

JUDICIAL COUNCIL OF GEORGIA

General Session

Friday, April 12, 2024

10 a.m. – 12 p.m.



Nathan Deal Judicial Center
Atlanta, GA

Judicial Council of Georgia
General Session

Nathan Deal Judicial Center

Friday, April 12, 2024

10 a.m. – 12:30 p.m.

- 1. Call to Order & Preliminary Remarks**
(Chief Justice Michael P. Boggs, Est. Time – 5 Min.)
- 2. Roll Call of Judicial Council Members**
(Ms. Cynthia H. Clanton, AOC Director and Judicial Council Secretary, Est. Time – 5 Min.)
- 3. Pledge of Allegiance**
(Judge W. James Sizemore, Est. Time – 1 Min.)
- 4. Approval of Minutes (*Action Item*)** **TAB 1**
(Chief Justice Michael P. Boggs, Est. Time – 2 Min.)
- 5. Judicial Council Committee Reports**
 - A. ARPA Funding Committee**
(Chief Justice Michael P. Boggs, Est. Time – 5 Min.)
 - B. Legislation Committee** **TAB 2**
(Presiding Justice Nels S.D. Peterson, Est. Time – 7 Min.)
 - C. Budget Committee** **TAB 3**
(Justice Charles J. Bethel and Mr. Andrew Zoll, Est. Time – 7 Min.)
 - D. Judicial Security Committee**
(Justice Shawn Ellen LaGrua/Judge Brian Rickman, Est. Time – 5 Min.)
 - E. Judicial Workload Assessment Committee (*Action Item*)** **TAB 4**
(Judge Robert D. Leonard, Est. Time – 10 Min.)
 - F. Technology Committee** **TAB 5**
(Justice Shawn Ellen LaGrua/Judge Stephen D. Kelley, Est. Time – 5 Min.)
 - G. Emergency Preparedness Committee** **TAB 6**
(Judge Trea Pipkin, Est. Time – 5 Min.)
 - H. Grants Committee (*Written Report*)** **TAB 7**
- MEETING ON BREAK**
- 6. Report from Judicial Council/AOC** **TAB 8**
(Ms. Cynthia H. Clanton, Est. Time – 10 Min.)

7. Reports from Courts, Councils, & State Bar

TAB 9

(Est. Time – 15 min.)

- A. Supreme Court**
- B. Court of Appeals**
- C. State-wide Business Court**
- D. Council of Superior Court Judges**
- E. Council of State Court Judges**
- F. Council of Juvenile Court Judges**
- G. Council of Probate Court Judges**
- H. Council of Magistrate Court Judges**
- I. Council of Municipal Court Judges**
- J. State Bar of Georgia**

8. Reports from Additional Judicial Branch Agencies

TAB 10

(Est. Time – 10 Min.)

- A. Council of Accountability Court Judges**
- B. Georgia Commission on Dispute Resolution**
- C. Council of Superior Court Clerks**
- D. Chief Justice’s Commission on Professionalism**
- E. Georgia Council of Court Administrators**
- F. Institute of Continuing Judicial Education**
- G. Judicial Qualifications Commission**

9. Old/New Business

(Chief Justice Michael P. Boggs, Est. Time – 3 Min.)

10. Recognition of Outgoing Members

(Chief Justice Michael P. Boggs, Est. Time – 3 Min.)

11. Concluding Remarks & Adjournment of Meeting

(Chief Justice Michael P. Boggs, Est. Time – 3 Min.)

Next Judicial Council Meeting – General Session

Friday, August 16, 2024 10 a.m. – 12:30 p.m. Atlanta, GA – Nathan Deal Judicial Center

CY 2024 Meeting Calendar – Judicial Council General Session

Friday, December 13, 2024 10 a.m. – 12 p.m. Zoom Conferencing

Judicial Council of Georgia
Members as of July 1, 2023

Chief Justice Michael P. Boggs
Chair

Supreme Court

Presiding Justice Nels S.D. Peterson
Vice-Chair

Supreme Court

Chief Judge Amanda H. Mercier

Court of Appeals

Vice Chief Judge Trenton Brown III

Court of Appeals

Judge William “Bill” Grady Hamrick III

Georgia State-Wide Business Court

Judge John E. Morse
President, CSCJ

Superior Court

Vice Chief Judge Ann B. Harris
President-Elect, CSCJ

Superior Court

Judge D. Jay Stewart
1st JAD

Superior Court

Judge Melanie B. Cross
2nd JAD

Superior Court

Judge W. James Sizemore, Jr.
3rd JAD

Superior Court

Chief Judge LaTisha Dear Jackson 4th JAD	Superior Court
Chief Judge Ural D. Glanville 5th JAD	Superior Court
Chief Judge W. Fletcher Sams 6th JAD	Superior Court
Chief Judge D. Scott Smith 7th JAD	Superior Court
Chief Judge Sarah Wall 8th JAD	Superior Court
Judge David L. Dickinson 9th JAD	Superior Court
Judge Sheryl B. Jolly 10th JAD	Superior Court
Chief Judge John Kent Edwards, Jr. President, CStCJ	State Court
Chief Judge Jeff Hanson President-Elect, CStCJ	State Court
Judge Warner L. Kennon President, CJCJ	Juvenile Court

Judicial Council of Georgia
Members as of July 1, 2023

Judge T. Neal Brunt President-Elect, CJCJ	Juvenile Court
Judge Danielle McRae President, CPCJ	Probate Court
Judge Christopher A. Ballar President-Elect, CPCJ	Probate Court
Chief Judge Brandon Bryson President, CMCJ	Magistrate Court
Judge Robert Wolf President-Elect, CMCJ	Magistrate Court
Chief Judge Matthew M. McCord President, CMuCJ	Municipal Court
Chief Judge David C. Will President-Elect, CMuCJ	Municipal Court
Honorable J. Antonio DelCampo President, State Bar of Georgia	State Bar of GA

Administrative Office of the Courts

244 Washington St. SW, Suite 300
Atlanta, GA 30334

Cynthia H. Clanton, Director
404-656-5171

As of April 8, 2024

Director's Office

Administration

Alexis Bauman
404-463-3820

Front Desk
404-656-5171

Budget

Andrew Zoll
404-594-9846

Governmental and Trial Court Liaison

Tracy Mason
404-831-8368

LaShawn Murphy
404-654-7807

Cheryl Karounos
404-309-5214

Shirley Roberts
404-576-6354

Robby Lee
470-757-4352

Human Resources

Jacqueline Booker
404-463-0638

Jasmine Duffin
404-556-7516

General Counsel

Jessica Farah
404-463-3805

Darron Enns
470-585-2782

Carole Collier
404-712-0432

Carrie Scott
470-712-0836

Judicial Services

Stephanie Hines
Division Director
404-281-3028

Research and Data Analysis

Shimike Dodson
470-677-8493

Andres Bosque
770-825-6045

Mitchell Redd
470-677-8510

Alexis Bell
470-626-6407

Eric Miner
678-453-3661

Dylan Long
470-925-0261

Court Professionals

Herbert Gordon
404-653-3789

Tiffanie Bacon
404-825-3648

Audrianna Smith
404-430-6587

Communications, Children, Families & the Courts

Michelle Barclay
Division Director
404-657-9219

Noelle Lagueux-Alvarez
404-463-0044

Kurt Bryan
404-210-5896

Latoinna Lawrence
404-805-9069

Paula Myrick
404-673-0627

Bruce Shaw
470-585-2781

Diana Johnson
470-580-9571

Ca'Dedra Sullivan
470-692-4081

Deonte Mayfield
470-561-4269

Financial Administration

Peterson David
CFO/Division Director
404-323-4882

Kimberly Jenkins
470-989-9214

Kim Burley
470-989-8541

Celesta Murray
470-989-9045

Cassandra Niblack
470-989-8606
Miya Perrimon
404-989-8501

*All email addresses follow this format:
Firstname.lastname@georgiacourts.gov*

Miya Perrimon
404-9898501

Kari Kitchens
ARPA
470-734-6655

Carolyn Cain-Smith
ARPA
770-856-9322

Regina Hailey
ARPA
470-596-8629

Sandra Nichols
ARPA
404-463-0352

Cherecia Kline
404-852-6899

Tax Intercept

Andrew Theus
404-615-0490

Information Technology

Ben Luke
CTO/Division
Director
470-561-1218

Devin Cooper
404-550-1254

Jessica Jones
404-538-0849

Amber Range
404-304-5495

Angela He
404-651-8169

Kristy King
404-651-8180

Michael Neuren
404-657-4218

Kriste Pope
404-731-6899

Afzal Masood
470-446-3930

Amber Braswell
404-304-5495

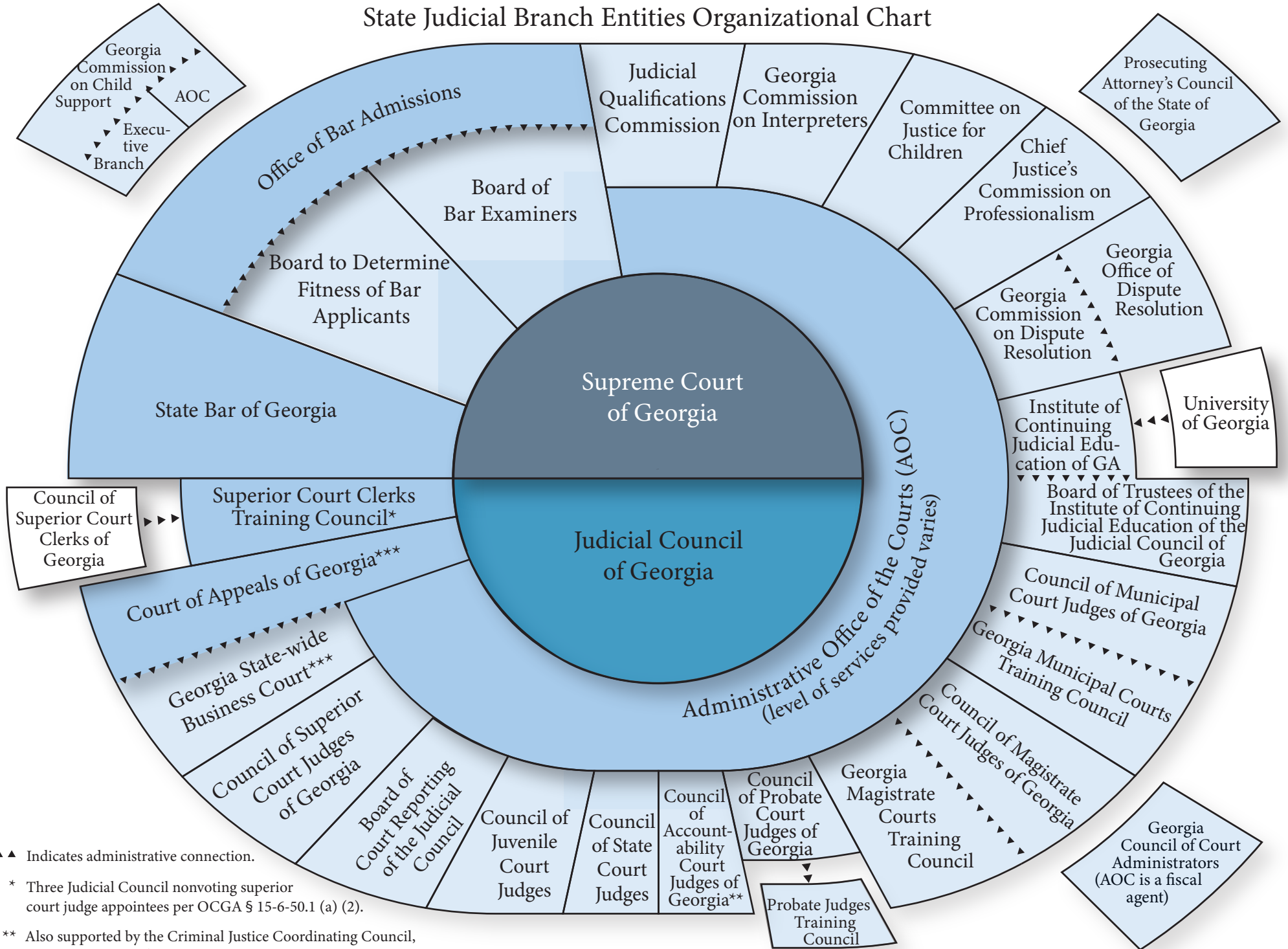
Colton Trent
404-852-6899

Sharmaine Small
470-190-6616

Ghyovani Vielot
678-739-6840

*All email addresses follow this format:
Firstname.lastname@georgiacourts.gov*

State Judicial Branch Entities Organizational Chart



▲▲ Indicates administrative connection.

* Three Judicial Council nonvoting superior court judge appointees per OCGA § 15-6-50.1 (a) (2).

** Also supported by the Criminal Justice Coordinating Council, an Executive Branch agency.

*** The GSBC is "assigned for administrative purposes only to the Court of Appeals" per OCGA § 15- 5A-16.



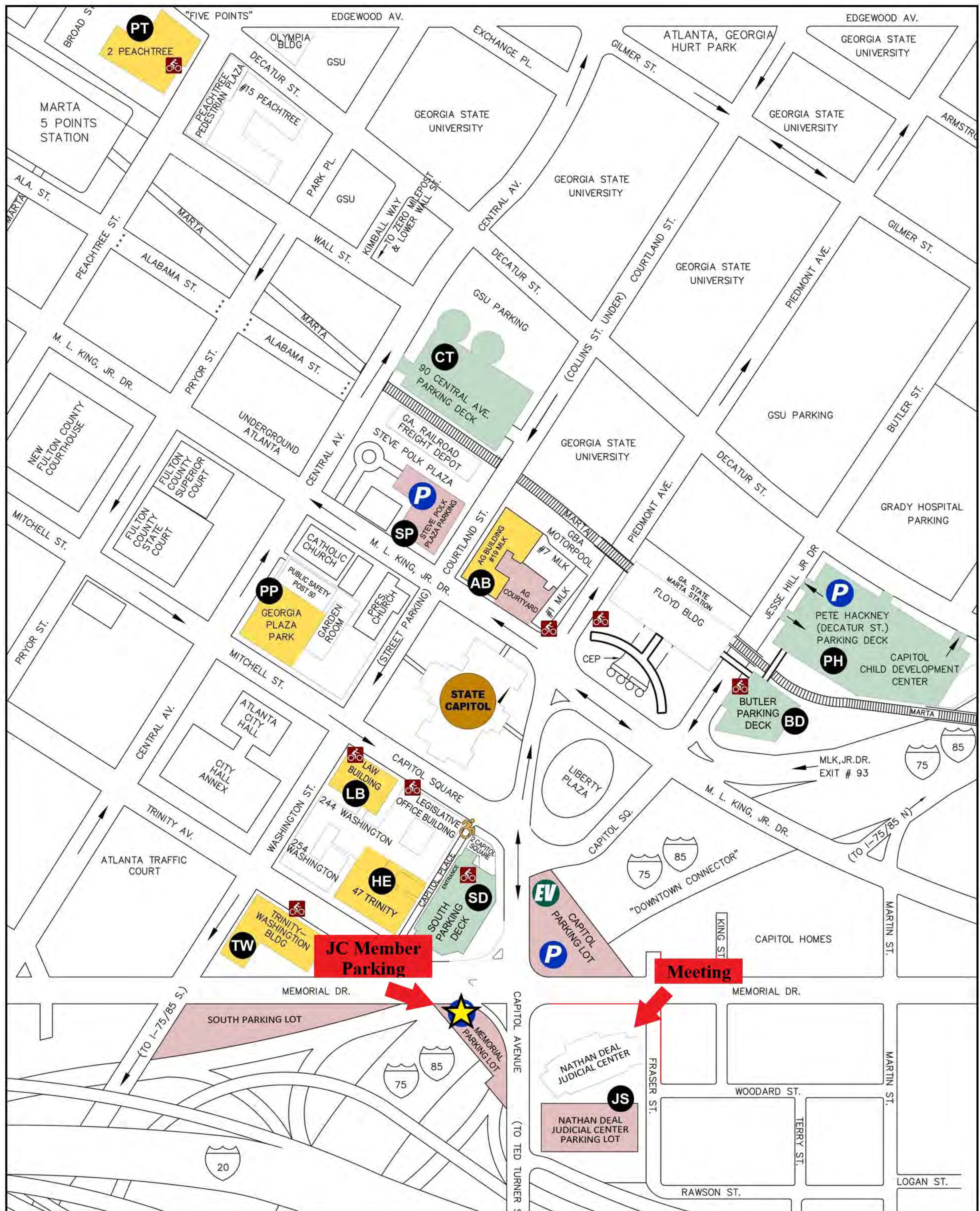
STATE GOVERNMENT COMPLEX

CAPITOL HILL Parking Map

GEORGIA BUILDING AUTHORITY

- PT** 2 Peachtree
- CT** 90 Central
- AB** Agriculture Building
- BD** Butler Deck
- HE** Health Deck
- LB** Law Building (old Judicial Building)
- JS** Nathan Deal Judicial Center
- PP** Plaza Park
- PH** Pete Hackney
- SD** South Deck
- SP** Steve Polk
- TW** Trinity Washington
- Underground Parking**
- Multi-Level Deck Parking**
- Surface Parking Lot**
- P **Public Parking**
- ♿ **Accessible Loading and Unloading Zone**
- EV **Electric Vehicle Charging Stations**
- 🚲 **Bicycle Racks**
- 1 MLK (Piedmont Ave)**
- 2 Peachtree Building (Inside-Main Level)**
- Butler Deck (Inside-Level 1)**
- Coverdell Legislative Office Bldg/CLOB (Capitol Sq)**
- Floyd Building/Twin Towers (Piedmont Ave)**
- Law Building (Capitol Sq)**
- South Deck (Inside-Level 2)**
- TW Building (Trinity Ave)**

Rev 12/2020



TAB 1

Judicial Council of Georgia
General Session
Remote Conference
Friday, February 9, 2024 • 10:00 a.m.

Members Present

Chief Justice Michael P. Boggs, Chair
Presiding Justice Nels S.D. Peterson, Vice
Chair
Vice Chief Judge Trent Brown
Judge T. Neal Brunt
Chief Judge Brandon Bryson
Judge Christopher Ballar
Judge Melanie B. Cross
The Honorable J. Antonio DelCampo
Chief Judge David L. Dickinson
Chief Judge John Kent Edwards, Jr.
Chief Judge Ural D. Glanville
Chief Judge Jeff Hanson
Vice Chief Judge Ann B. Harris
Chief Judge LaTisha Dear Jackson
Judge Sheryl B. Jolly
Presiding Judge Warner L. Kennon
Chief Judge Matthew M. McCord
Judge Danielle McRae
Chief Judge Amanda H. Mercier
Judge John E. Morse, Jr.
Chief Judge W. Fletcher Sams III
Chief Judge D. Scott Smith

Judge D. Jay Stewart
Judge W. James Sizemore, Jr.
Chief Judge Sarah Wall
Chief Judge David C. Will

Members Absent

Judge William “Bill” Grady Hamrick
Judge Robert Wolf

Staff Present

Ms. Cynthia H. Clanton
Ms. Alexis Bauman
Mr. Devin Cooper
Mr. Peterson David
Ms. Stephanie Hines
Ms. Cheryl Karounos
Ms. Noelle Lagueux-Alvarez
Mr. Ben Luke
Ms. Tracy Mason
Ms. LaShawn Murphy
Ms. Shirley Roberts
Mr. Bruce Shaw
Mr. Andrew Zoll

Guests (Appended)

Call to Order and Preliminary Remarks

The meeting of the Judicial Council of Georgia (Council) was called to order at 10:00 a.m. by Chief Justice Boggs. He welcomed everyone and reminded attendees that the meeting would be recorded, livestreamed, and open to the press and public. Guests were asked to submit their attendance via e-mail for the purpose of the minutes. Chief Justice Boggs asked Judge McRae to lead The Pledge of Allegiance. Ms. Cynthia Clanton called roll call for members.

Approval of Minutes

Chief Justice Boggs directed the Council's attention to the minutes of the December 8, 2023, General Session, provided in the materials. A motion to approve the minutes was offered by Chief Judge McCord, followed by a second from Chief Judge Dear Jackson. No discussion was offered, and the motion was approved without opposition.

Judicial Council Committee Reports

American Rescue Plan Act Committee. Chief Justice Boggs reported that \$18.27 million has been reimbursed to circuits for expenses under the CY 2023-2025 award. He announced that the Committee will accept applications for non-new funding budget amendments during April 2024, and the opportunity for new funding during subsequent cycles is undetermined at this time. The committee will evaluate the status of each award to coincide with the expected Fall 2024 application period. Information about the April 2024 application cycle will be published in advance of the application window, which is set for April 1 through April 12.

Chief Justice Boggs thanked the Judicial Council/AOC ARPA team for holding a technical assistance training on Wednesday, February 7. He reminded members that the ARPA grant dashboard reflects the status of reimbursement requests in real time and asked the circuits to consult the dashboard prior to reaching out regarding their reimbursement status. Chief Justice Boggs concluded by thanking Director Clanton, the ARPA team, and the Committee for all their work on the grant funding process.

Legislation Committee. Presiding Justice Peterson provided a status report on the legislative session, and reported that Crossover Day will be on Thursday, February 29.

Presiding Justice Peterson reported that the Council has previously voted to support six initiatives: judicial compensation reform (filed as HB 947), petition for review cleanup (SB 450), judicial security (legislation pending), probate court fee schedule (SB 232), juvenile treatment courts (HB 873), and the extension of municipal court judge minimum terms (HB 456). He provided a brief overview and status of each item.

Presiding Justice Peterson added that the top three-ranked judgeship recommendations have funding requests in the FY 2025 budget, and each has legislation in process (Tifton filed as HB 906, Houston as HB 992, and Douglas as HB 884). They have all passed the House and crossed over. He announced that the Committee is also monitoring legislation from the Georgia Child Support Commission (SB 454). He concluded by asking the Council to continue to share

information and legislative initiatives through the committee process so that the judicial branch remains coordinated.

Budget Committee. Presiding Justice Peterson, reporting for Justice Charlie Bethel, referred members to the written report provided in the materials. He provided a status update on the Amended FY 2024 (AFY 2024) budget, which the House voted on earlier this week. The House agreed to fund the Council's request for an economic impact study on Access to Justice initiatives as well as an increase in operational expenses for the Council of Municipal Court Judges, but did not fund the Council's request for additional funds for medical legal partnerships. The AFY 2024 budget is now pending before the Senate.

This week the Senate Appropriations Judicial Subcommittee held its hearing on the AFY 2024 budget, and the House Appropriations Public Safety Subcommittee meets today to begin work on the Fiscal Year 2025 budget.

Judicial Security Committee. Justice LaGrua thanked the Chief Justice for reporting on the recent work of the Committee during the State of the Judiciary Address. She highlighted that Director Chief Chris Wiggington and his team at the Georgia Public Safety Training Center have completed building a training block for judges in all classes of courts which will be rolled out in the coming months. The Committee will be meeting soon to determine their next steps. Justice LaGrua concluded by asking members to reach out to Judge Brian Rickman or herself regarding any threats or concerns so that these issues may be tracked. Chief Justice Boggs reiterated that request and expressed his appreciation to the Committee.

Technology Committee. Judge Stephen Kelley referred members to the written report provided in the materials. He highlighted the retirement of long-time committee member Judge Jim Altman and thanked him for his service. Judge Kelley announced the continuing improvements to the Judicial Gateway website and work on the virtual calendar call program. He asked all members interested in testing out the program to contact Mr. Ben Luke, Judicial Council/AOC Chief Technology Officer. He reminded members that the Criminal Case Data Exchange Board has implemented new standards which were included in the previous Judicial Council materials. Judge Kelley concluded by announcing that the Committee is forming an AI subcommittee which will report at the next Judicial Council meeting.

Report from the Judicial Council/AOC

Ms. Clanton delivered a report on behalf of the Judicial Council /AOC. She opened with a report on Chief Justice Boggs' second State of the Judiciary address, which was held on Wednesday, February 7, as well as Magistrate Court Judges and Probate Court Judges Day held at the Capitol on Thursday, February 1.

Ms. Clanton highlighted the Technology Committee's presentation at the recent Council of Superior Court Judges Winter Conference in Athens and thanked Judge Jolly, Judge Wolf, and Judge Brunt for participating in the ongoing "Meet the Members of the Judicial Council" series. She reminded members that the Georgia Bar, Media, and Judiciary Conference will be held at the State Bar Building in Atlanta on February 23.

Ms. Clanton thanked Judge Keith Galligan, Judge Russ McClelland, Judge Todd Ashley, and Chief Judge Cassandra Kirk for participating in community engagement through civics education and announced the return of the Judicial Council's Law Day Art Contest. The submission deadline is April 1 and Judicial Council members will vote for this year's winners at the April Council meeting. She also thanked Judge Norman Cuadra for speaking at the last AOC staff meeting and for his work on the Standing Committee on Court Interpreters.

Ms. Clanton closed her remarks by reiterating the AOC's role as a service agency to the judiciary.

Reports from Courts, Councils, & State Bar

Supreme Court. Chief Justice Boggs referred members to the written report provided in the materials.

Court of Appeals. No report was provided.

State-wide Business Court. A written report was provided in the materials.

Council of Superior Court Judges. Judge Morse referred members to the written report provided in the materials and highlighted the Council's recent winter conference.

Council of State Court Judges. Chief Judge Edwards referred members to the written report provided in the materials.

Council of Juvenile Court Judges. Presiding Judge Kennon referred members to the written report provided in the materials.

Council of Probate Court Judges. A written report was provided in the materials.

Council of Magistrate Court Judges. Chief Judge Bryson referred members to the written report provided in the materials.

Council of Municipal Court Judges. Chief Judge McCord referred members to the written report provided in the materials and thanked Presiding Justice Peterson for his assistance on the Council's legislation. He invited members to the Council's legislative breakfast at the Capitol on February 29.

State Bar of Georgia. Mr. DelCampo shared that the Bar's building improvements, website upgrades, and wellness initiatives are still on schedule. He reiterated the Bar's continuing support for the Judicial Council's judicial compensation proposal and noted the annual legislative dinner with the members of the House Judiciary Committee. He announced that the Bar has begun exploring the rewrite of the Continuing Legal Education rules as well as the revamp to the Unauthorized Practice of Law Committee. He informed members of the Bar's desire to work with the courts regarding issues with lawyer competency, and that the Bar is in the process of identifying candidates for its General Counsel position, which will soon be vacant.

Reports from Other Judicial Branch Agencies

Council of Accountability Court Judges. Ms. Taylor Jones referred members to the written report provided in the materials. She highlighted the Council's release of their annual report on January 19, available on its website.

Georgia Commission on Dispute Resolution. Judge Cindy Morris referred members to the written report provided in the materials.

Council of Superior Court Clerks. Ms. Stacy Haralson announced the Council has updated its Council's Criminal Data Exchange standards to include the full Criminal Case Data Exchange Board's standards; a copy has been included in the materials.

Chief Justice's Commission on Professionalism. A written report was provided in the materials.

Georgia Council of Court Administrators. Ms. LeNora Hawkins Ponzo referred members to the written report provided in the materials.

Institute of Continuing Judicial Education. Ms. Lynne Moore Nelson referred members to the written report provided in the materials.

Judicial Qualifications Commission. No report was provided.

Georgia Association of Juvenile Court Clerks. Ms. Samantha Cannon referred members to the written report provided in the materials.

Old Business

No old business was offered.

New Business

Presiding Justice Peterson informed members that the Weekly Legislative Call will be canceled because the House Appropriations Committee will be meeting earlier than anticipated.

Adjournment

Chief Justice Boggs thanked everyone for their attendance and for their contribution to the Council and the judicial system. He reviewed the CY 2024 meeting schedule as printed in the materials, and reminded members that the next General Session meeting will be held on Friday, April 12, 2024, at the Nathan Deal Judicial Center.

The meeting was adjourned at approximately 10:42 a.m.

Respectfully submitted:

Tracy Mason and Alexis Bauman
Director’s Division, Judicial Council/AOC
For Cynthia H. Clanton, Director and Secretary

The above and foregoing minutes
were approved on the _____ day of
_____, 2024.

Michael P. Boggs
Chief Justice

Judicial Council of Georgia
General Session
Nathan Deal Judicial Center
Friday, August 18, 2023 • 10:00 a.m.

Guest Present

Ms. Lynn Ansley, Seventh Judicial Administrative District
Mr. Joseph Baden, Third Judicial Administrative District
Mr. Josh Becker, Council of Accountability Court Judges
Justice Charles J. Bethel, Georgia Supreme Court
Mr. T.J. BeMent, Tenth Judicial Administrative District
Ms. Kristen Bertsch, Judicial Qualifications Committee
Mr. Bob Bray, Council of State Court Judges
Ms. Samantha Cannon, Georgia Association of Juvenile Court Clerks
Judge B. Chan Caudell, Superior Courts, Mountain Judicial Circuit
Mr. Richard F. Denney, First Judicial Administrative District
Judge Kathlene Gosselin, Superior Courts, Northeastern Judicial Circuit
Judge Bert Guy, Superior Courts, Brunswick Judicial Circuit
Judge Jeff Hanson, State Court of Bibb County
Ms. Stacy Haralson, Council of Superior Court Clerks
Mr. Mike Holiman, Council of Superior Court Clerks
Mr. Kevin Holder, Council of Probate Court Judges
Mr. Eric John, Council of Juvenile Court Judges
Ms. Taylor Jones, Council of Accountability Court Judges
Ms. Anne Kirkhope, Council of Juvenile Court Judges
Judge Stephen Kelley, Superior Courts, Brunswick Judicial Circuit
Justice Shawn Ellen LaGrua, Georgia Supreme Court
Judge Ben Land, Court of Appeals
Ms. Alison Lerner, Council of Accountability Court Judges
Judge Robert D. Leonard, Superior Court, Cobb Judicial Circuit
Ms. Grace McGowan, Ninth Judicial Administrative District
Mr. David Mixon, Second Judicial Administrative District
Chief Judge Cindy Morris, Superior Courts, Conasauga Judicial Circuit
Ms. Ashton Murphy, Judicial Qualifications Committee
Mr. Bob Nadekow, Eight Judicial Administrative District
Ms. Lynne Moore Nelson, Institute of Continuing Judicial Education
Ms. Lenora Hawkins Ponzio, Fourth Judicial Administrative District
Ms. Sharon Reiss, Council of Magistrate Court Judges
Ms. Karlie Sahs, Georgia Office of Dispute Resolution
Chief Presiding Judge Juliette Scales, Juvenile Court, Fulton Judicial Circuit
Mr. Robert Smith, Prosecuting Attorney's Council of Georgia
Ms. Christina Smith, Georgia Court of Appeals
Mr. David Summerlin, Fifth Judicial Administrative District
Ms. Courtney Veal, Judicial Qualifications Commission
Ms. Kirsten Wallace, Council of Juvenile Court Judges
Mr. Shannon Weathers, Council of Superior Court Judges
Judge Maureen Wood, Juvenile Court, Stone Mountain Judicial Circuit

TAB 2



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael P. Boggs
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council Members

FROM: Presiding Justice Nels S.D. Peterson
Chair, Standing Committee on Legislation

RE: Committee Report

DATE: April 2, 2024

The General Assembly adjourned *sine die* on Thursday, March 28, 2024. The following report provides the final status of each item the Judicial Council took a position of support on during the 2024 legislative session.

- **Judicial Compensation Reform
Judicial Council**

HB 947 – original bill

Sponsor: Rep. Rob Leverett (R – Elberton)

Final Status: House Passed/Adopted by Substitute 2/15/24; Senate Read and Referred 2/16/24.

SB 479 – Substitute

Sponsor: Sen. Bo Hatchett (R – Cornelia)

Final Status: Senate Disagreed to House Amendment to Senate Amendment to the House Substitute 3/28/24.

HR 1042

Sponsor: Rep. Rob Leverett (R – Elberton); Sen. Blake Tillery (R – Vidalia)

Final Status: Senate Disagreed to House Amendment to Senate Substitute 3/28/24.

- **SB 508 – Judicial Security/Restriction of Judges' Personally Identifiable Information
Judicial Council**

Sponsor: Sen. Clint Dixon (R – Gwinnett); Rep. Matt Reeves (R – Duluth)

Final Status: Senate Agreed to House Substitute 3/21/24. ***Final Passage.***

- [**SB 450**](#) – **Petition for Review Clean-Up Judicial Council**
Sponsor: Sen. John Kennedy (R – Macon); Rep. Rob Leverett (R – Elberton)
Final Status: Senate Agreed to House Substitute 3/21/24. ***Final Passage.***
- [**SB 232**](#) – **Probate Court Fees Council of Probate Court Judges**
Sponsor: Sen. John Kennedy (R – Macon); Rep. Todd Jones (R – Cumming)
Final Status: Senate Agreed to House Substitute 3/21/24. ***Final Passage.***
- [**HB 873**](#) – **Juvenile Treatment Courts Council of Accountability Court Judges**
Sponsor: Rep. Stan Gunter (R – Blairsville); Sen. Bo Hatchett (R – Cornelia)
Final Status: Senate Passed/Adopted 3/18/24. ***Final Passage.***
- [**HB 456**](#) – **Extension of Minimum Term Council of Municipal Court Judges**
Sponsor: Rep. Stan Gunter (R – Blairsville); Sen. Bo Hatchett (R – Cornelia)
Final Status: House Agreed to Senate Substitute 3/26/24. ***Final Passage.***

The General Assembly also passed legislation creating new superior court judgeships in the following judicial circuits, as recommended by the Judicial Council:

- Tifton Judicial Circuit - [**HB 906**](#)
- Houston Judicial Circuit - [**HB 992**](#)

TAB 3



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael P. Boggs
Chair

Cynthia H. Clanton
Director

Date: April 3, 2024

To: Judicial Council Members

From: Standing Committee on Budget
Justice Charlie Bethel, Chair

RE: Judicial Council Budget and Financial Report

This report will provide an update on FY24 Year-To-Date, the Amended FY24 and the FY25 budget requests, as well as an overview of the next steps for the Amended FY25 and FY26 budget cycles.

Fiscal Year 2024

The Judicial Council received \$21,093,777 in State Appropriations for FY2024 (HB 915). The attached Financial Report highlights the Judicial Council's expenditures and remaining balances as of April 3, 2024.

Amended Fiscal Year 2024

The Judicial Council: Section 6 of the Appropriations Bill (HB 915) was amended as follows:

Judicial Council - Access to Justice Committee:

Increase funds for an economic impact study on access to justice initiatives \$125,000

Judicial Council - Standing Committee on Grants

Increase funds for Civil Legal Services for families of Indigent Patients \$0

Judicial Council - Council of Municipal Court Judges

Increase funds for Council operations \$18,951

Judicial Council - Administrative Office of the Courts

Increase funds to procure and manage information technology and data migration for the Juvenile Courts \$650,000

The Judicial Council received funding for two of its three budget requests in the Amended Budget. During the budget process an additional increase of \$650,000 was approved for juvenile court IT and data initiatives. Funding was also added to fund the \$1,000 supplement for full-time employees. The

Judicial Council’s amended state funded budget is \$21,093,777.

Fiscal Year 2025

The Judicial Council received several enhancements to its budget in the FY2025 General Budget (HB 916). The final version of the bill will provide additional funds for personnel (one additional IT position to support the juvenile courts case management system) an increase in grant funds for civil legal services, and increases for operational funding for both the Council of Magistrate Court Judges and the Council of Municipal Court Judges. In addition, it funds a 4% COLA for all full-time state employees, not to exceed \$3,000.

Judicial Council - Administrative Office of the Courts:

<i>Increase funds for one Project coordinator position</i>	\$0
<i>Transfer funds for National Center for State Courts dues</i>	\$262,635
<i>Increase funds for one information technology position and operations to support the juvenile courts case management system.</i>	\$150,000

Judicial Council - Standing Committee on Grants:

<i>Increase funds for Civil Legal Services for families of Indigent Patients</i>	\$209,500
----------------------------------------------------------------------------------	-----------

Judicial Council - Council of Municipal Court Judges

<i>Increase funds for Council operations</i>	\$18,951
----------------------------------------------	----------

Judicial Council - Council of Magistrate Court Judges

<i>Increase funds for Council operations</i>	\$10,723
----------------------------------------------	----------

Council of Accountability Court Judges

<i>Increase funds for one MAT Statewide Coordinator position</i>	\$32,444
------------------------------------------------------------------	----------

Judicial Qualifications Commission

<i>Increase funds for one legal assistant position</i>	\$83,807
--------------------------------------------------------	----------

Resource Center

<i>Increase funds for one staff attorney position</i>	\$100,000
-------------------------------------------------------	-----------

The approved enhancement requests represent a \$1,412,858 increase in the Judicial Council’s operating budget, a 7% increase.

Next Steps: Amended Fiscal Year 2025 and Fiscal Year 2026

The Standing Committee on Budget will accept White Papers for the AFY25 and FY26 budget cycles from May 1, 2024 to June 14, 2024. Members of the Standing Committee on Budget can expect to receive a meeting notification well in advance of the planned July meeting. In this meeting, all enhancement requests will be reviewed for approval by the Committee. The Standing Committee on Budget will present the enhancement requests to the Judicial Council for approval at the August 16,

2024, General Session meeting. The enhancements approved by the Council will be submitted to the Governor's Office of Planning and Budget before the September 1 deadline.

Attachments:

Fiscal Year 2024 Budget and Financial Report as of April 1, 2024

Amended Fiscal Year 2024 and Fiscal Year 2025 Budget Comparison Report

Fiscal Year 2024 - Judicial Council Operations

April 3, 2024

Department	Project	FY 2024 Budget	YTD Expenditures	Remaining	Budget Spent
Administrative Office of The Courts		\$ 9,788,106	\$ 6,666,985	\$ 3,121,121	68%
Legal Services for Domestic Violence	103	\$ 3,000,000	\$ 3,000,000	\$ -	100%
Georgia Council of Court Administrators	141	\$ 16,389	\$ -	\$ 16,389	0%
Council of Municipal Court Judges	142	\$ 32,870	\$ 9,699	\$ 23,172	30%
Child Support Collaborative	174	\$ 138,680	\$ 92,798	\$ 45,882	67%
Council of Magistrate Court Judges	204	\$ 215,534	\$ 150,284	\$ 65,250	70%
Council of Probate Court Judges	205	\$ 210,222	\$ 159,287	\$ 50,935	76%
Council of State Court Judges	206	\$ 283,918	\$ 214,968	\$ 68,950	76%
Council of State Court Judges Ret.	207	\$ 2,588,814	\$ 179,371	\$ 2,409,443	7%
Legal Services for Kinship Care Families	1103	\$ 750,000	\$ 750,000	\$ -	100%
Legal Svc for MLP	1203	\$ 200,000	\$ 200,000	\$ -	100%
Other Judicial Council Subprograms		\$ 7,436,427	\$ 4,756,406	\$ 2,680,021	64%
Accountability Court Council	195	\$ 858,691	\$ 532,057	\$ 326,634	62%
CACJ-Peer Review Process	199	\$ 74,374	\$ 27,973	\$ 46,401	38%
GA Office of Dispute Resolution	104	\$ 2,153	\$ -	\$ 2,153	0%
Inst of Continuing Jud Ed Administration	301	\$ 830,964	\$ 501,492	\$ 329,472	60%
Judicial Qualifications Commission	400	\$ 1,303,062	\$ 910,053	\$ 393,009	70%
Resource Center	500	\$ 800,000	\$ 533,333	\$ 266,667	67%
Separate Judicial Council Programs		\$ 3,869,244	\$ 2,504,908	\$ 1,364,336	65%
TOTAL JUDICIAL COUNCIL		\$ 21,093,777	\$ 13,928,300	\$ 7,165,477	66%

Amended FY 2024 - Budget Comparison

Judicial Council Standing Committee on Budget Report

Judicial Council Program & Subprograms	FY 2024 Budget	AFY24 Enhancement Requests	AFY 2024 Budget	% Change
Administrative Office of the Courts	\$ 8,927,849		\$ 9,792,199	9.68%
<i>Increase funds for an economic impact study on access to justice initiatives</i>		\$ 125,000		
<i>Increase funds to provide a one-time \$1,000 salary supplement</i>		\$ 89,350		
<i>Increase funds to procure and manage IT and data migration for the Juvenile Courts</i>		\$ 650,000		
Legal Services for Victims of Domestic Violence	\$ 3,000,000		\$ 3,000,000	
Legal Services for Families of Indigent Patients	\$ 200,000		\$ 200,000	0.00%
<i>Increase funds for Civil Legal Services for families of Indigent Patients</i>		\$ -		
Legal Services for Kinship Care Families	\$ 750,000		\$ 750,000	
GA Council of Court Administrators	\$ 16,389		\$ 16,389	
Council of Municipal Court Judges	\$ 13,919		\$ 32,870	136.15%
<i>Increase funds for Council operations</i>		\$ 18,951		
Child Support Collaborative	\$ 137,818		\$ 137,818	
Council of Magistrate Court Judges	\$ 214,457		\$ 214,457	
Council of Probate Court Judges	\$ 209,145		\$ 209,145	
Council of State Court Judges	\$ 2,871,655		\$ 2,871,655	
Judicial Council Programs and Subprograms Total	\$ 16,341,232	\$ 883,301	\$ 17,224,533	5.41%
Other Programs				
Accountability Courts	\$ 926,606		\$ 933,065	0.69%
		\$ 6,459		
Office of Dispute Resolution	\$ -		\$ 2,153	
		\$ 2,153		
Inst of Continuing Jud Ed Operations	\$ 822,352		\$ 830,964	1.05%
		\$ 8,612		
Judicial Qualifications Commission	\$ 1,297,679		\$ 1,303,062	0.41%
		\$ 5,383		
Resource Center	\$ 800,000		\$ 800,000	
Other Programs Total	\$ 3,846,637	\$ 22,607	\$ 3,869,244	0.59%
Judicial Council Totals	\$ 20,187,869	\$ 905,908	\$ 21,093,777	4.49%

FY 2025 - Budget Comparison

Judicial Council Standing Committee on Budget Report

Judicial Council Program & Subprograms	FY 2024 Budget	FY25 Enhancement Requests	FY 2025 Budget	% Change
Administrative Office of the Courts	\$ 8,927,849		\$ 9,763,975	9.37%
<i>Increase funds for one Project coordinator position</i>		\$ -		
<i>Transfer funds for National Center for State Courts dues</i>		\$ 262,635		
<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 235,868		
<i>Increase funds for DOAS insurance premiums</i>		\$ 2,171		
<i>Increase funds for GBA rental rates</i>		\$ 179,256		
<i>Increase funds for GTA rates</i>		\$ 5,889		
<i>Increase funds for merit system assessments</i>		\$ 307		
<i>Increase funds for two IT positions to support the juvenile court case management</i>		\$ 150,000		
Legal Services for Victims of Domestic Violence	\$ 3,000,000		\$ 3,000,000	
Legal Services for Families of Indigent Patients	\$ 200,000		\$ 409,500	104.75%
<i>Increase funds for Civil Legal Services for families of Indigent Patients.</i>		\$ 209,500		
Legal Services for Kinship Care Families	\$ 750,000		\$ 750,000	
GA Council of Court Administrators	\$ 16,389		\$ 16,389	
Council of Municipal Court Judges	\$ 13,919		\$ 32,870	136.15%
<i>Increase funds for Council operations</i>		\$ 18,951		
Child Support Collaborative	\$ 137,818	\$ -	\$ 142,847	
<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 5,029		
Council of Magistrate Court Judges	\$ 214,457		\$ 230,209	5.00%
<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 5,029		
<i>Increase funds for Council operations</i>		\$ 10,723		
Council of Probate Court Judges	\$ 209,145		\$ 214,174	2.40%
<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 5,029		
Council of State Court Judges	\$ 2,871,655		\$ 2,876,684	0.18%
<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 5,029		
Judicial Council Programs and Subprograms Total	\$ 16,341,232	\$ 1,095,416	\$ 17,436,648	6.70%
Other Programs				
Accountability Courts	\$ 926,606		\$ 1,007,767	8.76%
<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 26,639		
<i>Increase funds for GBA rental rates</i>		\$ 22,078		
<i>Increase funds for one MAT Statewide Coordinator position</i>		\$ 32,444		
Inst of Continuing Jud Ed Operations	\$ 822,352		\$ 844,596	

<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 22,244		
Judicial Qualifications Commission	\$ 1,297,679		\$ 1,411,716	
<i>Increase funds for a legal assistant position</i>		\$ 83,807		
<i>Increase funds for a 4% COLA, not to exceed \$3,000</i>		\$ 25,142		
<i>Increase funds for an additional \$3,000 targeted salary increase for POST certified law enforcement officers</i>		\$ 5,088		
Resource Center	\$ 800,000		\$ 900,000	12.50%
<i>Increase funds for one Staff Attorney position</i>		\$ 100,000		
Other Programs Total	\$ 3,846,637	\$ 317,442	\$ 4,164,079	8.25%
Judicial Council Totals	\$ 20,187,869	\$ 1,412,858	\$ 21,600,727	7.00%

TAB 4



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael P. Boggs
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council Members

FROM: Judge Robert D. Leonard II
Chair, Standing Committee on Judicial Workload Assessment

RE: Judicial Workload Assessment Committee Report

DATE: March 28, 2024

The Judicial Workload Assessment Committee met March 28, 2024, and approved updates to the Clearance Rates Protocol, which includes clean-up language outlining the clearance rates methodology, criteria for receiving or being recognized for an award, and a section on the limitations of the self-reported data received by the AOC.

The Committee also accepted revisions to the *Judicial Council Policy on the Study of Superior Court Judgeships and Circuit Boundaries* concerning the elimination of judgeship rankings. The AOC will submit a list of all qualifying circuits requesting new judgeships to the Governor and legislature that will be presented by workload values. Tied circuits will be listed alphabetically with no regard to the Committee's preference for any of the recommendations. The Committee submits these policy changes for the Judicial Council's approval.

Additionally, the Committee also heard updates from the Subcommittee on Automated Data Collection, the reporting statuses of the 2024 caseload submissions, and the proposed 2025 Caseload Reporting Timeline. Specifically, the timeline denotes the extension of the 2025 Annual Caseload deadline of March 17, 2025 due to March 15th falling on the weekend.

The Judicial Administrative District representatives whose terms expire June 30, 2024, were acknowledged and thanked for their service on the Committee. They include Judge Gates Peed, Judge Denise Marshall*, Judge Jeffery Monroe*, Chief Judge LaTisha Dear Jackson*, Judge Shukura Ingram, Judge Scott Ballard*, Judge Robert Flournoy III (Ret.), Chief Judge Robert "Bobby" Chasteen, Judge Bonnie Oliver*, and Chief Judge Sheryl B. Jolly*. Judges' names marked with an asterisk are recommended for reappointment.



Judicial Council Policy on the Study of Superior Court Judgeships and Circuit Boundaries

Georgia Judicial Workload Assessment (Appendix A)

Judicial Council Policy on the Submission of Caseload Reports by Trial Courts

Policy on the Study of Superior Court Judgeships and Circuit Boundaries

Section 1 – Policy

1.1 – Introduction

This policy governs the processes, procedures, and methodology used by the Judicial Council when considering requests for additional judgeships and circuit boundary alterations. The Judicial Council recognizes that the addition of a judgeship or circuit boundary alteration is a matter of great gravity and substantial expense to the state’s citizens. Therefore, careful inquiry and deliberate study according to a rigorous methodology will lay the foundation for any recommended changes to circuit judgeships or boundaries.

The Judicial Council acknowledges the National Center for State Courts’ (“NCSC”) subject matter expertise in case processing and workload methodology and its documented best practices for assistance in this policy (see Appendix A).

The Georgia Court Guide on Statistical Reporting is a supplemental publication to the Superior Court Caseload and Workload Policy created to standardize the reporting statistics for Georgia’s trial courts. A copy of the document can be viewed at [Georgia Court Guide to Statistical Reporting](#).

1.2 – Policy Statements

1. The Judicial Council will recommend additional judgeships based only upon need demonstrated through the methodology contained herein.
2. The Judicial Council will recommend circuit boundary alterations based only upon need demonstrated through the methodology contained herein.

Section 2 – Judgeship and Circuit Boundary Study

2.1 – Initiation

1. The governor, members of the General Assembly, and superior court judges have standing to initiate judgeship and circuit boundary studies.
2. The AOC will notify the governor, General Assembly, superior court judges, and district court administrators no later than May 1 that they may request studies in writing by June 1, or the next business day thereafter, prior to the session of the General Assembly during which the judgeship or change in circuit boundaries is sought. Any request received after June 1 will not be considered until the following year except upon approval by the chair of the Judicial Council in consultation with the chair of the Standing Committee on Judicial Workload Assessment for good cause shown. Under no circumstances will a request received more than five business days after June 1 be considered during the current year.

3. Requests for studies will be sent to the director of the AOC. After receiving a request for a judgeship, the AOC will inform all judges within the circuit of the request. After receiving a request for a circuit boundary study, the AOC will inform all judges within the requested circuit, all judges of any adjacent circuits, and their district court administrators by US mail and electronic mail. Any request by any party may be withdrawn by the same party at any time for any reason, and staff will notify all parties impacted by such a withdrawal.
4. The AOC will send the caseload and workload status of their respective circuits to all superior court judges and district court administrators no later than May 1 of each year.

2.1(a) — Circuit Boundary Prescreening

1. The AOC shall inquire of the requestor about the specific circuit alteration desired of a circuit boundary request. The AOC shall conduct an analysis for the specific outcome desired by the requestor to determine its feasibility.¹
2. Upon asking the requestor the desired alteration, the AOC shall send notice to the judges located in the specific circuit that is mentioned in the request.
3. If the desired outcome sought by the requestor is not feasible, the request may be withdrawn. If the request is not withdrawn, the AOC will continue with the study as referenced in Section 2.3. The judges of the circuit will be notified if the request is withdrawn.

2.2 – Judgeship Study Methodology

The Judicial Council approved the NCSC report adopted by the Council on April 21, 2023 (see Appendix A). Appendix B represents commonly used workload assessment definitions.

1. The most recent three-year average of civil case filings and criminal case defendants, for each case type listed in Appendix A, will serve as the *total circuit caseload* for each case type. Each case type's caseload will be multiplied by its respective *case weight*. The resulting figure represents the *total circuit workload*. The *total circuit workload* will be divided by the *judge year value* assigned to the circuit based on its *classification*. The resulting figure represents the *judge workload value*. If the *judge workload value* divided by the total number of authorized judgeships in the circuit is not less than 1.20, then the circuit is qualified for an additional judgeship. If the *judge workload value* divided by the total number of authorized judgeships in the circuit is less than 1.20, then the circuit is not qualified for an additional judgeship. For purpose of analysis and reporting under this policy, workload values shall be cutoff at the hundredth of the decimal. When analyzing a circuit for multiple judgeships, the circuit shall first be analyzed to determine a need for one judgeship. If qualified, then the circuit shall be analyzed for one additional judgeship, giving the circuit credit for the additional judgeship need already qualified for. This process shall repeat itself until the circuit is not qualified or the request is exhausted. The Judicial Council may submit a list of re-rank all qualifying circuits utilizing the same methodology. In the event the methodology described in this policy or the *Georgia Guide to Statistical Reporting* has changed during a circuit's three-year

¹ A preliminary analysis may include factors such as caseload data and workload analysis. It does not represent or constitute a comprehensive or finalized circuit boundary feasibility study.

qualification period referenced in Section 3, Paragraph 45 below, AOC staff will reanalyze the circuit's judge workload value utilizing the newest methodology. ~~to facilitate the Judicial Council's re-ranking.~~

2. A circuit that requests and qualifies for an additional judgeship will have its judgeship study prepared and presented at the next Standing Committee on Judicial Workload Assessment Committee meeting. Requestors will be notified of their status and the Committee will process the request no later than June 15. The Standing Committee may forward the recommendation to the Judicial Council for consideration at the first meeting of the fiscal year as described in Section 3. If a majority of the judges in a circuit vote to disagree with a request for a judgeship, the Standing Committee may consider that disagreement in their decisions to recommend new judgeships to the Council. The Committee shall vote on request for multiple judgeships from the same circuit independently.
3. A circuit that requests and is not qualified for an additional judgeship has the right to appeal its status to the Standing Committee on Judicial Workload Assessment. Requestors will be notified of their status and the Committee will process the appeal no later than June 15. If the appeal is approved, then the appealing circuit will have a judgeship study prepared and presented at the next Judicial Council meeting as described in Section 3. ~~Appeals may not be based upon a circuit's caseload.~~
4. The AOC will present annually to the Committee a list of all circuits whose *judge workload value* divided by the total number of authorized judgeships in the circuit is less than 0.80 and whose per judge workload value would not equal or exceed 1.20 upon reduction of a judgeship. The Committee Chair shall invite all judges from such circuits to appear at the next Committee meeting to discuss their caseload and workload data. There shall not be fewer than two judges in each circuit, so the circuits ~~to which that applies, which appear to have more judges than needed (with a workload of 0.80 or less) should not be included on the list of all circuits whose judge workload value divided by the total number of authorized judgeships in the circuit is 0.80 or less, once the workload report is complete. that would have fewer than two judges after a reduction based on judge workload value per judge will not be included.~~
5. The Committee shall provide technical assistance, with the assistance of the AOC and others so designated, to the affected circuits that may include, ~~but is not limited to:~~ a manual hand count of cases for a specified period of time, additional training for clerks and staff on proper case documentation, and a review of caseload reports and other case information. The AOC shall provide the Committee prior to the next year's annual reporting, a report of the technical assistance provided and any recommendations for further assistance. Beginning with the 2022 case count, if a circuit's workload is 0.80 or less for three consecutive years, then the Committee may report the same to the Judicial Council.

2.3 – Circuit Boundary Study Methodology

A proposed circuit boundary alteration will cause study of the requesting circuit and all adjacent circuits. A circuit is qualified for a boundary alteration if, after the proposed alteration, the following conditions are met.

1. Caseload and Workload

- a. Caseload is more evenly distributed across all circuits impacted by the alteration.
- b. Workload in altered circuits does not vary significantly from the statewide average workload.
- c. Caseload trend analysis of altered circuits does not project an imbalance in growth rates that would necessitate a reallocation of resources or alteration of circuit boundaries again in the near future.

2. Population

- a. Per judge population is more evenly distributed among circuits impacted by altered boundaries.
- b. Per judge population does not vary significantly from the statewide average in altered circuits.
- c. Population trend analysis of altered circuits does not show an imbalance in growth rates that would necessitate a reallocation of resources or alteration of circuit boundaries again within ten years.
- d. The population of altered circuits is more evenly distributed than the original circuits.

3. Judges

- a. The number of additional judges needed to serve altered circuits is not significantly greater than the original number.
- b. Judges' travel time and/or distance between courthouses decreases in altered circuits.

4. Administrative

- a. The one-time and recurring costs to altered circuits are not overly burdensome to the state or local governments. Changes in cost for personnel services and operations will be considered. These costs include, but are not limited, to the following:
 - i. Salaries and compensation for staff;
 - ii. Cost for items such as furniture, signage, and general startup expenses;
 - iii. Rent or the purchase of new office space;
 - iv. Purchase or lease of a vehicle; and
 - v. Conference and continued education costs.
- b. The operational and case assignment policies are not negatively impacted in altered circuits.

- i. Any current standing orders regarding case assignment should be submitted to the AOC; and
 - ii. Any item affecting the case assignment not specifically expressed in the Uniform Rules for Superior Courts should be submitted to the AOC.
 - c. The Circuit Court Administrator and/or District Court Administrator is required to submit the detailed Comprehensive Annual Financial Report to the AOC to be included within the analysis.
5. The preceding conditions (1-4) will be considered for all potential circuit boundary alterations before qualification status is determined.
6. If a circuit meets a significant number of the preceding conditions, then the circuit is qualified for a boundary alteration. If a circuit does not meet a significant number of the preceding conditions, then the circuit is not qualified for a boundary alteration.
7. The AOC will notify the requestor and all potentially affected judges and district court administrators of the circuit's qualification status no later than September 1.
8. A circuit that qualifies for a boundary alteration will have its study prepared and presented no later than the last meeting of the calendar year for the Standing Committee on Judicial Workload Assessment. The Standing Committee may forward the recommendation to the Judicial Council for consideration at its next meeting as described in Section 3. If a majority of the judges in a circuit vote to oppose a request for a circuit boundary alteration, the Standing Committee shall consider the circuit's opposition in their decisions to recommend circuit boundary alterations to the Council.
9. A circuit not qualified for a boundary alteration has the right to appeal its status to the Standing Committee on Judicial Workload Assessment. If the appeal is approved, then the appealing circuit will have a boundary study prepared and presented at the next Judicial Council meeting as described in Section 3. Appeals may not be based upon a circuit's caseload.

Section 3 - Judicial Council Procedure

The Judicial Council shares judicial personnel allocation recommendations and approved findings of viability for circuit boundary alterations with the Governor and the General Assembly annually prior to the beginning of the regular session of the General Assembly.

1. The AOC will prepare and present all Committee recommendations on additional judgeships, viability of circuit boundary adjustments, and reduction of judgeships to the Council. Requestors will be notified of the Council's process no later than a month after the matter is heard by the Committee. The report will include the results of the judgeship and/or boundary studies, any letters of support from requesting circuits, any available CourTools data, and other information the AOC may deem beneficial to Judicial Council deliberations.
2. After reviewing the recommendations, the Judicial Council, in open session, may discuss the merits of Policy on the Study of Superior Court Judgeships and Circuit Boundaries as amended March 25, 2024.

each recommendation. Any Judicial Council member in a circuit or county affected by a recommendation will be eligible to vote on motions affecting that circuit but will not be present or participate in deliberations regarding the circuit. Non-Judicial Council members offering support or opposition may be recognized to speak by the Chief Justice.

3. After deliberations, the Judicial Council will, in open session, approve or disapprove the recommendations. The Council shall vote on requests for multiple judgeships from the same circuit independently. Votes on such ~~motions~~ recommendations will be by secret, written or electronic ballot. ~~Non-qualified circuits with successful appeals must have a two-thirds (2/3) majority to receive approval.~~ Each ballot must be complete to be counted. The Vice Chief Judge of the Court of Appeals will oversee ballot counting.
4. ~~After determining the circuits recommended for an additional judgeship, the Judicial Council will rank the circuits based on need. The Council shall vote on requests for multiple judgeships from the same circuit independently. Votes on such motions will be by secret, written or electronic ballot. Each ballot must be complete to be counted. The Vice Chief Judge of the Court of Appeals will oversee ballot counting.~~
 - a. ~~The ballots will be counted using the Borda count method. The Borda count determines the outcome of balloting by giving each circuit a number of points corresponding to the number of candidates ranked lower. Where there are n circuits, a circuit will receive n points for a first preference ballot, n – 1 points for a second preference ballot, n – 2 for a third preference ballot, and so on until n equals 1. Once all ballots have been counted, the circuits are then ranked in order of most to fewest points.~~
4. 5. After determining the circuits recommended for an additional judgeship, the Judicial Council will list the circuits by judicial workload value. Tied circuits will be listed alphabetically and with no regard to the Council's opinion of the strength or weakness of any of the recommendations. ~~Upon Judicial Council recommendation of an additional judgeship, t~~ The recommendation will remain for a period of three years unless: (1) the total caseload of that circuit decreases 10 percent or more; (2) the circuit withdraws the request; or (3) requests an updated workload assessment pursuant to subparagraph (a) below and the resulting workload is lower than a 1.20. If any of these circumstances occur, the circuit must requalify before being considered again by the Judicial Council.
 - a. A circuit can request another workload assessment after receiving a recommendation for a new judgeship from the Judicial Council. The request must follow the same procedure outlined in section 2.1 (2). The circuit will not have its time extended past the initial three-year recommendation.
 - b. If a circuit requests a new workload study, the Committee will report the results to the Judicial Council and the Judicial Council will use only the new data.
5. ~~6-~~ If the Judicial Council expresses support for the viability of a circuit boundary study, the study will remain valid for a period of one year.
6. ~~7-~~ The AOC will prepare and distribute letters notifying requestors and chief judges of the Judicial

Council’s actions and distribute a notice summarizing the Judicial Council’s recommendations, ~~and/or support.~~

DRAFT



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael P. Boggs
Chair

Cynthia H. Clanton
Director

Protocol for the Standing Committee on Judicial Workload Assessment Clearance Rate Analysis

Purpose

The Standing Committee on Judicial Workload Assessment acknowledges the Office of Research and Data Analysis (Research) methodology for calculating caseload clearance rate data for all of Georgia's trial courts. Trial courts achieving a 100 percent or higher clearance rate by clearing as many cases as have been filed during a given period may be recognized by the JC/AOC or JWAC.

Protocol Statement

1. Following the annual caseload collection period, Research staff will initiate the caseload clearance rate process.
2. Research staff will identify courts achieving a 100 percent or higher clearance rate.
3. Requests for individual court clearance rate analysis shall be submitted to the Research Office via the Research Request form on the [Research website](#).

Clearance Rate Methodology

1. Staff will use the most recent filed and disposed cases for each case category to calculate the clearance rate.
2. The *total disposed* cases are divided by the *total filed* cases.
The resulting figure will indicate a court's annual *clearance rate percentage*.
3. The most recent three-year clearance rate will determine a court's *clearance rate average*.

Criteria for Receiving a Clearance Rate Excellence Award

1. A court clearance rate must meet or exceed 100 percent for three consecutive years.
2. A court whose clearance rate meets the 100 percent threshold will be recognized by the Committee, and notice will be forwarded to each court council.
3. A court whose clearance rate exceeds 110 percent will be recognized by the Committee, and an official notice will be issued to the Chief Judge and Clerk of the awarding court.

Limitations

1. Clearance rates are calculated by research staff based on self-reported data from the Clerk of that court.
2. Research staff can identify areas of concern for a court's caseload data, but is unable to correct, amend, modify, or quality-adjust it.
3. Clearance rate reporting can be subject to errors. The award or failure to be recognized with a clearance rate award is not necessarily correlated to how effectively a judge is working.

DRAFT

Appendix A

Definitions

Cases Filed – A count of cases filed with the court for the first time within the current reporting year.

Cases Disposed – A count of cases for which an original entry of judgment has been entered during the current reporting year.

Clearance Rate – The number of outgoing cases as a percentage of incoming cases.

Clearance Rate Percentage – The total number of disposed cases divided by the total number of filed cases.

Clearance Rate Average – The most recent three-year clearance rate of cases disposed and cases filed for each case type.

Court – The court represents a collective body of judges presiding over criminal, civil, or domestic cases within a jurisdiction.

TAB 5



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael P. Boggs
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council

FROM: Judge Stephen Kelley, Co-Chair

RE: JC Standing Committee on Technology Report

DATE: March 28, 2024

The Judicial Council Standing Committee on Technology met on Thursday, March 21, 2024. The following report reflects the topics discussed during that meeting.

New Business

AOC Updates - Mr. Ben Luke

Mr. Luke shared an update regarding the Technology projects of the Administrative Office of the Courts. Mr. Luke shared that the AOC would continue to support judicial technology training and a technology trends newsletter. The training sessions have been well attended, and users have expressed appreciation for the training. The training will continue on a monthly schedule. The Committee discussed the Virtual Calendar Call tool developed to assist in the calling of calendars for courts. VCC has begun to onboard several courts to test further and utilize the application. In addition, he discussed how georgiacourts.gov updates are near completion and ready for user-focused testing. Testing will continue to ensure the updates are focused on improving user experience. Lastly, Mr. Luke provided an update on SB401. The bill is focused on creating a more unified case management system for the Juvenile Courts to improve the data tracking on dependent youth in the State.

Criminal Case Data Exchange, Mr. Ben Luke

Mr. Ben Luke discussed the updates on behalf of the CDX board. The board recently met and passed final version standards for transmitting criminal case data; they are comprehensive and the most straightforward versions to act upon that have been passed. They have been well-formed with input from multiple agencies interacting with the life cycle of the criminal cases. In addition to the standards, the CBX board has also created a best practices guide. Committee members are reviewing this and will be available once it is completed. The board will continue to educate about the standards and how best to incorporate them.

AI Subcommittee Update

Judge Kelley provided an update on behalf of the subcommittee, which has participated in several webinars and attended conferences focused on the use of AI. They have identified several tools enabling testing, including one with Westlaw and CoCounsel. We discussed requesting additional subcommittee members and will schedule an initial meeting. Discussions took place around the risks and benefits of the AI tools.

Automated Data Collection – Mrs. Stephanie Hines

The Committee last met in January and met with CMS vendors in February. The vendors were receptive to the NODS spreadsheet and its data. Volunteer courts will be sought for the ADC project. Grant funds have been secured to assist the pilot courts. The ADC committee is working to finalize the data standard. The Committee engaged in a discussion about functionality and desired outcomes.

Update on Judicial Emergency Preparedness Committee, Mr. Ben Luke

The Committee has concluded its work and assembled a shell plan and guidance for local implementation. This plan is not a directive but a suggestion of best practices sanctioned by GEMA. The Judicial Emergency Preparedness Committee is pending final approval, which will be presented at the next Judicial Council meeting.

Next Meeting

The next committee meeting is scheduled for May 16, 2024.

TAB 6



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael P. Boggs
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council of Georgia

FROM: Judge Trea Pipkin, Co-Chair
Judge Amanda Petty, Co-Chair

RE: Ad-hoc Committee on Judicial Emergency Preparedness

DATE: March 27th, 2024

The Ad Hoc Committee on Judicial Emergency Preparedness was established with the mission of coordinating the accreditation plan for the Continuity of Government for the Georgia Judicial Branch. The Committee was tasked with creating a comprehensive plan that contemplates thirteen identified hazards and the processes, protocols and succession plans for continuing court operations if they occur, as outlined by the Federal and Georgia emergency management agencies.

The Committee includes judges from the various classes of court and State Bar representative, and obtained input from key stakeholders, including the Georgia Emergency Management and Homeland Security Agency, prosecutors and public defenders, civil plaintiff and defense attorneys, clerks of court, sheriffs, and the public.

Early in the process, the committee created five subcommittees, dividing the work of creating a template or shell plan, amongst them:

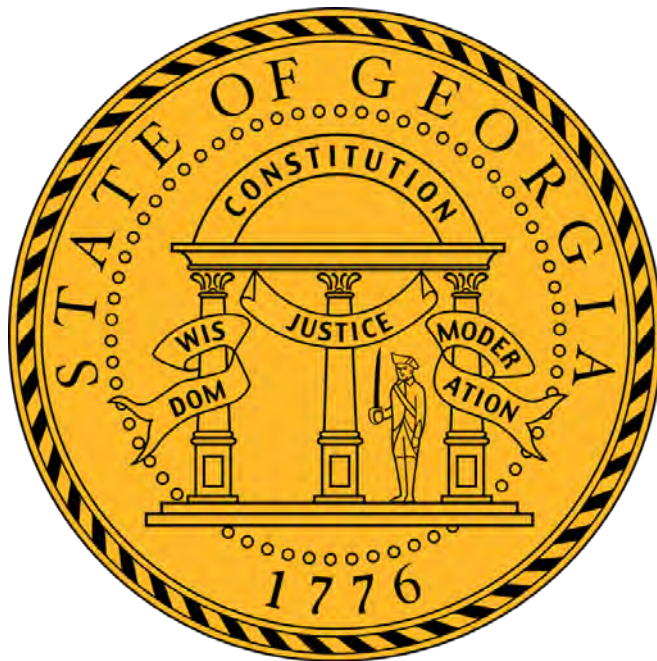
- Subcommittee 1: Situation and Assumptions—Structure of the court and limitations of authority
- Subcommittee 2: Functional Roles and Responsibilities for Internal and External Agencies
- Subcommittee 3: Logistics Support and Resource Requirements Necessary to Implement the Plan
- Subcommittee 4: Concept of Operations
- Subcommittee 5: Maintenance Process, for Evaluation and Revision

Each subcommittee submitted its work product, and then merged the documents into a single template plan for review by the Judicial Council Members.

The attached shell plan is provided for your consideration before the Council meeting on April 12th. We welcome any feedback that you may have.

CONTINUITY OF OPERATIONS PLAN (COOP)

GEORGIA STATE COURTS SYSTEM



(Month Year)

TABLE OF CONTENTS

TABLE OF CONTENTS	2
SECTION I: INTRODUCTION	
I-1 Purpose	4
I-2 Applicability and Scope	4
I-3 Thirteen Hazards	5
SECTION II: AUTHORITY AND STATUTORY RESTRICTIONS	
II-1 Georgia Constitution	6
II-2 Title 15 of the Official Code of Georgia	6
II-3 Title 17 of the Official Code of Georgia	7
II-4 Title 38 of the Official Code of Georgia	7
SECTION III: CONCEPT OF OPERATIONS (CONOP)	
III-1 Objectives	8
III-2 Planning Considerations and Assumptions	8
III-3 COOP Execution	9
III-4 Time-Phased Implementation	10
III-5 <u>(Name of the Circuit/District)</u> Essential Judges and Staff	11
III-6 Mission Essential Functions	11
III-7 Warning Conditions	12
III-8 Direction and Control	12
III-9 Operational Hours	13
III-10 Alert and Notification	13
SECTION IV: PROCEDURES	
IV-1 Drive-Away Kits and Black-Bags	13
IV-2 Telecommunications and Information Systems Support	14
IV-3 Security and Access Controls	14
SECTION V: PHASE I – ACTIVATION	
V-1 Alert and Notification Procedures	15
V-2 Initial Actions	16
V-3 Deployment and Departure Procedures – Time-Phased Operations	17
V-4 Transition to Alternate Operations	17
V-5 Site-Support Responsibilities	18
SECTION VI: PHASE II – ALTERNATE OPERATIONS	
VI-1 Execution of Mission Essential Functions	18
VI-2 Establishment of Communications	18

VI-3	Relocation Group Responsibilities	19
VI-4	Augmentation of Staff	19
VI-5	Amplification of Guidance to Essential and Non-Essential Personnel	19
VI-6	Development of Plans and Schedules for Reconstitution and Termination	20

SECTION VII: PHASE III – RECONSTITUTION AND TERMINATION

VII-1	Overview	20
VII-2	Procedures	20
VII-3	After-Action Review and Remedial Action Plan	21

SECTION VIII: IMPLEMENTATION

VIII-1	Coordination of Plan Implementation	21
VIII-2	Role Examples	21

SECTION IX: PLAN DEVELOPMENT AND MAINTENANCE

IX-1	Overview	22
IX-2	Plan Review	22
IX-3	Record of Changes	23
IX-4	Record of Distribution	23

SECTION I: INTRODUCTION

I-1 Purpose

During natural and manmade disasters, the State of Georgia’s judicial system must continue its essential functions and continue to exist. To the extent feasible, courts should remain open to address essential functions, and in particular courts should give priority to matters necessary to protect health, safety, and liberty of individuals. Essential functions are subject to interpretation; however, some matters that fall into the essential function category are: (1) where an immediate liberty or safety concern is present requiring the attention of the court as soon as the court is available; (2) criminal court search warrants, arrest warrants, initial appearances, and bond reviews; (3) domestic abuse temporary protective orders and restraining orders; (4) juvenile court delinquency detention hearings and emergency removal matters; and (5) mental health commitment hearings.

In accordance with the Bylaws of the Judicial Council of Georgia (the “Judicial Council”), the Judicial Council established the Ad Hoc Committee on Judicial Emergency Preparedness (the “Committee”) with the mission of creating a comprehensive plan that contemplates hazards identified by the Georgia Emergency Management and Homeland Security Agency (“GEMA”) and the processes, protocols, and succession plans for continuing court operations if they occur. This Continuity of Operations Plan (“COOP”) establishes policy and guidance to ensure the execution of the mission essential functions for the courts of the State of Georgia if an Authorized Judicial Official (“AJO”) declares a judicial emergency and the relocation of selected personnel and functions of any court facilities is required. This COOP can be adapted to fit the needs of individual districts. Specifically, this plan is designed to:

- a. Ensure that the (Name of the Circuit/District) is prepared to respond to emergencies, recover from them, and mitigate their impacts.
- b. Ensure that the (Name of the Circuit/District) is prepared to provide critical services in an environment that is threatened, diminished, or incapacitated.
- c. (Others as necessary)

I-2 Applicability and Scope

- a. This document is applicable to the (Name of the Circuit/District).
- b. Support from other state agencies and local governments as described herein will be coordinated with the responsible office as applicable.
- c. A separate Continuity of Operations Plan will be developed for the Georgia Supreme Court, each district court, and each circuit court within the State of Georgia.
- d. The Georgia Supreme Court will activate its Continuity of Operations plan as needed to ensure ongoing support to lower courts.
- e. This COOP does not purport to exceed the authority granted to the various individuals and entities of the state judicial system. To the extent that any items in the COOP exceed the authority of the Judicial Council or the Committee, such

items should be considered recommendations, not prescriptions.

I-3 Thirteen Hazards

GEMA has identified 13 hazards through its Hazard Identification and Risk Assessment, which undertook an all-hazards identification, classification, and vulnerability indexing process to ensure hazard analysis is comprehensive and all encompassing. The Judicial Council created the Committee to devise the COOP, which contemplates the 13 identified hazards and the processes, protocols, and succession plans for continuing court operations if they occur. The 13 hazards are as follows:

- a. Natural Hazards
 - (1) Severe Weather
 - (2) Inland Flooding
 - (3) Tropical Cyclone
 - (4) Winter Weather
 - (5) Drought/Wildfire
 - (6) Geologic Hazards
 - (7) Infectious Diseases

- b. Human Caused Hazards
 - (1) Cybersecurity Attack
 - (2) Active Shooter
 - (3) Radiological Release
 - (4) Hazardous Material Release

- c. Technological Hazards
 - (1) Dam Failure
 - (2) Infrastructure Failure

SECTION II: Authority and statutory restrictions

In accordance with the Bylaws of the Judicial Council, ad hoc committees exist to address issues of limited scope and duration, and the Judicial Council Chair shall create and charge ad hoc committees as are necessary to conduct the business of the Judicial Council. The Judicial Council created this Committee by order dated March 18, 2022.

II-1 Georgia Constitution

The Georgia Constitution bestows the judicial power of the state on the classes of courts listed in Article VI, § I, Para. I, including the Supreme Court, Court of Appeals, and trial courts. The Supreme Court has clarified that “judicial power” includes the power to declare what the law is and to apply the law to past transactions and existing cases. *Thompson v. Talmadge*, 201 Ga. 867 (1947). However judicial power does not include making the law, prescribing rules of civil conduct, or declaring what the law shall be. *Id.* A court acting beyond this authority renders the action void. *Id.*

II-2 Title 15 of the Official Code of Georgia

Title 15 of the Official Code of Georgia sets out the duties and responsibilities of Georgia courts. Among the provisions most relevant to the COOP is O.C.G.A. §15-1-3, which grants every court the power to preserve and enforce order in its immediate presence and prevent interruption, disturbance, or hindrance to its proceedings. The Supreme Court has interpreted this statute broadly, including allowing a trial court to forbid photographers from taking photographs of trial participants in and around the courthouse. *Atlanta Newspapers v. Grimes*, 216 Ga. 74 (1960).

Title 15 contains many of the statutory provisions that deal with courts' powers and responsibilities in an emergency. A superior court judge or the chief judge of a class of courts can request judicial assistance in the event of the disability, illness, or absence of a judge or judges pursuant to § 15-1-9.1 and an active judge may call upon a senior judge to serve in an emergency pursuant to § 15-1-9.3. In addition to the availability of judges, Title 15 also includes the following requirements that would be important for courts to remember in an emergency:

- a. Sheriffs – sheriffs must ensure that the sheriff or a deputy attends all sessions of the superior court, and all sessions of the probate court when required by the judge. § 15-16-10. If court proceedings occur in a temporary facility, the court should coordinate with the sheriff to help them meet this requirement.
- b. District Attorneys – similarly, the district attorney (or a subordinate) must attend every session of superior court unless excused by the judge. § 15-18-6.
- c. E-filing - E-filing in civil cases is not required in a court in an area that has been declared to be in a state of emergency. The Judicial Council shall provide rules for filings in such circumstances. § 15-7-5.
- d. Clerks and Court Records
 - (1) Court records can only be removed from the county in cases of invasion whereby they would be endangered or by order of the court. § 15-1-10. If court proceedings occurred in a temporary facility in a neighboring county, the court records would necessarily be outside of the county, so the court would have to provide for that.
 - (2) If there is not adequate space in the courthouse for the clerk's office, the clerk may request that the county governing authority provide for an adequate space. § 15-6-86. This facility must be owned by the county or a body politic and must be no further than 500 feet from the courthouse. This may become an issue if a courthouse becomes inaccessible and the court requires a temporary facility.
- e. Supreme Court of Georgia
 - (1) If one or more justices can't be there and the parties desire a full bench, the remaining justices have to fill the bench with judge(s) of the superior court. § 15-2-2.
 - (2) The Supreme Court shall sit at the seat of government. § 15-2-4. It is hard to imagine a scenario in which the Supreme Court would hear oral arguments when the

entire city of Atlanta was uninhabitable, but technically that would violate the statute.

II-3 Title 17 of the Official Code of Georgia

This title, which concerns criminal procedure, does not directly limit the Committee, but it does contain provisions related to due process that courts would need to keep in mind in the event of an emergency. For instance, pursuant to the venue provisions contained in § 17-2-2, criminal actions shall be tried in the county where the crime was committed, except as otherwise provided by law. A court would need to account for this provision in the event that it planned to hold proceedings temporarily in a neighboring county. In addition, courts must follow the speedy trial requirements found in §§ 17-7-170 and 17-7-171. Undoubtedly there are other due process concerns and requirements laid out in Title 17 that courts would have to take into account in the event of an emergency, and they should coordinate with prosecutors and defense attorneys to ensure that those requirements are met.

II-4 Title 38 of the Official Code of Georgia

Title 38 contains the statutory provisions that empower members of the judiciary in the event of an emergency. The statutes allow an “authorized judicial official” to declare a “judicial emergency” and grant those officials certain powers during an emergency. According to statute, an “authorized judicial official” can be the chief justice of the Georgia Supreme Court, a chief judge of a superior court judicial circuit, or the replacement or successor for the foregoing if that person is incapacitated. § 38-3-60. The statute permits authorized judicial officials to declare judicial emergencies in the following scenarios: when the Governor has declared a state of emergency, when there is a public health emergency under § 31-12-1.1, when there is a local emergency under § 36-69-2, or when there is some other serious emergency impacting the normal function of the judicial system as determined by the authorized judicial official. The process for declaring a judicial emergency is set out in § 38-3-61, which limits the initial duration to 30 days. The authorized judicial official can extend the judicial emergency for two additional 30-day periods, but beyond 90 days the judicial emergency can only be extended if the governor has declared a public health emergency. When ordering a judicial emergency, if the courthouse is inaccessible, the authorized judicial official shall declare an alternate site.

The primary power that authorized judicial officials can exercise during a judicial emergency is the power to suspend, toll, or extend deadlines, including statutes of limitations, the time to issue a warrant, the time to file a writ of habeas corpus, discovery deadlines, and service deadlines. § 38-3-62. The statute does not confer other powers on the authorized judicial officials, including the power to direct other government entities or spend money outside of the courts’ existing budgets. These powers are reserved for the executive branch or county governing authorities, and courts should coordinate with these entities to resume the judicial functions as quickly as possible.

SECTION III: CONCEPT OF OPERATIONS

III-1 Objectives

The objective of this COOP is to ensure that a viable capability exists to continue essential court functions across a wide range of potential emergencies, specifically when the primary facility is either threatened or inaccessible. The objectives of this plan include:

- a. Ensuring the continuous performance of a court's essential functions and operations during an emergency;
- b. Protecting essential facilities, equipment, records, and other assets;
- c. Reducing disruptions to operations;
- d. Reducing loss of life, minimizing damage and losses;
- e. Identifying and designating principals and support staff to be relocated;
- f. Facilitating decision-making for execution of the COOP and the subsequent conduct of operations; and
- g. Achieving a timely and orderly recovery from the emergency and resumption of full service to all customers.

III-2 Planning Considerations and Assumptions

In accordance with State guidance and emergency management principles, a viable COOP capability:

- a. Must be maintained at a high-level of readiness;
- b. Must be capable of implementation both with and without warning;
- c. Must be operational no later than three hours after activation;
- d. Must maintain sustained operations for up to 30 days; and
- e. Should take maximum advantage of existing State or Federal and local government infrastructures.

III-3 COOP Execution

- a. Emergencies in the community may require the declaration of a Judicial Emergency. Judicial emergencies may affect the ability of the (Name of the Circuit/District) to perform its mission essential functions from any or all primary court facilities in counties included in the (Name of the Circuit/District). Judicial emergencies are declared by an AJO pursuant to O.C.G.A. § 38-3-60. Under that statute, the AJO may be either the chief justice of the Supreme Court of Georgia, the chief judge of a superior court judicial circuit, or the replacement or successor of the foregoing if they are incapacitated. The AJO may declare a judicial emergency if the governor has declared a state of emergency, if there is a public health emergency under O.C.G.A. § 31-12-1.1, there is a local emergency under O.C.G.A. § 36-69-2, or the AJO has determined that there is such other serious emergency that “substantially endangers or infringes upon the normal functioning of the judicial system, the ability of persons to avail themselves of the judicial system, or the ability of litigants or others to have access to the courts or to meet schedules or time deadlines imposed by court

order or rule, statute, or administrative rule or regulation.”

- b. In the event that an AJO declares a judicial emergency, the (Chief Judge or Other Designated Person or Persons), may activate the (Name of the Circuit/District) COOP. The relevant alternate facility¹ will be activated, if necessary and at the discretion of the AJO, and will be listed in the order declaring the judicial emergency.
- c. If the AJO activates an alternate facility, the Court Emergency Management Team (“CEMT”) for the (Name of the Circuit/District) will gather at the alternate facility. The CEMT will ensure the mission essential functions of the closed primary facility are maintained and capable of being performed using the relevant alternate facility until the resumption of full operations is re-established at the primary facility.
- d. The (Name of the Circuit/District) CEMT may be supplemented by selected staff from appropriate State, County, or other agencies. The (Name of the Circuit/District) CEMT will serve as an initial relocation team for COOP activation or potential activation. The CEMT will either relocate temporarily to the relevant alternate facility, if necessary, or operate remotely from a predetermined secure location serving as an assembly site. The CEMT will be responsible for continuing mission essential functions of the (Name of the Circuit/District) within six hours and for a period up to seven days pending regaining access to the (Name of the Courthouse) or the occupation of the relevant alternate facility.
- e. All judges and staff necessary to perform the mission essential functions of the (Name of the Circuit/District) will need to be contacted and advised to report to either the relevant alternate facility, predetermined secure location, or other location as determined by the CEMT. Clear instructions as to the actions necessary to be performed by each of these judges and staff should be predetermined by the CEMT given the policy guidance provided by the Court Emergency Management Group (“CEMG”).
- f. Incidents could occur with or without warning and during duty or non-duty hours. Whatever the incident or threat, the (Name of the Circuit/District) COOP will be executed in response to a full range of disasters and emergencies, to include hazards identified by GEMA in the Hazard Identification and Risk Analysis and hazards identified in the (Name of the Circuit/District) local emergency operations plan.
- g. In most cases, the (Name of the Circuit/District) will receive a warning at least a few hours prior to an incident. Under these circumstances, the process of activation would normally enable the partial, limited, or full activation of the (Name of the Circuit/District) COOP with a complete and orderly alert, notification of all personnel, and activation of the (CEMT).
- h. Without warning, the process becomes less routine, and potentially more serious and difficult. The ability to execute the (Name of the Circuit/District) COOP following an incident that occurs with little or no warning will depend on the severity of the incident's impact on the physical facilities, and whether the (Name of the

¹ Possible alternate facilities should be predetermined by the AJO and listed in an appendix.

Circuit/District) personnel are present in the effected facility or in the surrounding area.

- i. Positive personnel accountability throughout all phases of emergencies, including COOP activation, is of utmost concern, especially if the emergency occurs without warning, during duty hours. Court facility Safety and Evacuation Plans, Administrative and Emergency Procedures, and Section/Office COOP Implementation Plans should provide for such accountability.

IV-4 Time-Phased Implementation

The purpose of a time-phased implementation is to maximize the preservation of life and property in the event of any natural or man-made disaster or threat thereof. The extent to which this will be possible will depend on the emergency, the amount of warning received, whether personnel are on duty or off-duty at home or elsewhere, and possibly, the extent of damage to primary court facilities and their occupants. The Disaster Magnitude Classification definitions may be used to determine the execution level of the (Name of the Circuit/District) COOP. These levels of disaster are defined as:

- a. Minor Disaster: any disaster that is likely to be within the response capabilities of local government and results in only minimal need for State or federal assistance.
- b. Major Disaster: any disaster that will likely exceed local capabilities and require a broad range of State and federal assistance. The Federal Emergency Management Agency (FEMA) will be notified, and potential federal assistance will be predominantly recovery-oriented.
- c. Catastrophic Disaster: any disaster that will require massive State and federal assistance, including immediate military involvement. Federal assistance will involve response as well as recovery needs.

IV-5 (Name of the Circuit/District) Essential Judges and Staff

- a. (Name of the Circuit/District) judges and staff who are relocated under this plan to the selected alternate facility are known collectively as the Essential Judges and Staff (“EJS”). The EJS must be able to continue operations and the performance of mission essential functions for up to 30 days with resource support. A list of the EJS for each county/primary court facility should be predetermined and listed in an appendix.
- b. Because alternate facility space and support capabilities may be limited, the membership of the EJS may need to be restricted to only those personnel who possess the skills and experience needed for the execution of mission essential functions.
- c. (Name of the Circuit/District) judges and staff who are not designated EJS members may be directed to move to other facilities or duty stations or may be advised to remain at or return home pending further instructions. (Name of the Circuit/District) staff should determine whether it is possible for non-EJS staff to telework in the event of a judicial emergency and the steps necessary to accomplish that arrangement.

IV-6 Mission Essential Functions

It is important to establish priorities before an emergency to ensure that the relocated staff can complete the mission essential functions. All (Designated Persons) shall ensure that mission essential functions can continue or resume as rapidly and efficiently as possible during an emergency relocation. Any task not deemed mission essential may be deferred until additional personnel and resources become available. (*Note: A template has been created to assist in the development of mission essential functions.*)

IV-7 Warning Conditions

- a. With Warning. It is expected that, in most cases, the (Name of the Circuit/District) will receive a warning at least a few hours prior to an event. This will normally enable the full execution of the COOP with a complete and orderly alert, notification, and deployment of the Emergency Management Team to an assembly site.
- b. Without Warning. The ability to execute the COOP following an event that occurs with little or no warning will depend on the severity of the emergency and the number of personnel that survive.
 - (1) Non-Duty Hours. (Name of the Circuit/District) judges and staff should be able to be alerted and activated to support operations for the duration of the emergency. The necessary information and means of communicating with judges and staff should be developed and outlined in an appendix.
 - (2) Duty Hours. If possible, the COOP will be activated and available members of the EJS will be deployed as directed to support operations for the duration of the emergency.

IV-8 Direction and Control

- a. Judicial emergencies are declared by an AJO pursuant to O.C.G.A. § 38-3-60. See Section III-3.
- b. Lines of succession should be maintained by all (Name of the Circuit/District) organizational elements, reporting to the Chief Judge to ensure continuity of mission essential functions.
- c. Each (Name of the Circuit/District) organizational element shall pre-delegate authorities for making policy determinations and decisions. All such pre-delegations will specify what the authority covers, what limits may be placed upon exercising it, who (by title) will have the authority, and under what circumstances (This appendix should be developed and included).
- d. The CEMT, if pre-deployed, may be requested by the (Chief Judge or Other Designated Person or Persons) to disseminate (Name of the Circuit/District) COOP guidance and direction during the activation and relocation phases. Pending the activation of the COOP, the CEMT will monitor the situation and assist in the notification process as necessary.

- e. When executed, the appropriate County Emergency Operations Center should be notified and requested to provide any previously agreed upon assistance to (Name of the Circuit/District).

IV-9 Operational Hours

During judicial emergencies, the AJO will determine the hours of work for the EJS.

IV-10 Alert and Notification

Alert Procedures. When an AJO declares a judicial emergency, the AJO shall follow the notification requirements set out in O.C.G.A. § 38-3-63. If the situation allows for warning, judges and staff may be alerted prior to activation of the COOP. The (circuit/district) should develop a notification procedure to alert relevant personnel and the CEMT should implement that procedure. Such procedures will vary based on the size, location, and resources of the circuit. The local emergency management agency can assist with establishing these procedures.

SECTION IV: PROCEDURES

IV-1 Drive-Away Kits and Black-Bags

- a. The (Designated Person or Persons) is responsible for providing guidance to staff on the requirement for and the contents of these kits, which may contain such items as software, databases, publications, laptop computers, etc. Checklists may need to be used to help ensure the inclusion of all necessary contents.
- b. It is strongly encouraged that essential items and data be pre-positioned at the in-town ARP or other off-site location instead of being carried in a drive-away kit, because EJS may be at home when the order to deploy is received and access to the drive-away kits may be difficult or impossible.
- c. Items to consider including in these kits:
 - (1) Rules of Court should be in Black-Bag.
 - (2) Tape Recorder and Tapes should be in Black-Bag.
 - (3) Batteries.
 - (4) Pre-determined list of which positions have to be filled to hold a court hearing need to be included in the Black-Bag.
 - (5) Laptop with all necessary forms on a portable media format should be considered to include in the Black-Bag.
 - (6) Normal office supplies can be purchased at a local office supply store after an

emergency. May only include enough supplies for a 72-hour period in the Black-Bag.

(7) Have a list of all necessary office supplies in the Black-Bag.

IV-2 Telecommunications and Information Systems Support

- a. Telecommunications capabilities at the potential alternate facilities are sufficient for the performance of mission essential functions under the COOP. Information systems support at the potential alternate facilities will be provided by (Designated Person or Persons) who is a member of the EJS. Mobile communications support will be provided by (Designated Person or Persons).
- b. It is imperative that each department ensure that unique or critical information system requirements are considered in planning and, if appropriate, are identified as capabilities to be provided by support organizations at the potential alternate facilities.
- c. Items to consider during the planning process:
 - (1) Plans should address all three types of communication (Internal, External, Media).
 - (2) Plans should include the development of a process for giving status updates to relevant employees.
 - (3) Plans should recognize how needs will differ between limited emergencies and emergencies that have extended durations.
 - (4) Plans should consider the use of a communication center to serve as a hub for communication needs of all local users.
 - (5) Plans should develop a plan when all communications systems are unavailable (i.e. a Comms-Out Plan).

IV-3 Security and Access Controls

- a. The CEMT will ensure that the (Name of the Circuit/District) COOP and the evacuation plans for each court facility are complementary and coordinated if a COOP activation is required.
- b. The (Designated Person or Persons) will ensure all necessary security and access controls are provided at the alternate court facility. Also, the (Designated Person or Persons) will ensure the primary court facility is secured during COOP operations.
- c. Items to consider during the planning process:
 - (1) Plans should address security issues regarding the transporting of inmates.
 - (2) Plans may want to consider the utilization of video technology if available.

- (3) Plans should establish a goal of duplicating security established at the primary facility.
- (4) Plans should consider video technology and the establishment of MOA/MOU's with a vendor in addressing security issues.
- (5) Plans should address security issues by developing procedures in which hearings are held in the local jails.

SECTION V: PHASE I - ACTIVATION

In general, the following procedures are to be followed in the execution of the (Name of the Circuit/District) COOP. The extent to which this will be possible will depend on the emergency, the amount of warning received, whether personnel are on duty or off-duty, and the extent of damage to the affected court facilities and their occupants. This Plan is designed to provide a flexible response to multiple events occurring within a broad spectrum of prevailing conditions. The degree to which this Plan is implemented depends on the type and magnitude of the events or threats thereof.

V-1 Alert and Notification Procedures

- a. The (Name of the Circuit/District) notification process as related to COOP activation should, if necessary, allow for a smooth transition of the Essential Judges and Staff to an alternate facility to continue the execution of mission essential functions across a wide range of potential emergencies. Notification may be in the form of:
 - (1) A COOP alert to the Essential Judges and Staff and all non-essential (Name of the Circuit/District) employees that relocation is imminent.
 - (2) An announcement of a (Name of the Circuit/District) COOP activation that directs the Emergency Management Team to report to an assembly site or a designated alternate relocation point (ARP), and provides instructions regarding movement, reporting, and transportation details to an assembly site or a designated ARP.
 - (3) Instructions to the Emergency Operational Team to report for departure and relocation to a designated ARP, when selected and prepared, and instructions to non-essential employees.
- b. Upon receipt of a COOP alert from the (Designated Person or Persons), or a designated successor, the (Circuit Court Administrator for the (Name of the Circuit) or Sheriff of the (Name of the District) or Other Designated Person or Persons), notifies the (Circuit Court Administrator for the (Name of the Circuit) or Sheriff of the (Name of the District) or Other Designated Person or Persons) who, in turn, notify staff using their internal telephone notification cascades. Notification may be via personal contact, telephone, cell phone, pager, radio and TV broadcasts, or a combination thereof.
- c. The (Designated Person or Persons) notifies the appropriate County Emergency Operations Center, and the Chief Justice of the Georgia Supreme Court that an emergency relocation of the (Name of the Circuit/District) is anticipated or is in progress.

V-2 Initial Actions

Based on the situation and circumstance of the event, the AJO will evaluate the capability and capacity levels required to support the current mission essential functions of the effected court facilities and select an appropriate ARP. When a judicial emergency triggers the COOP, the CEMT should have plans to take the following actions, if necessary, and any other emergency response actions particular to (Name of the Circuit):

- a. Directing and coordinating the immediate deployment of the CEMT to an assembly site or the designated ARP.
- b. Notifying the designated ARP Facility Manager to expect the relocation of the (Name of the Circuit/District) court facility.
- c. Preparing the ARP for (Name of the Circuit/District) court operations.
- d. Providing instructions and guidance on operations and the location of the ARP.
- e. Providing regular updates to the (Chief Judge or Other Designated Person or Persons) regarding ARP activation.
- f. Initiating relevant COOP notification cascades. After the cascades are complete, the results, including individuals not contacted, should be reported to the (Designated Person or Persons).
- g. The Essential Judges and Staff members report to an assembly site or deploy to the designated ARP to assume (Name of the Circuit/District) court facility mission essential functions.
- h. All (Designated Person or Persons) who have established drive-away kits ensure that they are complete, with current documents and equipment, and commence movement of the resources.
- i. All (Designated Person or Persons) assemble the remaining documents and other assets as required for the performance of mission essential functions and begin preparations for the movement of these resources.
- j. All personnel and sections of the affected court facility or facilities should implement normal security procedures for areas being vacated.
- k. The security personnel of the affected court facility should take appropriate measures to ensure the security of the affected court facilities and equipment or records remaining in the building.

V-3 Deployment and Departure Procedures – Time-Phased Operations

Allowances for partial pre-deployment of any mission essential functions that are critical to operations will be determined by the (Designated Person or Persons) at the time the (Name of the Circuit/District) COOP activation is directed. This determination will be based on the event or the

level of threat. The following actions establish general administrative procedures to allow for travel and transportation to the ARP. Specific instructions will be provided at the time a deployment is ordered.

- a. The (Designated Person or Persons) directs the (Designated Person or Persons) to begin deployment of the Emergency Management Team and the select Emergency Operational Team members to the ARP.
- b. Court Emergency Management Team (CEMT). The Court Emergency Management Team is directed by the (Designated Person or Persons) to either relocate to a designated assembly site or an ARP. Team members should ensure that they have their official drive-away kits and personal preparedness bags. This team will most likely use privately owned vehicles for transportation to the designated facility after marshalling at a pre-determined assembly site. Specific instructions will be provided at the time of activation.
- c. Essential Judges and Staff (EJS). The Essential Judges and Staff immediately begin movement taking with them all office drive-away kits, if applicable, not already transported by the members of the Emergency Management Team and their personal preparedness bags. This team will most likely use privately owned vehicles for transportation to the designated facility. Specific instructions will be provided at the time of activation.
- d. Non-Essential Personnel. Non-essential personnel present at the affected court facility at the time of an emergency notification will be directed to proceed to their homes to await further instructions. At the time of notification, any available information regarding routes that should be used to depart the court facility or other appropriate safety precautions should be provided. During non-duty hours, non-essential personnel will remain at their homes pending further guidance.

V-4 Transition to Alternate Operations

- a. Following the activation of the (Name of the Circuit/District) COOP and establishment of communications links with the (Designated Person or Persons) and the Emergency Management Team at an assembly site, the (Designated Person or Persons) or their designated successor orders the cessation of operations at the primary court facility.
- b. The (Designated Person or Persons) notifies the appropriate County Emergency Operations Center, and Chief Justice of the Georgia Supreme Court that an emergency relocation of (Name of the Circuit/District) court facility is complete and provides contact numbers.
- c. As appropriate, the Public Information Officer notifies media, outside customers, vendors and other service providers that the (Name of the Circuit/District) has been temporarily relocated.

V-5 Site-Support Responsibilities

Following notification that a relocation of the (Name of the Circuit/District) court facility has been

ordered or is in progress, the appropriate ARP Facility Manager will implement (Name of the Circuit/District) COOP Site-Support Procedures and prepare for the activation of the (Name of the Circuit/District) COOP and to receive the Court Emergency Management Team within six hours and the Essential Judges and Staff within 12 hours.

SECTION VI: PHASE II - ALTERNATE OPERATIONS

VI-1 Execution of Mission Essential Functions

Upon activation, the CEMT will:

- a. Monitor and assess the situation that required the relocation;
- b. Monitor the status of personnel and resources;
- c. Establish and maintain contact with the appropriate County Emergency Operations Center and the Chief Justice of the Georgia Supreme Court, or other designated person;
- d. Plan and prepare for the restoration of operations at the (Name of the Circuit/District) court facility of other long-term facility.

VI-2 Establishment of Communications

- a. The (Designated Person or Persons) will ensure all necessary and preplanned communications systems are established, adequate, and functioning properly; and
- b. The (Designated Person or Persons) will service and correct any faulty or inadequate communications systems.

VI-3 Relocation Group Responsibilities

- a. CEMT Responsibilities. As soon as possible following their arrival at the designated ARP or pre-identified assembly site, the CEMT will begin providing support for the following functions:
 - (1) Coordinate transition of the (Name of the Circuit/District) mission essential functions from the Emergency Operational Team to the reconstituted (Name of the Circuit/District) court facility of other long-term facility.
- b. Essential Judges and Staff Responsibilities. As soon as possible following their arrival at the designated alternate facility, the Emergency Operational Team members will begin providing support for the following:
 - (1) The (Designated Person or Persons) will disseminate administrative and logistics information to the Essential Judges and Staff upon arrival. This information should generally cover the operational procedures for the next 30 days. The Essential Judges and Staff will be directed to the assigned temporary courtrooms and work locations.
 - (2) The EJS will receive continual briefings and updates from the (Designated Person or Persons).

- (3) The EJS will perform the mission essential functions of the effected (Name of the Circuit/District) court facility as predetermined and prearranged through the efforts of the Court Emergency Management Group.

VI-4 Augmentation of Staff

- a. If it becomes evident that the Essential Judges and Staff cannot ensure the continuous performance of mission essential functions, the (Designated Person or Persons) will determine the positions necessary to ensure the continuous performance of mission essential functions.
- b. The (Designated Person or Persons) will then ensure that the identified positions are staffed with individuals who have the requisite skills to perform the tasks.

VI-5 Amplification of Guidance to Essential and Non-Essential Personnel

- a. The (Designated Person or Persons) will develop informative memorandum for dissemination to all (Name of the Circuit/District) employees regarding the duration of alternate operations, pertinent information on payroll, time and attendance, duty assignments, and travel authorizations and reimbursements.
- b. The (Designated Person or Persons) will approve this memorandum and the (Designated Person or Persons) will then distribute the document to the relocated personnel and the non-essential staff through appropriate media and other available sources.

VI-6 Development of Plans and Schedules for Reconstitution and Termination

- a. The (Designated Person or Persons) will develop Reconstitution and Termination Plans and Schedules to ensure an orderly transition of all (Name of the Circuit/District) functions, personnel, equipment, and records from the temporary alternate location to a new or restored court facility.
- b. The (Designated Person or Persons) will approve the plans and schedules prior to the cessation of operations.
- c. The (Designated Person or Persons) will oversee the Reconstitution and Termination process.

SECTION VII: PHASE III - RECONSTITUTION AND TERMINATION

VII-1 Overview

Within 24 hours of an emergency relocation, the (Designated Person or Persons), will initiate operations to salvage, restore, and recover the effected court facilities after the approval of the local and Federal law enforcement and emergency services involved. Reconstitution procedures will commence when the (Designated Person or Persons) ascertain that the emergency situation has ended and is unlikely to recur. Once this determination has been made, one or a combination of the following options may be implemented, depending on the situation.

- a. Continue to perform mission essential functions at the ARP for up to 30 days.
- b. Begin an orderly return to the effected court facility and reconstitute full operations.
- c. Begin to establish a reconstituted court facility in some other facility in the closest safe location in the vicinity of the emergency.

VII-2 Procedures

Upon a decision by the (Designated Person or Persons) that the court facility can be reoccupied, or that a different facility will be established as a new court facility:

- a. The (Designated Person or Persons), will oversee the orderly transition of all court functions, personnel, equipment, and records from the ARP to a new or restored court facility.
- b. Prior to relocating back to the primary court facility or another building, the (Designated Person or Persons) will conduct appropriate security, safety, and health assessments for suitability.
- c. When necessary equipment and documents are in place at the new or restored court facility, the staff remaining at ARP will transfer mission essential functions and resume normal operations.

VII-3 After-Action Review and Remedial Action Plan

- a. An After-Action Review information collection process will be initiated prior to the cessation of operations at the ARP. The information to be collected will, at a minimum, include information from any employee working during the (Name of the Circuit/District) COOP activation and a review of the strengths and weaknesses at the conclusion of the operations.
- b. The information should be incorporated into a COOP Remedial Action Plan. Recommendations for changes to the (Name of the Circuit/District) COOP and any accompanying documents will be developed and incorporated into the COOP Periodic Review Process.

Note: Include Appendices to the COOP as necessary.

SECTION VIII: IMPLEMENTATION

VIII-1 Coordination of Plan Implementation

In the event of an emergency as contemplated by the Plan, it is essential that each circuit, district, and court have pre-determined the functional roles and responsibilities necessary for responding to the emergency. While many of these roles and responsibilities are relevant statewide, individual entities will have individual needs and varying resources available to them. In order to respond to emergencies in the most successful and efficient manner possible, the Committee recommends that

each entity determine before an emergency happens the organizations and individuals who will respond to an emergency, the locations that must be secured, and the resources that will be needed to be deployed. The Committee further recommends that entities create a list of such individuals, locations, and resources and periodically update the contact information for such individuals and the availability of such resources. An example of such a list is attached to the Plan as Appendix A and is available upon request from the AOC.

VIII-2 Role examples

In addition to those statutory powers and responsibilities described in Section II and elsewhere, the following are roles:

a. Statewide

- (1) Supreme Court: issue emergency orders and fulfill other statutory responsibilities.
- (2) Administrative Office of the Courts: disseminate statewide emergency orders and provide administrative support.
- (3) Department of Corrections: transporting and housing inmates, coordinating video court appearances, prison security.
- (4) Department of Juvenile Justice: transporting and housing inmates, coordinating video court appearances, prison security, community support.
- (5) Georgia Building Authority: maintain access to state owned buildings.
- (6) Georgia Emergency Management Agency: provide guidance and support during emergencies, coordinate supplies and communication.

b. Local

- (1) County Governing Authority: maintaining infrastructure and coordinating resources.
- (2) County Sheriff: courthouse security, transportation and housing of county inmates.
- (3) Clerk of Court: provide services during an emergency so that the public has access to file pleadings during an emergency.
- (4) District Attorney: prosecute criminal cases so that constitutional rights are not violated.
- (5) Public Defender: provide legal services on cases where prosecution must continue during an emergency to ensure constitutional rights are not violated.
- (6) Court Administration: Provide support when the courts must open and hold hearings during an emergency.

SECTION IX: PLAN DEVELOPMENT AND MAINTENANCE

IX-1 Overview

The [Name of Judicial Entity, office, title] is responsible for maintaining the [Name of Judicial Entity]'s Judicial Emergency Plan. Development, maintenance and annual review of continuity capabilities will be carried out as set forth below and in accordance with [Name of Judicial Entity]'s policies and procedures, if applicable.

IX-2 Plan Review

The sections of the Plan that are specific to [Name of Judicial Entity] should be reviewed on an as-needed basis to reflect significant changes that conflict with or require additions to the Entity-specific portions of the Plan. For example, changes to personnel responsibilities, vendors, technologies, and applicable laws may require revisions. In addition, the Judicial Emergency Plan shall be reviewed annually to ensure that the Plan is still accurate. If any portions of the sections of the Plan that are designed for use by all entities are inaccurate or inappropriate, the [Name of Judicial Entity, office, title] shall make appropriate changes and also notify the Judicial Council of the change and recommend consideration of such change in future versions of the shell version of the Plan that is made available to all Entities. All changes to the [Name of Judicial Entity]'s Judicial Emergency Plan shall be tracked in a manner that documents the date of the review and the names of personnel conducting the review.

IX-3 Record of Changes

Planners should track and record the changes using a record of changes table when changes are made to the Plan outside the official cycle of plan review, coordination, and update. The record of changes should contain, at a minimum, a change number, the date of the change, the name of the person who made the change, and a description of the change.

IX-4 Record of Distribution

Individuals with responsibilities under the Judicial Emergency Plan and individuals who will refer to the Plan in emergencies shall receive a copy of the Plan. [Judicial Entity Name, office, title] shall ensure proper distribution of the Plan and shall record the distribution. When distributed outside of [Name of Judicial Entity], the record of distribution, usually in table format, should indicate the title and the name of the person receiving the plan, the organization to which the receiver belongs, the date of delivery, and the method of delivery. The record of distribution can be used to verify that tasked individuals and organizations have acknowledged their receipt, review, and/or acceptance of the plan.

TAB 7



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael P. Boggs
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council of Georgia

FROM: Judge Melanie Cross, Chair

RE: Standing Committee on Grants Report

DATE: April 4, 2024

The Judicial Council's Standing Committee on Grants met on April 4, 2024, to discuss grantee progress reports on this fiscal year's spending of the Domestic Violence and Medical Legal Partnership grant awards. The Committee voted to modify the Domestic Violence Grant guidelines to allow expenses in certain categories to provide grantees with flexibility to better serve victims of domestic violence.

The Committee plans to meet twice more this year to discuss grantee progress and to review the grant applications for FY 25. The grant applications for FY 25 will be discussed at the Committee's June 11, 2024 meeting. It is anticipated that the grant application cycles for the Domestic Violence Grant, Kinship Care Grant, and Medical Legal Partnership Grant will be open from April 15, 2024 through May 15, 2024.

TAB 8



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Michael Boggs
Chair

Cynthia H. Clanton
Director

Memorandum

-

TO: Judicial Council of Georgia

FROM: Michelle Barclay, Division Director

RE: JC/AOC's Communications, Children, Families, and the Courts Division

DATE: April 12, 2024

The Communications, Children, Families and the Courts Division of the JC/AOC serves as the hub for all communications and provides staff for the Supreme Court of Georgia Committee on Justice for Children, chaired by Justice Charles Bethel; the Georgia Child Support Commission, chaired by Troup County Juvenile Court Judge R. Michael Key; and the Judicial Council Standing Committee on Access to Justice, chaired by Justice Verda Colvin. This Division also assists with general grant work for courts in partnership with the legal staff in the Director's Division.

Following is a brief synopsis of the current work of our division:

- **Committee on Justice for Children (J4C):** Based on the Georgia Court Improvement Program's 2023 Self-Assessment, the U.S. Children's Bureau has approved Georgia for FY 2024 grant funding. The priorities for J4C now include:
 - The Court Process Reporting System (CPRS) meets the need for real-time data sharing between the Division of Family and Children Services (DFCS), the courts, and other child welfare professionals. CPRS also enables the uploading and e-filing of court orders, which all special assistant attorneys general (SAAGs) representing DFCS are required to do. CPRS functionality has been expanded to provide a secure portal for use by Clerks of the Superior Courts to transmit statutorily-required adoption orders, pleadings, and other documents to the DFCS Adoption Unit. Court compliance with statutory timelines can now be tracked through CPRS. J4C and

DFCS are working together to explore using CPRS to help DFCS comply with its statutory requirement to notify foster parents and relative caregivers of upcoming court hearings.

- Georgia served as a pilot site for the Judicial, Court, and Attorney Measures of Performance (JCAMP) project, which is funded by the U.S. Children’s Bureau through the Capacity Building Center for Courts. Georgia field tested performance measures relevant to statewide child welfare practice through court observations, court file reviews, and participant surveys. Upon conclusion of the pilot project, J4C refined the pilot measures to more closely align with Georgia-specific practice and is expanding data collection statewide using a diverse group of court observers that includes Child Welfare Law Specialists, CASA directors and staff, and law students. Data collected through JCAMP will assist J4C to understand current court practices and identify areas that will benefit from the investment of J4C resources and training.
- The Cold Case Project is a joint project of the J4C Committee and DFCS. Using a computer model, the Project identifies children in foster care whose cases are not moving toward permanency and convenes stakeholders in roundtable meetings to review the substantive due process rights of the children and to brainstorm ways to navigate around roadblocks to permanency. In addition to this case-specific work, J4C is focused on using lessons learned through the Cold Case Project to inform child welfare policy and practice.
- The Court Improvement Initiative (CII) brings together leading juvenile court judges and court teams to review current child welfare data and the latest research on best practices in child welfare cases. CII judges and their teams met for two days at Callaway Gardens in August 2023. This year, CII will focus on collecting baseline data on court performance and considering practice changes that will positively impact permanency outcomes across the state.
- Georgia now has 70 attorneys and 10 judges who are certified Child Welfare Law Specialists (CWLS). J4C remains focused on the recruitment and retention of CWLSs and offers financial assistance with application fees as well as annual renewal and recertification fees. The annual CWLS meeting took place in March 2024 at the UGA School of Law and was held in conjunction with the Wilbanks Child Endangerment and Sexual Exploitation (CEASE) Clinic’s annual conference.
- J4C, DFCS, OCA, and GA CASA held their seventh annual statewide Child Welfare Law Summit on November 29 – December 1, 2023. The Summit welcomed over 600 in-person and virtual attendees and included a one-day preconference session on Trust-Based Relational Intervention (TBRI®). This year’s Child Welfare Law Summit is scheduled for December 4 – 6, 2024.
- J4C also sponsors the Justice P. Harris Hines Awards for outstanding advocacy for children in dependency proceedings. Justice Charlie Bethel presented the 2023 Hines Awards at the State Bar Annual Meeting in June 2023 to attorney Dale Austin of the Mountain Judicial Circuit and the late Brenda Ford-Pratt of Tift and Turner County DFCS. Ms. Ford-Pratt's daughter, Shan Rowe, accepted the award on her mother’s behalf. Nominations for the 2024 Hines Awards recently closed. The 2024

Hines Award Winners will be honored at the State Bar Annual Meeting in June 2024.

- **The next meeting of the Supreme Court of Georgia Committee on Justice for Children will be on June 10, 2024 at the Nathan Deal Judicial Center.**

- **Communications:** Improving communication can improve justice in all Georgia courts through collaboration and innovation. One communication tool is our monthly e-newsletter—the Georgia Courts Journal—which may be found at <https://georgiacourtsjournal.org/>. At that website, in addition to back issues of the Georgia Courts Journal, you will find webpages dedicated to wellness and civics—providing many resources including links on everything from chair yoga to decision fatigue on the wellness page to a list of great read-aloud, civics-oriented books sorted by grade and subject matter on the civics page. We also promote and create positive content about Georgia’s judicial branch—every class of court—through our social media daily. Our aim with all stories about the judicial branch is to instill faith in our state’s court system and the rule of law. To foster community engagement, we focus on three civic holidays: Law Day (May 1st), Constitution Day (September 17th), and Bill of Rights Day (December 15th) working with judges and schools to host events—in person or virtual as needed. We also manage the Georgia Courts Directory: <http://georgiacourts.knack.com/gcd2/>; Our social media platforms are: <https://www.facebook.com/GACourts>; <https://twitter.com/Gacourts>; <https://www.instagram.com/gacourts/> and our YouTube channel <https://www.youtube.com/judicialcouncilofgeorgia>.

- **Georgia Child Support Commission:** By contract with Georgia’s Department of Human Services (DHS), our Child Support Collaborative Team serves as staff to the Georgia Child Support Commission. In that work, staff provides all logistical support for all Commission and Subcommittee meetings, attends all meetings, and ensures compliance with Georgia’s Open Meetings Act. Staff also maintains an online child support calculator <https://csc.georgiacourts.gov/> for court and public use, provides training on the child support guidelines statute, O.C.G.A. § 19-6-15, provides training on the child support calculator for courts, lawyers, and the public, supports the Parental Accountability Courts (PAC) by providing evaluations of those programs, provides self-represented litigants and the courts with resources on Georgia’s Income Deduction Order (IDO) process in private cases, and generally supports the process and the law surrounding child support.
 - Since our last report in February 2024, the Georgia Child Support Commission has not met. Commission’s next meeting will be on April 19, 2024.
 - Legislation: The Commission, through its work with Dr. Venohr on the matters of the Basic Child Support Obligation Table, parenting time, and low-income parents, presented a comprehensive bill for the General Assembly to consider during the 2024 legislative session. Sen. Brian Strickland and Sen. Emanuel Jones, both Commission members, served as sponsors of the bill, SB 454. The bill was filed on February 6th, 2024 and has since passed both chambers of the legislature.
 - Subcommittees:

- Economic Subcommittee – Chair Dr. Roger Tutterow. The last meeting of the Economic Subcommittee occurred on July 26, 2023. There is no future scheduled meeting planned at this time.
 - Statute Review Subcommittee – Co-Chair Katie Connell, Esq and Co-Chair, Judge Connie L. Williford. The last meeting of the Statute Review Subcommittee occurred on October 3, 2023. There is no future meeting scheduled at this time.
 - Technology and Calculator Subcommittee – Chair Regina Quick, Esq. The last meeting of the Technology and Calculator Subcommittee was held on December 16, 2022. The next meeting of this Subcommittee is scheduled for April 5th, 2024, where future enhancements to the child support calculator will be discussed.
- Child Support Calculator: Courts, attorneys, mediators, and the public alike use the calculator deployed on August 8, 2016. (The original calculators, web-based and Excel, were initially deployed at the end of December 2006.) Every Excel version of the child support calculator was permanently retired on October 1, 2018. Staff continues to provide virtual training to court personnel, attorneys, mediators, DCSS, and the public on a routine basis. Training includes, but is not limited to, using the child support calculator generally, steps to impute income, and how to avoid common mistakes identified in the 2022 case sampling. Online training is going well, and all sessions (at least once a month) have been very well attended. Staff prepared training videos for parents (self-represented litigants) that are available on demand on the Child Support Commission website. We find that many people, including lawyers and their staff, access these videos as well. Commission staff has delivered a tailored, online training video to the Division of Child Support Services to use in training the Division’s new and veteran staff members.
 - Parental Accountability Court (PAC) evaluations: Staff continues to support the Parental Accountability Courts (PAC) with the Division of Child Support Services (DCSS). The PAC database was transferred to DCSS on September 15, 2022, and that agency now manages that database. Staff worked with DCSS on the evaluation of six courts (by judicial circuit), those being: Atlanta, Dublin, Gwinnett, Mountain, Pataula, and Rockdale. The evaluation was published on August 10, 2023, and was made available to the Superior Court Judges in the judicial circuits identified here as well as with the federal Office of Child Support Services (formerly the Office of Child Support Enforcement). The results of the evaluation showed that after becoming active in PAC, participants in the six selected circuits experienced an increase in their average monthly child support payments. On average, graduated participants saw a 171% increase in their monthly child support payments, while removed participants experienced a 105% increase in their monthly child support payments. Interacting with a PAC program appeared to correlate strongly with an increase in the average monthly child support payment for both participants and referrals.

Access to Justice Committee (A2J): The mission of the Access to Justice (A2J) Committee is to improve the public's trust in the judicial branch by promoting meaningful and effective access to courts and fairness to all. The A2J Committee is currently working on several projects:

- **The A2J Committee's Landlord/Tenant Working Group which includes:** Magistrate Court Chief Judge Cassandra Kirk (Fulton), Magistrate Court Chief Judge Kristina Blum (Gwinnett), Magistrate Court Chief Judge Murphy (Cobb), Executive Director of GODR Tracy Johnson (representing mediation), the JC/AOC webmaster (representing IT), Judge Daphne Walker (representing DCA), and Ashley Clark (representing GLSP) are all working to research the current state of Georgia's housing crisis and creating possible statewide landlord/tenant rental assistance webinars. Judge Kasper (Immediate Past President of the Council of Magistrate Court Judges) recommended Judge Jennifer Lewis, as our rural judge for this working group. A webinar "lunch and learn" with DCA representative (Daphne Walker) was presented on November 5, 2021, for all Magistrate Judges. We have also disseminated, via the Council of Magistrate Judges' listserv, a statewide DCA regional contact list. The working group distributed a digital rental assistance flyer to all Magistrate Courts statewide. However, DCA abruptly discontinued rental assistance throughout the state on October 28, 2022, therefore the team is researching other potential funding sources and will update this information as received. To date, no additional funds are available for the rental assistance program. Recently, we discovered a new NCSC Eviction Diversion Initiative and applied for the grant on behalf of three Magistrate Courts (Cobb, Fulton, and Clayton Counties), but we were not successful in this process. Cobb County has been successful in creating an eviction stability court program, Clayton County no longer has a backlog of cases, and Fulton County is actively addressing its backlog by adding additional courtroom hours.
- **The A2J Committee is continuing to partner with and has adopted the State Bar's ATJ Committee's Justice for All (JFA) Strategic Plan and suggested projects.** Work to assist the Dougherty County Law Library has created a local-level model for assisting self-represented litigants. The Committee is focused on a combination of strengthening local law libraries, online forms for self-filing, local pop-up legal clinics, and low-bono models of attorney representation, with the assistance of Mike Monahan and the Director of the Dougherty County Law Library. Additionally, the AOC's Research Division is assisting with the metrics of the model's effectiveness. The A2J Committee recently received a grant in the amount of \$40,000.00 from the State Bar of Georgia's Commission on Continuing Lawyer Competency (CCLC) via the JC/AOC to be used for the ongoing initiatives in the JFA Strategic Plan. This continued funding is the result of a partnership between the State Bar's Justice for All Committee and the A2J Committee. In an effort to continue collaborative work, both Committees traveled to Alabama for a retreat and, as a result, several new initiatives emerged. We have partnered with the Georgia State University College of Law to host a series of CLE-approved A2J webinars entitled "Minding the Justice Gap". Those webinars have been very successful and may be viewed here:
[Minding the Justice Gap: Webinar Series - Full Playlist](#)
- We have received a final draft of Georgia State University's ROI Study. See the final report: [GSU Economic Impact Report](#) This GSU Study has been instrumental in Dougherty County's Law Library/Self-Help Center's recent local fundraising efforts. Unfortunately,

we are still searching for sustainable funding for this pilot project. On July 21, 2023 the Center celebrated its 5th anniversary, measured from when Georgia first received the NCSC seed grant. On February 14, 2024, we held a joint meeting with the State Bar's ATJ Committee to discuss the most recent Carl Vinson Institute of Government's A2J study and to brainstorm potential ways to move Georgia's access to justice efforts forward. See the report here: [Civil Access to Justice Report](#)

- In 2019, we began hosting free Pop-up Legal Clinics, and the 3rd Clinic was planned for March 13th in Dalton but was canceled at the beginning of the COVID-19 outbreak. In light of our “new normal” under COVID-19 restrictions, we are collaborating with the Georgia Justice Project and the State Bar Pro Bono Committee to continue these important services through a Virtual Free Legal/Record Restrictions Clinic. The State Justice Institute awarded the A2J Committee a grant to assist in funding our clinics throughout the state last year. In 2020, funds were requested and granted to continue the virtual clinics from the Chief Justice's Commission on Professionalism. Some of the grant will be utilized to provide low bono pay to our volunteer attorneys. Our first virtual attorney training session was held on April 23, 2020. The first Educational Webinar was held on April 29, 2020, and a second Educational Webinar was held on May 6, 2020. Virtual Free Record Restriction Clinics were successfully hosted on May 19, 2020 (Dalton), June 30, 2020 (Augusta), and September 11, 2020 & September 28, 2020 (Chattahoochee Judicial Circuit). We held a virtual clinic in Tifton on May 22, 2021 and a virtual clinic in Macon on June 9, 2021. We held our first phase Town Hall in Statesboro on August 23, 2021, and we hosted the first phase Town Hall for the Gainesville area on October 4, 2021. The local team in Tifton requested a hybrid model follow-up town hall, as rural areas need in-person options because of the scarcity of resources such as internet and home computers. Therefore, instead of moving to phase two, we hosted a follow-up town hall for the Tifton Area and Ogeechee Circuit on October 18, 2021. The participation was much better, and we are now in phase two which consists of pairing the applicants with attorneys. Through the continued funding support from CJCP, on May 5, 2022, we had an extremely successful “in-person” Records Restriction Clinic in Albany. In fact, the Albany Clinic had 265 registered attendees. Please view this PowerPoint which includes some highlights from the event. See: <https://tinyurl.com/yhybf49f>. Through a partnership with the Solicitor in Valdosta, a town hall was held on June 16, 2022 & June 17, 2022, and well over 200 attendees applied for the Clinic which will be held on July 29, 2022. Our last Clinic for 2022 was held in Wilcox County, one of Georgia's many legal deserts and where there is only one part-time practicing attorney. We held an initial town hall on July 7, 2022, and held an “in-person” clinic on August 20, 2022. Due to the lack of volunteer attorneys in this area, we are continuing to assist with a lot of follow-up work from the August 20th clinic. We are also assisting GLSP with on-going record restrictions efforts. Upcoming Clinics will be hosted this spring in South GA (Moultrie), as well as on April 24th in North Georgia (Dalton).
- **The A2J Committee's Deaf and Hard of Hearing (DHH) Working Group collaborated with several Americans with Disabilities Act attorney specialists to create a Best Practices for DHH Courthouse Accessibility counter card.** This counter card is for all court personnel, and its purpose is to instruct on the ADA-required steps that must be taken if someone presents with a DHH need. The 3rd draft was submitted for final review and changes were suggested by the Commission on Interpreters. We collaborated

with GTA and Georgia Tech to have the 159 Counter Cards translated into Braille format. The DHH Braille Cards were mailed out to all district court administrators to be disseminated to every county in the state. The working group has identified a grant opportunity with the National Center for State Courts and will be applying. In our continued effort to become ADA compliant, funds are needed to secure hearing devices. The devices will be strategically placed in every judicial administrative district so that all courts will have access to hearing devices, as needed. This working group applied for a CJCP grant to fund several DHH teaching modules on ADA compliance for judges, court staff, and bar members. CJCP granted our proposal and awarded the Committee \$15,000. We successfully held 4 classes and the webinars, as well as class materials, will be available for future viewing via ICJE and ICLE. See here: [DHH Webinar 1 of 4.mp4](#), [DHH Webinar 2 of 4.mp4](#), [DHH Webinar Part 3 of 4.mp4](#), and [DHH Webinar Part 4 of 4.mp4](#)

- The A2J Committee’s Self Represented Litigants (SRL) Forms Working Group continues work on the most frequently used family law forms. This working group will ensure that all of the forms are pdf-fillable and translated into “plain language.” We continue to work on several self-help family law video scripts to accompany the related forms. Our first set of forms, “Divorce without Children”, along with the “how-to” video is complete and currently available on georgiacourts.gov. We recently completed our “Divorce with Children Forms” and the same has been uploaded to our website. We are grateful to the Council of Superior Court Judges for having approved the use of these forms. We recently submitted legitimation forms to the Council of Superior Court Judges for review and approval. The next set of forms will be custody and record restriction dispositions.
- Any judges interested in learning about or participating in any A2J project may contact Tabitha Ponder at tabitha.ponder@georgiacourts.gov. **The next A2J Committee meeting will be via Zoom on May 1, 2024.**

TAB 9



SUPREME COURT OF GEORGIA

NATHAN DEAL JUDICIAL CENTER

ATLANTA, GEORGIA 30334

FROM THE CHAMBERS OF
MICHAEL P. BOGGS
CHIEF JUSTICE

(404) 656-3472

Supreme Court Report Judicial Council Meeting April 12, 2024

The Supreme Court embraced digital technology many years ago when it provided lawyers and trial courts the ability to file briefs, petitions, and court records electronically through the case management system. At the start of this year, the Court extended this opportunity to self-represented litigants. This progress in digital processes underscores the importance of continually evaluating cybersecurity measures. In response to the increasing number of cyberattacks targeting government websites, the Court's IT department has redoubled its efforts to ensure internal policies aimed at restricting access to untrusted websites or email links are being followed. I urge all courts to undertake similar audits to safeguard the integrity of your systems.

The Court had a number of events calendared last month. The Court and the Board of Bar Examiners, the entity that drafts and grades the essay portion of the bar exam, held their annual joint meeting. During the meeting, we welcomed new Bar Examiner Cale Conley, a partner at Conley Griggs Partin LLP. The Court also opened its doors to the Legislative Spouses Committee for their annual sine die dinner. I think they appreciated the splendid view of the Capitol during their fellowship meeting, while their legislator-spouses worked to conclude the session.

Looking ahead, the Chief Justice's Commission on Professionalism will hold the annual Benham Awards ceremony on April 17 in the Supreme Court Courtroom. Additionally, on May 23, the portrait of former Chief Justice Hugh P. Thompson will be unveiled to commemorate his distinguished service.

The Court has had a busy session engaging with tour groups seeking civics education. Since the beginning of the year, the Public Information Office has conducted 31 tours to schools, leadership groups, and various service organizations. That is an increase over this time in 2023 and 2022, when public tours resumed. Please contact the Court's Public Information Office if you are aware of a group that would enjoy learning more about the Supreme Court.

Finally, as a reminder, the Supreme Court approved a revision to Rule 2.5 of the Code of Judicial Conduct to clarify that the provisions regarding impartiality and the prohibition of ex parte communications does not apply to "administrative duties not in connection with an impending matter or pending proceeding." The order is attached for your reference.

Respectfully submitted,

Michael P. Boggs

Michael P. Boggs
Chief Justice, Supreme Court of Georgia



SUPREME COURT OF GEORGIA

FILED

Administrative Minutes
February 1, 2024

Thérèse S. Barnes
Clerk/Court Executive

SUPREME COURT OF GEORGIA
Thérèse S. Barnes

The Honorable Supreme Court met pursuant to adjournment.
The following order was passed:

IN RE: GEORGIA CODE OF JUDICIAL CONDUCT

The Court hereby adopts the following amendment to the revised Georgia Code of Judicial Conduct that took effect on January 1, 2016, to clarify that the rules that require impartiality or prohibit ex parte communications in connection with impending matters or pending proceedings do not apply to administrative duties not in connection with an impending matter or a pending proceeding. This amendment shall take effect on February 1, 2024, and shall read as follows:

Canon 2

JUDGES SHALL PERFORM THE DUTIES OF JUDICIAL OFFICE IMPARTIALLY, COMPETENTLY, AND DILIGENTLY.

...

Rule 2.5 Performing Administrative Responsibilities

...

(C) Rules that might be understood as

- (1) requiring *impartiality* or
- (2) prohibiting ex parte communications

in connection with *impending matters* and *pending proceedings*, including but not limited to Rules 1.2, 2.9, 2.11, 2.13, 3.7, and 4.2 (A) (2), do not apply to administrative duties not in connection with an *impending matter* or a *pending proceeding*.

Commentary:

[4] As Rule 2.1 states, the primary role of judges is to “serve as the arbiters of facts and law for the resolution of disputes.” See also *Sons of Confederate Veterans v. Henry County Bd. of Comm’rs*, 315 Ga. 39, 50 (2) (b) (880 SE2d 168) (2022) (“The judicial power is that which declares what law is, and applies it to past transactions and existing cases; it expounds and judicially administers the law; it interprets and enforces the law in a case in litigation.” (cleaned up)). But our constitutional system of separated powers also vests in at least some judges and organizations of judges an additional role, that of policy-maker with respect to administrative duties. Much of that authority is vested in the Supreme Court, but at least some is vested in other classes of courts as well. See, e.g., Ga. Const. Art. VI, Sec. IX, Par. I (providing for the advice and consent of councils of trial courts in the adoption by the Supreme Court of uniform trial court rules). Judges in whom the Constitution has vested policy-making power must be free to exercise that power in the manner they believe best serves the public, even if that involves preferring and advocating for particular outcomes within the scope of that policy-making power in a manner that otherwise would be forbidden if it instead regarded an *impending matter* or a *pending proceeding*. While judges must always be impartial in their exercise of adjudicative duties (which this Code identifies by the use of the terms “*impending matters*” and “*pending proceedings*”), extending to policy-making administrative duties that same requirement of impartiality – at least in the colloquial sense of that word – would be in tension with the nature of policy-making power. As used in this Code, of course, impartiality has a narrower, two-fold meaning than its colloquial sense: (1) avoiding bias and prejudice, and (2)

maintenance of an open mind in considering issues that may come before a judge. The first such meaning applies to all judicial actions, which Rule 2.5 (A) reiterates. But the second meaning is limited to the exercise of adjudicative duties, as are the recusal obligations of Rule 2.11, which by its very terms apply only to proceedings. In the same way, Rule 2.9's prohibition on ex parte communications, by its text and nature, applies only to impending matters and pending proceedings, and hence has no application to administrative duties unrelated to such matters or proceedings. That judges, lawyers, members of the public, or other stakeholders may have and communicate an interest in how a judge performs administrative duties does not convert the administrative duty into an adjudicative duty.

Text amended effective February 1, 2024.

SUPREME COURT OF THE STATE OF GEORGIA
Clerk's Office, Atlanta

I certify that the above is a true extract from the minutes of the Supreme Court of Georgia.

Witness my signature and the seal of said court hereto affixed the day and year last above written.

 , Clerk



THE COURT OF APPEALS
OF THE
STATE OF GEORGIA
ATLANTA, GEORGIA 30334

CHAMBERS OF
Chief Judge Amanda Mercier

(404) 232-1676
merciera@gaappeals.us

Report to Judicial Council of Georgia
April 12, 2024 Meeting

After more than 25 years of public service to Georgia citizens, Court of Appeals Presiding Judge M. Yvette Miller will retire at the end of her term this year. Presiding Judge Miller's legacy is one of progress, resilience, and the enduring pursuit of justice. The first Black woman to serve on the Court of Appeals, and, later, to serve as the court's Chief Judge, she is a trailblazer whose extraordinary tenure has been filled with steady leadership, wisdom, and friendship. She will be greatly missed, but her contributions to the court – including the ignition of the court's move from paper to electronic records – will continue.

We also bid farewell to Senior Judge C. Andrew Fuller, who stepped in last summer to help us when we needed him. I cannot say enough good things about Judge Fuller. His unfailing kindness, humor, and remarkable intelligence touched every one of us here. We are immensely grateful for his assistance and his continued public service. If we could have a 16th judge, we would keep him forever.

We also say hello to our newest member of the court, Judge J. Wade Padgett, who was sworn in to the Court of Appeals by Governor Brian Kemp last week. Judge Padgett brings with him a history of 30-plus years of inspiring judicial and community service in Columbia County. He is a passionate educator whose work has enriched the lives of Georgia teenagers, law students, lawyers, judges, and others, and his podcast with retired Judge Kain Tell adds a new dimension to our social media.

Finally, the University of North Georgia's Dahlonega Campus graciously hosted Presiding Judge Sara Doyle, Judge Ken Hodges, and Judge Jeffrey A. Watkins last month as they heard oral arguments before a full house of student attendees. We are grateful to President Michael P. Shannon, UNG staff, and former public defender Assistant Professor Valerie Cochran of the Criminal Justice Program for helping us produce the event, which included an excellent question-and-answer session with students after court adjourned.

The court will continue its mission of citizen engagement with our next offsite oral argument session in September at Georgia College & State University, "Georgia's Public Liberal Arts University," in Milledgeville, with Presiding Judge Stephen Louis A. Dillard, Judge Trent Brown, and Judge Padgett.

Amanda Mercier
Chief Judge
Court of Appeals of Georgia



GEORGIA STATE-WIDE BUSINESS COURT

330 CAPITOL AVENUE, S.E.
ATLANTA, GEORGIA 30334

WILLIAM GRADY HAMRICK, III
JUDGE

HAMRICKB@GSBC.US
(404) 428-5908

April 5, 2024

VIA E-MAIL (boggs@gasupreme.us)

Chief Justice Michael P. Boggs
Supreme Court of Georgia
Chairman, Judicial Council of Georgia

Dear Chief Justice Boggs,

I hope that you are well. The Georgia State-wide Business Court has submitted its quarterly report for inclusion with materials for the April 12th Judicial Council General Session. This quarter's report, a copy of which is enclosed herewith, reflects that the Georgia State-wide Business Court recently received its 100th case filing, an important milestone in the Business Court's history.

Thank you, the Judicial Council, and the Administrative Office of the Courts for your steadfast support of the Business Court since its inception. Your leadership and assistance, as well as the collaboration of our justice partners throughout the State, have been essential to ensuring the Business Court has a solid foundation. The court is well positioned to continue meeting its mission of providing an outlet for complex business litigation and accelerating the efficient resolution of those cases along with relieving the case load of our other state courts. We are honored to be part of the Judicial Council and look forward to continuing to serve the Council and the citizens of Georgia.

Best regards,

William "Bill" Grady Hamrick, III
Judge, Georgia State-wide Business Court

Enclosure



GEORGIA STATE-WIDE BUSINESS COURT

Serving Georgia's small and large businesses by providing active case management and specialized expertise to facilitate the prompt and efficient resolution of complex business disputes.

Contributing to Georgia's Distinction as a Great State for Doing Business

100

cases have been filed since its inception.



76

cases disposed of with an average disposition time of 226 days.

32

cases have been settled.



773

orders issued.

9 days

average wait time for an order on a ripe motion/request.

83

hearings and 2 jury trials have been held.

6

cases are currently stayed.

97

case conferences have been conducted.

53

pro hac vice applications have been granted.

The statistics above are as of April 1, 2024.



GEORGIA STATE-WIDE BUSINESS COURT

Serving Georgia's small and large businesses by providing active case management and specialized expertise to facilitate the prompt and efficient resolution of complex business disputes.

Contributing to Georgia's Distinction as a Great State for Doing Business

EFFICIENT WITH GOVERNMENT FUNDS

773

orders issued

230 days

average disposition time for the 76 cases closed to date

9 days

average wait time for an order on a ripe motion/request

RESPONSIVE TO THE NEEDS OF GEORGIA BUSINESSES

97

case conferences conducted

53

pro hac vice applications granted

SPECIALIZED KNOWLEDGE IN BUSINESS LAW

100

cases filed

83

hearings

2

jury trials

*All data as of April 1, 2024.



Council of Superior Court Judges of Georgia

Suite 104, 18 Capitol Square, Atlanta, Georgia 30334

(404) 656-4964 Fax (404) 651-8626

Council of Superior Court Judges Report to Judicial Council April 2024

The Council of Superior Court Judges (CSCJ) is currently working with the staff of the Institute for Continuing Judicial Education (ICJE) to plan the semi-annual meeting and training seminar which is scheduled for the end of July. Topics for the educational seminar presented by ICJE will include a humanities immersion; condemnation trials; motions for early termination of probation; handling a multi-week jury trial; bond motions and orders; temporary hearings; the Domestic Relations Financial Affidavit and child support work sheets; marital balance sheets; handling the final custody trial with a guardian ad litem; the GBI Lab; Stepping Up Initiative and mentally ill inmates; personal security for judges; an update from the Judicial Qualifications Commission; computer and cell phone forensics; parental alienation; a case law update; election law and contests; and an evidence update.

Judge Ann B. Harris of the Cobb Judicial Circuit will become CSCJ President on May 1, 2024. Judge Robert W. Guy, Jr., of the Brunswick Judicial Circuit will become President-Elect, and Judge B. Chan Caudell of the Mountain Judicial Circuit will become Secretary-Treasurer at that time. Judge John E. Morse, Jr., of the Eastern Judicial Circuit will continue to serve as a member of the Executive Committee as Immediate Past President.

CSCJ congratulates Past CSCJ President Judge J. Wade Padgett on his appointment to the Court of Appeals. Over half of the active Superior Court Judges have attended Judge Padgett's New Judges Orientation. He also serves on the Criminal Data Exchange Board.

CSCJ welcomes our newest judges appointed by Governor Brian Kemp: Judge J. Grady Blanchard of the Columbia Judicial Circuit and Judge Matthew Rollins of the Paulding Judicial Circuit.

CSCJ appreciates the hard work of Judge Guy and the judges of our Legislative Support team during the 2024 Legislative Session. CSCJ is grateful to the General Assembly for creating new judgeships in the Houston Judicial Circuit and the Tifton Judicial Circuit. CSCJ is also thankful for the pay increase for judges and state employees.

CSCJ is sad to report the death of Past CSCJ President Senior Judge Hilton Fuller of the Stone Mountain Judicial Circuit.



Council of State Court Judges
Impartial Courts • Judicial Excellence • Accessible and Efficient Justice

244 Washington Street, S.W.
Suite 300
Atlanta, GA 30334
404-651-6204 • FAX 404-463-5173

Staff

Bob Bray
Executive Director

Report of the Council of State Court Judges
Judicial Council Meeting
April 12, 2024

Executive Committee

Judge John Kent Edwards, Jr.
President (Lowndes)

Judge Jeffrey B. Hanson
President-Elect (Bibb)

Judge Gregory V. Sapp
Secretary (Chatham)

Judge Susan E. Edlein
Treasurer (Fulton)

Judge R. Violet Bennett
Immediate Past-President (Wayne)

District 1
Judge Billy E. Tomlinson (Bryan)

District 2
Judge Shawn Rowlands (Jeff Davis)

District 3
Judge Ellen S. Golden. (Lowndes)

District 4
Judge Tammi L. Hayward (Clayton)

District 5
Judge Monique Walker (Richmond)

District 6
Judge John G. Breakfield (Hall)

District 7
Judge Eric A. Richardson (Fulton)

District 8
Judge Michelle H. Helhoski (Cherokee)

The Council thanks the hard work of our Director for the successful passage of HB 1236 and HB 1466 which add a third and second Judge to the State Court of Douglas and the State Court of Paulding County. The Council also thanks the Legislative Team of Tracy Mason, Cheryl Karounos, and Robby Lee at the Judicial Council's Administrative Office of the Courts for their invaluable support during the Legislative session.

The Council congratulates Matthew Swope on his appointment by Governor Brian Kemp as a Judge of the State Court of Coweta County. We also acknowledge the following Judges who chose not to seek re-election and will be retiring at the end of the year: Judge John Adams (Charlton), Judge John Jenkins (Elbert), Judge Jeffery Osteen (Liberty), Judge Wayne Purdom (DeKalb), Judge Grady Reddick (Screven) and Judge Danny Shepard (Miller).

Cobb County State Court Judge Jane Manning was the instructor at the National Judicial College in Reno, earlier this month. Her class was on Advanced Judicial Writing.

The exemplary leadership and unwavering dedication of Gwinnett County State Court Judge Ronda S. Colvin have garnered attention with a distinguished honor in Washington, D.C. On March 6, 2024, Judge Colvin was celebrated for her remarkable contributions to justice and equality. The award noted:

“Judge Colvin's beacon of light illuminates the path toward fairness and integrity, deserving of recognition that transcends local boundaries. Hence, it is with great pride that we announce that she will be conferred with an award that stands as a symbol of inspiration and aspiration. The award, a rendition of Rodin's iconic ‘The Thinker,’ will serve as a testament to Judge Colvin's profound dispensation of justice and impact on our legal landscape.

“Judge Colvin's journey from humble beginnings to becoming an attorney of note exemplifies the values of hard work and perseverance. Her historic achievement as the first African American to be elected as state court judge in a countywide election, representing over one million citizens, reflects her unwavering commitment to justice and equality.

“Her trailblazing spirit, service, and dedication to breaking barriers that existed for over two centuries.”

We celebrate and honor Judge Ronda S. Colvin's remarkable accomplishments and extend our heartfelt congratulations.



On March 29th Judge Billy Tomlinson (Bryan) hosted a three-hour webinar on *Daubert and Expert Testimony in Georgia State Court Criminal Cases* with guest instructors Attorney Mary Donne Peters, Senior Judge David Darden (Cobb), DUI Expert Ron Lloyd, Defense Attorney Ben Sessions, and Bryan County Solicitor General Don Montgomery.

Respectfully submitted,

John Kent Edwards, Jr.

Chief Judge John Kent Edwards, Jr. President



COUNCIL OF JUVENILE COURT JUDGES OF GEORGIA

Judge Warner Kennon, *President*
Judge T Neal Brunt, *President-Elect*
Judge Maureen Wood, *Vice President*
Judge Michelle Harrison, *Secretary*
Judge MacCracken Poston, *Treasurer*
Judge Render Heard, *Immed. Past President*

Judge Donald Sheppard, *District 1*
Judge Brian Bellamy, *District 2*
Judge Chefferre Young, *District 3*
Judge Desiree Peagler, *District 4*
Judge Coy Johnson, *District 5*
Judge (vacant), *District 6*
Judge Jason Souther, *District 7*
Judge Sherri McDonald, *District 8*
Judge Heather Dunn, *District 9*
Judge Charles Evans, *District 10*

REPORT TO JUDICIAL COUNCIL OF GEORGIA

MARCH 27, 2024

Since our last meeting on February 9, 2024, the Georgia Council of Juvenile Court Judges has been actively involved in the legislative process as to various bills concerning Juvenile Courts. For instance, the Council spent many days at the Capitol testifying and working on Senate Bill 376 and especially SB 401. We were part of a work group that met at the Capital and elsewhere to provide the details of 401, including the data to be contemplated therein, compatible software, proposed funding for the purchase of the necessary software, and the implementation of same. Both of those bills passed and are awaiting the Governor's signature. We are now forming another work group concerning 401 at the request of Senator Kirkpatrick, which group will likely include the Department of Family and Children Services, the Administrative Office of the Courts, Juvenile Court Clerks, and others to follow up and assist in the implementation of SB 401. Additionally, Representative Ballinger has called a meeting on April 18, 2024 with Juvenile Court stakeholders to facilitate a collaborative process to ensure fidelity as to future policies and statutes pertaining to families and children.

We look forward to our Spring Conference in St. Simons May 5-8, 2024.

Respectfully submitted,

Warner Kennon, President
Council of Juvenile Court Judges



Council of Probate Court Judges of Georgia

Judge Danielle McRae
President (Upson)

Judge Christopher Ballar
President Elect (Gwinnett)

Judge Scott Chastain
Vice President (Gilmer)

Judge Darin McCoy
Secretary-Treasurer (Evans)

Judge B. Shawn Rhodes
Immediate Past President (Wilcox)

Kevin D. Holder
Executive Director

Report to Judicial Council of Georgia
April 12, 2024

The following is a summary of activities and current initiatives by the Council of Probate Court Judges:

2024 Spring Conference

Our annual Spring Conference was held April 1-4, 2024 at the Jekyll Island Convention Center in Jekyll Island. We are thankful to the staff of the Institute of Continuing Judicial Education for ensuring that we had another successful conference.

2024-2025 Council Officers

During our conference, we formally nominated and elected our 2024-2025 slate of officers. Our new slate of elected officers are as follows: Judge Christopher Ballar, President (Gwinnett); Judge Scott Chastain, President-elect (Gilmer); Judge Patty Walters Laine, Vice President (Hall); and Judge Darin McCoy, Secretary-Treasurer (Evans).

2024 Council Award Honorees

This year, during our annual Spring Conference awards luncheon, the following individuals were honored: Friend of the Council Award – Ms. Laura Kathyne Hogan and Ms. Casey Semple; Rising Star Award – Judge Kenya Johnson (Fulton); District Director of the Year – Judge Bedelia Hargrove (DeKalb); Dedicated Service Recipients: members of the Probate Judges' Training Council, chaired by Judge Detria Carter Powell (Lowndes); Meritorious Service Award – Judge Vickie Burnette (Thomas), Judge Judy Mullis (Lanier), and Judge Pam Ferguson (Clayton); Instructor of the Year – Judge Keith Wood (Cherokee); Executive Committee Member of the Year – Judge Detria Carter Powell (Lowndes); Legislative Recognition Award – Senator Max Burns, Representative Trey Kelley, Representative Todd Jones, Representative Gerald Greene, Representative John LaHood, and Todd Edwards of ACCG; Special Recognition Award – Judge Detria Carter Powell (Lowndes); and Outstanding Probate Judge of the Year – Judge Scott Chastain (Gilmer).

Senate Bill 212 and Senate Bill 232

This year, our Council enjoyed a successful legislative session, as we were able to assist several of our probate judges with local bills that impact their respective counties. In addition, two of our Council's legislative priorities – Senate Bill 212 and Senate Bill 232 – successfully achieved final passage. Although Senate Bill 212 was not one of our Council's bills, the legislation did enjoy the overwhelming support of our judges. Special thanks to Kevin Holder, our executive director, and Judge Scott Chastain, our Council's incoming President-elect, who worked tirelessly and in collaboration with Senator Max Burns and Mr. Todd Edwards of ACCG to make Senate Bill 212 a legislative reality. Our judges who serve as election superintendents are happy that elections will no longer be one of their responsibilities, as of January 1, 2025. Also, Senate Bill 232, a bill that streamlines and updates the probate fee schedule and was years in the making, will go into effect on January 1, 2025. The crafting and passage of Senate Bill 232 was truly a team effort, particularly because of the contributions from Judge Carrie Markham (Coweta), Judge Sarah Harris (Macon-Bibb), and Judge Kelli Wolk (Cobb). Finally, I would be remiss if I did not also acknowledge – and thank! – Judge Keith Wood, our Council's Legislative Committee chair as well as Mark Middleton and Brooke Turner, who are our Council's lobbyists.

Thank You!

For the past two years, I have had the distinct privilege of serving as a member of the Judicial Council. Within those two years I have had the honor to serve with judges from each of the respective classes of court and I count myself as better for having had this rewarding experience.

Respectfully submitted,



Judge Danielle McRae
President, Council of Probate Court Judges of Georgia



Council of Magistrate Court Judges

244 Washington St., S.W., Suite 300, Atlanta, GA 30334-5900
(404) 656-5171 • Fax (404) 651-6449
Georgiamagistratecouncil.com

Executive Director
Sharon Reiss

President
Judge Brandon Bryson
Bartow County

President-Elect
Judge Bobby Wolf
Fulton County

Vice-President
Judge Nathan Grantham
Ware County

Secretary
Judge Berryl A. Anderson
DeKalb County

Treasurer
Judge Jennifer Lewis
Camden County

Immediate Past President
Judge Rebecca Pitts
Butts County

District One
Judge Chris Davenport
Judge Scott Lewis

District Two
Judge David Crosby
Judge Heather Culpepper

District Three
Judge Tommy Martin
Judge Jennifer Webb

District Four
Judge Phinia Aten
Judge Matt McCoy

District Five
Judge Linda Borsky
Judge Cassandra Kirk

District Six
Judge Amanda Flora
Judge Cecil Hutchins

District Seven
Judge Jennifer Inmon
Judge Connie Reed

District Eight
Judge Colby Crabb
Judge Ashley Thornton

District Nine
Judge Bill Brogdon
Judge Elizabeth Reisman

District Ten
Judge Mike Burke
Judge Monica Durden

Members-at-Large
Judge Todd Ashley
Judge Quinn Kasper

Council of Magistrate Court Judges Report

The Council of Magistrate Court Judges has been busy this winter and spring. In late February, we had a successful new judge orientation which focused on criminal matters. This 40-hour training included two leadership panels and some great classes for the new judges.

The Council will have our annual meeting in mid-April and has a lot of new and revised classes for the training that will occur just after the Annual Meeting. We will also have our annual election of officers just before the meeting.

We just wrapped up a several months long study and research gathering project focusing on how many judges run for election, partisan and which cycle. Upkeep of our database with this sort of information is ongoing but every few years we must start from scratch to verify that the information is still correct.

The Council will have a lunch and learn this June or July for the new Chiefs and will resume our Chief School next year. This will focus on administrative topics unique to Chiefs.

Finally, our own Judge Berryl Anderson taught a Judicial Wellness class for the National Council of Juvenile and Family Court Judges back in December and it was recast again in March.



COUNCIL OF MUNICIPAL COURT JUDGES

April 3, 2024

Chief Judge Matthew McCord,
President

Stockbridge Municipal Court
62 Macon Street
McDonough, GA 30253
(770) 692-0261
matt@mmccordlaw.com

Chief Judge David Will,
President-Elect

Cities of Alpharetta & Clarkston
dwill@royallaw.net

Chief Judge Robert Cowan,
Vice-President

City of Dalton
robcowan@cowanlawoffice.com

Judge Pamela Boles, Secretary

City of Cumming
pambo98@msn.com

Judge James Baker, Treasurer

City of LaGrange
jgbaker@jgbpc.com

Judge JaDawnva Baker

Immediate Past President
City of Atlanta
JCBaker@AtlantaGa.Gov

District One

Judge Joe Huffman
Judge Richard Sanders

District Two

Chief Judge Willie Weaver Sr.
Judge Gregory T. Williams

District Three

Judge Chimere Trimble
Judge Bill NeSmith

District Four

Judge Denise Vanlanduyt
Judge Jennifer Mann

District Five

Judge Gary E. Jackson
Judge Roberta Cooper

District Six

Judge James Dalton II
Judge Wanda Dallas

District Seven

Chief Judge Robert Cowan
Chief Judge Luke Mayes IV

District Eight

Judge Thomas Bobbitt IV
Judge Dexter Wimbish

District Nine

Judge Pamela Boles
Chief Judge William Brogdon

District Ten

Chief Judge Dale "Bubba" Samuels
Judge Samuel Barth

Report to the Judicial Council of Georgia – April 2024

The following is an overview of recent events, programs, and activities of the Council of Municipal Court Judges (CMuCJ):

Council Meeting Endeavors

The Council's full Executive Committee met on February 29, at The Administrative Office of the Courts, Atlanta, Georgia.

Legislation

The Council was pleased with the successes of the 2024 session of the General Assembly. The CMuCJ legislative initiative regarding the Extension of Minimum Term to amend Article 1 of Chapter 32 of Title 36 ([HB 456](#)) passed and the Council's Amended FY24 and FY25 State appropriations budget requests were funded by the legislature and await Governor Kemp's approval of the budget. We thank Andrew Zoll, Chief Budget Officer, JC/AOC for his excellent counsel throughout the budget process.

[Legislative Breakfast and Day at the Capitol](#): The 2024 event took place on Crossover Day, February 29, at the Georgia State Capitol. It was a well-attended event with the Council recognizing Representative Rob Leverett and Senator John Kennedy for their support in the last three sessions in the passing of legislation regarding the Superior and State Court Appellate Practice Act. Additionally, the attendees appreciated the opportunity for a photo with the Governor and Mrs. Kemp.



Municipal Court Judges Benchbook

The E-Book of the Municipal Judges Benchbook will be updated with any new legislation passed in the 2024 Legislative session. Two separate training courses for new judges are scheduled for the current year, provided by MyCLE staff and former Judge Parag Shah at the Law & Practice Updates, titled *Benchbook Tour: Nuts & Bolts* and an *Introduction to the Benchbook*.

COUNCIL OF MUNICIPAL COURT JUDGES

Continuing Judicial Education

The Council's Summer Law and Practice Update Seminar is scheduled for June 12-14, at the J.W. Marriott in Savannah, Georgia. Conducted through the Institute of Continuing Judicial Education (ICJE), the three-day program provides accreditation for those serving as of January 1, 2024 (New Judges), in addition to recertifying judges. The curriculum will include plenary sessions on: Ethics from the JQC, Judicial Security, Toxicology, Daubert Standard, Updates on DDS-DUI-Legislation-Caselaw-Evidence and the conducting of a Mock Hearing.

Next Meeting

The Council of Municipal Court Judges Executive Committee is scheduled to meet June 11, 2024, in conjunction with the Law & Practice Update. The Summer business meeting will also be conducted during the conference.

Respectfully submitted,

Chief Judge Matthew McCord

President, Council of Municipal Court Judges

TAB 10



Council of Accountability Court Judges

Judge Lawton E. Stephens
Executive Committee Chair
Western Judicial Circuit

Taylor Jones
Executive Director

Council of Accountability Court Judges Report to Judicial Council April 2024

In the time since the Council of Accountability Court Judges (CACJ) last reported to the Judicial Council, several of CACJ's standing committees have been busy supporting accountability courts. A snapshot of some of CACJ's activity is detailed below.

Training Committee

- During the months of January 2024 and March 2024, CACJ's Training Committee hosted the following trainings:
 - An Adult Felony Drug Court operational tune-up training was hosted in Athens, Georgia. This two-day training was facilitated in-house by CACJ in an effort to continue to be good stewards of state funds while leveraging state-level expertise. The following teams were in attendance: Appalachian Judicial Circuit, Barrow County, Jackson County, Dawson County, Hall County, Enotah Judicial Circuit, Northern Judicial Circuit, Southwestern Judicial Circuit, Tallapoosa Judicial Circuit, and the Western Judicial Circuit.
 - All Rise provided a two-day operational tune-up training for Family Treatment Courts. The following teams attended: Appalachian Judicial Circuit, Atlantic Judicial Circuit, DeKalb County, Enotah Judicial Circuit, Gwinnett County, Hall County, and Muscogee County. This training was hosted in Stone Mountain, Georgia.
 - CACJ also developed and hosted a two-day refresher training for Adult Mental Health Courts. This training was also hosted in Stone Mountain, Georgia. The following teams were in attendance: Coweta Judicial Circuit, DeKalb County, Douglas Judicial Circuit, Fulton County, Paulding Judicial Circuit, Rockdale County, and the Rome Judicial Circuit.
 - CACJ further hosted the following training opportunities: a Seeking Safety training for treatment providers; CACJ facilitated a virtual treatment provider orientation; a Level of Service/Case Management inventory risk assessment training; and a 2024 CACJ Rules webinar.

Funding Committee

- CACJ's Funding Committee met on March 1, 2024 to review accountability court FY24 Emergency Grant solicitations. Emergency grant funds are for courts that have experienced an unexpected increase in program census and need funds to support drug testing, treatment, contracted case management, and community policing. Twenty-nine applications were received for this funding from the courts totaling \$459,584. The Committee was able to approve \$406,753.
- The Funding Committee is scheduled to meet again on April 25-26, 2024 to review applications for FY25 accountability court funding for existing accountability courts.

- The Notice of Intent (NOI) to apply for state funds for FY26 is scheduled for release on June 17, 2024 and is due back to CACJ no later than July 19, 2024. All existing and any new proposed accountability courts are required to submit a NOI annually.

Standards and Certification Committee

- CACJ's Standards and Certification Committee met in February to review certification applications and waivers from 104 accountability courts including Adult Felony Drug Courts, Adult Mental Health Courts, Veterans Treatment Courts, DUI Courts, and Family Treatment Courts. All reviewed courts were certified, and technical assistance is being provided, as needed. The next annual certification season will start in November 2024.



GEORGIA COMMISSION ON DISPUTE RESOLUTION

The following is an update on the initiatives and activities for the Georgia Commission on Dispute Resolution (“GCDR”):

Chair

Chief Judge M. Cindy Morris

Executive Director

Tracy B. Johnson

Deputy Director

Karlie A. Sahs

Commission Members

*Justice John J. Ellington
Presiding Judge Sara L. Doyle
N. Staten Bitting Jr., Esq.
Hon. Rebecca Crumrine Rieder
Judge Clarence Cuthpert, Jr.
Mary Donovan, Esq.
Herbert H. (Hal) Gray III, Esq.
Melissa C. Heard, M.S.S.W.
Nicole Woolfork Hull, Esq.
Rep. Rob Leverett, Esq.
Judge Carrie B. Markham
Patrick T. O'Connor, Esq.
Judge Pandora E. Palmer
Judge Vic Reynolds
Judge Renata D. Turner
Randall Weiland
Peggy McCoy Wilson*

GODR-Sponsored Probate Mediation Training and Practicum

In 2023, the GCDR, with the support of the Council of Probate Court Judges, approved a new registration category for Probate Mediation. The creation of this new registration category, the first addition in over twenty (20) years, also generated the need for new qualification and training for neutrals.



(l-r) Karlie Sahs, Amanda Marshall, Chief Probate Judge Kelli Wolk, Barbara Koll, Ellie Lanier, and Tracy Johnson

Since that time, the Georgia Office of Dispute Resolution (“GODR”) has been executing the GCDR’s implementation plan to educate and train all stakeholders, including judges, court and ADR program administrators, attorneys, mediators, and others working with probate-related matters.

To ensure that all Probate Courts and Court ADR Programs have access to local mediators registered in Probate Mediation, the GCDR approved five (5) training sessions to take place in 2024. The inaugural Probate Mediation Training and Practicum was held in Cobb County on March 21 and 22, 2024.

The 16-hour training session, led by Ms. Ellie Lanier, Esq., and Ms. Barbara Koll, Esq., had a total of 23 participants, including 4 mediation trainers, all of whom will now be registered in the Probate Mediation category. The GODR would like to thank Cobb County Probate Court Judges, Chief Judge Kelli Wok and Judge Tara Riddle, for their participation in the training and support of the mediation initiative; Superior Court Administrator Christopher Hansard and Probate Court Administrator Amanda Marshall for their assistance; and Cobb County ADR Program Becki Lew, as well as her team, for their extensive efforts in making this first training a success.

2023 Neutral Registration Renewal

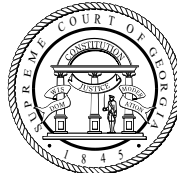
Neutrals who wish to conduct court-connected ADR sessions must be registered pursuant to the Supreme Court ADR Rules. The 2023 registration renewal period ended February 29. A total of 2,567 “neutrals”- mediators, arbitrators, and evaluators- renewed prior to the deadline.

2024 Commission Meeting Date

The next Commission meeting date is May 8 at 2 p.m. at the State Bar of Georgia. Meeting information as well as minutes from past meetings are posted on the GODR website at www.godr.org.

CHIEF JUSTICE'S COMMISSION ON PROFESSIONALISM

Hon. Michael P. Boggs, Chief Justice
Supreme Court of Georgia, Chair



Karlise Y. Grier
Executive Director

Memorandum

TO: Judicial Council of Georgia

FROM: Karlise Y. Grier, Executive Director

RE: Chief Justice's Commission on Professionalism

DATE: April 12, 2024

The Chief Justice's Commission on Professionalism (Commission), the first body of its kind in the nation, was created in 1989 by the Supreme Court of Georgia with the primary charge to enhance professionalism among Georgia's judges and lawyers. **Chief Justice Michael P. Boggs** serves as the current Chair of the Commission. Other judges who serve on the Commission are as follows: **Judge Elizabeth Gobeil** for the Court of Appeals of Georgia; **Judge Shondeana Crews Morris** (Stone Mountain Judicial Circuit) for the Council of Superior Court Judges; and **Chief Judge T. Russell McClelland III** (State Court of Forsyth County) for the Council of State Court Judges. **Judge Steven D. Grimberg** serves on the Commission for the federal judiciary. **Justice Andrew A. Pinson** is the Supreme Court of Georgia advisor to the Commission. You may find a complete list of Commission members, advisors, and liaisons at the Commission's website at <https://cjcpga.org/commission-members-2023-2024/>. A brief update of some of the Commission's activities as of April 2, 2024, is as follows.

THE 24TH ANNUAL JUSTICE ROBERT BENHAM AWARDS FOR COMMUNITY SERVICE

The Commission, in partnership with the Georgia Legal History Foundation (GLHF), will host the 24th Annual Justice Robert Benham Awards for Community Service (CSA24) on **Wednesday, April 17, 2024, from 5:30 p.m. – 7:30 p.m.** at the Nathan Deal Judicial Center. The awards ceremony is a free ticketed event that is open to the public, but **registration is required** since space is limited. Information regarding registration for the awards ceremony is available on the Commission's website as shown below.

For more information regarding the 24th Annual Justice Robert Benham Awards for Community Service (CSA24), including award recipients and registration for a free ticket, visit:
<https://cjcpga.org/benhamcsa24/>.

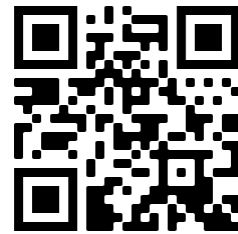


GRANT APPLICATIONS FOR PROGRAMS OR PROJECTS THAT PROMOTE LEGAL PROFESSIONALISM

The Commission's Grants Committee, which is chaired by **Ms. Nekia Hackworth Jones**, anticipates accepting applications electronically for grants to promote legal professionalism from **early to mid-June 2024, until July 15, 2024**. Applicants eligible for grants are limited to: 1) Charities/nonprofits organized under § 501(c)(3) of the Internal Revenue Code; 2) Law schools and law-related educational programs; 3) Courts; or 4) Local or voluntary bar associations. **An article** describing some of the programs and projects of the Commission's past grant recipients, along with more detailed information regarding the Commission's **Grant Criteria**, is currently available on the Commission's website at <http://cjcpga.org/grants/>.

The Commission will hold a training regarding its Grants Program on May 16, 2024, from 12:15 p.m. to 1:15 p.m. via Zoom. The Commission will NOT offer CLE credit for the training. In addition, please **START NOW** sharing information regarding the Commission's Grant Criteria and Application process with your courts, local and voluntary bar associations, professional associations, and other eligible applicants in your networks.

For more information regarding the Commission's Grants program, **an article about previous grants**, and **the upcoming training**, visit the Commission's website at: <http://cjcpga.org/grants/>



REPORT REGARDING MARCH 28, 2024, PROFESSIONALISM DURING DISCOVERY IN CRIMINAL LAW CASES CLE

On March 28, 2024, from 3:15 p.m. to 4:30 p.m. the Commission hosted a free to attend "pop-up" CLE via Zoom. According to the Zoom report generated for the CLE, the CLE was attended by **782** "Unique Viewers." The CLE was approved for one hour of professionalism CLE credit and the Commission is in the process of reporting attendance for the CLE to the State Bar of Georgia's Commission on Continuing Legal Education Department for CLE credit. The Commission's newest member, **Marie G. Broder**, District Attorney for the Griffin Judicial Circuit, provided opening and closing remarks during the CLE. In addition, Commission member, **LaToya S. Williams**, Managing Attorney for the Specialized Unit II, Georgia Public Defender Council, moderated a panel of prosecutors and criminal defense attorneys that included: **Manubir "Manny" Arora**, Arora Law Trial Attorneys; **C. Shanelle Booker**, First Assistant United States Attorney, United States Attorney's Office, MDGA; **Shawn Hoover**, Senior Manager, Georgia Public Defender Council's Specialized Unit; and **Ashton Jordan**, Senior Assistant District Attorney, Griffin Judicial Circuit. During the CLE, the panelists discussed a hypothetical problem written by **Trish McCann Bertram**, Professional Development Director, Georgia Public Defender Council and **Robert W. Smith, Jr.**, General Counsel, Prosecuting Attorney's Council. The Planning Team for the CLE was Trish McCann Bertram; Marie G. Broder; **Elicia Hargrove**, Assistant United States Attorney, Middle District of Georgia, Albany Criminal Division; **Lauren Shubow**, Atlanta Circuit Public Defender's Office; and the Commission's Executive Director, Karlise Y. Grier. The Commission's Administrative and Communications specialist, Zaria Page, assisted with staff support for the CLE.

To view the written materials and speaker biographies for the CLE, please visit:
https://cjcpga.org/cjcp_professionalism_discovery_criminal_law_pop-up_03-28-24/.

CLE PROGRAMS AND EVENTS BY THE STATE BAR OF GEORGIA COMMITTEE ON PROFESSIONALISM AND STAFFED BY THE COMMISSION

CONNECT WITH A COLLEAGUE CONTEST

The State Bar of Georgia Committee on Professionalism Connect With A Colleague Sub-Committee is co-chaired by **Mr. Carlos Vilela and Ms. Cathy Hampton**, with staff support from the Commission. For the second year in a row, the Connect With A Colleague Sub-Committee has received a ***Proclamation from Governor Brian Kemp***, proclaiming April as Legal Professionalism Month! In conjunction with the Gubernatorial Proclamation naming April 2024 as Legal Professionalism Month, the Connect With A Colleague Sub-Committee, is currently hosting a Connect With A Colleague Contest from **April 1, 2024 – April 30, 2024**, which is also Professionalism Month for the American Inns of Court. The Committee on Professionalism is asking Georgia attorneys to submit up to five entries; one for each separate lunch, dinner or coffee connection with a colleague outside the attorney’s office or firm that occurs between **April 1, 2024 – April 30, 2024**. Only one entry per NEW connection is eligible. A “Colleague” is a member in good standing with the State Bar of Georgia whom an attorney has not yet shared a meal, coffee, or other social interaction. ***We hope that judges will share this opportunity with the attorneys in their circuits, and encourage attorneys who could perhaps benefit from getting to know one another outside of adversarial proceedings, to participate.***

To view the rules and the available prizes for contest winners and to obtain a flyer you can share with your networks regarding the Connect With A Colleague Contest, visit the Commission’s website at:
https://cjcpga.org/connect_with_a_colleague_2024/.



JUDGE VOLUNTEERS ARE NEEDED FOR LAW DAY 2024

The Commission staffs the State Bar of Georgia Committee on Professionalism (Committee), currently chaired by **Mr. Michael Herskowitz**. In that role, the Commission supports the Committee’s work on many of the State Bar’s Law Day initiatives, which are a joint project of the State Bar of Georgia’s Committee on Professionalism and the State Bar’s Local and Voluntary Bars Committee. The leaders for the State Bar’s 2024 Law Day initiatives are **Judge Ashley Palmer and Attorney Denise Warner**. Each year, the State Bar, along with many other bar associations and legal organizations, partner with the American Bar Association to promote Law Day. The American Bar Association’s Law Day theme for 2024 is “Voices of Democracy.” As you may know, Law Day is May 1, 2024, but can be celebrated the entire month of May! As we are in a critical time in our democracy, it is imperative that we as legal professionals uplift the voices of our democracy and encourage confidence in our

judicial system. ***In Georgia, the State Bar’s 2024 Law Day focus will be civics education on the importance of the judicial branch and the role of judicial elections.*** The Law Day sub-committee will provide talking points for those participating in the State Bar’s Law Day activity. We implore judges from across Georgia to participate in the Committee’s Law Day initiatives during May 2024.

To sign up to volunteer to arrange and to make a Law Day Presentation, or for more information regarding the Bar’s 2024 Law Day activities, visit the State Bar’s website:
<https://www.gabar.org/newsandpublications/lawday.cfm>.



SERVE AS A GROUP LEADER VOLUNTEER FOR THE 2024 LAW SCHOOL ORIENTATIONS ON PROFESSIONALISM

The Commission funds in part and provides staff support for the State Bar of Georgia’s Committee on Professionalism’s work on the Law School Orientations on Professionalism. The orientations are designed to provide incoming first year law students with their first introduction to professionalism. Georgia judges and lawyers are invited to serve as “Group Leaders” during the orientations to help students learn the meaning of professionalism and why it is important for them as law students. **Ms. Maria Waters** is Chair of the sub-committee and **Ms. Samantha Beskin-Schemer** is Vice Chair of the sub-committee. The Commission and the Committee will begin recruiting volunteers to serve as Group Leaders in late May or early June.

For more information regarding the Law School Orientations on professionalism, or if you are interested in receiving the Group Leader application when it becomes available, please visit
<http://cjcpga.org/law-school-orientations-on-professionalism-2024/>.



REPORT REGARDING MARCH 28, 2024, ETHICS AND PROFESSIONALISM DURING CAREER TRANSITIONS

The State Bar of Georgia Committee on Professionalism, with staff support from the Commission, presented a CLE via Zoom on **Thursday, March 28, 2024**, entitled ***Ethics and Professionalism During Career Transitions***. According to the Zoom report generated for the CLE, the CLE was attended by **1,568** “Unique Viewers.” The CLE was approved for two CLE hours, including one ethics hour and one professionalism hour. The Commission is in the process of reporting attendance for the CLE to the State Bar of Georgia’s Commission on Continuing Legal Education Department for CLE credit. The planning team for the CLE included the Speakers and Writers Bureau Sub-Committee co-chairs, **Mr. Kevin Patrick and Mr. Michael Perez**, along with **Judge Kimberly Ann Alexander, Judge Rhonda Bender Kreuziger**, and Karlise Y. Grier. The ethics panel, consisting of **Paula**

Frederick, Sharon Edenfield, Judge Glenda Hatchett, and Judge Robert McBurney, discussed issues such as trust account pitfalls, attorney advertising, keeping or leaving clients when moving between firms, and transitioning to the bench. The panel was moderated by Michael Pérez. The professionalism panel, consisting of **Sharon Edenfield, Cathy Hampton, Samantha Beskin-Schemer, and Judge Eric Richardson**, discussed forming professional friendships in new environments, mentoring and personal boards of advisors, maintaining or re-building professional community during transitions, and professional and community involvement for lawyers transitioning into practice. The professionalism panel was moderated by **Judge Rhonda Kreuziger**. To view the written materials and speaker biographies for the CLE, please visit: https://cjcpga.org/sbg-cop_transitions_cle_03-28-24/.

PROFESSIONALISM PAGE ARTICLES

The Commission communicates with lawyers and judges through the Professionalism Page that appears in each issue of the Georgia Bar Journal, which is published six times per year. The February 2024 Georgia Bar Journal Professionalism Page entitled *Grants to Promote Legal Professionalism* is attached as “Exhibit A.”

COMMISSION ASSISTANCE WITH BAR ASSOCIATION AND SECTION PROFESSIONALISM CLE PROGRAMS

The Commission’s Executive Director is available to assist State Bar of Georgia sections, local and voluntary Bar associations, and other law-related organizations with their professionalism CLE programming. Please contact the Commission’s Executive Director if you would like assistance in planning a professionalism CLE program or if you would like to have the Commission’s Executive Director to make a professionalism presentation to your organization. Please contact the Commission’s Executive Director, Karlise Y. Grier, via e-mail at kygrier@cjcpga.org for information or assistance.

COMMISSION WEBSITE AND SOCIAL MEDIA

We invite you to visit the Commission website, www.cjcpga.org. The Commission also enjoys communicating with judges and lawyers about #professionalism on the Commission’s social media platforms. Connect with us!

Twitter: <https://twitter.com/CJCPGA>

LinkedIn: <https://www.linkedin.com/company/cjcpga/>

YouTube: <https://www.youtube.com/user/cjcpga/videos>



Grants to Promote Legal Professionalism

For more than two decades, the Chief Justice's Commission on Professionalism has awarded grants to promote legal professionalism in Georgia.

BY KARLISE Y. GRIER

Since 1993, the Chief Justice's Commission on Professionalism (Commission) has awarded grants to promote legal professionalism in Georgia. During the 2019-20 year, the Commission reviewed its grant-making criteria and procedures and created a more formal process by which organizations can apply for grants. Although this article provides information regarding the Commission's grants program, readers should note that the Commission can suspend grant-making at any time for any reason and that the Commission is creating no vested rights in its grants program.

The Commission provides information about its grants program on its website.¹ If deciding to accept grants during a fiscal year, the Commission would generally begin accepting grant applications in early June until July 15. Only certain groups may apply for a Commission grant, and those groups are limited to 1) charities/nonprofits organized under § 501(c)(3) of the Internal Revenue Code; 2) law schools and law-related educational programs; 3) courts; or 4) local or voluntary bar associations. Therefore, for-profit entities, governmental entities that are not part of the judicial branch and State Bar Sections are not eligible

applicants for the grants. Grant-making organizations are also ineligible. The Commission has also decided that it will not make gifts to endowment funds. In addition to having an eligible applicant, the Commission's grants programs or projects must serve the people of Georgia and 1) relate to the regulation of the legal profession; and/or 2) promote, enhance, improve or develop: a) professionalism among Georgia's lawyers and judges (i.e., the competence, civility and character of lawyers or judges as counselors and officers of the court); b) professionalism legal education for lawyers or judges as set forth in the Revised Professionalism CLE Guidelines; c) access to justice (i.e., access to the legal system); and/or d) the administration of justice (i.e., processes, operation of the legal system).² Each of the criteria for the Commission's grants is separate and distinct with differing requirements to meet. Therefore, as an example, even if a continuing legal education program qualifies under the access to justice criteria, it does not necessarily mean that the program will qualify for professionalism CLE credit unless the program also meets the Commission's Revised Professionalism CLE Guidelines.³ The Commission gives priority to

programs or projects that, among other criteria, are new rather than existing or ongoing. Moreover, the Commission has decided that it will not accept repeat applications from the same applicant for the same project absent an invitation from the Commission to apply. Since the Commission has the ability to cease awarding grants at any time and for any reason, the Commission does not want organizations to rely on the Commission as an ongoing source of funding. Grant applicants are asked to describe their grant program or project and to explain the professionalism objectives of the grant. Thereafter, the grant application serves as the roadmap for how the applicant will execute the grant and expend grant funds if the Commission awards the applicant a grant.

Brief descriptions of four of the programs for which the Commission has awarded grants since updating its criteria follow.

1 Truancy Intervention Project—**1** Cultural Competency Training for Lawyers

The Truancy Intervention Project (TIP) strives to decrease chronic stu-



GETTYIMAGES.COM/IMAGEDPOTPRO

dent absenteeism by pairing trained volunteers with children and their families to provide them with the advocacy, resources and services necessary to ensure good attendance and success in school.

TIP used a Commission grant to support the creation and presentation of CLE materials on cultural competency for TIP attorney volunteers. Specifically, the training connected the professionalism principles of competence, diligence, communication, fairness and public service to effective representation of TIP clients. The grant supported TIP's development of training materials that met the Commission's Revised Professionalism CLE Guidelines and TIP's presentation of the training to attorney volunteers. TIP reported that addressing cultural competency through the lens of professionalism was very effective as it allowed attorneys to view cultural competency as an essential aspect of their representation of low-income clients.

Sarah Babcock, TIP's chief legal and operations officer, shared that TIP designed the training to help attorneys better understand how their own experiences could lead to faulty assumptions when working with low-income clients,

and thereby potentially adversely impact the effectiveness of an attorney's representation. Attorneys were given concrete strategies grounded in the principles of professionalism for addressing these assumptions, which TIP believed would lead to better outcomes for clients.

2 Judicial Council's Standing Committee on Access to Justice—Record Restriction Clinics

The Judicial Council of Georgia's Standing Committee on Access to Justice (A2J Committee) received grant awards to host several Record Restriction Clinics. The record restriction package (herein called the clinic) was led by Hon. Tabitha Ponder, the staff attorney for A2J, and consisted of four steps: 1) a virtual town hall meeting (to educate potential participants about eligibility, to collect records and to offer general instructions for how the virtual clinic would work); 2) lawyers reviewing and researching uploaded criminal histories and records; 3) hosting a virtual clinic where record restrictions took place; and 4) follow-up work. Professionalism was promoted as

participating attorneys were educated and mentored during virtual clinics regarding one aspect of the administration of justice (i.e., processes, operation of the legal system). One main goal was to leave an infrastructure behind that equipped other courts, legal aid organizations, volunteer attorneys and community partners to set up their own record restriction clinics in the future. The clinic also provided judges and lawyers an opportunity to collaborate and to educate the public about the laws related to record restriction, thus helping members of the public to better understand Georgia's legal system.

The A2J Committee held clinics over a two-year period either virtually (because of the COVID-19 pandemic) or in person throughout Georgia, including, but not limited to: Albany, Gainesville, Macon, Tifton, Valdosta and Wilcox County. Laverne Gaskins, who volunteers for one of the clinics, wrote an article for the *Georgia Courts Journal* about the clinics.⁴ Gaskins said, "These clinics provide a valued vehicle that facilitates legal proceedings for people to gain opportunities. An opportunity to dream. An opportunity to enjoy the freedom of developing a successful, and productive life."⁵



Connect with a counselor virtually.

Maintaining your mental health is vital. Every State Bar of Georgia member receives six pre-paid clinical sessions per calendar year through the Lawyer Assistance Program. Now, you can connect with a counselor wherever you are.

**Call the confidential LAP Hotline at 1-800-327-9631
to schedule your appointment today.**



3 The Mediation Center of the Coastal Empire—Conflict Management and Professionalism Training

The Mediation Center of the Coastal Empire (Mediation Center) is a community mediation center located in Savannah, Georgia, that supports community members, businesses, institutions, attorneys and the court system in resolving conflict. The Mediation Center received a grant to address the nexus between conflict and the continuous efforts made by lawyers to uphold A Lawyer’s Creed and Aspirational Statement on Professionalism.⁶ The Mediation Center staff shared that there was a great need for continuing education on the subject matter. According to the Mediation Center, a participant shared during one of its training sessions:

Having events that place a heightened importance on professionalism is so important to our legal community. Without a focus on building professionalism within our community, we run the risk of becoming unorganized, overwhelmed and lacking credibility with the community we serve.

Thus, the aim of the project was to assist in the effort to generate awareness of the importance of A Lawyer’s Creed and Aspirational Statement on Professionalism and provide the skills needed to better navigate potential conflict. From Jan. 1, 2022, to June 30, 2023, the Mediation Center held nine sessions with a total of 127 participants. In addition, the Mediation Center launched a self-paced Conflict Management and Professionalism CLE on its website that created a sustainable option for lawyers to continue to learn about professionalism after the funding period ended.⁷

4 University of Georgia’s J.W. Fanning Institute for Leadership Development—Horace Johnson Peer Courts

The J.W. Fanning Institute for Leadership Development (Fanning Institute), a

unit of Public Service & Outreach at the University of Georgia, is dedicated to strengthening communities, organizations and individuals through leadership development, training and education.⁸ The Fanning Institute founded its first Peer Court in 2012 with the Athens-Clarke County Juvenile Court, in partnership with the Department of Juvenile Justice and UGA law students. In a peer court, youth serve as the lawyers, judge and jury in disposition hearings. All low-risk, first-time offenders charged in a community may be eligible for peer court, and possible charges that are appropriate include shoplifting, curfew violation, underage drinking, school fights and the like.

The hearing is an open and transparent decision-making process in which the respondent has a chance to share their perspective and receive a disposition from a jury of their peers. Peer courts serve the people of Georgia by enhancing and improving the administration of juvenile justice. In addition, the Fanning Institute said that the peer courts helped fulfill Georgia lawyers’ obligation “to improve the law and the legal system.” According to the Fanning Institute’s grant application: “Peer courts are recognized by the U.S. Department of Justice Office of Juvenile Justice and Delinquency Prevention as a model program for providing immediate sanctions. Youth charged with first-time offenses are promptly held accountable for their actions and have the opportunity to restore the harm caused to the community. The youth volunteers positively influence their peers to reduce repeat offenses and to recognize the harms caused to a community when a crime is committed.”

From July to December 2022, using grant funds awarded by the Commission, the Fanning Institute worked to provide training and technical assistance to support the planning, implementation and sustainability of two new peer courts in Chatham and Spalding counties. For more information regarding the peer courts, please contact the Fanning Institute.

To receive updated information from the Commission regarding its grants cy-

cle, please visit the Commission’s website at cjcpga.org or contact Executive Director Karlise Y. Grier at 404-225-5040 or kygrier@cjcpga.org. ●



Karlise Y. Grier

Executive Director
Chief Justice’s Commission
on Professionalism

kygrier@cjcpga.org

Endnotes

1. See Chief Justice’s Commission on Professionalism, Grants, <https://cjcpga.org/grants/> (last visited Jan. 2, 2024).
2. See Chief Justice’s Commission on Professionalism, Grants, Grant Criteria, v.08-28-20, <https://lj9362.p3cdn1.secureserver.net/wp-content/uploads/2020/09/CJCP-Grant-Criteria-As-Approved-By-Commission-CJCP-on-08-28-20-FINAL-v09-17-20.pdf> (last visited Jan. 2, 2024).
3. See Chief Justice’s Commission on Professionalism, Professionalism CLE Guidelines, <https://cjcpga.org/professionalism-cle-guidelines/> (last visited Jan. 2, 2024).
4. See Laverne Gaskins, *On Record Restriction Clinics and Providing Opportunity*, GA. CT. J., <https://georgiacourtsjournal.org/2021/01/27/on-record-restriction-clinics-and-providing-opportunity/> (last visited Jan. 2, 2024).
5. *Id.*
6. See Chief Justice’s Commission on Professionalism, *Lawyer’s Creed, A Lawyer’s Creed and the Aspirational Statement on Professionalism*, <http://cjcpga.org/wp-content/uploads/2019/07/2-Lawyers-CreedAspStatement-v-2013-Line-Number-with-new-logo-and-seal-v07-25-19.pdf> (last visited Jan. 2, 2024).
7. Mediation Center, Training, <https://mediationsavannah.com/training/cle-conflict-management-and-professionalism/> (last visited Jan. 2, 2024).
8. J.W. Fanning Institute for Leadership Development, University of Georgia, About Us, <https://www.fanning.uga.edu/about/overview/> (last visited Jan. 2, 2024).



Georgia Council of Court Administrators

244 Washington Street SW . Suite 300 . Atlanta GA . 30334-5900

President
LeNora Hawkins Ponzo

The following is an update on the initiatives and activities for the Georgia Council of Court Administrators (GCCA).

President-Elect
Timothy Ezell

Vice President
Lindsay Mobley

Treasurer
Kimberly Ciccaglione

Secretary
Colin Slay

Immediate Past President
Lynn Ansley

Board Member
Justin Dobson

Board Member
Mallory Minor

Board Member
Katie Young

Board Member
Kriste Pope

Board Member
DeAndre Moore

FY 2024 Initiatives

Aligning with our mission to educate court officials, the Council will expand its partnership with the National Center for State Courts to offer in-person training to our membership.

2024 Conferences

We successfully hosted our upcoming Spring Conference in Calloway Gardens & Resort March 25 – 27 with a theme of *Advancing Education and Workforce Management for Sustainable Success in Georgia Courts*. With over 130 members in attendance, we continued our educational series on maintaining a sustainable workforce which aligns with our national partners throughout the country.

In August, our Council host the National Center for State Court's Institute for Court Management courses to our membership beginning with the *Purposes and Responsibilities of Courts*.

We will be returning to Savannah in the Fall for our conference Sept. 23 – 25. Each conference provides **2 and ½ days** of educational programs.

With the continued support of the Judicial Council, we can provide robust offerings to membership of court officials and professionals. As such and on behalf of the Georgia Council of Court Administrators, I would like to thank the Judicial Council for its continued support.

Respectfully Submitted,


LeNora Hawkins Ponzo, President



To: Judicial Council Members and Constituents

From: Lynne Moore Nelson, Esq.
Executive Director, Institute of Continuing Judicial Education

RE: Executive Director's Report for April 12 Judicial Council General Session

Date: March 27, 2024

The Executive Director's report will share the monthly financial overview and ICJE program updates. The February 2024 financials are not finalized so attached are the January 2024 financials for the April 12th Judicial Council submission.

MONTHLY FINANCIAL OVERVIEW

The Monthly Financial Report is attached as a PDF document. Attached is the fiscal year-to-date financial report covering the revenues and expenditures for all ICJE constituent groups.

1. In consultation with a CPA Firm; the AOC Fiscal Office; and the UGA Law School Business Office, the financial report was created to answer four questions:
 - a. How much money did ICJE receive on behalf of Councils?
 - i. The monthly financial report documents all revenues (whether from appropriations, CJE support fees, contracted fees, or grants) and all expenditures about ICJE.
 - b. From whom?
 - c. How was the money spent?
 - d. What is the remaining balance?
2. Our fiscal manager, AOC, has confirmed the accuracy of our reporting, and an AOC financial source document is included, for your review. (NEW STEP)

MONTHLY PROGRAM OVERVIEW

The ICJE team along with the University of Georgia's Public Service Outreach group worked over 9 months in preparation to introduce our constituents to a modern, efficient, and easier registration process that would provide users unprecedented access to their learning transcripts throughout the year.

On March 7, 2024, I sent an email to our learners sharing that we secured outstanding approvals to update the online registration system to an easier interface. I apologize to those who felt the first version of the registration software was cumbersome and assure them the updated version is much improved.

We remain committed to the decision to convert from a paper-based process to an online registration software that benefits our clients.

ICJE held its annual offsite team meeting on March 22nd at UGA's Delta Innovation Lab. It was a jam-packed agenda that included a scavenger hunt, and training sessions dedicated to improving our client services – which included effective customer service practices, recent improvements to the updated online registration support, identifying quality elements to a successful ICJE conference, and goal setting. Overall, it was an exhilarating day to step away from the day-to-day work to focus on our priorities to become the premier judicial education provider in the United States.

March 2024 Programming –

- The Juvenile Court Clerks held their Spring Conference at the Marriott Savannah Riverfront on March 12-15, 2024, with 11 New Clerks attending Orientation and 62 attendees for the training.

ICJE IN PICTURES

Juvenile Court Clerks



Chatham County
Juvenile Court
Presiding Judge
Thomas J. Cole
welcomed the
Juvenile Court Clerks
attending the Spring
Conference.

Experienced Juvenile
Court Clerks led the
informational panel –
Henry County Patti
Johnson, Hall County
Renee Orr, and
Columbus County
Samantha Cannon.



ICJE Offsite Team Meeting



If you have any questions or comments, feel free to contact me.

Thank you for your continued support and commitment to advancing our mission of premier judicial education providers focused on innovative, transformative, and collaborative program offerings that ensure justice for all.



FY2024 MONTHLY FINANCIAL REPORT

JANUARY 1 – 31, 2024

FOR REVENUE AND EXPENSES ADMINISTERED BY ICJE OF GEORGIA*

COMPILED BY

Lynne Moore Nelson, Esq., ICJE Executive Director

Email: LynneMoore.Nelson@uga.edu

Direct: 706.542.1124

Emily Rashidi, ICJE Business Operations Manager

Email: emily.rashidi@uga.edu

Direct: 706.542.1160



REVIEWED BY THE ADMINISTRATIVE OFFICE OF THE COURTS

Peterson David, AOC – Chief Financial Officer

**To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by a constituent group’s leadership or educational apparatus that was not administered by ICJE.*

This financial reporting template was developed in collaboration with the AOC Fiscal Staff, and the UGA School of Law Business Office.

INSTITUTE OF CONTINUING JUDICIAL EDUCATION

AOC - Fund Source: 01 Project Code: 301

UGA - Project RADO000167400A

1	BEGINNING BALANCE		\$ 822,352.00	\$ 778,471.61	\$ 666,311.27	\$ 615,679.04	\$ 563,385.96	\$ 515,585.65	\$ 447,499.78						
2	Personnel	FY2024 Budget	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	Salaries	\$ 656,207.00	\$ 41,627.83	\$ 50,418.11	\$ 50,199.13	\$ 49,213.96	\$ 46,939.21	\$ 65,414.01	\$ 48,698.18						
4	Total Personnel	\$ 656,207.00	\$ 41,627.83	\$ 50,418.11	\$ 50,199.13	\$ 49,213.96	\$ 46,939.21	\$ 65,414.01	\$ 48,698.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 352,510.43
5	Operating	FY2024 Budget	July	August	September	October	November	December	January	February	March	April	May	June	YTD
6	Travel	\$ 3,800.00	\$ 4.00	\$ -	\$ 160.00		\$ -	\$ 80.00	\$ -						\$ 244.00
7	Office Supplies	\$ 8,500.00	\$ 1,556.53	\$ 150.35		\$ 137.85	\$ 344.58	\$ 442.81	\$ 97.89						\$ 2,730.01
8	Copier Lease	\$ 790.00	\$ -	\$ 70.29	\$ 69.10	\$ 104.73	\$ 71.91	\$ 73.14	\$ 69.62						\$ 458.79
9	Support Services	\$ 1,000.00	\$ -	\$ -			\$ -		\$ -						\$ -
10	Software	\$ 35,000.00	\$ -	\$ 9,109.30	\$ -	\$ 115.00	\$ 15.00	\$ 30.25	\$ 30.00						\$ 9,299.55
11	Publications & Printing	\$ 5,000.00	\$ -	\$ 211.86			\$ -	\$ 499.89	\$ -						\$ 711.75
12	Equipment Purchase	\$ 4,000.00	\$ -	\$ 108.69			\$ -		\$ 102.09						\$ 210.78
13	IT Equipment Materials	\$ 4,000.00	\$ 39.16	\$ -	\$ 111.00		\$ 35.98		\$ -						\$ 186.14
14	Consultant Fees	\$ 23,425.00	\$ -	\$ -			\$ -		\$ -						\$ -
15	Utilities	\$ 7,000.00	\$ 367.87	\$ 25.50	\$ 93.00	\$ 2,417.44	\$ 393.63	\$ 686.63	\$ 608.21						\$ 4,592.28
16	Rent	\$ 50,630.00	\$ -	\$ 50,630.40			\$ -		\$ -						\$ 50,630.40
17	Communications - AOC	\$ 1,400.00	\$ -	\$ 304.08		\$ 304.10	\$ -	\$ 304.14	\$ 152.04						\$ 1,064.36
18	Communications - UGA	\$ 18,600.00		\$ 1,131.76	\$ -		\$ -		\$ 5,658.80						\$ 6,790.56
19	Conference/Workshop	\$ 3,000.00	\$ 285.00	\$ -			\$ -	\$ 555.00	\$ 627.17						\$ 1,467.17
20	Total Operating	\$ 166,145.00	\$ 2,252.56	\$ 61,742.23	\$ 433.10	\$ 3,079.12	\$ 861.10	\$ 2,671.86	\$ 7,345.82						\$ 78,385.79
21	Monthly Personnel & Operating Totals		\$ 43,880.39	\$ 112,160.34	\$ 50,632.23	\$ 52,293.08	\$ 47,800.31	\$ 68,085.87	\$ 56,044.00						\$ 430,896.22
22	Total Remaining Funds		\$ 778,471.61	\$ 666,311.27	\$ 615,679.04	\$ 563,385.96	\$ 515,585.65	\$ 447,499.78	\$ 391,455.78						

STATE COURT JUDGES

Fund Source: 42006 Project Code: 319

Training Mandates: These training events are mandated by Uniform State Court Rule 43.1(A) & 43.1(B). The venues are contracted in collaboration with the CSCJ Educational Programs Committee; CSCJ NJO & Mentoring Committee; and, the CSCJ Executive Committee.

1	BEGINNING BALANCE	\$ 181,805.22	\$ 181,805.22	\$ 180,799.33	\$ 181,754.05	\$ 179,510.28	\$ 142,231.84	\$ 142,650.78						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ -	\$ -	\$ 960.00	\$ 320.00	\$ 1,315.04	\$ 972.18	\$ 2,000.00						\$ 5,567.22
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ 27.24	\$ 9.58	\$ -						\$ 36.82
7	Total:	\$ -	\$ -	\$ 960.00	\$ 320.00	\$ 1,287.80	\$ 962.60	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,530.40
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Fall Conference	\$ -	\$ -	\$ -	\$ 2,563.77	\$ 38,566.24	\$ 316.61	\$ 1,418.55						\$ 42,865.17
10	New Judges Orientation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
11	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
12	Multi-Class/Online	\$ -	\$ 751.95	\$ 5.28	\$ -	\$ -	\$ 227.05	\$ (86.75)						\$ 897.53
13	Past & Future Events	\$ -	\$ 253.94	\$ -	\$ -	\$ -	\$ -	\$ -						\$ 253.94
14	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
15	Total:	\$ -	\$ 1,005.89	\$ 5.28	\$ 2,563.77	\$ 38,566.24	\$ 543.66	\$ 1,331.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,016.64
16	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
17	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
18	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	NJO Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
23	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
24	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	ENDING BALANCE	\$ 181,805.22	\$ 180,799.33	\$ 181,754.05	\$ 179,510.28	\$ 142,231.84	\$ 142,650.78	\$ 143,318.98	\$ -	\$ -	\$ -	\$ -	\$ -	

JUVENILE COURT JUDGES

Fund Source: 42003 Project Code: 308

Training Mandates: These training events are mandated by OCGA §15-11-59(d); §15-11-62; Uniform Juvenile Court Rule 4.3; 4.4; & CJCJ Executive Committee Protocol. The venues are contracted in collaboration with CJCJ Educational and Certification Committee; and, the CJCJ Executive Committee.

1	BEGINNING BALANCE	\$ 121,626.15	\$ 121,755.15	\$ 121,046.75	\$ 122,204.97	\$ 110,028.23	\$ 88,817.39	\$ 91,911.16						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ 1,152.00	\$ 795.82	\$ 1,179.82	\$ 384.00	\$ 2,771.46	\$ 3,169.37	\$ 2,304.00						\$ 11,756.47
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00						\$ 10,000.00
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
6	Processing Fees	\$ -	\$ 21.60	\$ 21.60	\$ -	\$ 64.80	\$ 75.60	\$ -						\$ 183.60
7	Total:	\$ 1,152.00	\$ 774.22	\$ 1,158.22	\$ 384.00	\$ 2,706.66	\$ 3,093.77	\$ 12,304.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,572.87
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Fall Conference	\$ -	\$ -	\$ -	\$ 924.43	\$ 23,917.50	\$ -	\$ -						\$ 24,841.93
10	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
11	Multi-Class/Online	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
12	Past & Future Events	\$ 1,023.00	\$ 1,482.62	\$ -	\$ 11,636.31	\$ -	\$ -	\$ -						\$ 14,141.93
13	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
14	Total:	\$ 1,023.00	\$ 1,482.62	\$ -	\$ 12,560.74	\$ 23,917.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,983.86
15	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
16	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
17	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
18	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
21	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
22	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23	ENDING BALANCE	\$ 121,755.15	\$ 121,046.75	\$ 122,204.97	\$ 110,028.23	\$ 88,817.39	\$ 91,911.16	\$ 104,215.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

JUVENILE COURT CLERKS

Fund Source: 42000 Project Code: 306

Training Mandates: *These training events are mandated by OCGA §15-11-65. The venues are contracted in collaboration with the Georgia Association of Juvenile Court Clerks.*

1	BEGINNING BALANCE	\$ 28,690.87	\$ 29,290.87	\$ 29,593.31	\$ 24,811.25	\$ 24,713.00	\$ 26,220.32	\$ 26,520.32						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ 600.00	\$ 610.98	\$ 1,554.90	\$ -	\$ 1,532.94	\$ 300.00	\$ 300.00						\$ 4,898.82
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ -	\$ -						\$ 600.00
6	Processing Fees	\$ -	\$ 8.54	\$ 51.24	\$ -	\$ 25.62	\$ -	\$ -						\$ 85.40
7	Total:	\$ 600.00	\$ 302.44	\$ 1,203.66	\$ -	\$ 1,507.32	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,213.42
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Fall Conference	\$ -	\$ -	\$ 5,985.72	\$ 98.25	\$ -	\$ -	\$ -						\$ 6,083.97
10	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
11	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
13	Total:	\$ -	\$ -	\$ 5,985.72	\$ 98.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,083.97
14	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
15	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
16	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
17	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
18	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	ENDING BALANCE	\$ 29,290.87	\$ 29,593.31	\$ 24,811.25	\$ 24,713.00	\$ 26,220.32	\$ 26,520.32	\$ 26,820.32	\$ -	\$ -	\$ -	\$ -	\$ -	

PROBATE COURT JUDGES : NON-TRAFFIC

Fund Source: 42005 Project Code: 315

Training Mandates: These training events are mandated by OCGA §15-9-1.1(a); §15-9-1.1(b); §15-9-2.1(c)(2); Uniform Probate Court Rule 14.2(A) & 14.2(B); & Probate Judges Training Council Policy. The venues are contracted in collaboration with the Probate Judges Training Council.

1	BEGINNING BALANCE	\$ 139,891.69	\$ 139,891.69	\$ 132,714.35	\$ 141,498.65	\$ 138,700.12	\$ 138,140.07	\$ 138,908.09						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ -	\$ -	\$ 2,299.08	\$ 1,170.00	\$ 1,170.00	\$ 1,211.84	\$ 7,605.00						\$ 13,455.92
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 32.36	\$ -						\$ 32.36
7	Total:	\$ -	\$ -	\$ 2,299.08	\$ 1,170.00	\$ 1,170.00	\$ 1,179.48	\$ 7,605.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,488.28
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Fall COAG	\$ -	\$ -	\$ -	\$ 3,870.28	\$ 1,730.05	\$ -	\$ -						\$ 5,600.33
10	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
11	Multi-Class/Online	\$ -	\$ 316.24	\$ 8.88	\$ -	\$ -	\$ 327.96	\$ (125.31)						\$ 527.77
12	Past & Future Events	\$ -	\$ 268.22	\$ 98.78	\$ 98.25	\$ -	\$ 83.50	\$ -						\$ 548.75
13	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
14	Total:	\$ -	\$ 584.46	\$ 107.66	\$ 3,968.53	\$ 1,730.05	\$ 411.46	\$ (125.31)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,676.85
15	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
16	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
17	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
18	Certificate Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	Mentoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
23	Misc. Adjustments/PO	\$ -	\$ 6,592.88	\$ (6,592.88)	\$ -	\$ -	\$ -	\$ -						\$ -
24	Total:	\$ -	\$ 6,592.88	\$ (6,592.88)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	ENDING BALANCE	\$ 139,891.69	\$ 132,714.35	\$ 141,498.65	\$ 138,700.12	\$ 138,140.07	\$ 138,908.09	\$ 146,638.40	\$ -	\$ -	\$ -	\$ -	\$ -	

PROBATE COURT JUDGES : TRAFFIC

Fund Source: 42005 Project Code: 352

Training Mandates: These training events are mandated by OCGA §15-9-1.1(a); §15-9-1.1(b); §15-9-2.1(c)(2); Uniform Probate Court Rule 14.2(A) & 14.2(B); & Probate Judges Training Council Policy. The venues are contracted in collaboration with the Probate Judges Training Council.

1	BEGINNING BALANCE	\$ 15,896.22	\$ 15,896.22	\$ 15,896.22	\$ 14,418.63	\$ 14,418.63	\$ 14,418.63	\$ 14,418.63						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,680.00						\$ 4,680.00
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
7	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,680.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,680.00
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Annual Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
10	New Judge Orientation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
11	Multi-Class/Online	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
12	Past & Future Events	\$ -	\$ -	\$ 1,477.59	\$ -	\$ -	\$ -	\$ -						\$ 1,477.59
13	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
14	Total:	\$ -	\$ -	\$ 1,477.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,477.59
15	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
16	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
17	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
18	Certificate Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	Mentoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
23	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
24	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	ENDING BALANCE	\$ 15,896.22	\$ 15,896.22	\$ 14,418.63	\$ 14,418.63	\$ 14,418.63	\$ 14,418.63	\$ 19,098.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROBATE COURT CLERKS

Fund Source: 42004 Project Code: 314

Training Mandates: These training events are not mandated by statute, uniform rule, or educational apparatus policy. ICJE is pleased to provide them as an accommodation for this group. The venues are contracted in collaboration with the Probate Judges Training Council.

1	BEGINNING BALANCE	\$ 78,883.71	\$ 80,533.71	\$ 77,230.75	\$ 71,354.03	\$ 71,354.03	\$ 54,867.87	\$ 55,197.87							
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
3	CJE Support Fees	\$ 1,650.00	\$ 2,537.70	\$ -	\$ -	\$ -	\$ 330.00	\$ -						\$ 4,517.70	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
5	Refunds	\$ -	\$ 501.27	\$ -	\$ -	\$ -	\$ -	\$ -						\$ 501.27	
6	Processing Fees	\$ -	\$ 49.30	\$ -	\$ -	\$ 342.54	\$ -	\$ -						\$ 391.84	
7	Total:	\$ 1,650.00	\$ 1,987.13	\$ -	\$ -	\$ (342.54)	\$ 330.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,624.59	
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
9	Annual Conference	\$ -	\$ 3,894.82	\$ 7,270.55	\$ -	\$ 16,143.62	\$ -	\$ -						\$ 27,308.99	
10	Multi-Class/Online	\$ -	\$ -	\$ 1.44	\$ -	\$ -	\$ -	\$ -						\$ 1.44	
11	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
13	Total:	\$ -	\$ 3,894.82	\$ 7,271.99	\$ -	\$ 16,143.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,310.43	
14	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
15	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
16	Certificate Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
17	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
18	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
19	Additonal Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
20	Misc. Adjustments/PO	\$ -	\$ 1,395.27	\$ (1,395.27)	\$ -	\$ -	\$ -	\$ -						\$ -	
21	Total:	\$ -	\$ 1,395.27	\$ (1,395.27)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
22	ENDING BALANCE	\$ 80,533.71	\$ 77,230.75	\$ 71,354.03	\$ 71,354.03	\$ 54,867.87	\$ 55,197.87	\$ 55,197.87	\$ -	\$ -	\$ -	\$ -	\$ -		

MAGISTRATE COURT JUDGES														
Fund Source: 42001 Project Code: 337														
Training Mandates: These training events are mandated by OCGA §15-10-25; §15-10-131; §15-10-136(2); §15-10-137(a); §15-10-137(c)(1); §15-10-233; & Magistrate Court Training Council Policy. The venues are contracted in collaboration with the Executive Council of the Council of Magistrate Court Judges of Georgia.														
1	BEGINNING BALANCE	\$ 286,830.22	\$ 288,015.22	\$ 287,931.62	\$ 230,135.65	\$ 215,873.76	\$ 164,171.36	\$ 163,456.13						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ 1,185.00	\$ 3,188.58	\$ 2,793.58	\$ -	\$ 3,597.87	\$ 409.29	\$ 6,715.00						\$ 17,889.32
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
6	Processing Fees	\$ -	\$ 22.18	\$ 22.18	\$ -	\$ 33.27	\$ 11.09	\$ -						\$ 88.72
7	Total:	\$ 1,185.00	\$ 3,166.40	\$ 2,771.40	\$ -	\$ 3,564.60	\$ 398.20	\$ 6,715.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,800.60
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	40 Hr. Basic Civil	\$ -	\$ -	\$ 16,818.21	\$ 33,865.99	\$ -	\$ -	\$ -						\$ 50,684.20
10	Fall Recertification	\$ -	\$ -	\$ -	\$ 10,888.42	\$ 55,267.00	\$ 671.94	\$ -						\$ 66,827.36
11	Chief Judges' Update	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
12	40 Hr. Criminal Cert.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
13	Multi-Class/Online	\$ -	\$ 1,704.23	\$ 26.64	\$ -	\$ -	\$ 441.49	\$ (168.68)						\$ 2,003.68
14	Past & Future Events	\$ -	\$ 1,545.77	\$ 1,000.00	\$ 2,000.00	\$ -	\$ -	\$ -						\$ 4,545.77
15	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
16	Total:	\$ -	\$ 3,250.00	\$ 17,844.85	\$ 46,754.41	\$ 55,267.00	\$ 1,113.43	\$ (168.68)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,061.01
17	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
18	MCTC Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	National Trainings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
21	Mentoring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52.40						\$ 52.40
22	Bench book	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
23	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
24	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
25	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
26	Misc. Adjustments/PO	\$ -	\$ -	\$ 42,722.52	\$ (32,492.52)	\$ -	\$ -	\$ -						\$ 10,230.00
27	Total:	\$ -	\$ -	\$ 42,722.52	\$ (32,492.52)	\$ -	\$ -	\$ 52.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,282.40
28	ENDING BALANCE	\$ 288,015.22	\$ 287,931.62	\$ 230,135.65	\$ 215,873.76	\$ 164,171.36	\$ 163,456.13	\$ 170,287.41	\$ -	\$ -	\$ -	\$ -	\$ -	

On May 19, 2023, the ICJE Board of Trustees unanimously approved the following motion: Directing the Administrative Office of the Courts, ICJE's financial manager, to transfer the amount of \$47,931.32 designated as "Magistrate Historic Reserves" for Magistrate Court Judges ("Magistrate" Project Code 371) to Magistrate Court Judges' operational Project Code 337 by the start of Fiscal Year 2024; thereby, eliminating further reference of the "Historic Reserves."

MAGISTRATE COURT CLERKS

Fund Source: 42008 Project Code: 331

Training Mandates: These training events are not mandated by statute, uniform rule, or educational apparatus policy. ICJE is pleased to provide them as an accommodation for this group. The venues are contracted in collaboration with the Executive Council of the Council of Magistrate Courts Clerks Incorporated.

1	BEGINNING BALANCE	\$ 28,365.91	\$ 27,875.25	\$ 27,228.09	\$ 27,567.40	\$ 27,567.40	\$ 27,567.40	\$ 27,198.14						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ -	\$ 362.72	\$ -	\$ -	\$ -	\$ -	\$ 2,450.00						\$ 2,812.72
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
6	Processing Fees	\$ -	\$ 9.88	\$ -	\$ -	\$ -	\$ -	\$ -						\$ 9.88
7	Total:	\$ -	\$ 352.84	\$ -	\$ -	\$ -	\$ -	\$ 2,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,802.84
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Annual Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
10	Multi-Class/Online	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
11	Past & Future Events	\$ 490.66	\$ -	\$ 660.69	\$ -	\$ -	\$ 369.26	\$ -						\$ 1,520.61
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
13	Total:	\$ 490.66	\$ -	\$ 660.69	\$ -	\$ -	\$ 369.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,520.61
14	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
15	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
16	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
17	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
18	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	Misc. Adjustments/PO	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -	\$ -	\$ -						\$ -
20	Total:	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	ENDING BALANCE	\$ 27,875.25	\$ 27,228.09	\$ 27,567.40	\$ 27,567.40	\$ 27,567.40	\$ 27,198.14	\$ 29,648.14						

MUNICIPAL COURT JUDGES

Fund Source: 42002 Project Code: 344

Training Mandates: These training events are mandated by OCGA §36-32-27 (b) & (c); Municipal Court Training Council Policy. The venues are contracted in collaboration with the Municipal Court Training Council.

1	BEGINNING BALANCE	\$ 88,756.99	\$ 89,817.56	\$ 91,254.83	\$ 92,349.17	\$ 86,421.52	\$ 93,170.34	\$ 94,509.00							
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
3	CJE Support Fees	\$ 3,250.00	\$ 5,619.80	\$ 2,972.40	\$ 325.00	\$ 7,398.85	\$ 1,672.40	\$ 3,975.00						\$ 25,213.45	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
6	Processing Fees	\$ -	\$ 73.68	\$ 36.84	\$ -	\$ 193.41	\$ 36.84	\$ -						\$ 340.77	
7	Total:	\$ 3,250.00	\$ 5,546.12	\$ 2,935.56	\$ 325.00	\$ 7,205.44	\$ 1,635.56	\$ 3,975.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,872.68	
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
9	Fall Recert / L&P	\$ -	\$ -	\$ -	\$ 3,660.65	\$ 456.62	\$ 24.00	\$ -						\$ 4,141.27	
10	Summer Recert / L&P	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
11	National Trainings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
12	Multi-Class/Online	\$ -	\$ 632.64	\$ 5.76	\$ -	\$ -	\$ 272.90	\$ (101.21)						\$ 810.09	
13	Past & Future Events	\$ 2,189.43	\$ 1,876.21	\$ 1,835.46	\$ 2,592.00	\$ -	\$ -	\$ -						\$ 8,493.10	
14	Encumbrances	\$ -	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -	\$ -						\$ 1,600.00	
15	Total:	\$ 2,189.43	\$ 4,108.85	\$ 1,841.22	\$ 6,252.65	\$ 456.62	\$ 296.90	\$ (101.21)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,044.46	
16	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
17	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
18	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
19	Benchbook	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
23	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
24	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
25	ENDING BALANCE	\$ 89,817.56	\$ 91,254.83	\$ 92,349.17	\$ 86,421.52	\$ 93,170.34	\$ 94,509.00	\$ 98,585.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

On May 19, 2023, the ICJE Board of Trustees unanimously approved the following motion: Directing the Administrative Office of the Courts, ICJE's financial manager, to transfer the amount of \$110,874.31 designated as "Municipal Historic Reserves" for Municipal Court Judges ("Municipal" Project Code 371) to Municipal Court Judges' operational Project Code 337 by the start of Fiscal Year 2024; thereby, eliminating further reference of the "Historic Reserves."

MUNICIPAL COURT CLERKS

Fund Source: 42009 Project Code: 345

Training Mandates: These training events are mandated by OCGA §36-32-13(b)(1); §36-32-13(b)(2); & Municipal Court Training Council Policy. The venues are contracted in collaboration with the Georgia Municipal Court Clerks Council.

1	BEGINNING BALANCE	\$ 91,643.76	\$ 93,409.87	\$ 81,169.01	\$ 84,911.25	\$ 59,314.02	\$ 36,871.51	\$ 26,758.65						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ 2,000.00	\$ 6,284.82	\$ 2,029.96	\$ 400.00	\$ 8,024.70	\$ 5,334.82	\$ 3,200.00						\$ 27,274.30
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ -	\$ 400.00	\$ -	\$ 200.00	\$ 622.47	\$ -						\$ 1,222.47
6	Processing Fees	\$ -	\$ 105.48	\$ 38.28	\$ -	\$ 175.80	\$ 111.34	\$ -						\$ 430.90
7	Total:	\$ 2,000.00	\$ 6,179.34	\$ 1,591.68	\$ 400.00	\$ 7,648.90	\$ 4,601.01	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,620.93
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	August Recertification	\$ -	\$ 15,115.20	\$ 1,154.44	\$ 4,074.32	\$ -	\$ -	\$ -						\$ 20,343.96
10	September Certification	\$ -	\$ -	\$ -	\$ 18,172.91	\$ -	\$ -	\$ -						\$ 18,172.91
11	November Recertification	\$ -	\$ -	\$ -	\$ -	\$ 30,091.41	\$ 256.28	\$ 6,423.51						\$ 36,771.20
12	February Certification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
13	April Recertification	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
14	Past & Future Events	\$ 233.89	\$ -	\$ -	\$ 3,750.00	\$ -	\$ 10,000.00	\$ -						\$ 13,983.89
15	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
16	Total:	\$ 233.89	\$ 15,115.20	\$ 1,154.44	\$ 25,997.23	\$ 30,091.41	\$ 10,256.28	\$ 6,423.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,271.96
17	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
18	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
21	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
22	Misc. Adjustments/PO	\$ -	\$ 3,305.00	\$ (3,305.00)	\$ -	\$ -	\$ 4,457.59	\$ (4,457.59)						\$ -
23	Total:	\$ -	\$ 3,305.00	\$ (3,305.00)	\$ -	\$ -	\$ 4,457.59	\$ (4,457.59)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	ENDING BALANCE	\$ 93,409.87	\$ 81,169.01	\$ 84,911.25	\$ 59,314.02	\$ 36,871.51	\$ 26,758.65	\$ 27,992.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

SUPERIOR COURT JUDGES

Fund Source: 42007 Project Code: 323

Training Mandates: Training expenses are addressed by OCGA §15-6-32; training is mandated by Uniform Superior Court Rule 43; and, by CSCJ MCJE Committee Protocol. The venues are contracted in collaboration with CSCJ MCJE Committee; and, CSCJ Executive Committee.

1	BEGINNING BALANCE	\$ 58,938.33	\$ 670,938.33	\$ 459,140.67	\$ 265,287.47	\$ 235,684.65	\$ 233,965.89	\$ 223,665.77						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ 612,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ 612,000.00
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,214.80						\$ 3,214.80
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
7	Total:	\$ 612,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,214.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 615,214.80
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Summer NJO	\$ -	\$ 4,340.45	\$ 11,947.20	\$ 13,623.47	\$ -	\$ -	\$ -						\$ 29,911.12
10	Summer Conference	\$ -	\$ 207,457.21	\$ 166,921.16	\$ 15,979.35	\$ 1,718.76	\$ 1,988.12	\$ -						\$ 394,064.60
11	Winter NJO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
12	Winter Conference	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 966.49						\$ 966.49
13	Judicial Staff Attorneys	\$ -	\$ -	\$ 194.29	\$ 14,790.55	\$ -	\$ 3,312.00	\$ -						\$ 18,296.84
14	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -						\$ 5,000.00
15	Encumbrances/Adjust.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
16	Total:	\$ -	\$ 211,797.66	\$ 179,062.65	\$ 44,393.37	\$ 1,718.76	\$ 10,300.12	\$ 966.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 448,239.05
17	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
18	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
19	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
23	Misc. Adjustments/PO	\$ -	\$ -	\$ 14,790.55	\$ (14,790.55)	\$ -	\$ -	\$ -						\$ -
24	Total:	\$ -	\$ -	\$ 14,790.55	\$ (14,790.55)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	ENDING BALANCE	\$ 670,938.33	\$ 459,140.67	\$ 265,287.47	\$ 235,684.65	\$ 233,965.89	\$ 223,665.77	\$ 225,914.08	\$ -	\$ -	\$ -	\$ -	\$ -	

JUDICIAL STAFF ATTORNEYS

Fund Source: 42006 Project Code: 367

Training Mandates: These events fulfill Continuing Legal Education Requirements promulgated in State Bar of Georgia Rule 8-104. The venues are contracted in collaboration with the Superior Court Judges' MCJE Committee; and, the State Court Judges' Educational Programs Committee.

1	BEGINNING BALANCE	\$ 3,141.76	\$ 3,291.76	\$ 4,197.86	\$ 3,061.19	\$ 2,053.19	\$ 2,658.07	\$ 2,808.07						
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ 150.00	\$ 928.70	\$ 622.96	\$ -	\$ 622.96	\$ 150.00	\$ -						\$ 2,474.62
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
5	Refunds	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -						\$ 150.00
6	Processing Fees	\$ -	\$ 22.60	\$ 18.08	\$ -	\$ 18.08	\$ -	\$ -						\$ 58.76
7	Total:	\$ 150.00	\$ 906.10	\$ 454.88	\$ -	\$ 604.88	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,265.86
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Annual Conference	\$ -	\$ -	\$ 795.17	\$ 1,804.38	\$ -	\$ -	\$ -						\$ 2,599.55
10	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
11	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
12	Total:	\$ -	\$ -	\$ 795.17	\$ 1,804.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,599.55
13	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
14	Educational Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
15	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
16	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
17	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
18	Misc. Adjustments/PO	\$ -	\$ -	\$ 796.38	\$ (796.38)	\$ -	\$ -	\$ -						\$ -
19	Total:	\$ -	\$ -	\$ 796.38	\$ (796.38)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	ENDING BALANCE	\$ 3,291.76	\$ 4,197.86	\$ 3,061.19	\$ 2,053.19	\$ 2,658.07	\$ 2,808.07	\$ 2,808.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ACCOUNTABILITY COURT JUDGES

Fund Source: 44195 Project Code: 368

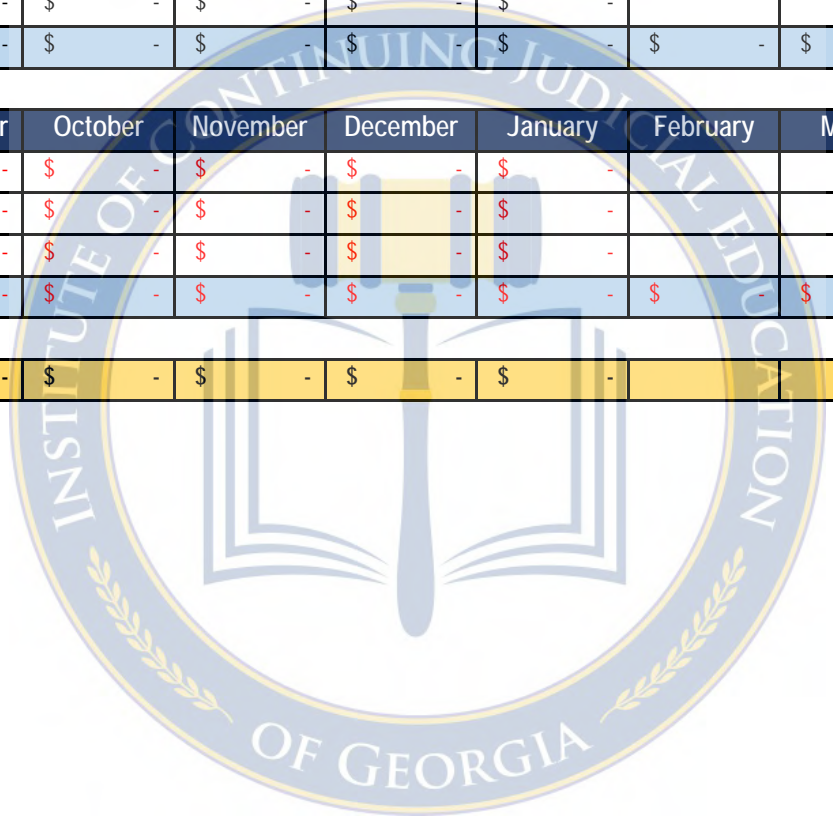
Training Mandates: Training is mandated by Article 10 – Training, of the CACJ Rules and Regulations; and by CACJ Standing Committee on Training Protocol. The venues are contracted in collaboration with CACJ Executive Committee; and, CACJ Executive Director.

1	BEGINNING BALANCE	\$ 31,924.79	\$ 31,924.79	\$ 31,924.79	\$ 31,633.04	\$ 31,633.04	\$ 31,924.79	\$ 31,924.79							
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
3	CJE Support Fees	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55	\$ -	\$ -						\$ 533,962.55	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
7	Total:	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55	
8	EVENTS	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
9	New Judges Orientation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
10	Annual Conference	\$ -	\$ -	\$ 291.75	\$ -	\$ 533,670.80	\$ -	\$ -						\$ 533,962.55	
11	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
13	Total:	\$ -	\$ -	\$ 291.75	\$ -	\$ 533,670.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55	
14	MISC. EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
15	Educational Meetings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
16	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
17	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
18	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
19	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -	
20	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21	ENDING BALANCE	\$ 31,924.79	\$ 31,924.79	\$ 31,633.04	\$ 31,633.04	\$ 31,924.79	\$ 31,924.79	\$ 31,924.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

GEORGIA COMMISSION ON FAMILY VIOLENCE

Fund Source: 42012 Project Code: 353

1	BEGINNING BALANCE	\$ -												
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	VAWA Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
4	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD
6	Attorney Payment #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
7	Attorney Payment #2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
8	Benchcard Payment #1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
9	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						



ADJUSTMENTS

August 1- 31, 2023

- 1. Probate Court Judges (Non-Traffic):** An expenditure of \$6592.88 was incorrectly charged to Probate Court Judges Non-Traffic. This should have been charged to Superior Court Judges (42007-323) for the AV expenses from the 2023 Summer Conference. The request to make the correct was sent in September 2023.
- 2. Probate Court Clerks:** An expenditure of \$1395.27 was incorrectly charged to Probate Court Clerks. This should have been charged to Superior Court Judges (42007-323) for a travel reimbursement from the 2023 Summer Conference. The request to make the correct was sent in September 2023.
- 3. Magistrate Court Clerks:** An expenditure of \$1000.00 was incorrectly charged to Magistrate Court Clerks. This should have been charged to Magistrate Court Judges (42001-337) to pay the 2024 deposit fee to the King & Prince Resort. The request to make the correction was sent in September 2023.
- 4. Municipal Court Clerks:** An expenditure of \$3305.00 was incorrectly charged to Municipal Court Clerks. This should have been charged to Probate Court Clerks (42004-314) for the AV expenses from the 2023 Probate Court Clerks LWEG & Traffic Conference. The request to make the correct was sent in September 2023.

October 1 - 31, 2023

- 1. ICJE:** Expenditures were adjusted from July - October to reflect the reporting on the University of Georgia's monthly invoices to the AOC for all ICJE personnel and operating expenses for FY 2024. The ending fund balance was corrected once the adjustments were finalized.

November 1 - 30, 2023

- 1. Superior Court Judges:** Expenditures were adjusted for the month of September 2023. Several payments were cancelled and reissued to vendors due to either lost in mail, incorrect account, etc. The ending fund balance was corrected once the adjustments were finalized to reflect the true data.

January 1 - 31, 2024

- 1. State Court Judges:** Revenue in the amount \$332.18 and the processing fees of \$9.58 were not posted in the overall fund balance and not included in the December financial reports. This has been adjusted and accounted in the January financial reports.
- 2. Juvenile Court Judges:** Revenue in the amount of \$2,785.37 and the processing fees of \$75.60 were not posted in the overall fund balance and not included in the December financial reports. This has been adjusted and accounted for in the January financial reports.
- 3. Probate Court Judges (Non-Traffic):** Revenue in the amount of \$1,211.84 and the processing fees of \$32.36 were not posted in the overall fund balance and not included in the December financial reports. This has been adjusted and accounted for in the January financial reports.
- 4. Magistrate Court Judges:** Revenue in the amount of \$409.29 and the processing fees of \$11.09 were not posted in the overall fund balance and not included in the December financial reports. This has been adjusted and accounted for in the January financial reports.
- 5. Municipal Court Judges:** Revenue in the amount of \$1,347.40 and the processing fees of \$36.84 were not posted in the overall fund balance and not included in the December financial reports. This has been adjusted and accounted for in the January financial reports.
- 6. Municipal Court Clerks:** Revenue in the amount of \$3,734.82 and the processing fees of \$111.34 were not posted in the overall fund balance and not included in the December financial reports. This has been adjusted and accounted for in the January financial reports.
- 7. Superior Court Judges:** A previous fiscal year PO in the amount of \$3,214.80 was closed out in the month of January 2024. This has been added to the overall revenue balance and is accounted for in the ending

fund balance.



Fiscal Year 24	Fund Source	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24
		42006	42006	42006	42006	42006	42006	42006
State Court Judges	Project	319	319	319	319	319	319	319
Beginning Balance		181,805.22	181,805.22	181,805.22	181,805.22	181,805.22	181,805.22	181,805.22
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		181,805.22	181,805.22	181,805.22	181,805.22	181,805.22	181,805.22	181,805.22
(Expenses)		0.00	(1,005.89)	(1,011.17)	(3,574.94)	(12,445.67)	(12,982.85)	(44,053.46)
Revenues		0.00	0.00	960.00	1,280.00	2,595.04	3,235.04	5,567.22
Future Adjustments		0.00	0.00	0.00	0.00	(29,722.75)	(29,729.23)	0.00
Balance		181,805.22	180,799.33	181,754.05	179,510.28	142,231.84	142,328.18	143,318.98

Fund Source	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	
	42003	42003	42003	42003	42003	42003	42003	
Juvenile Court Judges	Project	308	308	308	308	308	308	
Beginning Balance		121,626.15	121,626.15	121,626.15	121,626.15	121,626.15	121,626.15	
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	
Total Balance		121,626.15	121,626.15	121,626.15	121,626.15	121,626.15	121,626.15	
(Expenses)		(1,023.00)	(2,527.22)	(2,548.82)	(15,109.56)	(39,091.86)	(39,091.86)	(39,167.46)
Revenues		1,152.00	1,947.82	3,127.64	3,511.64	6,283.10	6,667.10	21,756.47
Future Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance		121,755.15	121,046.75	122,204.97	110,028.23	88,817.39	89,201.39	104,215.16

Fund Source	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	
	42000	42000	42000	42000	42000	42000	42000	
Juvenile Court Clerks	Project	306	306	306	306	306	306	
Beginning Balance		28,690.87	28,690.87	28,690.87	28,690.87	28,690.87	28,690.87	
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	
Total Balance		28,690.87	28,690.87	28,690.87	28,690.87	28,690.87	28,690.87	
(Expenses)		0.00	(8.54)	(6,045.50)	(6,143.75)	(6,169.37)	(6,169.37)	(6,169.37)
Revenues		600.00	910.98	2,165.88	2,165.88	3,698.82	3,998.82	4,298.82
Future Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance		29,290.87	29,593.31	24,811.25	24,713.00	26,220.32	26,520.32	26,820.32

Fund Source	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24
	42005	42005	42005	42005	42005	42005	42005
Probate Judges NTRF	Project	315	315	315	315	315	315
Beginning Balance		139,891.69	139,891.69	139,891.69	139,891.69	139,891.69	139,891.69
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		139,891.69	139,891.69	139,891.69	139,891.69	139,891.69	139,891.69

(Expenses)	0.00	(584.46)	(692.12)	(4,660.65)	(6,390.70)	(6,792.80)	(6,709.21)
Revenues	0.00	0.00	2,299.08	3,469.08	4,639.08	4,639.08	13,455.92
Future Adjustments	0.00	(6,592.88)	0.00	0.00	0.00	(9.36)	0.00
Balance	139,891.69	132,714.35	141,498.65	138,700.12	138,140.07	137,728.61	146,638.40

Fund Source	42005	42005	42005	42005	42005	42005	42005
Project	352	352	352	352	352	352	352
Beginning Balance	15,896.22	15,896.22	15,896.22	15,896.22	15,896.22	15,896.22	15,896.22
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance	15,896.22	15,896.22	15,896.22	15,896.22	15,896.22	15,896.22	15,896.22
(Expenses)	0.00	0.00	(1,477.59)	(1,477.59)	(1,477.59)	(1,477.59)	(1,477.59)
Revenues	0.00	0.00	0.00	0.00	0.00	0.00	4,680.00
Future Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance	15,896.22	15,896.22	14,418.63	14,418.63	14,418.63	14,418.63	19,098.63

Fund Source	42004	42004	42004	42004	42004	42004	42004
Project	314	314	314	314	314	314	314
Beginning Balance	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71
(Expenses)	0.00	(5,339.39)	(11,216.11)	(11,216.11)	(27,359.73)	(27,359.73)	(27,359.73)
Revenues	1,650.00	3,686.43	3,686.43	3,686.43	3,343.89	3,673.89	3,673.89
Future Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance	80,533.71	77,230.75	71,354.03	71,354.03	54,867.87	55,197.87	55,197.87

Fund Source	42001	42001	42001	42001	42001	42001	42001
Project	337	337	337	337	337	337	337
Beginning Balance	286,830.22	286,830.22	286,830.22	286,830.22	286,830.22	286,830.22	286,830.22
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance	286,830.22	286,830.22	286,830.22	286,830.22	286,830.22	286,830.22	286,830.22
(Expenses)	0.00	(3,272.18)	(21,139.21)	(67,893.62)	(123,193.89)	(124,307.32)	(124,202.13)
Revenues	1,185.00	4,373.58	7,167.16	7,167.16	10,765.03	10,765.03	17,889.32
Future Adjustments	0.00	0.00	(42,722.52)	(10,230.00)	(10,230.00)	(10,230.00)	(10,230.00)
Balance	288,015.22	287,931.62	230,135.65	215,873.76	164,171.36	163,057.93	170,287.41

Fund Source 42008 42008 42008 42008 42008 42008 42008

Magistrate Court Clerks	Project	331	331	331	331	331	331	331
Beginning Balance		28,365.91	28,365.91	28,365.91	28,365.91	28,365.91	28,365.91	28,365.91
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		28,365.91	28,365.91	28,365.91	28,365.91	28,365.91	28,365.91	28,365.91
(Expenses)		(490.66)	(1,500.54)	(1,161.23)	(1,161.23)	(1,161.23)	(1,530.49)	(1,530.49)
Revenues		0.00	362.72	362.72	362.72	362.72	362.72	2,812.72
Future Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance		27,875.25	27,228.09	27,567.40	27,567.40	27,567.40	27,198.14	29,648.14

Municipal Court Judges	Project	42002	42002	42002	42002	42002	42002	42002
Beginning Balance		88,756.99	88,756.99	88,756.99	88,756.99	88,756.99	88,756.99	88,756.99
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		88,756.99	88,756.99	88,756.99	88,756.99	88,756.99	88,756.99	88,756.99
(Expenses)		(2,189.43)	(4,771.96)	(6,650.02)	(12,902.67)	(13,552.70)	(13,842.04)	(13,785.23)
Revenues		3,250.00	8,869.80	11,842.20	12,167.20	19,566.05	19,891.05	25,213.45
Future Adjustments		0.00	(1,600.00)	(1,600.00)	(1,600.00)	(1,600.00)	(1,607.56)	(1,600.00)
Balance		89,817.56	91,254.83	92,349.17	86,421.52	93,170.34	93,198.44	98,585.21

Municipal Court Clerks	Project	42009	42009	42009	42009	42009	42009	42009
Beginning Balance		91,643.76	91,643.76	91,643.76	91,643.76	91,643.76	91,643.76	91,643.76
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		91,643.76	91,643.76	91,643.76	91,643.76	91,643.76	91,643.76	91,643.76
(Expenses)		(233.89)	(18,759.57)	(16,647.29)	(42,644.52)	(72,911.73)	(83,168.01)	(89,702.86)
Revenues		2,000.00	8,284.82	9,914.78	10,314.78	18,139.48	19,117.01	26,051.83
Future Adjustments		0.00	0.00	0.00	0.00	0.00	(4,457.59)	0.00
Balance		93,409.87	81,169.01	84,911.25	59,314.02	36,871.51	23,135.17	27,992.73

Superior Court Judges	Project	42007	42007	42007	42007	42007	42007	42007
Beginning Balance		58,938.33	58,938.33	58,938.33	58,938.33	58,938.33	58,938.33	58,938.33
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	3,214.80
Total Balance		58,938.33	58,938.33	58,938.33	58,938.33	58,938.33	58,938.33	62,153.13
(Expenses)		0.00	(211,797.66)	(390,860.31)	(435,253.68)	(436,972.44)	(447,272.56)	(448,239.05)
Revenues		612,000.00	612,000.00	612,000.00	612,000.00	612,000.00	612,000.00	612,000.00

Future Adjustments	0.00	0.00	(14,790.55)	0.00	(8,312.00)	0.00	0.00
Balance	<u>670,938.33</u>	<u>459,140.67</u>	<u>265,287.47</u>	<u>235,684.65</u>	<u>225,653.89</u>	<u>223,665.77</u>	<u>225,914.08</u>

	Fund Source	42006	42006	42006	42006	42006	42006	42006
Judicial Staff Attorneys	Project	367	367	367	367	367	367	367
Beginning Balance		3,141.76	3,141.76	3,141.76	3,141.76	3,141.76	3,141.76	3,141.76
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>
(Expenses)		0.00	(22.60)	(835.85)	(2,640.23)	(2,658.31)	(2,658.31)	(2,658.31)
Revenues		150.00	1,078.70	1,551.66	1,551.66	2,174.62	2,324.62	2,324.62
Future Adjustments		0.00	0.00	(796.38)	0.00	0.00	0.00	0.00
Balance		<u>3,291.76</u>	<u>4,197.86</u>	<u>3,061.19</u>	<u>2,053.19</u>	<u>2,658.07</u>	<u>2,808.07</u>	<u>2,808.07</u>

	Fund Source	44195	44195	44195	44195	44195	44195	44195
Accountability Judges	Project	368	368	368	368	368	368	368
Beginning Balance		31,924.79	31,924.79	31,924.79	31,924.79	31,924.79	31,924.79	31,924.79
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>
(Expenses)		0.00	0.00	(291.75)	(291.75)	(533,962.55)	(533,962.55)	(533,962.55)
Revenues		0.00	0.00	0.00	0.00	533,962.55	533,962.55	533,962.55
Future Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance		<u>31,924.79</u>	<u>31,924.79</u>	<u>31,633.04</u>	<u>31,633.04</u>	<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>

	Fund Source	42012	42012	42012	42012	42012	42012	42012
Domestic Violence	Project	353	353	353	353	353	353	353
Beginning Balance		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
(Expenses)		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Future Adjustments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Alicia Jacobs
President (Paulding)

Renee Orr
President-Elect (Hall)



Samantha Cannon
Immediate Past President
Treasurer (Muscogee)

Darlene Mitchell
Secretary (Rockdale)

Patti Johnson
Parliamentarian (Henry)

REPORT TO JUDICIAL COUNCIL OF GEORGIA

MARCH 27, 2024

Since the last meeting, the Georgia Association of Juvenile Court Clerks held the Spring Conference in Savannah. Due to the hard work of the Institute of Continuing Judicial Education (ICJE), the conference went smoothly. This Association wants to extend our gratitude to the Events Staff with ICJE and Chatham County Juvenile Court for their assistance in planning group activities for the members.

The Legislative Committee has been tracking pending legislation that may affect operations for Juvenile Courts, specifically Senate Bills 376 and 401. The Education Committee and Executive Committee are diligently working to revise the fall conference agenda to cover each of these items and ensure clerks are aware of the obligations of these bills.

Respectfully submitted,

A handwritten signature in blue ink that reads "SM Cannon". The signature is written in a cursive, flowing style.

Samantha Cannon, Immediate Past President
Georgia Association of Juvenile Court Clerks