



Judicial Council of Georgia Administrative Office of the Courts

JOB ANNOUNCEMENT

Front-End Web Developer

Recruitment Period: Submit resume by December 31st, 2022

Number of Positions: One (1) position

FLSA Status: Exempt

Salary: \$55,000 - \$70,000

Position Location: Fulton County, GA

Job Summary

The Information Technology Division of the Judicial Council/Administrative Office of the Courts seeks a Front-end Web Developer. This position serves as the product owner for JC/AOC websites. They will be responsible for developing, administering, and improving all websites for the agency and its customers. The individual will work closely with management and other team members to determine website strategy, design, and functionality to satisfy customer and industry standards. This position proactively collaborates with business units to manage content, train users, and resolve technical issues in a fast-paced environment. An ideal candidate will have the ability to work across technical and non-technical audiences while providing excellent customer service. Work is performed under general supervision. This position is primarily remote, with occasional in-office days required.

Familiarity with WordPress is essential, as are HTML and CSS skills.

Job Responsibilities and Performance Standards:

- Build functional and easy-to-use websites
- Manage and update website content
- Work with internal and external customers to turn user stories into quality work product
- Perform functional, usability, compatibility, and interface testing on websites
- Work with infrastructure team to coordinate patching and upgrades
- Reduce page load times and ensure sites are performant
- Adhere to design best practices
- Debug pages and fix broken links or images
- Update, maintain and publish website content and review SEO
- Monitor and analyze site performance (e.g., traffic, conversions, updates)

- Respond to customer tickets in a professional and timely manner

Core Competencies:

- Front-end website design and development (HTML, CSS, JavaScript)
- Familiarity with industry standards and best practices
- Proficient with modern content management systems and their administration
- Ability to collaborate across diverse groups of technical and non-technical customers
- Working knowledge of WordPress themes and plugins
- Capacity to communicate, present and clearly and concisely, both orally and written
- Exceptional customer service and soft skills

Minimum Job Requirements:

- Associate degree in web design, software development, or a similar field OR a minimum of two years' relevant and demonstratable work experience
- Demonstratable skills with WordPress development and administration
- Knowledge of front-end technologies including CSS, JavaScript, and HTML.
- Knowledge of code versioning tools, including Git, Mercurial, and SVN.
- Good understanding of website architecture and aesthetics.
- Ability to multitask and prioritize project requests

Preferred Qualifications:

- Knowledge, skills and abilities in Full-Stack web development.
- Experience with front-end frameworks, like Angular, Vue, and AngularJS
- Familiarity with Amazon Web Services or other IaaS platforms

To apply:

Applicants must submit a resume and link to web development portfolio to resume@georgiacourts.gov by close of business. This position is subject to close at any time once a satisfactory applicant pool has been established.

The subject line must include: **I.T. Division – Front-end Web**

Developer

Additional Information:

Due to the volume of applications received, we are unable to provide information on application status by

phone or email. All qualified applicants will be considered but may not necessarily receive an interview. Selected applicants will be contacted by the hiring manager to complete next steps in the hiring process.

Applicants who require accommodations for the interview process should contact resume@georgiacourts.gov or call 404-463-0638. The JC/AOC will attempt to meet reasonable accommodation requests whenever possible.