.40 (FY20 Funds)
12	Postage / Shipping	0	0	\$71.52
13	IT Videography (e.g. simulcast/Zoom/taped services)	0	0	\$2,100.00
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	\$48.00
16	Other	0	\$505.92 (Humanities Books)	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,595.68	\$1,952.55	\$2,913.92
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$816.12 (4 Speakers)*	\$2,575.88 (4 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$445.18	\$1,262.23	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,261.30	\$3,838.11	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$24,467.89**	\$33,012.74**	\$2,913.92**/
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	89 / \$274.92 per person	105 / \$314.41 per person	153 / \$19.05 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	16 CJE Hrs / \$1,529.24 per CJE Hr	16 CJE Hrs / \$2,063.30 per CJE Hr	16 CJE Hrs / \$182.12 per CJE Hr

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/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 02.22.2021)



EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

COUNCIL OF JUVENILE COURT JUDGES OF GEORGIA

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – provision of CJJE attendance forms
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Financial Reporting** – provision of periodic financial reports
7. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

**To promote ICJE constituent confidence and to foster transparency,
this information is made available to all ICJE constituent groups.**

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Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §15-11-59(d); §15-11-62; Uniform Juvenile Court Rule 4.3; 4.4; & CJCJ Executive Committee Protocol.
The venues were contracted in collaboration with CJCJ Education and Certification Committee; and, CJCJ Executive Committee.

1		2018	2019	2020
2	EVENT:	Juvenile Ct Judge Spring Conf	Juvenile Ct Judge Spring Conf	*CANCELLED DUE TO COVID-19*
3	DATE:	May 7 -9, 2018	May 6 – 8, 2019	
4	LOCATION:	St. Simons/King & Prince	St. Simons / King & Prince	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$13,522.78	\$19,181.43	0
7	IT Audio / Visual (e.g. live, on-site AV services)	\$4,020.00	\$6,495.00	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$17,542.78	\$25,676.43	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$1,431.54	\$1,534.30	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	\$603.91 (Humanities Books)	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$2,035.45	\$1,534.40	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$3,748.43 (8 Speakers)*	\$3,353.06 (6 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$952.44	\$1,287.56	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$4,700.87	\$4,640.62	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$24,279.10**	\$31,851.35**	0
26		<i>Paid from CJE Support Fees & Grant Funds</i>	<i>Paid from CJE Support Fees & Grant Funds</i>	<i>Paid from CJE Support Fees & Grant Funds</i>
27	Number of Participants / Cost Per Person	114 / \$212.97 per person	123 / \$258.95 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	16 CJE Hrs / \$1,517.44 per CJE Hr	16 CJE Hrs / \$1,990.71 per CJE Hr	0

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §15-11-59(d); §15-11-62; Uniform Juvenile Court Rule 4.3; 4.4; & CJCJ Executive Committee Protocol.
The venues were contracted in collaboration with CJCJ Educational and Certification Committee; and, the CJCJ Executive Committee.*

1		2018	2019	2020
2	EVENT:	Juvenile Ct Judge Fall Conf	Juvenile Ct Judge Fall Conf	Juvenile Ct Judge Fall Conf
3	DATE:	Oct. 22 – 24, 2018	Oct. 21 – 23, 2019	Oct. 26 – 28, 2020
4	LOCATION:	Athens, UGA Center	Athens, UGA Center	Zoom Platform
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$14,389.00	\$14,856.60	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$14,389.00	\$14,856.60	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$978.25	\$1,247.78	0
12	Postage / Shipping	0	0	\$5.20
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	\$12.00
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$978.25	\$1,247.78	\$17.20
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$196.40 (2 Speakers)*	\$848.41 (5 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	0	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$196.40	\$848.41	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$15,563.65**	\$16,952.79**	\$17.20**/
26		<i>Paid from CJE Support Fees & Grant Funds</i>	<i>Paid from CJE Support Fees & Grant Funds</i>	<i>Paid from CJE Support Fees & Grant Funds</i>
27	Number of Participants / Cost Per Person	96 / \$162.12 per person	93 / \$182.29 per person	148 / \$0.12 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$1,296.97 per CJE Hr	12 CJE Hrs / \$1,412.73 per CJE Hr	16 CJE Hrs / \$1.08 per CJE Hr

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/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 02.22.2021)



EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

GEORGIA ASSOCIATION OF JUVENILE COURT CLERKS

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – provision of CJJE attendance forms/certificates
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Financial Reporting** – provision of periodic financial reports
7. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

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Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §15-11-65.

The venues were contracted in collaboration with the Georgia Association of Juvenile Court Clerks.

1		2018	2019	2020
2	EVENT:	Juvenile Ct Clerk Annual Training	Juvenile Ct Clerk Annual Training	*CANCELLED DUE TO COVID-19*
3	DATE:	Mar. 26 – 28, 2018	Apr. 3 – 5, 2019	
4	LOCATION:	St. Simons/King & Prince	Buford/Lake Lanier Islands	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$9,077.44	\$7,385.11	0
7	IT Audio / Visual (e.g. live, on-site AV services)	\$2,895.00	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$11,972.44	\$7,385.11	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$640.97	\$772.07	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	\$19.17 (Certificates)	\$23.36 (Certificates)	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$660.14	\$795.43	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$3,269.59 (8 Speakers)*	\$1,030.61 (4 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$1,394.21	\$371.41	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$4,663.80	\$1,402.02	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$17,296.38**	\$9,582.56**	0
26		<i>Paid from CJE Support Fees & Grant Funds</i>	<i>Paid from CJE Support Fees & Grant Funds</i>	<i>Paid from CJE Support Fees & Grant Funds</i>
27	Number of Participants / Cost Per Person	66 / \$262.07 per person	68 / \$140.92 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$1,441.37 per CJE Hr	12 CJE Hrs / \$798.55 per CJE Hr	0

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EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

COUNCIL OF PROBATE COURT JUDGES (NON – TRAFFIC)

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – provision of CJE attendance records
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Administrative Support/Mentoring Program** – collaboration with Probate Judge Training Council
7. **Financial Reporting** – provision of periodic financial reports
8. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §15-9-1.1(b); §15-9-2.1(c)(2); Uniform Probate Court Rule 14.2(B); & Probate Judges Training Council Policy.
The venues were contracted in collaboration with the Probate Judges Training Council.*

1		2018	2019	2020
2	EVENT:	Probate Ct Judges Spring Conf	Probate Ct Judges Spring Conf	*CANCELLED DUE TO COVID-19*
3	DATE:	Mar. 19 – 22, 2018	Mar. 18 – 21, 2019	
4	LOCATION:	St. Simons/King & Prince	St. Simons/King & Prince	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$42,033.01	\$54,892.06	0
7	IT Audio / Visual (e.g. live, on-site AV services)	\$5,720.00	\$7,825.00	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$47,753.01	\$62,717.06	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$2,517.18	\$2,719.73	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	\$207.50 (Certificates)	\$463.00 (Framing)	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$2,724.68	\$3,182.73	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,754.10 (7 Speakers)*	\$3,644.22 (10 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$1,722.41	\$1,267.07	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$4,476.51	\$4,911.29	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$54,954.20**	\$70,811.08**	0
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	183 / \$300.30 per person	176 / \$402.34 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	30 CJE Hrs/\$1,831.81 per CJE Hr	27 CJE Hrs / \$2,622.63 per CJE Hr	0

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §15-9-1.1(b); §15-9-2.1(c)(2); Uniform Probate Court Rule 14.2(B); & Probate Judges Training Council Policy.
The venues were contracted in collaboration with the Probate Judges Training Council.*

1		2018	2019	2020
2	EVENT:	Probate Ct Judges COAG	Probate Ct Judges COAG	Probate Ct Judges COAG
3	DATE:	Oct. 15 – 17, 2018	Oct. 14 – 16, 2019	Nov. 9 – 11, 2020
4	LOCATION:	Savannah/Hyatt	Savannah/Hyatt	Savannah/Marriott
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$5,933.25	\$3,803.15	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$5,933.25	\$3,803.15	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$480.65	\$2,038.42	\$1,144.20
12	Postage / Shipping	0	0	\$44.58
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$480.65	\$2,038.42	\$1,188.78
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$881.22 (2 Speakers)*	\$2,395.01 (5 Speakers)*	\$500.00 (1 Speaker)*
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$932.45	\$890.11	\$2,006.02
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,813.67	\$3,285.12	\$2,506.02
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$8,227.57**	\$9,126.69**	\$3,694.80**
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	98 / \$83.95 per person	97 / \$94.09 per person	139 / \$26.58 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	11 CJE Hrs / \$747.96 per CJE Hr	12 CJE Hrs / \$760.56 per CJE Hr	16.4 CJE Hrs / \$225.29 per CJE Hr

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Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §15-9-1.1(a); & Uniform Probate Court Rule 14.2(A).

The venues were contracted in collaboration with the Probate Judges Training Council.

1		2016	2020	
2	EVENT:	Probate Judges Non-Traffic NJO	Probate Judges Non-Traffic NJO	
3	DATE:	Dec. 11-15, 2016	Dec. 6-10, 2020	
4	LOCATION:	Athens/Holiday Inn	Athens/The Classic Center	
5 VENUE EXPENSES				
6	Food / Beverage / Event Space	\$11,391.00	\$22,849.94	
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	\$9,104.80	
8	Other	0	\$2,376.90	
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$11,391.00	\$34,331.64	
10 MEDIA / PROGRAMMING EXPENSES				
11	Printing	\$732.35	\$2,698.75	
12	Postage / Shipping	0	0	
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	\$1,450.00	
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	
15	CLE Reporting Fees	0	\$12.00	
16	Other	0	0	
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$732.35	\$4,160.75	
18 TRAVEL EXPENSES & REIMBURSEMENTS				
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,414.76 (8 Speakers)*	\$2,270.86 (9 Speakers)*	
20	Other Printing / Presentation Materials	0	0	
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	0	
22	Other	0	0	
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$2,414.76	\$2,270.86	
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$14,538.11**	\$40,763.25**	
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	
27	Number of Participants / Cost Per Person	38 / \$382.58 per person	54 / \$754.88 per person	
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	26 CJE Hrs / \$559.16 per CJE Hr	28 CJE Hrs / \$1,455.83 per CJE Hr	

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EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

COUNCIL OF PROBATE COURT JUDGES (TRAFFIC)

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – provision of CJE attendance records
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Administrative Support/Mentoring Program** – collaboration with Probate Judge Training Council
7. **Financial Reporting** – provision of periodic financial reports
8. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §15-9-1.1(b); §15-9-2.1(c)(2); Uniform Probate Court Rule 14.2(B); & Probate Judges Training Council Policy.
The venues were contracted in collaboration with the Probate Judges Training Council.*

1		2018	2019	2020
2	EVENT:	Probate Ct Judges Traffic Conf	Probate Ct Judges Traffic Conf	Probate Ct Judges Traffic Conf
3	DATE:	May 30 – June 1, 2018	May 29 – 31, 2019	Nov. 2, 2020
4	LOCATION:	Columbus/Doubletree	Athens/UGA Conf Center	Taped Replay
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$22,086.35	\$22,972.00	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$22,086.35	\$22,972.00	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$2,088.85	\$874.26	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	\$3,960.64 (CPCJ paid add'l amnt)	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$6,049.49	\$874.26	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$247.08 (1 Speaker)*	\$106.77 (2 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$656.32	0	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$903.40	\$106.77	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$29,039.24**	\$23,953.03**	0**/
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	97 / \$299.37 per person	98 / \$244.42 per person	114 / \$0.00 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	18 CJE Hrs / \$1,613.29 per CJE Hr	18 CJE Hrs / \$1,330.72 per CJE Hr	12 CJE Hrs / \$0.00 per CJE Hr

*** This total includes ICJE-administered expenses only. For ICJE-administered expenses, any ICJE-maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. This total does not include any event expense authorized or administered by this group's leadership or educational apparatus that was not administered by ICJE.*

/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 02.22.2021)



Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §15-9-1.1(a); & Uniform Probate Court Rule 14.2(A).
The venues were contracted in collaboration with the Probate Judges Training Council.*

1		2016	2020	
2	EVENT:	Probate Judges Traffic NJO	Probate Judges Traffic NJO	
3	DATE:	Nov. 30 – Dec. 2, 2016	Nov. 30 – Dec. 2, 2020	
4	LOCATION:	Athens/Holiday Inn	Athens/UGA Hotel Conf. Center	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$6,053.53	\$11,076.00	
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	\$4,405.00	
8	Other	\$589.00 (Group Dinner)	0	
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$6,642.53	\$15,481.00	
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$342.76	\$947.47	
12	Postage / Shipping	0	\$4.92	
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	\$1,450.00	
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	
15	CLE Reporting Fees	0	\$84.00	
16	Other	0	0	
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$342.76	\$2,486.39	
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$1,647.87 (3 Speakers)*	\$1,028.10 (4 Speakers)*	
20	Other Printing / Presentation Materials	0	0	
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	0	
22	Other	0	0	
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,647.87	\$1,028.10	
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$8,633.16**	\$18,995.49**	
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	+
27	Number of Participants / Cost Per Person	18 / \$479.62 per person	28 / \$678.41 per person	
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	16 CJE Hrs / \$539.57 per CJE Hr	20.8 CJE Hrs / \$913.24 per CJE Hr	

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EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

PROBATE COURT CLERKS

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – provision of CJE attendance forms
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Financial Reporting** – provision of periodic financial reports
7. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

**To promote ICJE constituent confidence and to foster transparency,
this information is made available to all ICJE constituent groups.**

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Education Training Expenses Administered by ICJE

These training events are not mandated by statute, uniform rule, or educational apparatus policy.

ICJE is pleased to provide them as an accommodation for this group.

The venues were contracted in collaboration with the Probate Judges Training Council.

1		2018	2018	2018
2	EVENT:	Probate Ct Clerk LWEG/Traffic	Probate Ct Clerk LWEG/Traffic	Probate Ct Clerk LWEG/Traffic
3	DATE:	June 19-20, 2018	July 17-18, 2018	Aug. 6-7, 2018
4	LOCATION:	Kennesaw/KSU Center	Dublin/Oconee Fall Line Tech	Tifton/UGA Conference Center
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$5,918.81	\$3,596.90	\$4,555.00
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	(included in above)
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$5,918.81	\$3,596.90	\$4,555.00
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$1,832.72	0 (Books printed in June)	\$133.76 (Books printed in June)
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,832.72	0	\$133.76
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$1,192.79 (5 Speakers)*	\$1,296.54 (6 Speakers)*	\$739.02 (4 Speakers)*
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$651.37	\$492.44	\$107.20
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,844.16	\$1,788.98	\$846.22
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$9,595.69**	\$5,385.88**	\$5,534.98**
26		<i>Paid from Registration Fees</i>	<i>Paid from Registration Fees</i>	<i>Paid from Registration Fees</i>
27	Number of Participants / Cost Per Person	115 / \$83.44 per person	99 / \$54.40 per person	73 / \$75.82 per person
28	TOTAL ATTENDANCE FOR THESE 3 EVENTS = 287	<i>Attendance: 76 for LWEG; 39 for Traffic</i>	<i>Attendance: 74 for LWEG; 25 for Traffic</i>	<i>Attendance: 53 for LWEG; 20 for Traffic</i>
29	Total CJ E Hours Offered / Cost Per CJ E Hour Offered	12 CJ E Hrs / \$799.64 per CJ E Hr	12 CJ E Hrs / \$448.82 per CJ E Hr	12 CJ E Hrs / \$461.25 per CJ E Hr

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Education Training Expenses Administered by ICJE

These training events are not mandated by statute, uniform rule, or educational apparatus policy.

ICJE is pleased to provide them as an accommodation for this group.

The venues were contracted in collaboration with the Probate Judges Training Council.

1		2019	2019	2019
2	EVENT:	Probate Ct Clerk LWEG/Traffic	Probate Ct Clerk LWEG/Traffic	Probate Ct Clerk LWEG/Traffic
3	DATE:	June 17-18, 2019	July 16-17, 2019	Aug. 13-14, 2019
4	LOCATION:	Athens/Holiday Inn	Dublin/Oconee Fall Line Tech	Tifton/UGA Conference Center
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$8,307.68	\$3,179.40	\$4,865.00
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	(included in above)
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$8,307.68	\$3,179.40	\$4,865.00
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$1,828.50	\$1,507.33	\$1,467.63
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,828.50	\$1,507.33	\$1,467.63
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$544.12 (3 Speakers)*	\$1,264.81 (6 Speakers)*	\$1,615.43 (6 Speakers)*
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	\$375.94	\$433.83
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$544.12	\$1,640.75	\$2,049.26
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$10,680.30**	\$6,327.48**	\$8,381.89**
26		<i>Paid from Registration Fees</i>	<i>Paid from Registration Fees</i>	<i>Paid from Registration Fees</i>
27	Number of Participants / Cost Per Person	130 / \$82.16 per person	90 / \$70.31 per person	88 / \$95.25 per person
28	TOTAL ATTENDANCE FOR THESE 3 EVENTS = 308	<i>Attendance: 80 for LWEG; 50 for Traffic</i>	<i>Attendance: 70 for LWEG; 20 for Traffic</i>	<i>Attendance: 61 for LWEG; 27 for Traffic</i>
29	Total CJ E Hours Offered / Cost Per CJ E Hour Offered	12 CJ E Hrs / \$890.03 per CJ E Hr	12 CJ E Hrs / \$527.29 per CJ E Hr	12 CJ E Hrs / \$698.49 per CJ E Hr

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Education Training Expenses Administered by ICJE

These training events are not mandated by statute, uniform rule, or educational apparatus policy.

ICJE is pleased to provide them as an accommodation for this group.

The venues were contracted in collaboration with the Probate Judges Training Council.

1		2020	2020	2020
2	EVENT:	Probate Ct Clerk LWEG/Traffic *CANCELLED – DUE TO COVID 19*	Probate Ct Clerk LWEG/Traffic *CANCELLED – DUE TO COVID 19*	Probate Ct Clerk LWEG/Traffic *CANCELLED – DUE TO COVID 19*
3	DATE:			
4	LOCATION:			
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	0	0	0
7	IT Audio / Visual (e.g. live, on-site AV services)	0	0	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	0	0	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	0	0	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	0	0	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	0	0	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	0	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	0	0	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	0	0	0
26		<i>Paid from Registration Fees</i>	<i>Paid from Registration Fees</i>	<i>Paid from Registration Fees</i>
27	Number of Participants / Cost Per Person	0	0	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	0	0	0

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EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

COUNCIL OF MAGISTRATE COURT JUDGES OF GEORIGIA

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – service as repository of CJE transcripts
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Administrative Support/Mentoring Program** – collaboration with MCTC Mentoring Committee
7. **Financial Reporting** – provision of periodic financial reports
8. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

**To promote ICJE constituent confidence and to foster transparency,
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Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §15-10-25; §15-10-136(2); §15-10-137(c)(1) & Magistrate Court Training Council Policy.

The venues were contracted in collaboration with the Executive Council of the Council of Magistrate Court Judges of Georgia.

1		2018	2019	2020
2	EVENT:	Chief Magistrate Update	Chief Magistrate Update	Chief Magistrate Update
3	DATE:	Feb. 5 – 6, 2018	July 16 – 17, 2019	Feb. 10 -11, 2020
4	LOCATION:	Atlanta/GA Tech Conf Center	Young Harris/Brasstown Valley	Jekyll Island Club Hotel
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$23,315.00	\$16,758.01	\$12,842.00
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	\$3,770.00
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSE:</i>	\$23,315.00	\$16,758.01	\$16,612.00
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$432.34	\$506.01	\$867.55
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	\$12.00
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$432.34	\$506.01	\$879.55
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,203.92 (5 Speakers)*	\$3,087.63 (9 Speakers)*	\$2,321.23
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$396.34	\$343.68	\$875.15
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$2,600.26	\$3,431.31	\$3,196.38
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$26,347.60**	\$20,695.33**	\$20,687.93**
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	69 / \$381.85 per person	94 / \$220.16 per person	56 / \$369.43 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$2,195.63 per CJE Hr	12 CJE Hrs / \$1,724.61 per CJE Hr	12 CJE Hrs / \$1,723.99 per CJE Hr

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §15-10-131; §15-10-137(a); & Magistrate Court Training Council Policy.
The venues were contracted in collaboration with the Executive Council of the Council of Magistrate Court Judges of Georgia.*

1		2018	2019	2020
2	EVENT:	Mag Judge 40 Hr Criminal Basic	Mag Judge 40 Hr Criminal Basic	Mag Judge 40 Hr Criminal Basic
3	DATE:	Feb. 25 – Mar. 2, 2018	Feb. 24 – Mar. 1, 2019	Feb. 23 – 28, 2020
4	LOCATION:	Athens/Holiday Inn	Athens/Holiday Inn	Athens/Holiday Inn
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$9,104.68	\$8,428.42	\$12,385.46
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	\$6,319.20
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSE:</i>	\$9,104.68	\$8,428.42	\$18,704.66
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$279.85	\$320.36	\$15,400.07
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$279.85	\$320.36	\$15,400.07
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$980.51 (4 Speakers)*	\$1,662.33 (8 Speakers)*	\$1,525.35 (8 Speakers)*
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	0	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$980.51	\$1,662.33	\$1,525.35
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$10,365.04**	\$10,411.11**	\$35,630.08**
26		<i>Paid from CJ E Support Fees</i>	<i>Paid from CJ E Support Fees</i>	<i>Paid from CJ E Support Fees</i>
27	Number of Participants / Cost Per Person	14 / \$740.36 per person	15 / \$694.07 per person	21 / \$1,696.67 per person
28	Total CJ E Hours Offered / Cost Per CJ E Hour Offered	40 CJ E Hrs / \$259.13 per CJ E Hr	40 CJ E Hrs / \$260.28 per CJ E Hr	40 CJ E Hrs / \$890.75 per CJ E Hr

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Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §15-10-25; §15-10-136(2); §15-10-137(c)(1); §15-10-223 & Magistrate Court Training Council Policy.

The venues were contracted in collaboration with the Executive Council of the Council of Magistrate Court Judges of Georgia.

1		2018	2019	2020
2	EVENT:	Mag. Judge Spring Recert.	Mag. Judge Spring Recert.	*CANCELLED DUE TO COVID-19*
3	DATE:	April 23 – 24, 2018	April 15 – 16, 2019	
4	LOCATION:	Buford/Lake Lanier	St. Simons/King & Prince	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$19,440.39	\$29,700.14	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	\$4,735.00	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSE:</i>	\$19,440.39	\$34,435.14	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$1,515.44	\$2,608.32	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	\$40.00	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,555.44	\$2,608.32	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$877.20 (5 Speakers)*	\$6,152.19 (10 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$235.34	\$1,277.27	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,112.54	\$7,429.46	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$22,108.37**	\$44,472.92**	0
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	175 / \$126.33 per person	187 / \$237.82 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$1,842.36 per CJE Hr	12 CJE Hrs / \$3,706.08 per CJE Hr	0

*** This total includes ICJE-administered expenses only. For ICJE-administered expenses, any ICJE-maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. This total does not include any event expense authorized or administered by this group's leadership or educational apparatus that was not administered by ICJE. (This report was prepared on 02.22.2020)*



Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §15-10-131; §15-10-137(a); & Magistrate Court Training Council Policy.

The venues were contracted in collaboration with the Executive Council of the Council of Magistrate Court Judges of Georgia.

1		2018	2019	2020
2	EVENT:	Mag. Judge 40 Hr Civil Basic	Mag. Judge 40 Hr Civil Basic	Mag. Judge 40 Hr Civil Basic
3	DATE:	Sept. 9 – 14, 2018	Sept. 8 – 13, 2019	Sept. 6 – 11, 2020
4	LOCATION:	Athens/Holiday Inn Madison/Morgan Co. Ct House	Athens/Holiday Inn Madison/Morgan Co. Ct House	Taped Replayed – Viewable on Demand
5 VENUE EXPENSES				
6	Food / Beverage / Event Space	\$7,828.37	\$11,616.59	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	\$5,400.00	0
8	Other	0	\$511.92 (Madison Restaurant)	0
9	<i>SUB-TOTAL VENUE EXPENSE:</i>	\$7,828.37	\$17,528.51	0
10 MEDIA / PROGRAMMING EXPENSES				
11	Printing	\$110.90	\$447.39	\$3,744.80
12	Postage / Shipping	0	0	\$89.70
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	\$6,600.00
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	\$19.42
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$110.90	\$447.39	\$10,453.92
18 TRAVEL EXPENSES & REIMBURSEMENTS				
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$1,842.58 (8 Speakers)*	\$1,583.74 (10 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	\$31.00	0
22	Other	\$67.81 (vehicle to Madison)	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,910.39	\$1,614.74	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$9,849.66**	\$19,590.64**	\$10,453.92**/
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	6 / \$1,641.61 per person	25 / \$783.63 per person	13 / \$804.15 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	40 CJE Hrs / \$246.24 per CJE Hr	40 CJE Hrs / \$489.77 per CJE Hr	40 CJE Hrs / \$261.35 per CJE Hr

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/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 02.22.2021)



Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §15-10-25; §15-10-136(2); §15-10-137(c)(1); §15-10-233 & Magistrate Court Training Council Policy.

The venues were contracted in collaboration with the Executive Council of the Council of Magistrate Court Judges of Georgia.

1		2018	2019	2020
2	EVENT:	Mag. Judge Fall Recertification	Mag. Judge Fall Recertification	Mag. Judge Fall Recertification
3	DATE:	Oct. 1 – 2, 2018	Oct. 7 – 8, 2019	Oct. 5 – 6, 2020
4	LOCATION:	Savannah/De Soto	Jekyll Island/Westin	Taped Replay – Viewable on Demand
5 VENUE EXPENSES				
6	Food / Beverage / Event Space	\$37,241.45	\$36,170.70	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	\$5,870.00	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSE:</i>	\$37,241.45	\$42,040.70	0
10 MEDIA / PROGRAMMING EXPENSES				
11	Printing	\$1,764.08	\$3,687.15	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	\$2,250.00
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	\$40.00	\$12.00	\$48.00
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,804.08	\$3,699.15	\$2,298.00
18 TRAVEL EXPENSES & REIMBURSEMENTS				
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,327.65 (7 Speakers)*	\$2,457.20 (5 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$1,010.50	\$1,319.88	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$3,338.15	\$3,777.08	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$42,383.68**	\$49,516.93**	\$2,298.00**/
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	189 / \$224.25 per person	179 / \$276.63 per person	361 / \$6.37 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$3,531.97 per CJE Hr	12 CJE Hrs / \$4,126.41 per CJE Hr	12 CJE Hrs / \$191.50 per CJE Hr

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/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 02.22.2020)



EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

COUNCIL OF MAGISTRATE COURT CLERKS INCORPORATED

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – provision of CJE attendance forms
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Financial Reporting** – provision of periodic financial reports
7. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

**To promote ICJE constituent confidence and to foster transparency,
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Education Training Expenses Administered by ICJE

These training events are not mandated by statute, uniform rule, or educational apparatus policy.

ICJE is pleased to provide them as an accommodation for this group.

The venues were contracted in collaboration with the Executive Council of the Council of Magistrate Courts Clerks Incorporated.

1		2018	2019	2020
2	EVENT:	Magis. Ct Clerk Annual Training	Magis. Ct Clerk Annual Training	*CANCELLED DUE TO COVID-19*
3	DATE:	June 7 – 8, 2018	June 6 – 7, 2019	
4	LOCATION:	Jekyll Island Club	Buford/Lake Lanier Islands	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$18,640.03	\$14,957.52	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	\$210.00 (Planning Mtg)	\$210.00 (Planning Mtg by Council)	0
9	<i>SUB-TOTAL VENUE EXPENSE:</i>	\$18,850.03	\$15,167.52	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$834.19	\$1,174.43	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$834.19	\$1,174.43	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,168.02 (6 Speakers)*	\$1,388.74 (7 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$694.60	\$183.28	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$2,862.62	\$1,572.02	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$22,546.84**	\$17,913.97**	0
26		<i>Paid from CJE Support Fees & Council Funds</i>	<i>Paid from CJE Support Fees & Council Funds</i>	<i>Paid from CJE Support Fees & Council Funds</i>
27	Number of Participants / Cost Per Person	138 / \$163.38 per person	120 / \$149.28 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$1,878.90 per CJE Hr	12 CJE Hrs / \$1,492.83 per CJE Hr	0

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EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

COUNCIL OF MUNICIPAL COURT JUDGES

COMPILED BY ICJE STAFF

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §36-32-27 (b) & (c); Municipal Court Training Council Policy.
The venues were contracted in collaboration with the Municipal Court Training Council.*

1		2018	2019	2020
2	EVENT:	Mun Judges Cert & L/P Update	Mun Judges Cert & L/P Update	*CANCELLED DUE TO COVID -19
3	DATE:	June 20 – 22, 2018	June 19 – 21, 2019	
4	LOCATION:	Savannah/Riverfront Marriott	Savannah/Riverfront Marriott	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$49,490.06	\$53,929.29	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	\$8,516.13	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$49,490.06	\$62,445.42	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$5,856.09	\$4,302.35	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	
15	CLE Reporting Fees	\$120.00	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$5,976.09	\$4,302.35	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,930.10 (7 Speakers)*	\$8,190.21 (15 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$928.07	\$1,015.78	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$3,858.17	\$9,205.99	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$59,324.32**	\$75,953.76**	0
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	152 (13 in NJO) / \$390.29 per prsn	158 (16 in NJO) / \$480.72 per prsn	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	32 CJE Hrs / \$1,853.89 per CJE Hr	32 CJE Hrs / \$2,373.56 per CJE Hr	0

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §36-32-27 (b) & (c); Municipal Court Training Council Policy.
The venues were contracted in collaboration with the Municipal Court Training Council.*

1		2018	2019	2020
2	EVENT:	Mun Judges Cert & L/P Update	Mun Judges Cert & L/P Update	Mun Judges Cert & L/P Update
3	DATE:	Oct. 3 – 5, 2018	Oct. 2 – 4, 2019	Sept. 30 – Oct. 2, 2020
4	LOCATION:	Athens/UGA Center	Buford/Lake Lanier Islands	Zoom / Taped Replay
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$22,509.70	\$25,140.82	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$22,509.70	\$25,140.82	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$4,061.99	\$2,705.55	0
12	Postage / Shipping	0	0	\$2.85
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	\$8,410.00
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	\$120.00	0	\$48.00
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$4,181.99	\$2,705.55	\$8,460.85
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$2,189.35 (9 Speakers)*	\$1,874.89 (8 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	\$382.64	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$2,189.35	\$2,257.53	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$28,881.04**	\$30,103.90**	\$8,460.85**/
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	108 (13 in NJO) / \$267.42 per prsn	115 (14 in NJO) / \$261.77 per prsn	249 (19 in NJO) / \$33.98 per prsn
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	32 CJE Hrs / \$902.53 per CJE Hr	32 CJE Hrs / \$940.75 per CJE Hr	32 CJE Hrs / \$264.40 per CJE Hr

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/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 02.22.2021)



EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

GEORGIA MUNICIPAL COURT CLERKS COUNCIL

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §36-32-13(b)(1); & Municipal Court Training Council Policy.
The venues were contracted in collaboration with the Georgia Municipal Court Clerks Council.*

1		2018	2019	2020
2	EVENT:	Municipal Ct Clerk 16 Hr Cert.	Municipal Ct Clerk 16 Hr Cert.	Municipal Ct Clerk 16 Hr Cert.
3	DATE:	Feb. 21 – 22, 2018	Feb. 22 – 23, 2019	Feb. 11 – 12, 2020
4	LOCATION:	Athens/Holiday Inn	Athens/Holiday Inn	Athens/Holiday Inn
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$6,527.76	\$6,095.88	\$8,082.30
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	(included in above)
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$6,527.76	\$6,095.88	\$8,082.30
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$1,307.50	\$1,061.77	\$644.92
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,307.50	\$1,061.77	\$644.92
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$449.99 (2 Speakers)*	\$897.76 (4 Speakers)*	\$794.99
20	Other Printing / Presentation Materials	0	0	\$13.95
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	0	0	\$200.00
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$449.99	\$897.76	\$1,008.94
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$8,285.25**	\$8,055.41**	\$9,736.16**
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	35 / \$236.72 per person	28 / \$287.69 per person	42 / \$231.81 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	16 CJE Hrs / \$517.83 per CJE Hr	16 CJE Hrs / \$503.46 per CJE Hr	16 CJE Hrs / \$608.51 per CJE Hr

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Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §36-32-13(b)(1); & Municipal Court Training Council Policy.
The venues were contracted in collaboration with the Georgia Municipal Court Clerks Council.*

1		2018	2019	2020
2	EVENT:	Municipal Ct Clerk 16 Hr Cert.	Municipal Ct Clerk 16 Hr Cert.	Municipal Ct Clerk 16 Hr Cert.
3	DATE:	Sept. 26 – 27, 2018	Sept. 25 – 26, 2019	Sept. 23 – 24, 2020
4	LOCATION:	Tifton/UGA Conf Center	Tifton/UGA Conf Center	Zoom Online Conference
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$5,427.50	\$5,302.50	0
7	IT Audio / Visual (e.g. live, on-site AV expenses)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$5,427.50	\$5,302.50	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$2,196.60	\$1,495.31	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	\$950.00
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$2,196.60	\$1,495.31	\$950.00
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$1,039.56 (5 Speakers)*	\$1,767.86 (6 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$610.67	\$499.62	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,650.23	\$2,267.48	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$9,274.33**	\$9,065.29**	\$950.00**/
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	56 / \$165.61 per person	43 / \$210.82 per person	36 / \$26.39 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	16 CJE Hrs / \$579.65 per CJE Hr	16 CJE Hrs / \$566.58 per CJE Hr	16 CJE Hrs / \$59.38 per CJE Hr

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/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 03.08.2021)



Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §36-32-13(b)(2); & Municipal Court Training Council Policy.
The venues were contracted in collaboration with the Georgia Municipal Court Clerks Council.*

1		2018	2019	2020
2	EVENT:	Municipal Ct Clerk Recertification	Municipal Ct Clerk Recertification	*CANCELLED DUE TO COVID-19
3	DATE:	April 26 -27, 2018	April 25 – 26, 2019	
4	LOCATION:	Buford/Lake Lanier Islands	Young Harris/Brasstown Valley	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$13,229.39	\$13,946.75	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$13,229.39	\$13,946.75	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$692.75	\$1,989.49	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$692.75	\$1,989.49	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$793.16 (4 Speakers)*	\$1,495.40 (3 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$237.89	\$402.15	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,031.05	\$1,897.55	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$14,953.19**	\$17,833.79**	0
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	118 / \$126.72 per person	89 / \$200.38 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$1,246.10 per CJE Hr	12 CJE Hrs / \$1,486.15 per CJE Hr	0

*** This total includes ICJE-administered expenses only. For ICJE-administered expenses, any ICJE-maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. This total does not include any event expense authorized or administered by this group's leadership or educational apparatus that was not administered by ICJE. (This report was prepared on 02.22.2021)*



Education Training Expenses Administered by ICJE

*These training events are mandated by OCGA §36-32-13(b)(2); & Municipal Court Training Council Policy.
The venues were contracted in collaboration with the Georgia Municipal Court Clerks Council.*

1		2018	2019	2020
2	EVENT:	Municipal Ct Clerk Recertification	Municipal Ct Clerk Recertification	CANCELLED DUE TO COVID-19
3	DATE:	Aug. 9 – 10, 2018	Aug. 8 – 9, 2019	
4	LOCATION:	Pine Mountain/Callaway Gardens	Pine Mountain/Callaway Gardens	
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$12,428.12	\$17,457.28	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$12,428.12	\$17,457.28	0
10	MEDIA / PROGRAMMING EXPENSES			
11	Printing	\$889.92	\$1,319.72	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	0	0	0
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$889.92	\$1,319.72	0
18	TRAVEL EXPENSES & REIMBURSEMENTS			
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$1,223.58 (6 Speakers)*	\$990.35 (3 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$227.46	\$386.48	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,451.04	\$1,376.83	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$14,769.08**	\$20,153.83**	0
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	100 / \$147.69 per person	114 / \$176.79 per person	0
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$1,230.76 per CJE Hr	12 CJE Hrs / \$1,679.49 per CJE Hr	0

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Education Training Expenses Administered by ICJE

These training events are mandated by OCGA §36-32-13(b)(2); & Municipal Court Training Council Policy.

The venues were contracted in collaboration with the Georgia Municipal Court Clerks Council.

1		2018	2019	2020
2	EVENT:	Municipal Ct Clerk Recertification	Municipal Ct Clerk Recertification	Municipal Ct Clerk Recertification
3	DATE:	Nov. 1 – 2, 2018	Nov. 14 – 15, 2019	Nov. 19 – 20, 2020
4	LOCATION:	Savannah/Westin	St. Simons/King & Prince	Taped Replay
5	VENUE EXPENSES			
6	Food / Beverage / Event Space	\$23,964.99	\$23,761.57	\$20,068.75
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	\$4,025.00	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$23,964.99	\$27,786.57	\$20,068.75
10	MEDIA / PROGRAMMING EXPENSES			
12	Printing	\$1,205.68	\$2,307.36	0
13	Postage / Shipping	0	0	0
14	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	\$4,050.00
15	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
16	CLE Reporting Fees	0	0	0
17	Other	0	0	0
18	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$1,205.68	\$2,307.36	\$4,050.00
19	TRAVEL EXPENSES & REIMBURSEMENTS			
20	Speaker Travel (Lodging / Parking / Meals / Vehicle)	\$1,797.77 (4 Speakers)*	\$1,145.61 (2 Speakers)*	0
21	Other Printing / Presentation Materials	0	0	0
22	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$214.94	\$265.65	0
23	Other	0	0	0
24	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$2,012.71	\$1,411.26	0
25	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
26	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$27,183.38**	\$31,505.19**	\$24,118.75** /
27		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
28	Number of Participants / Cost Per Person	122 / \$222.81 per person	154 / \$204.58 per person	310 / \$77.80 per person
29	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CJE Hrs / \$2,265.28 per CJE Hr	12 CJE Hrs / \$2,625.43 per CJE Hr	12 CJE Hrs / \$2,009.90 per CJE Hr

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/ - Virtual event due to COVID. The expenses and number of participants are subject to change. (This report was prepared on 02.22.2021)



EDUCATIONAL TRAINING EXPENSES

ADMINISTERED BY ICJE OF GEORGIA*

FOR

JUDICIAL STAFF ATTORNEYS

COMPILED BY ICJE STAFF

This information represents a portion of the services provided by ICJE for this constituent group.

The full scope of services provided for this constituent group by ICJE includes the following:

1. **Educational Training Events** – facilitation of training events
2. **Educational Training Records** – attendance forms provided or service as repository
3. **Publications** – provision of publications in support of training
4. **Educational Apparatus Meetings** – attendance/collaboration in meetings
5. **Venue Decisions** – collaboration/facilitation regarding selection of on-site training venues
6. **Financial Reporting** – provision of periodic financial reports
7. **Monthly Report of ICJE Activities** – distribution of monthly emails from ICJE Executive Director

**To promote ICJE constituent confidence and to foster transparency,
this information is made available to all ICJE constituent groups.**

*These expenditures include ICJE-administered expenses only. For ICJE-administered expenses, any ICJE-maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by this group's leadership or educational apparatus that was not administered by ICJE.



Education Training Expenses Administered by ICJE

These events fulfill Continuing Legal Education Requirements promulgated in State Bar of Georgia Rule 8-104.

The venues were contracted in collaboration with the Superior Court Judges' MCJE Committee; and, the State Court Judges' Educational Programs Committee.

1		2018	2019	2020
2	EVENT:	Judicial Staff Atty Annual Conf	Judicial Staff Atty Annual Conf	Judicial Staff Atty Annual Conf
3	DATE:	Aug. 22 – 23, 2018	Aug. 21 – 22, 2019	August 26 – 27, 2020
4	LOCATION:	Atlanta/State Bar Conf Ctr	Atlanta/State Bar Conf Ctr	Taped Replay – Viewable on Demand
5 VENUE EXPENSES				
6	Food / Beverage / Event Space	\$11,935.28	\$13,743.66	0
7	IT Audio / Visual (e.g. live, on-site AV services)	(included in above)	(included in above)	0
8	Other	0	0	0
9	<i>SUB-TOTAL VENUE EXPENSES:</i>	\$11,935.28	\$13,743.66	0
10 MEDIA / PROGRAMMING EXPENSES				
11	Printing	\$2,601.12	\$2,590.74	0
12	Postage / Shipping	0	0	0
13	IT Videography (e.g. simulcast/Zoom/taping services)	0	0	0
14	Office Supplies (incl. framing, award ribbons, etc.)	0	0	0
15	CLE Reporting Fees	\$7,351.25	\$6,404.80	\$1,572.00
16	Other	0	0	0
17	<i>SUB-TOTAL MEDIA EXPENSES:</i>	\$9,952.37	\$8,995.54	\$1,572.00
18 TRAVEL EXPENSES & REIMBURSEMENTS				
19	Speaker Travel (Lodging / Parking / Meals / Vehicle)	0 (0 Speakers)*	\$59.74 (2 Speakers)*	0
20	Other Printing / Presentation Materials	0	0	0
21	ICJE Staff Travel (Lodging / Parking / Meals / Vehicle)	\$1,045.89	\$986.79	0
22	Other	0	0	0
23	<i>SUB-TOTAL TRAVEL EXPENSES:</i>	\$1,045.89	\$1,046.53	0
24	<i>*(# of spkrs claiming reimbursement, not the total number of spkrs)</i>			
25	TOTAL ** OF EXPENSES ADMINISTERED BY ICJE	\$22,933.54**	\$23,785.73**	\$1,572.00**/
26		<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>	<i>Paid from CJE Support Fees</i>
27	Number of Participants / Cost Per Person	159 / \$144.24 per person	170 / \$139.92 per person	273 / \$5.76 per person
28	Total CJE Hours Offered / Cost Per CJE Hour Offered	12 CLE Hrs / \$1,911.13 per CLE Hr	12 CLE Hrs / \$1,982.14 per CLE Hr	6 CLE Hrs / \$262.00 per CLE Hr

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