

# JUDICIAL COUNCIL OF GEORGIA

General Session

Friday, February 9, 2024

10 a.m. – 12 p.m.



Zoom Conference

**Judicial Council of Georgia**  
**General Session**

**Zoom Conferencing**

**Friday, February 9, 2024**

10 a.m. – 12 p.m.

Livestream at <https://www.youtube.com/judicialcouncilofgeorgia>

- 1. Call to Order & Preliminary Remarks**  
(Chief Justice Michael P. Boggs, Est. Time – 5 Min.)
- 2. Roll Call of Judicial Council Members**  
(Ms. Cynthia H. Clanton, Est. Time – 2 Min.)
- 3. Approval of Minutes** (*Action Item*) **TAB 1**  
(Chief Justice Michael P. Boggs, Est. Time – 2 Min.)
- 4. Pledge of Allegiance**  
(Judge Danielle McRae, Est. Time – 1 Min.)
- 5. Judicial Council Committee Reports**
  - A. ARPA Funding Committee**  
(Chief Justice Michael P. Boggs, Est. Time – 5 Min.)
  - B. Legislation Committee**  
(Presiding Justice Nels S.D. Peterson, Est. Time – 5 Min.)
  - C. Budget Committee** **TAB 2**  
(Presiding Justice Nels S.D. Peterson, Est. Time – 5 Min.)
  - D. Judicial Security Committee**  
(Justice Shawn Ellen LaGrua, Est. Time – 5 Min.)
  - E. Technology Committee** **TAB 3**  
(Justice Shawn Ellen LaGrua & Judge Stephen D. Kelley, Est. Time – 5 Min.)
- 6. Report from Judicial Council/AOC** **TAB 4**  
(Ms. Cynthia H. Clanton, Est. Time – 10 Min.)
- 7. Reports from Courts, Councils, & State Bar** **TAB 5**  
(Est. Time – 15 min.)
  - A. Supreme Court**
  - B. Court of Appeals**
  - C. State-wide Business Court**

- D. Council of Superior Court Judges**
- E. Council of State Court Judges**
- F. Council of Juvenile Court Judges**
- G. Council of Probate Court Judges**
- H. Council of Magistrate Court Judges**
- I. Council of Municipal Court Judges**
- J. State Bar of Georgia**

**8. Reports from additional Judicial Branch Agencies**  
(Est. Time – 10 Min.)

**TAB 6**

- A. Council of Accountability Court Judges**
- B. Georgia Commission on Dispute Resolution**
- C. Council of Superior Court Clerks**
- D. Chief Justice’s Commission on Professionalism**
- E. Georgia Council of Court Administrators**
- F. Institute of Continuing Judicial Education**
- G. Judicial Qualifications Commission**

**9. Old/New Business**  
(Chief Justice Michael P. Boggs, Est. Time – 3 Min.)

**10. Concluding Remarks & Adjournment of Meeting**  
(Chief Justice Michael P. Boggs, Est. Time – 3 Min.)

**Next Judicial Council Meeting – General Session**

Friday, April 12, 2024      10 a.m. – 12 p.m.    Nathan Deal Judicial Center, Atlanta

**CY 2024 Meeting Calendar – Judicial Council General Session**

Friday, August 16, 2024      10 a.m. – 12 p.m.    Nathan Deal Judicial Center, Atlanta,  
Friday, December 13, 2024    10 a.m. – 12 p.m.    Zoom Conferencing

# Judicial Council of Georgia

## Members as of July 1, 2023

Chief Justice Michael P. Boggs <b>Chair</b>	Supreme Court	Nathan Deal Judicial Center 330 Capitol Avenue, S.E. 1 <sup>st</sup> Floor, Suite 1100 Atlanta, GA 30334	P: 404-657-3470 F: 404-656-2253	<a href="mailto:boggsm@gasupreme.us">boggsm@gasupreme.us</a>
Presiding Justice Nels S.D. Peterson <b>Vice-Chair</b>	Supreme Court	Nathan Deal Judicial Center 330 Capitol Avenue, S.E. 1 <sup>st</sup> Floor, Suite 1100 Atlanta, GA 30334	P: 404-656-3470 F: 404-656-2253	<a href="mailto:peteronn@gasupreme.us">peteronn@gasupreme.us</a>
Chief Judge Amanda H. Mercier	Court of Appeals	Nathan Deal Judicial Center 330 Capitol Avenue, S.E. Suite 1601 Atlanta, GA 30334	P: 404-656-3450 F: 404-651-6187	<a href="mailto:merciera@gaappeals.us">merciera@gaappeals.us</a>
Vice Chief Judge Trenton Brown III	Court of Appeals	Nathan Deal Judicial Center 330 Capitol Avenue, S.E. Suite 1601 Atlanta, GA 30334	P: 404-656-3450 F: 404-651-6187	<a href="mailto:brownt@gaappeals.us">brownt@gaappeals.us</a>
Judge William “Bill” Grady Hamrick III	Georgia State-Wide Business Court	Nathan Deal Judicial Center 330 Capitol Avenue, S.E. Suite BC320 Atlanta, GA 30334	P: 404-656-3080	<a href="mailto:hamrickb@gsbc.us">hamrickb@gsbc.us</a>
Judge John E. Morse <b>President, CSCJ</b>	Superior Court	Eastern Judicial Circuit Chatham County Courthouse 133 Montgomery St., Suite 213 Savannah, GA 31401	P: 912-652-7236	<a href="mailto:jemorse@chathamcounty.org">jemorse@chathamcounty.org</a>
Vice Chief Judge Ann B. Harris <b>President-Elect, CSCJ</b>	Superior Court	Cobb Judicial Circuit Cobb County Courthouse 70 Haynes Street Marietta, GA 30090	P: 770-528-1822 F: 770-528-8141	<a href="mailto:ann.harris@cobbcounty.org">ann.harris@cobbcounty.org</a>
Judge D. Jay Stewart <b>1st JAD</b>	Superior Court	Atlantic Judicial Circuit Evans County Courthouse P.O. Box 842 Claxton, GA 30417	P: 912-739-4922 F: 912-739-4950	<a href="mailto:jaystewart217@hotmail.com">jaystewart217@hotmail.com</a> <a href="mailto:stewart.judicial.assistant@gmail.com">stewart.judicial.assistant@gmail.com</a>
Judge Melanie B. Cross <b>2nd JAD</b>	Superior Court	Tifton Judicial Circuit PO Box 7090 Tifton, GA 31793	P: 229-386-7904	<a href="mailto:melanie.cross@tiftcounty.org">melanie.cross@tiftcounty.org</a>
Judge W. James Sizemore, Jr. <b>3rd JAD</b>	Superior Court	Southwestern Judicial Circuit PO Drawer 784 Americus, GA 31709	P: 229-924-2269 F: 229-924-1614	<a href="mailto:wjsizemorej@gmail.com">wjsizemorej@gmail.com</a>



Chief Judge LaTisha Dear Jackson <b>4th JAD</b>	Superior Court	Stone Mountain Judicial Circuit 556 N. McDonough Street Room 7220 Decatur, GA, 30030	P: 404-371-4710	<a href="mailto:ldearjackson@dekalbcountyga.gov">ldearjackson@dekalbcountyga.gov</a>
Chief Judge Ural D. Glanville <b>5th JAD</b>	Superior Court	Atlanta Judicial Circuit T-8905 Justice Center Tower 185 Central Avenue SW STE T-8905 Atlanta, GA 30303	P: 404-612-8591 F: 404-893-6605	<a href="mailto:ural.glanville@fultoncountyga.gov">ural.glanville@fultoncountyga.gov</a>
Chief Judge W. Fletcher Sams <b>6th JAD</b>	Superior Court	Griffin Judicial Circuit Fayette County Justice Center One Center Drive Fayetteville, GA 30214	P: 770-716-4282 F: 770-716-4862	<a href="mailto:fletcher@fayettecountyga.gov">fletcher@fayettecountyga.gov</a>
Chief Judge D. Scott Smith <b>7th JAD</b>	Superior Court	Cherokee Judicial Circuit 135 West Cherokee Avenue Suite 335 Cartersville, GA, 30120	P: 678-721-3242	<a href="mailto:smiths@bartowga.org">smiths@bartowga.org</a>
Chief Judge Sarah Wall <b>8th JAD</b>	Superior Court	Oconee Judicial Circuit PO Box 1096 Hawkinsville, GA 31036	P: 478-783-2900 F: 478-783-2902	<a href="mailto:walls@eighthdistrict.org">walls@eighthdistrict.org</a>
Judge David L. Dickinson <b>9th JAD</b>	Superior Court	Bell-Forsyth Judicial Circuit 101 E. Courthouse Square Suite 5039 Cumming, GA 30040	P: 770-781-2133 F: 770-888-8862	<a href="mailto:dld@forsythco.com">dld@forsythco.com</a>
Judge Sheryl B. Jolly <b>10th JAD</b>	Superior Court	Columbia Judicial Circuit 640 Ronald Reagan Drive Suite 1039 Evans, GA 30809	P: 706-312-7231 F: 706-312-7365	<a href="mailto:sjolly@columbiacountyga.gov">sjolly@columbiacountyga.gov</a>
Chief Judge John Kent Edwards, Jr. <b>President, CStCJ</b>	State Court	Lowndes County P.O. Box 1661 Valdosta, GA 31603	P: 229-671-2600	<a href="mailto:jedwards@lowndescounty.com">jedwards@lowndescounty.com</a>
Chief Judge Jeff Hanson <b>President-Elect, CStCJ</b>	State Court	Bibb County 601 Mulberry Street Macon, GA 31201	P: 478-310-3635	<a href="mailto:jhanson@maconbibb.us">jhanson@maconbibb.us</a>
Judge Warner L. Kennon <b>President, CJCJ</b>	Juvenile Court	Chattahoochee Judicial Circuit P.O. Box 311 Columbus, GA 31902	P: 706-225-3549	<a href="mailto:wkennon@columbusga.org">wkennon@columbusga.org</a> <a href="mailto:wlk@wlkpc.com">wlk@wlkpc.com</a>

# Judicial Council of Georgia

## Members as of July 1, 2023

Judge T. Neal Brunt <b>President-Elect, CJCJ</b>	Juvenile Court	Cherokee Judicial Circuit 135 W. Cherokee Avenue Suite 333 Cartersville, GA 30120	P: 770-387-5039 F: 770-387-5044	<a href="mailto:bruntn@bartowcountyga.gov">bruntn@bartowcountyga.gov</a>
Judge Danielle McRae <b>President, CPCJ</b>	Probate Court	Upson County P.O. Box 906 Thomaston, GA 30286	P: 706-647-7015 F: 706-646-3341	<a href="mailto:dmcrae@upsoncountyga.org">dmcrae@upsoncountyga.org</a>
Judge Christopher A. Ballar <b>President-Elect, CPCJ</b>	Probate Court	Gwinnett County 75 Langley Drive Lawrenceville, GA 30046	P: 770-822-8350 F: 770-822-8217	<a href="mailto:christopher.ballar@gwinnettcounty.com">christopher.ballar@gwinnettcounty.com</a>
Chief Judge Brandon Bryson <b>President, CMCJ</b>	Magistrate Court	Bartow County 112 W. Cherokee Ave Suite 101 Cartersville, GA 30120	P: 770-387-5070 F: 770-387-5073	<a href="mailto:brysonb@bartowcountyga.gov">brysonb@bartowcountyga.gov</a>
Judge Robert Wolf <b>President-Elect, CMCJ</b>	Magistrate Court	Fulton County 185 Central Ave SW Suite T-1605 Atlanta, GA 30303	P: 404-216-4162	<a href="mailto:robert.wolf@fultoncountyga.gov">robert.wolf@fultoncountyga.gov</a>
Chief Judge Matthew M. McCord <b>President, CMuCJ</b>	Municipal Court	Municipal Court of Stockbridge 4602 N. Henry Blvd Stockbridge, GA 30303	P: 770-389-7906	<a href="mailto:matt@mmccordlaw.com">matt@mmccordlaw.com</a>
Chief Judge David C. Will <b>President-Elect, CMuCJ</b>	Municipal Court	Municipal Court of Clarkston 3921 Church Street Clarkston, GA 30021	P: 404-292-9465 F: 404-298-1522	<a href="mailto:dwill@royallaw.net">dwill@royallaw.net</a>
Honorable J. Antonio DelCampo <b>President, State Bar of Georgia</b>	State Bar of GA	5455 Chamblee Dunwoody Road Atlanta, GA 30338	P: 770-481-0444 F: 770-395-0806	<a href="mailto:tony@dglawattorneys.com">tony@dglawattorneys.com</a>

# Administrative Office of the Courts

244 Washington St. SW, Suite 300  
Atlanta, GA 30334

*Cynthia H. Clanton, Director*

*As of December 1, 2023*

## **Director's Office**

### **Administration**

Alexis Bauman

*Front Desk*  
404-656-5171

### **Budget**

Andrew Zoll

### **Governmental and Trial Court Liaison**

Tracy Mason

LaShawn Murphy

Cheryl Karounos

Shirley Roberts

Robby Lee

### **Human Resources**

Jacqueline Booker

Jasmine Duffin

### **General Counsel**

Jessica Farah

Darron Enns

Carole Collier

Carrie Scott

### **Judicial Services**

Stephanie Hines  
Division Director

### **Research and Data Analysis**

Shimike Dodson

Andres Bosque

Mitchell Redd

Alexis Bell

Eric Miner

### **Court Professionals**

Herbert Gordon

LaShica Briscoe

Tiffanie Bacon

Audrianna Smith

### **Communications, Children, Families & the Courts**

Michelle Barclay  
Division Director

Noelle Lagueux-Alvarez

Elaine Johnson

Latoinna Lawrence

Paula Myrick

Bruce Shaw

Diana Johnson

Ca'Dedra Sullivan

Deonte Mayfield

### **Financial Administration**

Peterson David  
CFO/Division Director

Kimberly Jenkins

Kim Burley

Celesta Murray

Cassandra Niblack

*All email addresses follow this format:  
Firstname.lastname@georgiacourts.gov*

Miya Perrimon  
Amber Braswell  
John Chang  
Kari Kitchens  
ARPA  
Jiajun Liu  
Carolyn Cain-Smith  
ARPA  
Colton Trent  
Regina Hailey  
ARPA  
Sharmaine Small  
Sandra Nichols  
ARPA  
Ghyovani Vielot

Cherecia Kline

***Tax Intercept***

Andrew Theus

**Information Technology**

Ben Luke  
CTO/Division  
Director

Devin Cooper

Jessica Jones

Amber Range

Angela He

Kristy King

Christina Liu

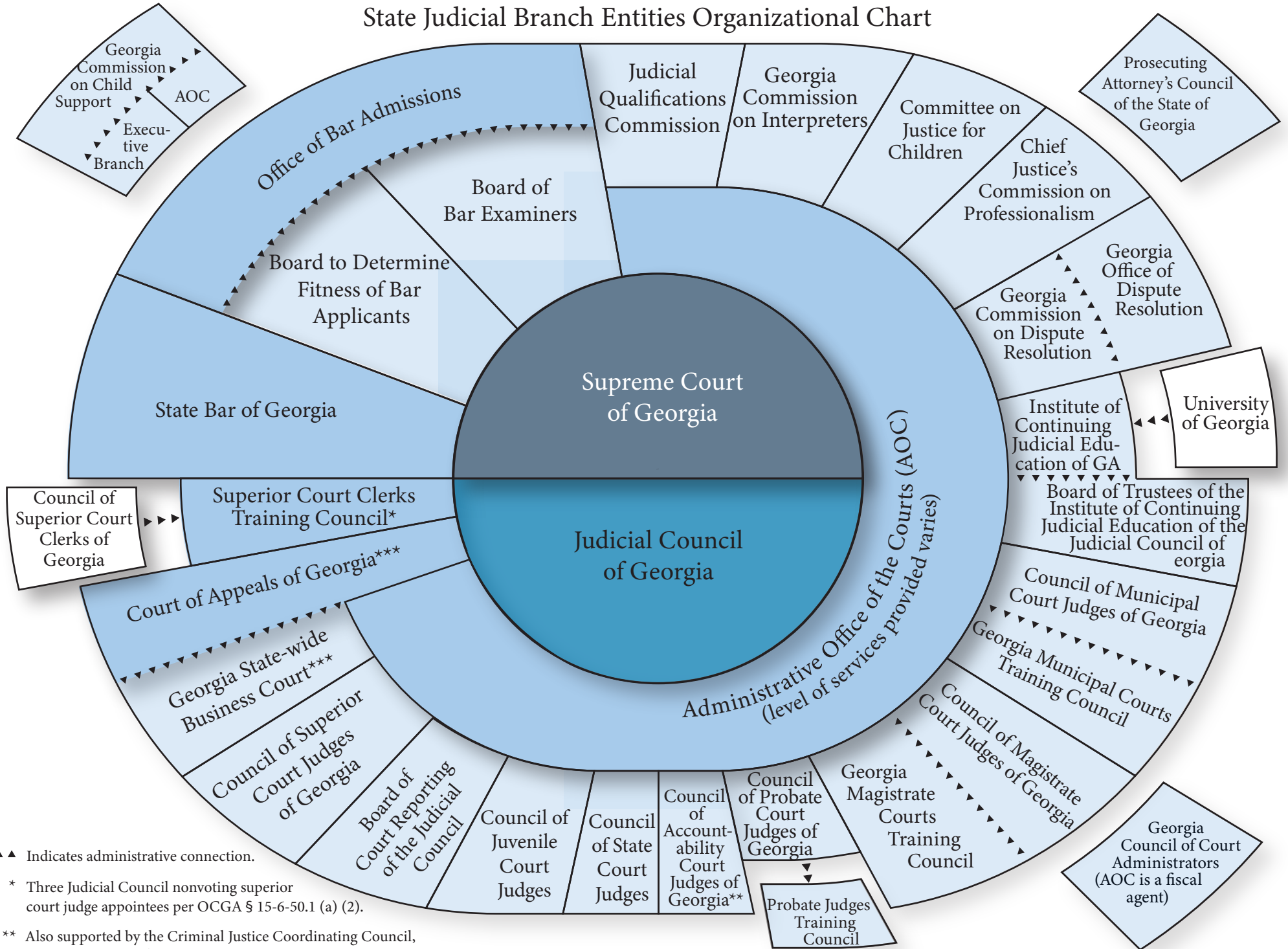
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# State Judicial Branch Entities Organizational Chart



▲▲ Indicates administrative connection.

\* Three Judicial Council nonvoting superior court judge appointees per OCGA § 15-6-50.1 (a) (2).

\*\* Also supported by the Criminal Justice Coordinating Council, an Executive Branch agency.

\*\*\* The GSBC is "assigned for administrative purposes only to the Court of Appeals" per OCGA § 15- 5A-16.

# TAB 1

**Judicial Council of Georgia**  
**General Session**  
**Zoom Conferencing**  
**Friday, December 8, 2023 • 10:00 a.m.**

**Members Present**

Chief Justice Michael P. Boggs, Chair  
Presiding Justice Nels S.D. Peterson, Vice  
Chair  
Chief Judge James Blanchard (for Judge  
Sheryl B. Jolly)  
Vice Chief Judge Trent Brown  
Judge T. Neal Brunt  
Chief Judge Brandon Bryson  
Judge Christopher Ballar  
Chief Judge Robert Cowan (for Chief Judge  
David C. Will)  
Judge Melanie B. Cross  
The Honorable J. Antonio DelCampo  
Chief Judge David L. Dickinson  
Chief Judge John Kent Edwards, Jr.  
Chief Judge Ural D. Glanville  
Judge William “Bill” Grady Hamrick  
Chief Judge Jeff Hanson  
Vice Chief Judge Ann B. Harris  
Chief Judge LaTisha Dear Jackson  
Presiding Judge Warner L. Kennon  
Judge Robert D. Leonard (for Chief Judge  
D. Scott Smith)  
Chief Judge Matthew M. McCord  
Judge Danielle McRae  
Chief Judge Amanda H. Mercier  
Judge John E. Morse  
Chief Judge W. Fletcher Sams III

Judge D. Jay Stewart  
Judge W. James Sizemore, Jr.  
Chief Judge Sarah Wall  
Judge Robert Wolf

**Staff Present**

Ms. Cynthia H. Clanton  
Ms. Alexis Bauman  
Mr. Andres Bosque  
Mr. Devin Cooper  
Mr. Peterson David  
Ms. Shimike Dodson  
Mr. Tommy Dorminy  
Ms. Carly Fant  
Ms. Stephanie Hines  
Ms. Cheryl Karounos  
Ms. Noelle Lagueux-Alvarez  
Mr. Robby Lee  
Mr. Ben Luke  
Ms. Tracy Mason  
Mr. Mitchell Redd  
Ms. Lashawn Murphy  
Ms. Shirley Roberts  
Mr. Bruce Shaw  
Mr. Andrew Zoll

**Guests (Appended)**

**Call to Order and Swearing In of New Members**

The meeting of the Judicial Council of Georgia (Council) was called to order at 10:00 a.m. by Chief Justice Boggs. He welcomed everyone and reminded attendees that the meeting would be recorded, livestreamed, and open to the press and public. Guests were asked to submit their

attendance via e-mail for the purpose of the minutes. Chief Justice Boggs then recognized designees attending for absent members<sup>1</sup> and special guests. Chief Justice Boggs administered the Council oath to Judge Chris Ballar, who was unable to attend the August General Session. At its conclusion, Chief Justice Boggs asked Chief Judge Bryson to lead The Pledge of Allegiance. Ms. Cynthia Clanton called roll call for members.

### **Approval of Minutes**

Chief Justice Boggs directed the Council's attention to the minutes of the August 18, 2023, General Session, provided in the materials. A motion to approve the minutes was offered by Vice Chief Judge Brown, followed by a second from Chief Judge Sams. No discussion was offered, and the motion was approved without opposition.

### **Judicial Council Committee Reports**

American Rescue Plan Act Committee. Chief Justice Boggs referred members to the written report provided in the materials and reminded members of changes implemented to the grant program, including extension of the program through 2026 (subject to available funding) and extension of CY 2023 grant periods through CY 2025.

The committee met on Friday, November 3, to announce award decisions for CY 2024-2025. The Chief Justice announced that the committee awarded \$20.7 million to 39 of the 50 judicial circuits, which constitutes nearly the entire balance of the committee's funds committed to the judicial branch. Overall, 46 of the 50 judicial circuits have now received funding from the committee grant program.

Legislation Committee. Presiding Justice Peterson referred members to the written report provided in the materials and presented two action items. He summarized each item and offered a motion on behalf of the Committee.

Presiding Justice Peterson introduced the first item sponsored by the Judicial Security Committee. The Committee recommends the Judicial Council support legislation to provide for the development of a process to identify and manage judges personally identifiable information and for notifying state and local government entities of the restriction of such information. Chief Justice Boggs asked for any discussion; hearing none, the recommendation was approved without opposition.

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<sup>1</sup> See Members Present on page 1.



Presiding Justice Peterson introduced the second item, sponsored by the Council of Municipal Court Judges. The Committee recommends the Judicial Council support legislation to extend the minimum term for Municipal Court Judges from one year to two years and provide other amendments regarding the service and removal for cause of Municipal Court Judges. Chief Justice Boggs asked for any discussion; hearing none, the recommendation was approved without opposition.

Lastly, Presiding Justice Peterson reminded members that the Council has authorized the Committee to act on its behalf during the legislative session which begins January 2024. The Committee will convene its weekly conference calls during the legislative session to share information and updates. He concluded by asking the Council to continue to share information and legislative initiatives through the committee process so that the judicial branch remains coordinated.

Judicial Security Committee. Justice LaGrua referred members to the written report provided in the materials. She highlighted the issues presented to the committee, including the publicly available personal information. Justice LaGrua reported that the Situational Awareness and Physical Security committee was working with the Georgia Public Safety Training Center (GPSTC) Director Chief Chris Wiggington and his team regarding formal security training for judges and law enforcement that interact with judges. GPSTC staff will build a training that will begin to be rolled out to each class of court in January 2024. Justice LaGrua concluded by thanking the Committee and participants for their work.

Court Interpreters Committee. Justice McMillian referred members to the written report provided in the materials. She highlighted that the revised Rules for Legal Interpreting will take effect January 1, 2024. These rules include new license designations and requirements and rules regarding American Sign Language interpreters for the deaf or hard of hearing.

Justice McMillian highlighted that the AOC has created a searchable directory of interpreters and continues to populate the directory based on the new designations while also trying to incorporate the American Sign Language interpreters. Justice McMillian concluded by reporting on the updates to the bench book and the Model Administrative Protocol, which was originally published several years ago.

Technology Committee. Judge Stephen Kelley referred members to the written report provided in the materials. He reported that the Committee will be looking at clean up to the single

sign-on provision of the Statewide E-filing Standards. Judge Kelley then deferred to Mr. Ben Luke, Judicial Council/AOC Chief Technology Officer, to give an update on the Criminal Case Data Exchange (CDX) Board's standards which can also be found in the materials. Mr. Luke highlighted that the CDX Board recently met and passed Version 6.0 of the standards that govern the exchange and transmission of criminal case data from arrest to post disposition. He concluded by informing members that the Board will next be focusing on education and adoption of the standards by agencies.

Judicial Workload Assessment Committee. Judge Leonard referred members to the written report included in the materials and presented one action item.

The Committee recommends updates, outlined in the written report, to the Judicial Council Policy on the Submission of Caseload Reports and amendments to the *Georgia Court Guide to Statistical Reporting*. The amendments will prevent case reports from being incorrectly marked for corrections or as a late submission as well as contain updated definitions in the statistical guide. Chief Justice Boggs asked for any discussion; hearing none, the recommendation was approved without opposition.

Judge Leonard reported that the Committee heard presentations on the requested boundary analysis for the Piedmont Judicial Circuit and the update to the 2019 boundary study for the Coweta Judicial Circuit, and they have been forwarded to the requestors. He encouraged members to look at the updated caseload dashboards which can be found on the AOC website. Judge Leonard concluded by informing members that a subcommittee was created to determine the next steps for the Committee's Clearance Rate Awards.

Budget Committee. Chief Justice Boggs referred members to the written report provided in the materials.

Court Reporting Matters Committee. Chief Justice Boggs referred members to the written report provided in the materials.

### **Report from the Judicial Council/AOC**

Ms. Clanton delivered a report on behalf of the JC/AOC. She highlighted the completion of the 2023 Annual Report and encouraged members for any feedback on the draft. She thanked Judge Tain Kell for his work during the Judicial Council/AOC's 50<sup>th</sup> anniversary and Habitat for Humanity service project.

Ms. Clanton highlighted the wellness panel that will be hosted by the AOC on December 14 as well as the State Bar of Georgia's wellness podcast which featured Chief Justice Boggs. The December panel will feature three speakers, including Presiding Judge Stephen Dillard, and will be archived in the December edition of the *Georgia Courts Journal*. She thanked Chief Justice Boggs and several other judges for narrating the updated Judicial Council Explainer Video and Constitution Day videos.

Ms. Clanton highlighted the success stories from Georgia's Veteran's Treatment Courts and thanked the Georgia judges who have served in the military. She recognized moments from each of the court councils' conferences held throughout the fall and congratulated Chief Judge Al Wong on his recognition by the Council of State Court Judges. She also congratulated Chief Justice Boggs for receiving the National Alliance on Mental Illness Georgia Mental Health Champion Award. She reported on the success of the Committee on Court Interpreters' two-day orientation on interpreting, courtroom procedure, and interpreters' ethics.

Ms. Clanton reported on the AOC's hosting of the CDX Board Meetings. And, with the 2024 Legislative Session beginning soon, she reminded members of the legislative tracking tool provided on the AOC website. Ms. Clanton closed her remarks by reiterating the AOC's role as a service agency to the judiciary.

### **Presentation: Update on the Work of the Competency to Stand Trial Committee**

Chief Justice Boggs reported on the Update on the Work of the Competency to Stand Trial Committee on behalf of Judge Kathlene Gosselin. He highlighted the history of the Committee, working under the umbrella of the Behavioral Health Reform and Innovation Commission, as well its task to provide recommendations to the General Assembly for potential legislation and appropriations to assist, resolve, and address backlogs faced by the superior and state courts in dealing with criminal defendants who may have behavioral health issues that may impact their competency to stand trial. He highlighted the progress made by the Committee and new strategies that have been employed within the Department of Behavioral Health and Developmental Disabilities. Chief Justice Boggs concluded by reporting that the Committee is now looking at community restoration and other holistic restoration ideas to help further assist superior and state courts.

### **Reports from Courts, Councils, & State Bar**

Supreme Court. Chief Justice Boggs referred members to the written report provided in

the materials.

Court of Appeals. Chief Judge Mercier referred members to the written report provided in the materials.

State-wide Business Court. Judge Hamrick referred members to the written report provided in the materials.

Council of Superior Court Judges. Judge Morse highlighted the retirement of Chief Judge Howard Sims of the Macon Judicial Circuit and Chief Judge Blanchard of the Columbia Judicial Circuit.

Council of State Court Judges. Chief Judge Edwards referred members to the written report provided in the materials.

Council of Juvenile Court Judges. Judge Brunt informed members that the council would be submitting a report in the supplement materials.

Council of Probate Court Judges. Judge McRae referred members to the written report provided in the materials.

Council of Magistrate Court Judges. Chief Judge Bryson highlighted the Council's Executive Committee meeting in the fall, its 40<sup>th</sup> anniversary, and training. The Council updated its training policies and will be holding Magistrate Day at the Capitol on February 1, 2024.

Council of Municipal Court Judges. Chief Judge McCord referred members to the written report provided in the materials.

State Bar of Georgia. Mr. DelCampo thanked Chief Justice Boggs and members of the Council for their work. He shared that the Bar's building improvements have begun, a beta version of its upgraded website is expected by the annual meeting in June and the final version is expected by the summer, and applauded the Judicial Council/AOC for its wellness initiatives. He informed members that the Bar's Advisory Committee on Legislation voted unanimously to support the judicial compensation legislative proposal.

### **Reports from Other Judicial Branch Agencies**

Council of Accountability Court Judges. Ms. Taylor Jones highlighted the Council's model mental health and DUI courts will serve until 2026.

Georgia Commission on Dispute Resolution. Chief Judge Cindy Morris highlighted the Council's 30<sup>th</sup> Annual ADR Institute in November and thanked the AOC for its support. The Council's 2024 meeting dates are listed in the report.

Council of Superior Court Clerks. Mr. Mike Holiman announced the Council has provided the updated CDX standards and their next meeting will begin a revision of the Councils mandated CDX standards as they pertain to clerks.

Chief Justice's Commission on Professionalism. Ms. Karlise Grier highlighted that the next Law Day will be in May 2024 and the theme will be "Voices of Democracy."

Georgia Council of Court Administrators. Ms. LeNora Hawkins Ponzo referred members to the written report provided in the materials.

Institute of Continuing Judicial Education. Ms. Lynne Moore Nelson referred members to the written report provided in the materials.

Judicial Qualifications Commission. No report was provided.

Georgia Association of Juvenile Court Clerks. No report was provided.

### **Old Business**

No old business was offered.

### **New Business**

No new business was offered.

### **Adjournment**

Chief Justice Boggs thanked everyone for their attendance and for their contribution to the Council. He informed members that he, the Presiding Justice, and Director Clanton are in the process of planning meetings with Judicial Council leaders to hear about each class of courts' needs and concerns. He reviewed the CY 2024 meeting schedule as printed in the materials, and reminded members that the next General Session meeting will be held on Friday, February 9, 2024, on Zoom only.

The meeting was adjourned at approximately 11:05 a.m.

Respectfully submitted:

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Tracy Mason and Alexis Bauman  
Director's Division, Judicial Council/AOC  
For Cynthia H. Clanton, Director and Secretary

The above and foregoing minutes  
were approved on the \_\_\_\_\_ day of  
\_\_\_\_\_, 2024.

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Michael P. Boggs  
Chief Justice

DRAFT

**Judicial Council of Georgia**  
**General Session**  
**Zoom Conference**  
**Friday, December 8, 2023 • 10:00 a.m.**

**Guest Present**

Ms. Lynn Ansley, Seventh Judicial Administrative District  
Mr. Joseph Baden, Third Judicial Administrative District  
Judge Shakara Barnes, Office of State Administrative Hearings  
Justice Charles J. Bethel, Georgia Supreme Court  
Mr. T.J. BeMent, Tenth Judicial District Court Administrator  
Ms. Kristen Bertsch, Judicial Qualifications Commission  
Mr. Bob Bray, Council of State Court Judges  
Ms. Lalaine Briones, Prosecuting Attorneys' Council of Georgia  
Ms. Karlise Grier, Chief Justice's Commission on Professionalism  
Judge Bert Guy, Superior Courts, Brunswick Judicial Circuit  
Ms. Stacy Haralson, Council of Superior Court Clerks  
Mr. Mike Holiman, Council of Superior Court Clerks  
Mr. Kevin Holder, Council of Probate Court Judges  
Mr. Eric John, Council of Juvenile Court Judges  
Ms. Taylor Jones, Council of Accountability Court Judges  
Judge Quinn Kasper, Magistrate Court of Cobb County  
Ms. Anne Kirkhope, Council of Juvenile Court Judges  
Judge Stephen Kelley, Brunswick Judicial Circuit  
Justice Shawn Ellen LaGrúa, Georgia Supreme Court  
Judge Robert D. Leonard, Superior Court, Cobb Judicial Circuit  
Ms. Grace McGowan, Ninth Judicial Administrative District  
Justice Carla Wong McMillian, Georgia Supreme Court  
Mr. David Mixon, Second Judicial Administrative District  
Chief Judge Cindy Morris, Conasauga Judicial Circuit  
Mr. Bob Nadekow, Eight Judicial Administrative District  
Mr. Jay Neal, Criminal Justice Coordinating Council  
Ms. Lynne Moore Nelson, Institute of Continuing Judicial Education  
Mr. William Oliver  
Mr. Brock Perry, Georgia House of Representatives  
Ms. Lenora Hawkins Ponzo, Fourth Judicial Administrative District  
Ms. Sharon Reiss, Council of Magistrate Court Judges  
Ms. Robin Rooks, Bell-Forsyth Judicial Circuit  
Ms. Karlie Sahs, Georgia Office of Dispute Resolution  
Chief Presiding Judge Juliette Scales, Juvenile Court, Fulton Judicial Circuit  
Chief Judge Arthur L. Smith III, Superior Courts, Chattahoochee Judicial Circuit  
Mr. Robert Smith, Prosecuting Attorneys' Council of Georgia  
Ms. Christina Smith, Georgia Court of Appeals  
Chief Judge John Simpson, Superior Courts, Coweta Judicial Circuit  
Mr. David Summerlin, Fifth Judicial Administrative District  
Ms. Courtney Veal, Judicial Qualifications Commission

Justice Sarah Hawkins Warren, Georgia Supreme Court  
Mr. Shannon Weathers, Council of Superior Court Judges  
Judge Maureen Wood, Superior Court, Rockdale County

DRAFT



# TAB 2



# Judicial Council of Georgia

## Administrative Office of the Courts

**Chief Justice Michael P. Boggs**  
*Chair*

**Cynthia H. Clanton**  
*Director*

Date: January 23, 2024

To: Judicial Council Members

From: Standing Committee on Budget  
Justice Charlie Bethel, Chair

RE: Judicial Council Budget and Financial Report

### **Fiscal Year 2024 Judicial Council Budget and Financial Report as of January 2, 2024**

The Judicial Council Budget and Financial Report is attached for review.

### **Joint Appropriations Hearings**

On December 6, 2023, the House and Senate Appropriations Committees held joint Committee meetings. Chief Justice Boggs, Presiding Justice Peterson, and Justice Bethel spoke to the Joint Committee on the Judicial Council's Compensation Reform Proposal for the 2024 Session. Chief Judge Mercier of the Court of Appeals, and Judge Morse, President of the Council of Superior Court Judges, also spoke to the plan.

### **Meetings with House Public Safety and Senate Judicial Appropriations Subcommittee Chairs**

Justice Bethel and AOC staff have held meetings with Chairman Hitchens of the House Appropriations Public Safety Subcommittee and Chairman Kennedy of the Senate Appropriations Judicial Subcommittee to discuss both the Amended FY2024 Budget and the FY2025 General Budget requests for the Judicial Council/AOC.

### **Amended FY24 – House Appropriations Public Safety Subcommittee Hearings**

The House Appropriations Public Safety Subcommittee held a meeting on the Amended Budget on January 22, 2024. The Judicial Council presented its requests for an economic impact study on access to justice initiatives, funds for grants to support medical-legal partnerships, and an increase in funds for operations for the Council of Municipal Court Judges. The total of the three requests is \$562,951. The next step for the Amended Budget will be a meeting of the full House Appropriations Committee.

### **Amended FY24 – Senate Appropriations Judicial Subcommittee Hearings**

The Judicial Council is still awaiting the announcement of hearings for the Senate Appropriations Judicial Subcommittee on the Amended FY24 Budget.

**Attachments:**

Fiscal Year 2024 Budget and Financial Report as of January 2, 2024

Fiscal Year 2024 - Judicial Council Operations

January 2, 2024

Department	Project	FY 2024 Budget	YTD Expenditures	Remaining	Budget Spent
<b>Administrative Office of The Courts</b>		<b>\$ 8,927,849</b>	<b>\$ 4,518,671</b>	<b>\$ 4,409,178</b>	<b>51%</b>
Legal Services for Domestic Violence	103	\$ 3,000,000	\$ 3,000,000	\$ -	100%
Georgia Council of Court Administrators	141	\$ 16,389	\$ -	\$ 16,389	0%
Council of Municipal Court Judges	142	\$ 13,919	\$ 9,303	\$ 4,616	67%
Child Support Collaborative	174	\$ 137,818	\$ 62,152	\$ 75,666	45%
Council of Magistrate Court Judges	204	\$ 214,457	\$ 105,555	\$ 108,902	49%
Council of Probate Court Judges	205	\$ 209,145	\$ 114,318	\$ 94,827	55%
Council of State Court Judges	206	\$ 282,841	\$ 152,237	\$ 130,604	54%
Council of State Court Judges Ret.	207	\$ 2,588,814	\$ 120,234	\$ 2,468,580	5%
Legal Services for Kinship Care Families	1103	\$ 750,000	\$ 750,000	\$ -	100%
Legal Svc for MLP	1203	\$ 200,000	\$ 200,000	\$ -	100%
<b>Other Judicial Council Subprograms</b>		<b>\$ 7,413,383</b>	<b>\$ 4,513,799</b>	<b>\$ 2,899,584</b>	<b>61%</b>
Accountability Court Council	195	\$ 852,232	\$ 294,632	\$ 557,600	35%
CACJ-Peer Review Process	199	\$ 74,374	\$ 19,731	\$ 54,643	27%
Inst of Continuing Jud Ed Administration	301	\$ 822,352	\$ 307,070	\$ 515,282	37%
Judicial Qualifications Commission	400	\$ 1,297,679	\$ 661,712	\$ 635,967	51%
Resource Center	500	\$ 800,000	\$ 400,000	\$ 400,000	50%
<b>Separate Judicial Council Programs</b>		<b>\$ 3,846,637</b>	<b>\$ 1,683,146</b>	<b>\$ 2,163,491</b>	<b>44%</b>
<b>TOTAL JUDICIAL COUNCIL</b>		<b>\$ 20,187,869</b>	<b>\$ 10,715,615</b>	<b>\$ 9,472,254</b>	<b>53%</b>

# TAB 3



# Judicial Council of Georgia

## Administrative Office of the Courts

**Chief Justice Michael P. Boggs**  
*Chair*

**Cynthia H. Clanton**  
*Director*

### Memorandum

TO: Judicial Council

FROM: Judge Stephen Kelley, Co-Chair

RE: Committee Report

DATE: January 30, 2024

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The Judicial Council Standing Committee on Technology met on Thursday, December 14, 2023. The following report reflects the topics discussed during that meeting.

### Old Business

#### *Rules Committee, Judge Altman*

Judge Altman provided an update from the Rules Committee. Judge Altman is retiring from the Technology Committee and as the Chair of the Rules Committee. As discussed, it is recommended to the full Judicial Council, then the Supreme Court, that Rule 2B6 of the Judicial Council Rules be deleted. The Committee engaged in a discussion regarding the rule and the action needed.

### New Business

#### *AOC Updates - Mr. Ben Luke*

Mr. Luke shared an update regarding the Technology projects of the Administrative Office of the Courts. He shared that the progress of the GCR product continues; the product has been updated and will provide a more stable service for the state. Additionally, Mr. Luke shared that the AOC would continue to support judicial technology training and a technology trends newsletter. The training sessions have been well attended, and users have expressed appreciation for the training. The training will continue a monthly schedule. The Committee discussed the Virtual Calendar Call tool developed to assist in the calling of calendars for courts. The tools are ready to begin onboarding and receive user feedback. Mr. Luke discussed how [georgiacourts.gov](http://georgiacourts.gov) updates are proceeding to focus on enhancing the user experience. Ms. Jasmine Jackson with the JC/AOC IT presented a side-by-side comparison on [georgiacourts.gov](http://georgiacourts.gov) (how it looks currently vs. after being rebuilt). The next steps will be feedback and adjustments based on stakeholder discussions.

#### Criminal Case Data Exchange, Mr. Ben Luke

Mr. Ben Luke discussed the updates on behalf of the CDX board. The board recently met and passed version 6 standards for transmitting criminal case data; they are comprehensive and the most straightforward versions to act upon that have been passed. They have been well-formed with input from multiple agencies interacting with the life cycle of the criminal cases. The board will continue to educate about the standards and how best to incorporate them. The Committee engaged in a discussion about how these standards impact criminal e-filing.

#### *Automated Data Collection - Mr. Eric Minor*

The Committee has established several working groups to review the data elements and explore relevant court needs. The list has been revised and shared with the data collection committee for review. The process of certification has begun with the case management systems to ensure they are able to collect the NODS data collection fields. Vendor engagement will continue into the beginning of next year and then transition into implementation.

#### *Update on Judicial Emergency Preparedness Committee, Mr. Ben Luke*

The Committee seeks to create a template for emergency preparedness for judicial branch partners. The sub-committees have completed their assigned work and have returned for assembly for final review from the larger council. As the Committee continues to meet, updates will be provided to this Committee.

#### **Next Meeting**

The next committee meeting is scheduled for March 21, 2023.

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# TAB 4





## Judicial Council of Georgia

### Administrative Office of the Courts

Chief Justice Michael Boggs  
*Chair*

Cynthia H. Clanton  
*Director*

#### Memorandum

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TO: Judicial Council of Georgia

FROM: Michelle Barclay, Division Director

RE: JC/AOC's Communications, Children, Families, and the Courts Division

DATE: February 9, 2024

The Communications, Children, Families and the Courts Division of the JC/AOC serves as the hub for all communications and provides staff for the Supreme Court of Georgia Committee on Justice for Children, chaired by Justice Charles Bethel; the Georgia Child Support Commission, chaired by Troup County Juvenile Court Judge R. Michael Key; and the Judicial Council Standing Committee on Access to Justice, chaired by Justice Verda Colvin. This Division also assists with general grant work for courts in partnership with the legal staff in the Director's Division.

Following is a brief synopsis of the current work of our division:

- **Committee on Justice for Children (J4C):** Based on the Georgia Court Improvement Program's 2023 Self-Assessment, the U.S. Children's Bureau has approved Georgia for FY 2024 grant funding. The priorities for J4C now include:
  - The Court Process Reporting System (CPRS) meets the need for real-time data sharing between the Division of Family and Children Services (DFCS), the courts, and other child welfare professionals. CPRS also enables the uploading and e-filing of court orders, which all special assistant attorneys general (SAAGs) representing DFCS are required to do. CPRS functionality has been expanded to provide a secure portal for use by Clerks of the Superior Courts to transmit statutorily-required adoption orders, pleadings, and other documents to the DFCS Adoption Unit. Court compliance with statutory timelines can now be tracked through CPRS. J4C and DFCS are working together to explore using CPRS to help DFCS comply with its

statutory requirement to notify foster parents and relative caregivers of upcoming court hearings.

- Georgia served as a pilot site for the Judicial, Court, and Attorney Measures of Performance (JCAMP) project, which is funded by the U.S. Children’s Bureau through the Capacity Building Center for Courts. Georgia field tested performance measures relevant to statewide child welfare practice through court observations, court file reviews, and participant surveys. Upon conclusion of the pilot project, J4C refined the pilot measures to more closely align with Georgia-specific practice and is expanding data collection statewide using a diverse group of court observers that includes Child Welfare Law Specialists, CASA directors and staff, and law students. Data collected through JCAMP will assist J4C to understand current court practices and identify areas that will benefit from the investment of J4C resources and training.
  - The Cold Case Project is a joint project of the J4C Committee and DFCS. Using a computer model, the Project identifies children in foster care whose cases are not moving toward permanency and convenes stakeholders in roundtable meetings to review the substantive due process rights of the children and to brainstorm ways to navigate around roadblocks to permanency. In addition to this case-specific work, J4C is focused on using lessons learned through the Cold Case Project to inform child welfare policy and practice.
  - The Court Improvement Initiative (CII) brings together leading juvenile court judges and court teams to review current child welfare data and the latest research on best practices in child welfare cases. CII judges and their teams met for two days at Callaway Gardens in August 2023.
  - Georgia now has 67 attorneys and 10 judges who are certified Child Welfare Law Specialists (CWLS). J4C remains focused on the recruitment and retention of CWLSs and is offering financial assistance with application fees as well as annual renewal and recertification fees.
  - J4C, DFCS, OCA, and GA CASA held their seventh annual statewide Child Welfare Law Summit on November 29 – December 1, 2023. The Summit welcomed over 600 in-person and virtual attendees and included a one-day preconference session on Trust-Based Relational Intervention (TBRI®).
  - J4C also sponsors the Justice P. Harris Hines Awards for outstanding advocacy for children in dependency proceedings. Justice Charlie Bethel presented the 2023 Hines Awards at the State Bar Annual Meeting in June 2023 to attorney Dale Austin of the Mountain Judicial Circuit and the late Brenda Ford-Pratt of Tift and Turner County DFCS. Ms. Ford-Pratt's daughter, Shan Rowe, accepted the award on her mother’s behalf. Nominations for the 2024 Hines Awards will open in February 2024.
  - **The next meeting of the Supreme Court of Georgia Committee on Justice for Children will be on March 8, 2024 via Zoom.**
- **Communications:** Improving communication can improve justice in all Georgia courts through collaboration and innovation. One communication tool is our monthly e-newsletter—the Georgia Courts Journal—which may be found at <https://georgiacourtsjournal.org/>. At that website, in addition to back issues of the

Georgia Courts Journal, you will find webpages dedicated to wellness and civics—providing many resources including links on everything from chair yoga to decision fatigue on the wellness page to a list of great read-aloud, civics-oriented books sorted by grade and subject matter on the civics page. We also promote and create positive content about Georgia’s judicial branch—every class of court—through our social media daily. Our aim with all stories about the judicial branch is to instill faith in our state’s court system and the rule of law. To foster community engagement, we focus on three civic holidays: Law Day (May 1st), Constitution Day (September 17th), and Bill of Rights Day (December 15th) working with judges and schools to host events—in person or virtual as needed. We also manage the Georgia Courts Directory: <http://georgiacourts.knack.com/gcd2/>; Our social media platforms are: <https://www.facebook.com/GACourts>; <https://twitter.com/Gacourts>; <https://www.instagram.com/gacourts/> and our YouTube channel <https://www.youtube.com/judicialcouncilofgeorgia>.

- **Georgia Child Support Commission:** By contract with Georgia’s Department of Human Services (DHS), our Child Support Collaborative Team serves as staff to the Georgia Child Support Commission. In that work, staff provides all logistical support for all Commission and Subcommittee meetings, attends all meetings, and ensures compliance with Georgia’s Open Meetings Act. Staff also maintains an online child support calculator <https://csc.georgiacourts.gov/> for court and public use, provides training on the child support guidelines statute, O.C.G.A. § 19-6-15, and the child support calculator for courts, lawyers, and the public, supports the Parental Accountability Courts (PAC) by providing evaluations of those programs, provides self-represented litigants and the courts with resources on Georgia’s Income Deduction Order (IDO) process in private cases, and generally supports the process and the law surrounding child support.
  - Since our last report in December 2023, the Georgia Child Support Commission has not met. Commission’s next meeting will be on April 19, 2024.
  - **Legislation:** The Commission, through its work with Dr. Venohr on the matters of the Basic Child Support Obligation Table, parenting time, and low-income parents, is actively working toward presenting a comprehensive bill for the General Assembly to consider during the 2024 legislative session. Sen. Brian Strickland, who is a member of the Commission, made the formal request to assign Legislative Counsel, Holly Carter, to work with Commission staff to draft a bill to amend O.C.G.A. 19-6-15. Legislative Counsel has presented a draft bill to Commission staff to amend O.C.G.A. 19-6-15. Staff members are reviewing the bill and it is anticipated that the bill will be filed soon with the General Assembly for the current legislative session.
  - **Subcommittees:**
    - Economic Subcommittee – Chair Dr. Roger Tutterow. The last meeting of the Economic Subcommittee occurred on July 26, 2023. There is no future scheduled meeting planned at this time.
    - Statute Review Subcommittee – Co-Chair Katie Connell, Esq and Co-Chair, Judge Connie L. Williford. The last meeting of the Statute Review Subcommittee occurred on October 3, 2023. The contract with economist, Dr. Jane Venohr, Center for Policy Research, Inc., ended on December 31, 2023. Dr. Venohr played a crucial role in the previous recommendations made by the Statute Review Subcommittee in keeping Georgia’s child

- support guidelines effective, efficient, economically-sound, and in the best interest of children. There is no future meeting scheduled at this time.
- Technology and Calculator Subcommittee – Chair Regina Quick, Esq. The last meeting of this Subcommittee was held on December 16, 2022. There is no future meeting scheduled at this time.
  - Child Support Calculator: Courts, attorneys, mediators, and the public alike use the calculator deployed on August 8, 2016. (The original calculators, web-based and Excel, were initially deployed at the end of December 2006.) Every Excel version of the child support calculator was permanently retired on October 1, 2018. Staff continues to provide virtual training to court personnel, attorneys, mediators, DCSS (as requested), and the public on a routine basis. Training includes, but is not limited to, using the child support calculator generally, the low-income deviation, steps to impute income, and how to avoid common mistakes identified in the 2022 case sampling. Online training is going well, and all sessions (at least once a month) have been very well attended. Staff prepared training videos for parents (self-represented litigants) that are available on demand on the Child Support Commission website. We find that many people, including lawyers and their staff, access these videos as well. Commission staff has delivered a tailored, online training video to the Division of Child Support Services to use in training the Division’s new and veteran staff members.
  - Parental Accountability Court (PAC) evaluations: Staff continues to support the Parental Accountability Courts (PAC) with the Division of Child Support Services (DCSS). The PAC database was transferred to DCSS on September 15, 2022, and that agency now manages that database. Staff worked with DCSS on the evaluation of six courts (by judicial circuit), those being: Atlanta, Dublin, Gwinnett, Mountain, Pataula, and Rockdale. The evaluation was published on August 10, 2023, and was made available to the Superior Court Judges in the judicial circuits identified here as well as with the federal Office of Child Support Services (formerly the Office of Child Support Enforcement). The results of the evaluation showed that after becoming active in PAC, participants in the six selected circuits experienced an increase in their average monthly child support payments. On average, graduated participants saw a 171% increase in their monthly child support payments, while removed participants experienced a 105% increase in their monthly child support payments. Interacting with a PAC program appeared to correlate strongly with an increase in the average monthly child support payment for both participants and referrals.
- **Access to Justice Committee (A2J):** The mission of the Access to Justice (A2J) Committee is to improve the public's trust in the judicial branch by promoting meaningful and effective access to courts and fairness to all. The A2J Committee is currently working on several projects:
    - The A2J Committee’s Landlord/Tenant Working Group which includes: Magistrate Court Chief Judge Cassandra Kirk (Fulton), Magistrate Court Chief Judge Kristina Blum (Gwinnett), Magistrate Court Chief Judge Murphy (Cobb), Executive Director of GODR Tracy Johnson (representing mediation), the JC/AOC webmaster (representing IT), Judge Daphne Walker (representing DCA), and Ashley Clark (representing GLSP) are all working to research the current state of

Georgia's housing crisis and creating possible statewide landlord/tenant rental assistance webinars. Judge Kasper (a past President of the Council of Magistrate Court Judges) recommended Judge Jennifer Lewis, as our rural judge for this working group. A webinar "lunch and learn" with a DCA representative (Daphne Walker) was presented on November 5, 2021, for all Magistrate Judges. We have also disseminated, via the Council of Magistrate Judges' listserv, a statewide DCA regional contact list. The working group distributed a digital rental assistance flyer to forward to all Magistrate Courts statewide. However, DCA abruptly discontinued rental assistance throughout the state on October 28, 2022, therefore the team is researching other potential funding sources and will update this information as received. To date, no additional funds are available for the rental assistance program. Recently, we discovered a new NCSC Eviction Diversion Initiative and applied for a grant on behalf of three Magistrate Courts (Cobb, Fulton, and Clayton Counties), but we were not successful in this process. Cobb county has been successful in creating an eviction stability court program, Clayton County no longer has a backlog of cases, and Fulton County is actively addressing its backlog by adding additional courtroom hours.

- The A2J Committee is continuing to partner with and has adopted the State Bar's Access to Justice Committee's Justice for All (JFA) Strategic Plan and suggested projects. Work to assist the Dougherty County Law Library has created a local-level model for assisting self-represented litigants. The Committee is focused on a combination of strengthening local law libraries, online forms for self-filing, local pop-up legal clinics, and low-bono models of attorney representation, with the assistance of Mike Monahan and the Director of the Dougherty County Law Library. Additionally, the AOC's Research Division is assisting with the metrics of the model's effectiveness. The A2J Committee recently received a grant in the amount of \$40,000.00 from the State Bar of Georgia's Commission on Continuing Lawyer Competency (CCLC) via the Judicial Council/AOC to be used for the ongoing initiatives in the JFA Strategic Plan. This continued funding is the result of a partnership between the State Bar's Justice for All Committee and the A2J Committee. In an effort to continue collaborative work, both Committees traveled to Alabama for a retreat and, as a result, several new initiatives emerged. We have partnered with the Georgia State University College of Law to host a six-part series of A2J webinars entitled "Minding the Justice Gap". Those webinars have been very successful and may be viewed here: [Minding the Justice Gap: Webinar Series - Full Playlist](#)
- We have received a final draft of Georgia State University's ROI Study. See the final report: [GSU Economic Impact Report](#) This GSU Study has been instrumental in Dougherty County's Law Library/Self-Help Center's recent local fundraising efforts. Unfortunately, we are still searching for sustainable funding for this pilot project. On July 21, 2023 the Center celebrated its 5<sup>th</sup> anniversary, measured from when Georgia first received the NCSC seed grant.
- In 2019, we began hosting free Pop-up Legal Clinics. The 3rd Clinic was planned for March 13, 2020 in Dalton but was canceled at the beginning of the COVID-19 outbreak. In light of our "new normal" under COVID-19 restrictions, we collaborated with the Georgia Justice Project and the State Bar Pro Bono Committee to continue these important services through a Virtual Free Legal/Record Restrictions Clinic. The State Justice Institute awarded the A2J

Committee a grant to assist in funding our clinics throughout the state. Money was also requested and granted from the Chief Justice's Commission on Professionalism to continue clinics. Some of that grant will be utilized to provide low bono pay to our volunteer attorneys. Our first virtual attorney training session was held on April 23, 2020. The first Educational Webinar was held on April 29, 2020, and a second Educational Webinar was held on May 6, 2020. Virtual Free Record Restriction Clinics were successfully hosted on May 19, 2020 (Dalton), June 30, 2020 (Augusta), and September 11, 2020 & September 28, 2020 (Chattahoochee Judicial Circuit). We held a virtual clinic in Tifton on May 22, 2021 and a virtual clinic in Macon on June 9, 2021. We held our first phase Town Hall in Statesboro on August 23, 2021, and we hosted the first phase Town Hall for the Gainesville area on October 4, 2021. The local team in Tifton requested a hybrid model follow-up townhall, as rural areas need in-person options because of the scarcity of resources such as internet and home computers. Therefore, instead of moving to phase two, we hosted a follow-up town hall for the Tifton Area and Ogeechee Circuit on October 18, 2021. The participation was much better, and we are now in phase two which consists of pairing the applicants with attorneys. Through the continued funding support from CJCP, on May 5, 2022, we had an extremely successful "in-person" Records Restriction Clinic in Albany. In fact, the Albany Clinic had 265 registered attendees. Please view this PowerPoint which includes some highlights from the event. See: <https://tinyurl.com/yhybf49f>. Through a partnership with the Solicitor in Valdosta, a town hall was held on June 16, 2022 and June 17, 2022, and well over 200 attendees have applied for the Clinic which was held on July 29, 2022. Our last Clinic for 2022 was held in Wilcox County, one of Georgia's many legal deserts and where there is only one part-time practicing attorney. We held an initial town hall on July 7, 2022, and held an "in-person" clinic on August 20, 2022. Due to the lack of volunteer attorneys in this area, we are continuing to assist with a lot of follow-up work from the August 20, 2022 clinic. We are also assisting GLSP with on-going record restrictions efforts. Upcoming Clinics will be hosted this spring in South GA (Moultrie), as well as April 24th in North Georgia (Dalton).

- The A2J Committee's Deaf and Hard of Hearing (DHH) Working Group collaborated with several Americans with Disabilities Act attorney specialists to create a Best Practices for DHH Courthouse Accessibility counter card. This counter card is for all court personnel, and its purpose is to instruct on the ADA-required steps that must be taken if someone presents with a DHH need. The 3rd draft was submitted for final review and changes were suggested by the Commission on Interpreters. This Counter card is ready for distribution, and we collaborated with GTA and Georgia Tech to have the 159 Counter Cards translated into Braille format. The DHH Braille Cards were mailed out to all district court administrators to be disseminated to every county in the state. The working group has identified a grant opportunity with the National Center for State Courts and will be applying. In our continued effort to become ADA compliant, funds are needed to secure hearing devices. The devices will be strategically placed in every judicial administrative district so that all courts will have access to hearing devices, as needed. This working group applied for a CJCP grant to fund several DHH teaching

modules on ADA compliance for judges, court staff, and bar members. CJCP granted our proposal and has awarded the Committee \$15,000. Our 4-part CLE Webinar was extremely successful. We are partnering with ICLE and ICJE to make this training available for the Bench and Bar to access remotely in the future. See here: [DHH Webinar 1 of 4.mp4](#), [DHH Webinar 2 of 4.mp4](#), [DHH Webinar Part 3 of 4.mp4](#), and [DHH Webinar Part 4 of 4.mp4](#)

- The A2J Committee’s Self Represented Litigants (SRL) Forms Working Group continues work on the most frequently used family law forms. This working group will ensure that all of the forms are pdf-fillable and translated into “plain language.” We continue to work on several self-help family law video scripts to accompany the related forms. Our first set of forms, “Divorce without Children,” along with the “how-to” video is complete and currently available on [georgiacourts.gov](http://georgiacourts.gov). We recently completed our “Divorce with Children Forms” and the same has been uploaded to our website. We were grateful to have the Council of Superior Court Judges approve the use of these forms. Our Landlord/Tenant Forms are complete (this was a joint effort with Georgia State Law Students). The forms have been submitted to the Council of Magistrate Court Judges for final review and approval. We recently submitted legitimation forms to the Council of Superior Court Judges for review and approval. The next set of forms will be custody and record restriction dispositions.
- Any judges interested in learning about or participating in any A2J initiative may contact Tabitha Ponder at [tabitha.ponder@georgiacourts.gov](mailto:tabitha.ponder@georgiacourts.gov). **The next meeting of the Judicial Council’s Standing Committee on Access to Justice will be on February 14, 2024.**

# TAB 5





## SUPREME COURT OF GEORGIA

NATHAN DEAL JUDICIAL CENTER  
ATLANTA, GEORGIA 30334

FROM THE CHAMBERS OF  
MICHAEL P. BOGGS  
CHIEF JUSTICE

(404) 656-3472

### SUPREME COURT REPORT

February 9, 2024

The Court's 2024 Term officially commenced in the first week of December, and we are already fully engaged in oral argument sessions and bi-weekly conferencing for this term. In this first report of the new year, I want to express my gratitude by recognizing the dedication and expertise of my esteemed colleagues and thanking them for their contributions to the important work of our court and the administration of justice. The Justices are primarily recognized for their adjudicative responsibilities, but their administrative responsibilities and civic activities cannot be overlooked. The list is extensive, encompassing critical tasks that affect this Council such as oversight of the Council's and AOC budget, involvement in legislative proposals, and chairing or co-chairing eleven other committees that operate on behalf of the Council. Some other notable examples beyond Council work are lawyer regulation through oversight of the State Bar and the related committees and commissions, the Office of Bar Admissions, judicial training and discipline, court rules, access to justice, justice for children, professionalism, court security, and the judicial nomination process. Additionally, the Justices actively participate in CLE sessions throughout the year and are involved in civic engagements aimed at enhancing public understanding of the legal system in Georgia and upholding the importance of the rule of law. Each member of the Court is dedicated to ensuring that we fulfill our constitutional obligations, and that as public servants we are a source of pride for Georgia. I thank them all.

In my State of Judiciary address this week, I reiterated my commitment to keeping the legislature informed about the commendable efforts by the judicial branch and our pressing needs. I highlighted the remarkable progress we have made in reducing case backlogs, made possible with ARPA funding. Addressing our needs, I highlighted the

imperative for improved judicial security measures and the goal to find solutions to workforce challenges.

Georgia Tech selected Former Chief Justice Robert Benham to receive the Ivan Allen Jr. Prize for Social Courage. At the award presentation yesterday, Chief Justice Benham was recognized as a jurist who courageously worked to enhance the human condition, even when confronted with seemingly insurmountable obstacles. We are very proud of our friend and former colleague.

I have enjoyed continuing my practice of meeting annually with all classes of courts and truly appreciate the collaborative and informative nature of those meetings. Together with Presiding Justice Peterson, I am committed to continuing these meaningful communications in 2024.

Respectfully submitted,

*Michael P. Boggs*

Michael P. Boggs

Chief Justice, Supreme Court of Georgia

**Georgia State-wide Business Court  
Caseload Data By Calendar Year**

	<b>CY 2020</b>	<b>CY 2021</b>	<b>CY 2022</b>	<b>CY 2023</b>	<b>Totals</b>
<b>Cases</b>	17	46	20	14	97
<b>Objections</b>	7	12	4	2	25
<b>Removed to Federal Court</b>	0	3	0	2	5
<b>Kept</b>	10	31	16	10	67
<b>Disposed/Resolved</b>	8	25	11	1	45
<b>Open Cases</b>	2	6	5	9	22
<b>No. of Attorneys*</b>	147	236	101	50	534
<b>No. of Parties*</b>	71	197	82	64	414
<b>No. of Claims*</b>	121	288	120	56	585
<b>Amount in Controversy*</b>	> \$72,450,000	> \$218,400,000	> \$184,100,000	> \$325,600,000	> \$800,550,000

\* Estimates based on available information. Subject to change during the adjudication of cases.

**Georgia State-wide Business Court  
Open Cases - Case Detail**

Case No.	Summary	County	Status	Claims Type	Listed Claims	Listed Counter-Claims, Cross-Claims, and Third-Party Claims
20-GSBC-0012	Ownership and management dispute regarding a neurosurgery practice that includes one professional corporation and two Georgia limited liability companies	Fulton	ACTIVE	Contract; Tort; Equitable relief; Declaratory relief	(1) Breach of Fiduciary Duty; (2) Breach of Contract (Operating Agreement and Shareholder Agreement); (3) Misappropriation of Trade Secrets; (4) Violation of Georgia Computer Systems Protection Act; (5) Tortious Interference with Employee Relations; (6) Tortious Interference with Business Relationships; (7) Civil Conspiracy; (8) Breach of Contract (Employment Agreement); (9) Breach of Contract (Promissory Notes); (10) Breach of Contract (Interest Payments); (11) Unjust Enrichment; (12) Punitive Damages; (13) Attorney's Fees	Defendant #1: (1) Indemnification; (2) Failure to Comply with American Recovery Plan Act; Attorney's Fees  Defendant #2: (1) Breach of Contract; (2) Breach of Implied Covenant of Good Faith and Fair Dealing; (3) Breach of Fiduciary Duties; (4) Breach of Contract (Professional Corporation); (5) Breach of Contract (Limited Liability Companies); (6) Fraudulent Conveyance; (7) American Recovery Plan Act; (8) Indemnity and Contribution; (9) Money Had and Received; (10) Conversion; (11) Punitive Damages; (12) Attorney's Fees  Defendant #3: (1) Breach of Fiduciary Duties; (2) Breach of Contract (Indemnity Agreement); (3) Declaratory Judgment (Indemnity Agreement); (4) Breach of Contract (Global One Loan); (5) Breach of Contract (LLC Operating Agreement); (6) Money Had and Received; (7) Conversion; (8) Breach of Contract (PC Accounts Receivable); (9) Breach of Contract (LLCs - Tax Distributions); (10) Punitive Damages; (11) Attorney's Fees
20-GSBC-0017	Construction related dispute alleging defective construction and design of a logistics center in Savannah	Cobb	ACTIVE	Contract; Declaratory relief	(1) Breach of contract; (2) Declaratory Judgment; (3) Attorney's Fees	(1) Breach of Contract; (2) Foreclosure of Lien; (3) Attorney's Fees
21-GSBC-0006	Insurance dispute	Gwinnett	ACTIVE	Contract; Equitable relief; Declaratory relief	(1) Declaratory Judgment; (2) Equitable Subrogation; (3) Attorney's Fees	None

**Georgia State-wide Business Court  
Open Cases - Case Detail**

Case No.	Summary	County	Status	Claims Type	Listed Claims	Listed Counter-Claims, Cross-Claims, and Third-Party Claims
21-GSBC-0024	Judicial dissolution of a Georgia logistics company and related claims for damages	Fulton	STAYED (Pending Bankruptcy)	Contract; Tort; Equitable relief; Declaratory relief	(1) Judicial Dissolution	(1) Application for LLC Dissolution; (2) Breach of Fiduciary Duties (LLC); (3) Breach of Fiduciary Duties (Individuals); (4) Tortious Interference with Employment Relationships; (5) Computer Fraud & Abuse Act Violations; (6) Georgia Computer Systems Protection Act Violations; (7) Conversion; (8) Money Had and Received; (9) Accounting; (10) Temporary, Preliminary, and Permanent Injunctive Relief; (11) Attorney's Fees; (12) Punitive Damages
21-GSBC-0027	Contract dispute arising from agreement to provide claims management services for telecommunications company	DeKalb	STAYED (Pending Bankruptcy)	Contract; Equitable relief; Receiver	(1) Accounting, Express/Constructive Trust; (2) Breach of Contract; (3) Injunctive Relief; (4) Conversion; (5) Money Had and Received; (6) Breach of Fiduciary Duty; (7) Attorney's Fees; (8) Appointment of Receiver	TBD
21-GSBC-0039	Contract dispute regarding failure to supply preform plastic containers	Hall	Pending Service	Contract; Tort; Equitable relief	(1) Injunctive Relief for Specific Performance; (2) Breach of Contract; (3) Fraudulent Inducement; (4) Fraudulent Misrepresentation; (5) Negligent Misrepresentation; (6) Attorney's Fees	TBD
21-GSBC-0042	Contract and tort dispute between an independent marketing organization and former agents with putative class action counterclaims	Gwinnett	ACTIVE	Contract ; Tort; Equitable relief; Declaratory relief	(1) Tortious Interference with Contractual and Business Relations (Individuals); (2) Breach of Contract (Agent Agreement); (3) Breach of Contract (Lead Agreement); (4) Breach of Covenant of Good Faith and Fair Dealing; (5) Tortious Interference with Contractual and Business Relations (corporation); (6) Breach of Contract (Partner Agreement); (7) Breach of Covenant of Good Faith and Fair Dealing; (8) Attorney's Fees; (9) Punitive Damages	(1) Declaratory Judgment;(2) Breach of Contract; (3) Fraud; (4) Negligent Misrepresentation; (5) Attorney's Fees; (6) Punitive Damages
21-GSBC-0045	Contract dispute arising from agreement involving smart waste and recycling systems marketed to municipalities	Fulton	STAYED (Pending Mediation)	Contract; Declaratory relief	(1) Breach of Contract; (2) Attorney's Fees	(1) Declaratory Judgment; (2) Attorney's Fees



**Georgia State-wide Business Court  
Open Cases - Case Detail**

Case No.	Summary	County	Status	Claims Type	Listed Claims	Listed Counter-Claims, Cross-Claims, and Third-Party Claims
22-GSBC-0008	Ownership and management dispute regarding an information technology and cybersecurity corporation and related claims for damages	Fulton; Gwinnett	ACTIVE	Tort	(1) Breach of Fiduciary Duty (derivative); (2) Corporate Waste (Derivative); (3) Conversion (Derivative); (4) Punitive Damages (Derivative); (5) Breach of Fiduciary Duty (Unpaid Dividends) (Direct); (6) Breach of Fiduciary Duty (Termination of Employment and Removal from Board of Directors) (Direct); (7) Punitive Damages (Direct); (8) Attorney's Fees	Defendant #1: (1) Breach of Fiduciary Duties; (2) Corporate Waste; (3) Attorney's Fees Defendant #2: (1) Breach of Contract (December 2017 Equity Agreement); (2) Breach of Contract (2018 Equity Agreement); (3) Defamation; (4) Attorney's Fees; (5) Punitive Damages
22-GSBC-0012	Ownership dispute regarding neurosurgery practice	DeKalb; Hall	ACTIVE	Contract; Equitable relief; Declaratory relief	(1) Declaratory Judgment and Injunctive Relief; (2) Breach of Operating Agreement; (3) Breach of Implied Covenant of Good Faith and Fair Dealing; (4) Constructive Trust; (5) Attorney's Fees	None
22-GSBC-0014	Judicial dissolution of law firm partnership and related claims for damages	Carroll	ACTIVE	Contract; Tort; Equitable relief; Declaratory relief; Receiver	(1) Breach of Fiduciary Duty; (2) Breach of Duty of Honesty; (3) Breach of Duty to Render Information; (4) Breach of Handwritten Agreement; (5) Unjust Enrichment; (6) Misappropriation of Client Receipts; (7) Conversion; (8) Fraud; (9) Accounting and Disgorgement; (10) Judicial Dissolution; (11) Request for Appointment of Receiver; (12) Forfeiture of Fees; (13) Wrongful Dissolution; (14) Punitive Damages; (15) Attorney's Fees; (16) Declaratory Judgment	(1) Breach of Contract - 2007 Agreement; (2) Breach of Contract - 2018 Agreement; (3) Breach of Duty of Honesty; (4) Breach of Duty to Render Information; (5) Conversion; (6) Defamation Per Se; (7) Statutory Partition; (8) Tortious Interference with Business Relations; (9) Punitive Damages; (10) Attorney's Fees
22-GSBC-0017	Contract dispute regarding personal guarantors' failure to repay loans	Baldwin; Cherokee; Fulton;	ACTIVE	Contract	(1) Breach of Guaranty; (2) Attorneys' Fees	None
22-GSBC-0019	Dispute between owners of biomass plants and broker regarding ownership and control of renewable energy credits	Fulton	ACTIVE	Contract; Tort; Equitable relief; Declaratory relief	(1) Declaratory Judgment – Quantum Meruit; (2) Conversion – Injunction/Damages; (3) Money Had and Received; (4) Intentional Interference with Business Relations; (5) Intentional Interference with Property Rights; (6) Punitive Damages; (7) Attorney's Fees	(1) Breach of Contract; (2) Promissory Estoppel; (3) Quantum Meruit; (4) Unjust Enrichment; (5) Specific Performance & Injunctive Relief; (6) Attorney's Fees
23-GSBC-0001	Contract dispute between manufacturer and distributor under a multi-year agreement to supply health and beauty products	Fulton	STAYED (Pending Settlement)	Contract; Equitable relief	(1) Breach of Contract; (2) Account Stated; (3) Injunctive Relief (Inspection); (4) Injunctive Relief (Repossession of Shipped Products); (5) Injunctive Relief (Disposition of Shipped Products); (6) Unjust Enrichment; (7) Promissory Estoppel; (8) Attorney's Fees	None

**Georgia State-wide Business Court  
Open Cases - Case Detail**

Case No.	Summary	County	Status	Claims Type	Listed Claims	Listed Counter-Claims, Cross-Claims, and Third-Party Claims
23-GSBC-0002	Contract dispute regarding unpaid promissory notes	Cherokee	STAYED (Pending Bankruptcy)	Contract	(1) Breach of Contract (Promissory Note One); (2) Breach of Contract (Promissory Note Two); (3) Attorney's Fees	None
23-GSBC-0003	Insurance dispute	Forsyth; Fulton	ACTIVE	Contract	(1) Contractual Indemnification; (2) Contractual Attorney's Fees and Expenses; (3) Litigation Fees	None
23-GSBC-0004	Contract dispute regarding multi-year agreement to supply plastic containers	Fulton	SYAYED (Pending Bankruptcy)	Contract	(1) Open Account; (2) Breach of Contract; (3) Anticipatory Breach of Contract; (4) Conversion; (5) Breach of the Implied Covenant of Good Faith and Fair Dealing; (6) Attorney's Fees	None
23-GSBC-0005	Construction related dispute regarding failure to supply pre-cast concrete products on civil engineering projects in Georgia, Florida, and South Carolina	Fulton; Gwinnett	ACTIVE	Contract	(1) Breach of Contract (Project #1); (2) Breach of the Duty of Good Faith and Fair Dealing (Project #1); (3) Breach of Contract (Project #2); (4) Breach of the Duty of Good Faith and Fair Dealing (Project #2); (5) Breach of Contract (Project #3); (6) Breach of the Duty of Good Faith and Fair Dealing (Project #3); (7) Unjust Enrichment; (8) Attorney's Fees	None
23-GSBC-0007	Contract dispute regarding guarantor's failure to repay loan	Fulton	Pending Service	Contract	(1) Breach of Contract; (2) Attorney's Fees	TBD
23-GSBC-0008	Seeking appointment of a receiver to manage two multi-story office buildings (678,337 SQ) due to default on loan	Fulton	ACTIVE	Equitable relief; Receiver	(1) Action for Receivership	TBD
23-GSBC-0011	Dispute arising from the sale of mining and industrial mineral processing facilities related to mining hydrous kaolin	Washington	ACTIVE	Contract	(1) Breach of Contract (Injunctive Relief); (2) Breach of Contract (Damages); (3) Indemnification; (4) Tortious Interference with Contractual Relations; (5) Tortious Interference with Business Relations; (6) Accounting; (7) Attorney's Fees	None
23-GSBC-0014	Dispute regarding the fraudulent transfer of revenue from credit and debit transactions	Fulton; Muscogee	Pending Service	Contract; Tort	(1) Breach of UCC; (2) Breach of Contract; (3) Negligence	TBD



# GEORGIA STATE-WIDE BUSINESS COURT

Serving Georgia's small and large businesses by providing active case management and specialized expertise to facilitate the prompt and efficient resolution of complex business disputes.

## Contributing to Georgia's Distinction as a Great State for Doing Business

**97**

cases have been filed since its inception.



**74**

cases disposed of with an average disposition time of 226 days.

**32**

cases have been settled.



**752**

orders issued.

**8 days**

average wait time for an order on a ripe motion/request.

**83**

hearings and 2 jury trials have been held.

**7**

cases are currently stayed.

**93**

case conferences have been conducted.

**51**

pro hac vice applications have been granted.

The statistics above are as of December 31, 2023.





# GEORGIA STATE-WIDE BUSINESS COURT

Serving Georgia's small and large businesses by providing active case management and specialized expertise to facilitate the prompt and efficient resolution of complex business disputes.

## Contributing to Georgia's Distinction as a Great State for Doing Business

### EFFICIENT WITH GOVERNMENT FUNDS

**752**

orders issued

**226 days**

average disposition time for the 74 cases closed to date

**8 days**

average wait time for an order on a ripe motion/request

### RESPONSIVE TO THE NEEDS OF GEORGIA BUSINESSES

**93**

case conferences conducted

**51**

pro hac vice applications granted

### SPECIALIZED KNOWLEDGE IN BUSINESS LAW

**97**

cases filed

**83**

hearings

**2**

jury trials

\*All data as of December 31, 2023.



# Council of Superior Court Judges of Georgia

Suite 104, 18 Capitol Square, Atlanta, Georgia 30334

(404) 656-4964 Fax (404) 651-8626

## **Council of Superior Court Judges Report to Judicial Council February 2024**

The Council of Superior Court Judges (CSCJ) held its annual meeting and winter training conference in Athens on January 16-January 19, 2024. Topics for the main educational seminar presented by the Institute of Continuing Judicial Education (ICJE) included a case exchange on pre-trial issues; sovereign citizens; opening statements; sentencing options; burden of proof on probation revocations; jury instructions in criminal cases; a presentation from the Department of Behavioral Health and Developmental Disabilities; an update from the Judicial Qualifications Commission; geofence warrants; judicial security; artificial intelligence in the courts; interpreters; a case law update; wellness for judges; and an evidence update. Additionally, the death penalty course included pre-trial case management issues, including dealing with the media; motions; mental status of the accused; venire update, jury questionnaires, voir dire, and victim impact evidence; penalty phase procedures; jury instructions; post-trial procedures through the defendant's direct appeal; and habeas procedures. The featured conference luncheon speaker was Senate Pro Tempore John F. Kennedy. Representative Rob Leverett spoke to two CSCJ committees about judicial compensation reform.

CSCJ also elected officers at its annual meeting. Judge Robert W. Guy, Jr. of the Brunswick Judicial Circuit was elected to the office of President-Elect and Judge B. Chan Caudell of the Mountain Judicial Circuit was elected to the office of Secretary-Treasurer. Their terms will begin on May 1, 2024 along with that of incoming President, Judge Ann B. Harris of the Cobb Judicial Circuit. Judge John E. Morse, Jr. of the Eastern Judicial Circuit will continue to serve as a member of the Executive Committee as Immediate Past President.

CSCJ welcomes our newest judges appointed by Governor Brian Kemp: Judge Alison Sosebee of the Appalachian Judicial Circuit, Judge Alice Benton of the Atlanta Judicial Circuit, Judge Mark Hendrix of the Atlantic Judicial Circuit, Judge Samir Patel of the Cherokee Judicial Circuit, Judge Barry Fleming of the Columbia Judicial Circuit, Judge Jephson "Jep" Bendinger of the Coweta Judicial Circuit, Judge Joseph Dent of the Dougherty Judicial Circuit, and Judge Kenneth "Ken" Smith of the Macon Judicial Circuit. They attended the New Judge Orientation program during the winter conference in Athens.

Each year, CSCJ recognizes deserving judges with the Emory Findley Award. The award, named after the late Judge Emory Findley, recognizes judges for their outstanding leadership and dedication to the continued improvement of our court system. This year's recipient was Judge J. Wade Padgett of the Columbia Judicial Circuit, a past CSCJ President and one of the architects of the New Judge Orientation program.

CSCJ congratulates Chief Judge Tonny Beavers of the Paulding Judicial Circuit and Judge Ron Mullins of the Chattahoochee Judicial Circuit on their retirement and thanks them for their service.

CSCJ is sad to report the death of Senior Judge Coy Hudson Temples of the Conasauga Judicial Circuit Superior Court.



**Council of State Court Judges**  
*Impartial Courts • Judicial Excellence • Accessible and Efficient Justice*

244 Washington Street, S.W.  
 Suite 300  
 Atlanta, GA 30334  
 404-651-6204 • FAX 404-463-5173

*Staff*

*Bob Bray*  
*Executive Director*

**Report of the Council of State Court Judges**  
**Judicial Council Meeting**  
**February 9, 2024**

*Executive Committee*

*Judge John Kent Edwards, Jr.*  
*President (Lowndes)*

*Judge Jeffrey B. Hanson*  
*President-Elect (Bibb)*

*Judge Gregory V. Sapp*  
*Secretary (Chatham)*

*Judge Susan E. Edlein*  
*Treasurer (Fulton)*

*Judge R. Violet Bennett*  
*Immediate Past-President (Wayne)*

*District 1*  
*Judge Billy E. Tomlinson (Bryan)*

*District 2*  
*Judge Shawn Rowlands (Jeff Davis)*

*District 3*  
*Judge Ellen S. Golden. (Lowndes)*

*District 4*  
*Judge Tammi L. Hayward (Clayton)*

*District 5*  
*Judge Monique Walker (Richmond)*

*District 6*  
*Judge John G. Breakfield (Hall)*

*District 7*  
*Judge Eric A. Richardson (Fulton)*

*District 8*  
*Judge Michelle H. Helhoski (Cherokee)*

The Council held its New Judge Orientation for newly appointed State Court Judges at the University of Georgia School of Law in Athens, Ga on January 29<sup>th</sup> thru February 1<sup>st</sup>. The following Judges attended the four-day training sessions: Judge Ryan S. Hope (Clarke); Judge Michael L. Hubbard (Carroll); Judge Katherine L. Paulk (Coffee); and Judge Kelley M. Robertson (Hall).

The Council congratulates Judge John Herbert Cranford (Coweta) and Judge Johnny Panos (DeKalb) on their retirements. Judge Cranford served as the Solicitor General for the State Court of Coweta County from 1988 -1998 when he was appointed as the State Court Judge, serving the citizens of his community for 35 years. Judge Panos has served as a State Court Judge in DeKalb County for 21 years,

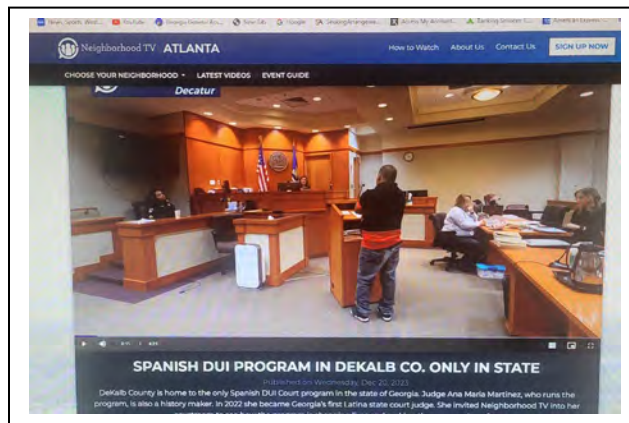


*Members of DeKalb County Sheriff and Marshall's Office visit Judge Panos (center)*

Judge John K. Edwards, Jr., Judge Jeffrey B. Hanson, Judge Gregory V. Sapp, and Judge Susan E. Edlein express their gratitude for being able to meet on January 3<sup>rd</sup> with Chief Justice Michael P. Boggs and Presiding Justice Nels S. D. Peterson of the Judicial Council at the Supreme Court. The informal discussions were engaging and much appreciated.

Our Executive Director has been requested by the Chief Judge of the Alcovy Circuit to conduct a feasibility study on creating a State Court in Newton County. Mr. Bray also conducted Judicial Resource Studies for Spalding County State Court and Paulding County State Court that demonstrated the need for an additional State Court Judge for each of these state courts.

On December 20<sup>th</sup>, Neighborhood TV Atlanta featured a story about Judge Ana Maria Martinez spotlighting the Spanish Speaking DUI Accountability Court Program in the State Court of DeKalb County. It is home to the only Spanish speaking DUI Court program in Georgia. Viewers were able to see how the program is “changing the lives of participants and making the community safer.” [Here is a link to that report.](#)



The Georgia Association of Black County Officials (GABCO) recently recognized Clayton County State Court Judge, Tammi L. Hayward for State Court Judge of the Year 2023.

“Judge Hayward has consistently demonstrated outstanding legal expertise, unwavering commitment to public service, and a remarkable ability to navigate complex legal challenges. This award serves as a testament to her exceptional leadership, legal acumen, and significant impact on the legal community.”

The award was officially presented at the President’s Reception on December 10, 2023, in Atlanta, Georgia, providing an opportunity for Judge Hayward to be celebrated by peers, mentors, and the wider legal community.

Respectfully submitted,

*John Kent Edwards, Jr.*

Chief Judge John Kent Edwards, Jr. President



## COUNCIL OF JUVENILE COURT JUDGES OF GEORGIA

Judge Warner Kennon, *President*  
Judge T. Neal Brunt, *President-Elect*  
Judge Maureen Wood, *Vice President*  
Judge Michelle Harrison, *Secretary*  
Judge MacCracken Poston, *Treasurer*  
Judge Render Heard, *Immed. Past President*

Judge Donald Sheppard, *District 1*  
Judge Brian Bellamy, *District 2*  
Judge Cheferre Young, *District 3*  
Judge Desiree Peagler, *District 4*  
Judge Coy Johnson, *District 5*  
Judge (vacant), *District 6*  
Judge Jason Souther, *District 7*  
Judge Sherri McDonald, *District 8*  
Judge Heather Dunn, *District 9*  
Judge Charles Evans, *District 10*

Eric J. John, *Executive Director*

### REPORT TO JUDICIAL COUNCIL OF GEORGIA AS OF JANUARY 26, 2024


I hope everyone had a wonderful holiday season since our last meeting on December 8, 2023! I would like to take this time to congratulate Judge Wenona Belton of Fulton County and Judge Linda Bratton-Haynes of DeKalb County on their retirement. Judge Belton and Judge Bratton-Haynes have taken senior judge status. Congratulations also to Judge Molly D. McIlvaine, who is now the Juvenile Court Judge of Glynn County, and to Judge George Roundtree, who retired after many years of service.

The 2024 Legislative Session began January 8, 2024, followed by a joint session on January 11, 2024 for Governor Kemp's State of the State Address, which I attended. The Council of Juvenile Court Judges is ready to assist or provide necessary information as deemed helpful to our legislative branch, as we continually strive to care for our state's children and families.

I am especially excited about our enhanced version of the Justice Case Activity Tracking System (JCATS) program. We are continually looking for new ways to improve our data collection. I would be remiss in not also mentioning the great work of J4C and Citizen Panel Reviews, both of which are valuable tools in our dependency cases.

We are looking forward to our Spring Conference in St. Simons on May 5 – 8, 2024.

Respectfully submitted,



Warner L. Kennon, *President*  
Georgia Council of Juvenile Court Judges





# Council of Probate Court Judges of Georgia

**Judge Danielle McRae**  
*President (Upson)*

**Judge Christopher Ballar**  
*President Elect (Gwinnett)*

**Judge Scott Chastain**  
*Vice President (Gilmer)*

**Judge Darin McCoy**  
*Secretary-Treasurer (Evans)*

**Judge B. Shawn Rhodes**  
*Immediate Past President (Wilcox)*

**Kevin D. Holder**  
*Executive Director*

**Report to Judicial Council of Georgia**  
**February 9, 2024**

The following is a summary of activities and current initiatives by the Council of Probate Court Judges:

## **Judge Marc D'Antonio**

Congratulations to Judge Marc D'Antonio of the Muscogee County Probate Court, who was recently honored by the Georgia Department of Behavioral Health and Developmental Disabilities (DBHDD) as one of the inaugural Flame of Hope Award recipients. The Flame of Hope Award recognizes individuals throughout the state who "fan the flames of hope" and further DBHDD's mission and values. Judge D'Antonio was recognized for being a leader in Georgia's Assisted Outpatient Treatment initiative.

## **Probate Judges' Day at the Capitol**

The Council of Probate Court Judges hosted Probate Judges' Day at the Capitol on February 1, 2024. Over fifty judges gathered at the Capitol for a group photograph with Lieutenant Governor Burt Jones and took part in our annual legislative luncheon, which was yet another tremendous opportunity for us to welcome our legislators, their legislative staff members, and our colleagues of the judiciary.

## **Retirements**

We wish a fond farewell to three of our colleagues, who have each decided to retire before the end of the term: Judge Lee Moss – Lincoln County (23 years), Judge Robert Richardson, Jr. – Mitchell County (11 years), and Judge Ann Jackson – Fayette County (15 years). We are grateful for the contributions of each of these probate judges to our Council and their dedicated service to their respective counties. We wish them the best in their life's next chapter. As a result of the retirements, we welcome their successors: Judge Leighton Taylor – Lincoln County, Judge Serless West-Robinson – Mitchell County, and Judge Angela Landgaard – Fayette County.

Respectfully submitted,

Judge Danielle McRae  
President, Council of Probate Court Judges of Georgia



# Council of Magistrate Court Judges

244 Washington St., S.W., Suite 300, Atlanta, GA 30334-5900  
(404) 656-5171 • Fax (404) 651-6449  
Georgiamagistratecouncil.com

Executive Director  
Sharon Reiss

President  
Judge Brandon Bryson  
Bartow County

President-Elect  
Judge Bobby Wolf  
Fulton County

Vice-President  
Judge Nathan Grantham  
Ware County

Secretary  
Judge Berryl A. Anderson  
DeKalb County

Treasurer  
Judge Jennifer Lewis  
Camden County

Immediate Past President  
Judge Rebecca Pitts  
Butts County

District One  
Judge Chris Davenport  
Judge Scott Lewis

District Two  
Judge David Crosby  
Judge Heather Culpepper

District Three  
Judge Tommy Martin  
Judge Jennifer Webb

District Four  
Judge Phinia Aten  
Judge Matt McCoy

District Five  
Judge Linda Borsky  
Judge Cassandra Kirk

District Six  
Judge Amanda Flora  
Judge Cecil Hutchins

District Seven  
Judge Jennifer Inmon  
Judge Connie Reed

District Eight  
Judge Colby Crabb  
Judge Ashley Thornton

District Nine  
Judge Bill Brogdon  
Judge Elizabeth Reisman

District Ten  
Judge Mike Burke  
Judge Monica Durden

Members- at- Large  
Judge Todd Ashley  
Judge Quinn Kasper

## Council of Magistrate Court Judges Report

The Council of Magistrate Court Judges has had a busy fall and early winter. After wrapping up a great 40<sup>th</sup> anniversary year, the members and leadership team are preparing for a great new judge 40-hour orientation in late February which will focus on criminal subject matter.

On February 1<sup>st</sup>, the Council held its annual Magistrate Day at the Capitol for legislators and magistrates alike to attend. This usually gives the legislators time to stop by to meet and/or ask any questions of their local judges. Many of our judges look forward to this event and this year was no exception. We had a great turnout and our judges were able to meet up and speak to many different legislators.

The Training Council is also prepping for our annual meeting in April, and after finishing a revision of their policies, is always looking for ways to help the membership with training opportunities. They will be holding an online chief seminar later this spring or fall and are in the process of drafting the curriculum and working out details. We look forward to hosting about 300-400 judges for these seminars and our new judge criminal basic school in late February.





## COUNCIL OF MUNICIPAL COURT JUDGES

February 1, 2024

**Chief Judge Matthew McCord,  
President**

Stockbridge Municipal Court  
62 Macon Street  
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(770) 692-0261  
[matt@mccordlaw.com](mailto:matt@mccordlaw.com)

**Chief Judge David Will, President-  
Elect**

Cities of Alpharetta & Clarkston  
[dwill@royallaw.net](mailto:dwill@royallaw.net)

**Chief Judge Robert Cowan, Vice-  
President**

City of Dalton  
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**Judge Pamela Boles, Secretary**

City of Cumming  
[pambo98@msn.com](mailto:pambo98@msn.com)

**Judge James Baker, Treasurer**

City of LaGrange  
[jgbaker@jgbpc.com](mailto:jgbaker@jgbpc.com)

**Judge JaDawnya Baker  
Immediate Past President**

City of Atlanta  
[JCBaker@AtlantaGa.Gov](mailto:JCBaker@AtlantaGa.Gov)

**District One**

Judge Joe Huffman  
Judge Richard Sanders

**District Two**

Chief Judge Willie Weaver Sr.  
Judge Gregory T. Williams

**District Three**

Judge Chimere Trimble  
Judge Bill NeSmith

**District Four**

Judge Denise Vanlanduyt  
Judge Jennifer Mann

**District Five**

Judge Gary E. Jackson  
Judge Roberta Cooper

**District Six**

Judge James Dalton II  
Judge Wanda Dallas

**District Seven**

Judge Robert Cowan  
Chief Judge Luke Mayes IV

**District Eight**

Judge Thomas Bobbitt  
Judge Dexter Wimbish

**District Nine**

Judge Pamela Boles  
Chief Judge William Brogdon

**District Ten**

Chief Judge Dale "Bubba" Samuels  
Judge Samuel Barth

### Report to the Judicial Council of Georgia – February 2024

The following is an overview of recent events, programs, and activities of the Council of Municipal Court Judges (CMuCJ):

#### Council Meeting Endeavors

The Council's full Executive Committee met on October 5, 2023, at The University of Georgia Center for Continuing Education & Hotel, Athens, Georgia. The Council also held its annual Fall Business Meeting on this day, where the Membership received updates on the request for a State appropriation increase and the progress of the municipal judges' terms increase initiative.

Additionally, the Officers thoroughly enjoyed engaging with Chief Justice Boggs and Presiding Justice Peterson at our December 13, 2023, meeting. It was enlightening and the highlight of the month!

#### Legislation

For the 2024 session of the General Assembly, the CMuCJ legislative initiative regarding the Extension of Minimum Term to amend Article 1 of Chapter 32 of Title 36 ([HB 456](#)) has gained its footing. We will monitor its progress as it moves through the General Assembly. Likewise, the Council will also monitor its State appropriations budget request.

Judge Barrett, Chair, CMuCJ Legislative Committee, and I have been engaged in the weekly Judicial Council legislative calls that take place during the session.

[Legislative Breakfast and Day at the Capitol](#): The 2024 event will take place Thursday, February 29, 2024, from 10:30 a.m. – 12 p.m. in Room 216 of the Georgia State Capitol. In addition to Council members, invitations will be extended to the Georgia General Assembly, Judicial Council members, the Appellate Courts, and some special guests. We hope to see you there!

#### Continuing Judicial Education

The Municipal Court Training Council (MuCTC) will conduct a New Judges Orientation (NJO) via Zoom in mid-March. This session is for any municipal judge that may have been appointed within the last six months. Additionally, the Council's Summer Law and Practice Update Seminar is scheduled for June 12-14, at the J.W. Marriott in Savannah, Georgia. Conducted through the Institute of Continuing Judicial Education (ICJE), the three-day program provided accreditation for those serving as of January 1, 2024 (New Judges), in addition to recertifying judges. The curriculum was in the process of being finalized at the time of drafting this report.

#### Next Meeting

The Council of Municipal Court Judges Executive Committee is scheduled to meet February 29, 2024, in conjunction with the Legislative Day at the Capitol.

## COUNCIL OF MUNICIPAL COURT JUDGES

Respectfully submitted,

*Chief Judge Matthew McCord*

President, Council of Municipal Court Judges

# TAB 6



# Council of Accountability Court Judges

**Judge Lawton E. Stephens**  
*Executive Committee Chair*  
*Western Judicial Circuit*

**Taylor Jones**  
*Executive Director*

## **Council of Accountability Court Judges Report to Judicial Council February 2024**

In the time since the Council of Accountability Court Judges (CACJ) last reported to the Judicial Council, the CACJ held its semi-annual meeting for its members. The CACJ is pleased to report the following Council accomplishments and activity.

- CACJ released accountability court certification applications on November 1, 2023. Each court that is subject to apply for certification or re-certification returned their application back to the CACJ on or before December 31, 2023. CACJ received ninety-eight (98) certification applications for consideration. CACJ's Standards and Certification Committee is scheduled to review the applications on February 23, 2024.
- CACJ has approved notice of intent to apply for state fiscal year 2025 funding from three (3) implementation courts and two (2) expansion tracks that wish to begin operations on July 1, 2024. The new, implementation programs consist of an adult mental health court, a DUI court, and a juvenile drug court.
- CACJ continues to offer a robust training calendar. The Carl Vinson Institute of Government (CVIOG) certified coordinator training program began in 2020 with the first course offerings of succession planning & delegation and accountability & advocacy. During the 2023 accountability court training conference, the third cohort of court coordinators graduated from the program. In total there were 43 graduates. Reviews of the CVIOG certified court coordinator program continue to be positive, and demand for the courses remains high. In 2024 CACJ will enhance the program with new and updated content.
- In 2023, CACJ again worked to collect and analyze not only participant data, but also accountability court cost savings. For FY23, there is \$5.33 saved for each state dollar invested into an accountability court. Additionally, the average FY23 diversion savings per participant is \$18,770. More costs savings information is available on CACJ's website ([cacj.georgia.gov](http://cacj.georgia.gov)).
- CACJ released its FY23 annual report on January 19, 2024. The annual report highlights the training and technical assistance provided by CACJ, as well as the work of accountability courts. Further, the annual report includes the FY23 performance measures report that details accountability court outcomes. CACJ is pleased to report that since FY13 accountability courts have served 34,924 participants.

CACJ looks forward to continuing to work closely with the Judicial Council/Administrative Office of the Courts and the Criminal Justice Coordinating Council to support Georgia's accountability courts in 2024.



# GEORGIA COMMISSION ON DISPUTE RESOLUTION

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The following is an update on the initiatives and activities for the Georgia Commission on Dispute Resolution (GCDR):

## **Chair**

*Chief Judge M. Cindy Morris*

## **Executive Director**

*Tracy B. Johnson*

## **Deputy Director**

*Karlie A. Sahs*

## **Commission Members**

*Justice John J. Ellington*

*Presiding Judge Sara L. Doyle*

*N. Staten Bitting Jr., Esq.*

*Hon. Rebecca Crumrine Rieder*

*Judge Clarence Cuthpert, Jr.*

*Mary Donovan, Esq.*

*Herbert H. (Hal) Gray III, Esq.*

*Melissa C. Heard, M.S.S.W.*

*Nicole Woolfork Hull, Esq.*

*Rep. Rob Leverett, Esq.*

*Judge Carrie B. Markham*

*Patrick T. O'Connor, Esq.*

*Judge Pandora E. Palmer*

*Judge Vic Reynolds*

*Judge Renata D. Turner*

*Randall Weiland*

*Peggy McCoy Wilson*

## **Tenth Chief Justice Harold G. Clarke Award**

The Supreme Court of Georgia Commission on Dispute Resolution (GCDR) and the Dispute Resolution Section of the State Bar of Georgia have awarded the 2023 Chief Justice Harold G. Clarke Award to Terrence Lee Croft in recognition of his outstanding contributions to the field of alternative dispute resolution in Georgia.

Mr. Croft accepted the award on Thursday, November 16, at the 30<sup>th</sup> Annual Alternative Dispute Resolution Institute held at the State Bar of Georgia Conference Center.

GCDR and the State Bar Dispute Resolution Section created the Clarke Award in 2013 to honor the memory of the late Supreme Court Chief Justice Harold G.

Clarke. From 1990 to 1994, when Clarke served as Chief Justice, he led the Supreme Court and the State Bar of Georgia in creating a system of processes- such as mediation, arbitration, and early neutral evaluation- that helped courts manage their heavy dockets and that offered litigants productive ways to resolve their legal disputes outside of litigation.



*(L-R) GODR Director Tracy B. Johnson; Terrence Lee Croft; and GCDR Chair Chief Judge M. Cindy Morris*

## **2023 Neutral Registration Renewal**

Neutrals who wish to conduct court-connected ADR sessions must be registered pursuant to the Supreme Court ADR Rules. The 2023 on-time registration renewal period ended December 31. A total of 2,310 “neutrals”- mediators, arbitrators, and evaluators- renewed prior to the deadline. The late renewal period will end on February 29, 2024.

## **2024 Commission Meeting Date**

The next Commission meeting date is May 8 at 2 p.m. at the State Bar of Georgia. Meeting information as well as minutes from past meetings are posted on the GODR website at [www.godr.org](http://www.godr.org).



# STANDARDS OF THE COUNCIL OF SUPERIOR COURT CLERKS OF GEORGIA

January 29, 2024

**STANDARDS OF THE COUNCIL OF SUPERIOR COURT CLERKS OF  
GEORGIA**

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# **STANDARDS OF THE COUNCIL OF SUPERIOR COURT CLERKS OF GEORGIA**

## **Chapter 1. General Provisions**

### **Section 1. Scope**

These standards are adopted by the Council of Superior Court Clerks of Georgia as authorized and directed by statutory provisions related to providing standards to establish a more uniform system and framework for handling criminal case data so that such data shall be accurately reported and accessible according to law.

### **Section 2. Authority for Adoption**

Statutory authorities for the promulgation of these Standards by the Council of Superior Court Clerks of Georgia are found in each Chapter.

### **Section 3. Adoption Dates**

The adoption and revision dates are set forth in each Chapter of these Standards.

### **Section 4. Effective Dates**

The effective dates and revision dates are set forth in each Chapter.

### **Section 5. Singular Includes the Plural and Gender References**

When required by context a singular term shall include the plural, and the plural shall include the singular. The use of any gender, be it masculine, feminine, or neutral, shall include all genders.

### **Section 6. Council Office and Contacts**

The office and mailing address of the Council is:

Council of Superior Court Clerks of Georgia  
1231 Collier Rd. NW, Ste. J  
Atlanta, GA 30318

Contact information for the Council:

Email: [info@gaclerks.org](mailto:info@gaclerks.org)  
Telephone: [678 222 4232](tel:6782224232)

## **Chapter 2. Adoption of Criminal Case Data Exchange Board Standards**

### **Section 1. Authority for Adoption**

Statutory authorities for the promulgation of these standards are found at:

- a. O.C.G.A. §15-6-50.2(f) relating to the duty of the Council to issue uniform standards consistent with standards adopted by the Criminal Case Data Exchange Board.
- b. O.C.G.A. §15-6-61(a)(18) relating to uniform standards for the collection and transmission of data to the Georgia Crime Information Center by superior court clerks.



## **Section 2. Adoption of Standards**

The Council of Superior Court Clerks of Georgia adopts the “*Criminal Case Data Exchange Board Uniform Standards for The Creation and Transmission of Criminal History Data*” as amended, as the Standards of the Council. Said Standards are incorporated herein by reference as found in Appendix “A”.

## **Section 3. Supplemental Standards**

The following supplemental standards are adopted by the Council of Superior Court Clerks. These supplemental standards are intended to be consistent with the “*Criminal Case Data Exchange Board Uniform Standards for The Creation and Transmission of Criminal History Data*”.

### **(a) Tracking Notice of Rejection Resolution Efforts**

A superior court clerk shall:

- (1) Forward to the District Attorney/Solicitor and Sheriff each disposition rejection error message received by the clerk from GCIC pursuant to The Criminal Case Data Exchange Board Standards 7.1.4 and 7.5.5. which cannot be resolved by the clerk without a response from another agency.
- (2) Request a response from the prosecutor and sheriff suggesting the resolution of the rejection;
- (3) Maintain a record of the forwarding of all error messages received by the clerk from GCIC to the prosecutor and sheriff along with the responses received suggesting error resolution.

### **(b) Reserved**

## **Section 4. Adoption Date**

The Council of Superior Court Clerks of Georgia adopted the “*Criminal Case Data Exchange Board Uniform Standards for The Creation and Transmission of Criminal History Data*” on January 29, 2024.

## **Section 5. Effective Date**

Adoption of the Standards provided for in this Chapter is effective as of the date of adoption.

## **Section 6. Future Amendments**

Future amendments and revisions of the Standards provided for in this Chapter shall stand as adopted by the Council without further action unless there is some direct action by the Council to the contrary.

## **Chapter 3. Standards for Criminal Case Management Systems**

### **Section 1. Authority for Adoption**

Statutory authority for the promulgation of these standards is found at:

- a. O.C.G.A. §15-6-61(4)(B) relating to uniform standards to be issued by the Council relating to the duty of superior court clerks to keep an automated criminal case management system.

## **Section 2. Adoption Date**

The Council of Superior Court Clerks of Georgia adopted the Standards provided for in this Chapter on January 29, 2024.

## **Section 3. Effective Date**

Adoption of the Standards provided for in this Chapter is effective as of the date of adoption.

## **Section 4. Criminal Case Management System**

Each clerk of superior court shall keep an automated criminal case management system which provides for a summary record of all criminal true bill indictments and all criminal accusations which are filed in the office of the clerk.

## **Section 5. Criminal Case Management Systems Dockets**

Case management systems as provided for in this Chapter shall provide the following docket categories of matters related to criminal proceedings.

- a. A docket category for criminal cases initiated by a true bill indictment or accusation. Said docket shall contain entries relating matters which have been dead docketed.
- b. A docket category for executed warrants that have been filed with or delivered to the clerk when no indictment or accusation has been filed.
- c. A docket category for quasi-civil proceedings and matters related to criminal proceedings where no true bill of indictment or accusation has been filed.

## **Section 6. reserved**

## **Chapter 4. Reporting Unpaid Restitution**

### **Section 1. Authority for Adoption**

Statutory authority for the promulgation of forms for reporting unpaid restitution is found at:

- d. O.C.G.A. §17-14-14 relating to restitution payments and reporting unpaid restitution payments due.

### **Section 2. Adoption Date**

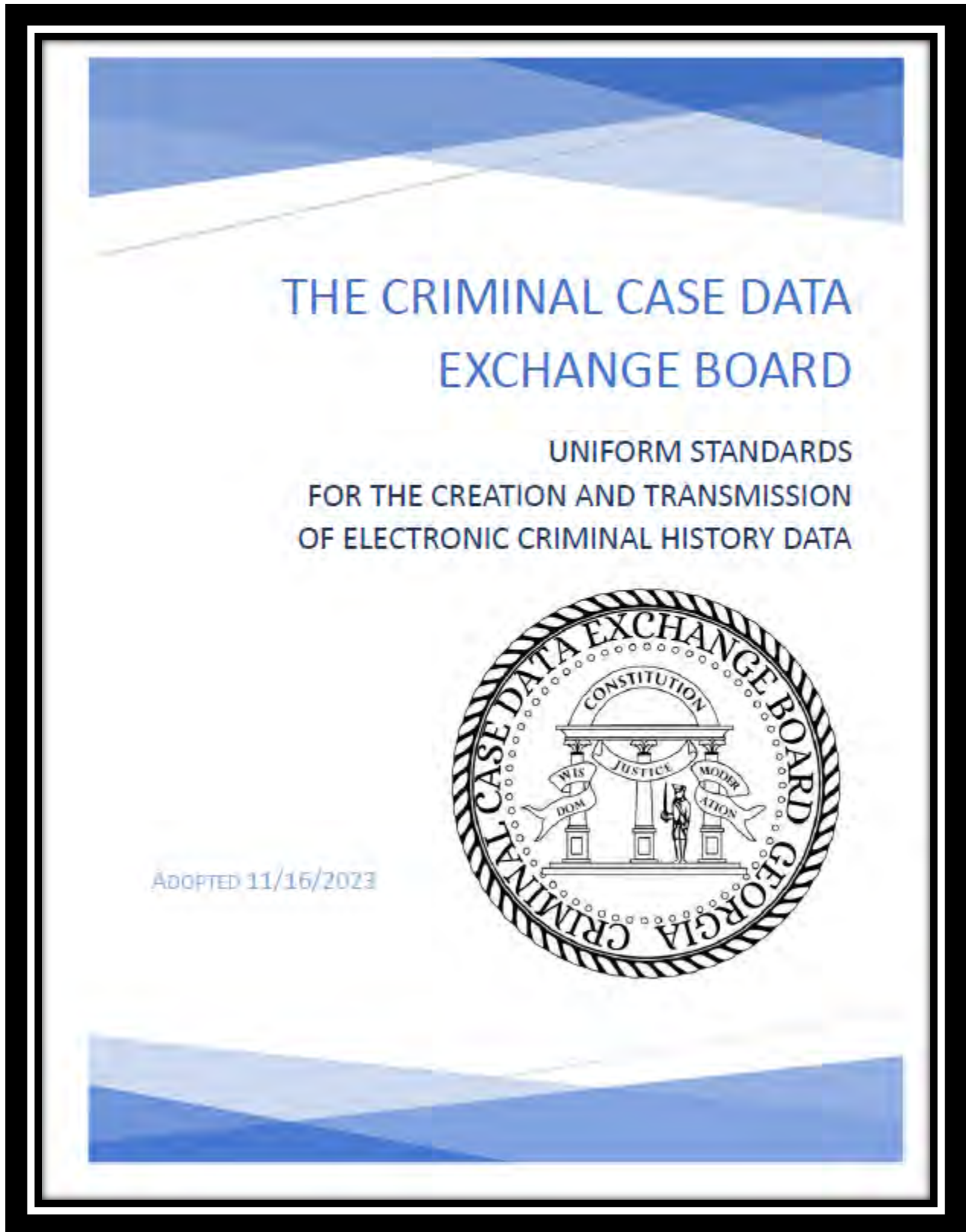
The Council of Superior Court Clerks of Georgia adopted the Form provided for in this Chapter on January 29, 2024.

### **Section 3. Effective Date**

Adoption of the Form provided for in this Chapter is effective as of the date of adoption.

### **Section 4. Unpaid Restitution Reporting Form**

Reports of restitution not being paid as ordered by the court shall be reported as a violation on the form found in Appendix “B” attached hereto and made a part here of,



THE CRIMINAL CASE DATA EXCHANGE BOARD  
UNIFORM STANDARDS FOR THE CREATION AND TRANSMISSION OF CRIMINAL HISTORY DATA

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CRIMINAL CASE DATA EXCHANGE BOARD

UNIFORM STANDARDS FOR THE CREATION AND TRANSMISSION OF CRIMINAL HISTORY DATA

**Scope**

These standards are adopted to establish requirements as authorized by the statutory provisions related to the re-establishment of the Criminal Case Data Exchange Board and to provide standards to establish a more uniform system and framework for handling criminal case data so that such data shall be accurately reported and accessible within the State of Georgia pursuant to the Criminal Records Responsibility Act of 2022, as revised in 2023.

These standards are not intended to conflict with the Constitution, substantive law, or any applicable rules of the Georgia Supreme Court, The Judicial Council of Georgia, The Council of Superior Court Judges, The Council of State Court Judges, The Council of Magistrate Court Judges, The Council of Probate Court Judges, The Council of Municipal Court Judges, or The Council of Juvenile Court Judges.

The intention of the Board is to disrupt as little as possible current local practices which result in the effective transmission of final dispositions of criminal charges. It is however the intention that these standards shall prevail over local inconsistent practices and procedures and shall be applied uniformly throughout the state with the goal to facilitate the reporting of dispositions and provide the criminal justice community with tools that enable better decision making.

These standards establish, or will establish, criminal reporting requirements for all entities reporting to GCIC, including but not limited to:

- All law enforcement agencies,
- All superior courts
- All state courts,
- All magistrate courts,
- All probate courts,
- All juvenile courts,
- All recorders' courts,
- All municipal courts,
- All city courts,
- The Department of Community Supervision,
- The Department of Corrections, Wardens, and persons in charge of detention or correctional facilities,
- The State Board of Pardons and Paroles,
- County probation entities, probation officers, and personnel,
- Community supervision entities and personnel,
- Department of Juvenile Justice and juvenile probation entities and personnel,
- Private probation entities and personnel.

This document does not address transmission of relevant data from the Court of Appeals or Supreme Court.

## Section 1. Authority for Adoption

Statutory authorities for the promulgation of these standards by the Criminal Case Data Exchange Board are found at:

- a. Ga. Gen. Assembly 2022 Act 717; 2022 Ga. Act 717, 2022 Ga. SB 441, the Criminal Records Responsibility Act, effective July 1, 2022.

Revised by Ga. Gen. Assembly 2023 Act 88; 2023 Ga. Act 88, 2023 Ga. SB 272, the Criminal Records Responsibility Act, effective July 1, 2023.

- b. O.C.G.A. §15-6-50.3(h)(5) relating to standards for the creation and transmission of electronic criminal history data by and between local and state Criminal Justice Agencies.

## Section 2. Adoption Date

These standards are adopted by official action of the Criminal Case Data Exchange Board at the meeting of the Board on November 16<sup>th</sup>, 2023.

## Section 3. Effective Date

These standards become effective on November 16<sup>th</sup>, 2023.

## Section 4. Singular Includes the Plural and Gender References

When required by context a singular term shall include the plural, and the plural shall include the singular. The use of any gender, be it masculine, feminine, or neuter, shall include all genders.

## Section 5. Board Office and Contacts

The office and mailing address of the Board is:

Criminal Case Data Exchange Board  
244 Washington Street, SW  
Suite 300  
Atlanta, GA 30334

Contact information for the Board: Email: [cdx@georgiacourts.gov](mailto:cdx@georgiacourts.gov)

Telephone: (404) 656-5171

## Section 6. Definitions

Defined terms within these Standards shall include the following:

- (a) Arrest shall mean the detention of an individual by a law enforcement officer that results in a criminal charge being made against that individual. An "arrest" includes any action



made by a law enforcement officer wherein the officer takes an individual into custody pursuant to an arrest warrant (felony or misdemeanor), a bench warrant, a contempt citation, a probation revocation warrant, a parole violation warrant, an order for fingerprinting, a citation (UTC/UMC) or any combination of the foregoing which is a Reportable Offense.

- (b) Arrest Cycle shall mean a unique instance of arrest or the taking into custody in this state of a person on a specific date resulting in a report of same to GCIC.
- (c) Arresting Agency shall mean the law enforcement agency that effectuates an arrest, either on its own behalf or at the request of another agency.
- (d) Board shall mean the Criminal Case Data Exchange Board.
- (e) Booking Agency shall mean the Sheriff or other law enforcement agency that “books” an accused person into jail or other confinement facility following an arrest. The Booking Agency captures and successfully transmits the accused person’s fingerprints to GCIC, initiating the creation and issuance of an OTN. A Booking Agency may also include youth detention centers (YDCs) and regional youth detention centers (RYDCs). There may be instances where the Arresting Agency is also the Booking Agency.
- (f) Charge shall mean:
  - (1) A criminal offense which is a felony;
  - (2) A criminal offense which is a fingerprintable misdemeanor; or
  - (3) A violation of an ordinance for criminal offenses described in O.C.G.A §35-3-33(a)(1)(A)(ii).
- (g) Charge Code shall mean the current active four-digit criminal offense (CON) code assigned by GCIC corresponding to a specific criminal offense. Current charge codes may be found at: <http://gcicweb.gbi.state.ga.us/content/cch-criminal-codes> or <https://gbi.georgia.gov/criminal-offenses-require-fingerprinting>.
- (h) Charging Decision shall mean:
  - (1) Any point in the process where a Prosecutor makes the decision to decline prosecution on any charge for which a CTN was assigned. This decision could be to dismiss a criminal arrest warrant, or in the exercise of prosecutorial discretion, that no further action is to be taken in the case;
  - (2) The time an accusation has been filed with the Clerk of Court;
  - (3) At the time when a defendant has been admitted to a pre-trial intervention program or an accountability court program in a pre-adjudication status;
  - (4) When a grand jury has returned a true bill, issued an indictment in any particular case, and the indictment has been filed with the Clerk of Court; or



(5) When a grand jury has returned a no bill on a proposed indictment and the Prosecutor has elected to forego further prosecution action on the case.

- (i) Charging Instrument shall mean an indictment, accusation, or UTC that the Prosecutor is proceeding upon when bringing charges against an accused person to court.
- (j) Clerk shall mean any applicable Clerks of superior courts, state courts, magistrate courts, juvenile courts, probate courts, municipal courts, recorders courts, city courts and any other administrative personnel of any court or tribunal of the state except the Court of Appeals and Supreme Court.
- (k) Court shall mean any superior court, state court, magistrate court, juvenile court, probate court, municipal court, recorders court, city court, or other tribunal of the State.
- (l) Criminal Justice Agency shall mean any governmental agency, unit, public official, or court that meets the following conditions:

To be considered a criminal justice agency, an entity must meet the definition of a criminal justice agency as contained in Title 28, C.F.R., Part 20, Subpart A. Title 28, C.F.R. § 20.3(g) defines a criminal justice agency as “(1) Courts; [or] (2) A governmental agency or any subunit thereof which performs the administration of criminal justice pursuant to a statute or executive order, and which allocates a substantial part (interpreted to mean at more than 50 percent) of its annual budget to the administration of criminal justice.”

The definition of a criminal justice agency and the administration of criminal justice must be considered together. Included as criminal justice agencies would be traditional police, courts, and corrections agencies, as well as subunits of noncriminal justice agencies performing a function of the administration of criminal justice. These subunits would include agencies which have as their principle function the investigation of criminal provisions of applicable state laws.

Such term shall include the following:

- (1) Law Enforcement Agencies at all levels of government;
  - (2) Courts as herein defined;
  - (3) Department of Community Supervision;
  - (4) Department of Corrections;
  - (5) Wardens or other persons in charge of penal and correctional institutions;
  - (6) The State Board of Pardons and Parole;
  - (7) County probation officers employed by a governing authority of a county, municipality, or consolidated government to supervise defendants placed on probation by a court for committing an ordinance violation or misdemeanor;
  - (8) Department of Juvenile Justice and juvenile probation officers;
  - (9) Community supervision officers;
  - (10) Probation officers.
- (m) CTN shall mean the GCIC Charge Tracking Number, the sequential number assigned to each unique offense within an arrest cycle event.

- (n) Department of Driver Services (DDS) shall mean the entity created by O.C.G.A. §40-16-2.
- (o) Disposition shall mean the result of a criminal charge culminating in the transmission of final disposition report to GCIC. Such term includes a law enforcement agency election not to refer the matter to a prosecutor or those charges where a prosecutor elects not to commence criminal proceedings.
- (p) Georgia Crime Information Center (GCIC) shall mean the entity within the Georgia Bureau of Investigation created by O.C.G.A. §35-3-31.
- (q) Judicial Council/Administrative Office of the Courts (JC/AOC) shall mean the Judicial Council of Georgia /Administrative Office of the Courts created by O.C.G.A. §15-5-22.
- (r) Law Enforcement Agency shall mean a governmental unit of one or more persons employed by the state, a state agency or department, or employed by or funded through a political subdivision of the state for the purpose of preventing and detecting crime and enforcing state laws or local ordinances whose employees of which unit are authorized to make arrests for crimes while acting within the scope of their authority and include each: (reference O.C.G.A. §35-3-30)
- 1) Sheriff,
  - 2) Police Department,
  - 3) The Department of Public Safety,
  - 4) Capitol Police,
  - 5) Georgia State Patrol,
  - 6) Motor Vehicle Compliance Division,
  - 7) Georgia Bureau of Investigation,
  - 8) Georgia Department of Corrections,
  - 9) Georgia Department of Natural Resources,
  - 10) County or city public safety department,
  - 11) Any Marshal,
  - 12) College or University Police,
  - 13) School system police or Public Safety Department,
  - 14) Transit Police,
  - 15) World Congress Center Police,
  - 16) Drug Enforcement Unit,
  - 17) Special police officers pursuant to O.C.G.A. §35-9-2,
  - 18) Arresting Agency or Booking Agency as described in 6(a) and 6(b) of these standards.
  - 19) Other office that has the power to arrest a person charged with a criminal offense or is authorized to issue any traffic citation.
- (s) National Crime Information Center (NCIC) shall mean the nationwide, computerized information system established as a service to all local, state, and federal Criminal Justice Agencies described in 28 U.S.C. § 534. The system includes wanted person information; missing person information; unidentified person information; stolen property information; criminal history information; information compiled in the course of



investigation of crimes that are known or believed on reasonable grounds to have occurred, including information on identifiable individuals; and information on identifiable individuals compiled in an effort to anticipate, prevent, or monitor possible criminal activity.

- (t) ORI shall mean the nine-character agency identifier containing both alpha and numeric characters assigned by the FBI which validates legal authorization to access criminal justice information and identifies the agency.
- (u) OTN shall mean the GCIC Offender Tracking Number as an eleven-digit number assigned to an arrest cycle. An OTN can only be created after an agency takes and successfully transmits fingerprints of an offender to GCIC.
- (v) Out-of-State Warrant shall mean a warrant originating from any foreign, or non-Georgia Criminal Justice Agency analogous to those agencies referenced in Section 6(l) above. This definition will include, but is not limited to, arrest warrants issued by an agency from another state, a federal agency, tribal agency, military agency, or another similar agency.
- (w) Prosecutor shall mean the Attorney General, a district attorney, a solicitor general, a municipal court solicitor, or any other official tasked with presenting a criminal or traffic case on behalf of a governmental body to a court. If the offense was a violation of a criminal law of this state which, by general law, may be tried by a municipal, magistrate, probate, juvenile, or other court that is not a court of record, the term "prosecuting attorney" shall include the prosecuting officer of such court or, in the absence of such prosecuting attorney, the district attorney of the judicial circuit in which such court is located. The term also includes the staff of the prosecutor.
- (x) Receiving Agency shall mean a Booking Agency that was not the initial Booking Agency which took custody of an individual following his/her arrest and to which the custody of that individual has been transferred.
- (y) Reportable Offense shall mean any charge that is reportable to GCIC under O.C.G.A. §35-3-33(a)(1) or any charge that is reportable to DDS as required under O.C.G.A. §40-5-53(b).
- (z) Supervised Release File shall mean the file within the NCIC consisting of information on subjects who are put under specific restrictions during their probation, parole, supervised release sentence, or pretrial sentencing.
- (aa) UMC shall mean the Uniform Misdemeanor Citation and Complaint Form described in O.C.G.A. §15-5-21.1.
- (bb) UTC shall mean a Uniform Traffic Citation described generally in Article 1 of Chapter 40, Georgia Code and specifically at O.C.G.A. § 40-13-1.
- (cc) Warrant shall mean an order which authorizes any law enforcement agency to apprehend or detain an individual issued by a judge of a superior, city, state, or magistrate court or any municipal officer clothed by law with the powers of a magistrate. This term shall

include both warrants for arrest and bench warrants for arrest (ref: O.C.G.A. §17-4-40 and O.C.G.A. §17-7-90).

(dd) Warrant Number shall mean the number which has been assigned to a warrant.

## **Section 7. Uniform Standards for the Creation and Transmission of Electronic Criminal History Data**

The following uniform standards are adopted for the creation and transmission of electronic criminal history data by and between local and state criminal justice agencies in the State of Georgia.

### **7.1 General Provisions**

#### **7.1.1 Uniform Transmission and Timeliness Standard**

Criminal Justice Agencies shall ensure the transmission of the information to GCIC as described in O.C.G.A. §35-3-33 within 30 days of the creation or receipt of such information, whichever is sooner. This obligation is required pursuant to O.C.G.A. §35-3-36.

#### **7.1.2 Exceptions**

The uniform transmission and timeliness standard provided in 7.1.1 is not without exceptions. Each Criminal Justice Agency shall ensure any statutory standard provided in O.C.G.A. §35-3-36 or elsewhere that requires an earlier transmission than the uniform transmission standard in 7.1.1 is met. The Board will continue to develop standards for accurate and timely transmission of data.

#### **7.1.3 Disposition Transmission**

Beginning with the effective date of these Standards, a disposition shall be transmitted to GCIC within 30 days of its creation, regardless of the Criminal Justice Agency that orders or otherwise creates the disposition.

For all charges made prior to the effective date of these Standards that lack a disposition due to a failure to timely transmit such disposition in the format required by GCIC, each Criminal Justice Agency shall work diligently to process and determine the disposition of each charge. Upon correction of any disposition that has not previously been reported to and accepted by GCIC, the applicable Criminal Justice Agency shall transmit such corrected disposition within 30 days of the necessary corrections being made.

#### **7.1.4 Rejection of Disposition Transmittal**

Any disposition transmission that is rejected by GCIC shall be reported to the party that transmitted it. Upon receipt of a rejection by GCIC, the submitting party shall attempt to remedy the cause of the rejection and resubmit the corrected submission within 30 days of the rejection notice. If the submitting party cannot resolve the rejection, despite



collaboration with relevant parties, the submitting party will comply with the provisions of 7.3.5.

## **7.2 Law Enforcement Agencies**

### **7.2.1 Data Transmission**

Each Law Enforcement Agency making an Arrest or otherwise taking a person into custody for offenses specified in O.C.G.A. §35-3-33(a)(1)(A) shall provide to GCIC the fingerprints, descriptions, photographs, and any other pertinent identifying data. An OTN will be generated for that Arrest.

### **7.2.2 Transmission to GCIC**

The Booking Agency shall transmit fingerprints for all executed arrests by electronic means in the format required by GCIC. This transmission by the Booking Agency shall be entered within the time limitations set forth in O.C.G.A. § 35-3-36(d).

#### **7.2.2.1 Maintenance of Singular OTN**

An Arresting Agency that is not the Booking Agency shall not transmit data to GCIC in a manner that results in an OTN being generated. However, should an Arresting Agency inadvertently enter an arrest into GCIC for which an OTN is assigned, at the time of the accused person is booked, the OTN obtained by the Arresting Agency shall be updated to reflect that the OTN obtained by the Arresting Agency has been closed. This update of the OTN by the Arresting Agency shall be entered within 30 days of the arrest warrant being executed.

#### **7.2.2.2 Subsequent Booking Agency**

A Booking Agency that transfers a detainee to a second or subsequent Booking Agency shall advise the Receiving Agency of the existing OTN for this arrest cycle and enter a Disposition type of "Transfer to Other Agency" within 30 days of the detainee being transferred. The Receiving Agency has the duty to electronically transmit to GCIC any additional data concerning the detainee under the existing OTN.

### **7.2.3 Failure to Appear Warrant**

At the time an accused person is arrested on a warrant issued due to the accused person's failure to appear for court for which an OTN has been assigned, GCIC shall update the record automatically in a manner that shows the OTN assigned to that arrest has been closed.

### **7.2.4 Arrest on Out-of-State, Military, Tribal, or Federal Warrant**

When an Arresting Agency makes an arrest on behalf of another agency other than a Georgia agency, such as an out-of-state warrant, and the Arresting Agency has no recent

or added charges against that individual in their jurisdiction, an OTN shall be generated but upon receipt, GCIC should automatically update all charges within the OTN to show "disposed."

#### **7.2.4.1 OTN Generation for Out-of-State Warrant**

When an OTN is generated based upon the execution of an out-of-state arrest warrant, the identity of the court, to include city and state, that originally issued the warrant shall be included in the data field in creation of the OTN. When GCIC receives this information, they will develop a process that will make the record automatically update the OTN to show that it is closed.

#### **7.2.5 Probation Violation Warrant**

When a probation violation warrant is issued for a reportable charge, the warrant shall be added to the NCIC Wanted Person File. When an arrest is made on a probation violation warrant, the Booking Agency shall provide the OTN to the Clerk for disposition.

#### **7.2.6 Parole Violation Warrant**

When a parole violation warrant is issued, the warrant shall be added to the NCIC Wanted Person File. When an arrest is made on a parole violation warrant, the Booking Agency shall provide the OTN to the State Board of Pardons and Paroles for disposition.

### **7.3 Courts- General Standards for All Classes of Court**

The following section contains general standards that every Superior Court, State Court, Magistrate Court, Juvenile Court, Probate Court, Municipal Court, Recorders Court, and City Court shall follow.

#### **7.3.1 OTN Creation for GCIC Reportable Offense**

Whenever a hearing or trial is scheduled in any criminal case that includes GCIC reportable offenses under O.C.G.A. §35-3-33, all felonies and for the misdemeanors and violations designated in O.C.G.A. §35-3-33(a)(1)(A) and for persons in the categories enumerated in O.C.G.A. §35-3-33, subparagraphs (a)(1)(B), (a)(1)(C), and (a)(1)(E), the Clerk shall immediately notify the presiding judge if aware that no OTN(s) have been created for the defendant(s) associated with that hearing or trial. The Court should not proceed to dispose of the charge(s) until an OTN has been assigned or the court has ordered that process to be accomplished as a condition of the case moving forward. In rare occasions, a court may order that the defendant be fingerprinted as part of any sentence imposed.

#### **7.3.2 Transmittal Obligations**

The Clerk of each court shall be responsible for inputting final disposition information from the court for any charge finalized by court action. However, the prosecutor is



responsible for reporting dismissals, modifications, and amendments of charges before filing an indictment or accusation (see 7.4.2 below).

### **7.3.3 Transmission of Data**

It is the duty of the Clerk of each court to electronically transmit all criminal data elements required pursuant to subsection (g) of Code Section 35-3-36. Each Clerk of Court shall transmit such data to the Georgia Crime Information Center, in a form and format required by and consistent with uniform standards approved by this Board, and which shall provide the data to the JC/AOC for use by the state judicial branch upon request. Public access to said data shall remain the sole responsibility of the Georgia Crime Information Center. Ref. OCGA § 15-6-61(a)(18).

#### **7.3.3.1 GCIC Reportable Offenses**

For all GCIC reportable offenses, each court shall electronically transmit to GCIC the court's disposition data, information, and records for each court charge as provided by O.C.G.A. §35-3-36 via direct entry or via electronic transmission through the court's case management system. Transmission to GCIC shall be by electronic means in the format required by GCIC.

#### **7.3.3.2 DDS Reportable Offenses**

For all DDS reportable offenses, each court shall provide to DDS the court's disposition data, information, and records as provided by O.C.G.A. §40-5-53(b) within 10 days of conviction. Convictions are still required to be submitted even if not submitted within the required 10-days. Convictions must be reported via the Georgia Electronic Citation Processing System (GECPS).

### **7.3.4 Disposition of Probation Violation**

The Clerk of Court shall transmit to GCIC the disposition of any probation violation within 30 days of the disposition being made and the Clerk being supplied the relevant OTN number.

### **7.3.5 Rejections**

If there is a rejection of a disposition submission that the Clerk cannot resolve based upon a review of his or her records, and after consultation with the previous contributing agency(ies) on that record, the Clerk may report the situation to the Chief Superior Court Judge and prosecutor, and the Chief Superior Court Judge shall take whatever action necessary to require any other party or person to produce whatever data necessary to correctly report the disposition.

### **7.3.6 Local Compliance Protocol**

Each judicial circuit or all counties in each judicial circuit shall have an agreed-upon compliance protocol that outlines the timely production of criminal data to include provisions for the accuracy, completeness, uniformity, integration, accessibility, and security of said data and based on approved state standards and data elements. Such protocol shall be reviewed at least biennially and updated as needed. The Chief Judge of the Judicial Circuit shall be responsible for ensuring the above standards and protocols are established and maintained, consistent with Uniform Superior Court Rule (USCR) 36.13.

#### **7.3.6.1 Local Assistance MOU**

Each Criminal Justice Agency may reach an agreement with another Criminal Justice Agency to allow for the duties placed upon an Agency under these Standards to be assumed by another Agency. For example, a prosecutor may request that the appropriate Clerk of Court assume the duties normally assigned to the prosecutor under these standards.

Any agreement between Criminal Justice Agencies to allow for duties normally assigned to one such Agency to be assumed by another Agency shall be memorialized by a written and signed Memorandum of Understanding (MOU) which shall be attached to the Local Compliance Protocol.

The MOU shall be regularly reviewed and updated as necessary.

### **7.3.7 Magistrate Courts**

Refer to Sections 7.3.1 – 7.3.6: Courts - General Standards for All Classes of Court

### **7.3.8 Superior and State Courts**

Refer to Sections 7.3.1 – 7.3.6: Courts - General Standards for All Classes of Court

### **7.3.9 Probate Courts**

Refer to Sections 7.3.1 – 7.3.6: Courts - General Standards for All Classes of Court

### **7.3.10 Juvenile Courts**

Refer to Sections 7.3.1 – 7.3.6: Courts - General Standards for All Classes of Court

### **7.3.11 Municipal, Recorders, and City Courts**

Refer to Sections 7.3.1 – 7.3.6: Courts - General Standards for All Classes of Court



## 7.4 Prosecutors

### 7.4.1 OTN Creation for GCIC Reportable Offense

Whenever a hearing or trial is scheduled in any criminal case that includes GCIC reportable charges, the Prosecutor shall immediately notify the presiding judge if aware that no OTN(s) have been created for the offense(s) associated with that hearing or trial. See also Rule 7.3.1

### 7.4.2 Charging Decision - Indictment/Accusation

At the time a Charging Decision has been made on any case for which an OTN has been assigned, the Prosecutor shall update the OTN to ensure that the OTN accurately reflects all charges (including the order or the amendment of the charges in the Charging Instrument or use of pre-indictment/accusation diversion) that the Prosecutor has elected to pursue or forego. This update by the Prosecutor shall be entered within 30 days of the Charging Decision being made.

If a prosecutor exercises their discretion to dismiss or modify a charge, recommends pre-trial diversion prior to filing an accusation, or prior to seeking an indictment, or if a grand jury acts in a manner that results in the dismissal or modification of charges, the prosecutor shall communicate such.

### 7.4.3 Superseding Indictment/Accusation

If an indictment/accusation has been superseded by another indictment/accusation in any case for which an OTN has been assigned, the Prosecutor shall update the record with GCIC to ensure that the accurate indictment/accusation number is reflected in the records of GCIC and that the charges connected with that OTN are correctly identified (both in terms of the actual charge being pursued and the order of the charges on the indictment or accusation). This update by the Prosecutor shall be entered within 30 days of the superseding Charging Instrument being filed with the of Court.

#### **7.4.4 SC-10 Criminal Case Information Form**

The Prosecutor shall use the SC-10 Criminal Case Information Form, as specified in the Uniform Rules of Superior Court, or a version substantially similar to the SC-10 form, such as the version generated by the *Tracker* system, to transmit data indicating modification, declination of prosecution, or other modification of charges to convey such changes to the appropriate Clerk of Court. Any notice from the prosecutor to the Clerk shall include the style of the case, defendant's name, State Identification Number (SID), date of birth, the OTN, warrant number, if any, and any other identifying numbers assigned to the case or defendant. Charge information transmitted from the prosecutor must include the O.C.G.A. section and subsection, whether the offense is a felony or misdemeanor, and the CTN originally associated with the charge.

#### **7.4.5 Transmittal Obligations**

The prosecutor is responsible for reporting all Charging Decisions to include dismissals, modifications, and amendments of charges before filing an indictment or accusation in the case, but the Clerk of each court shall be responsible for inputting final disposition information from the court for each charge.

### **7.5 Georgia Crime Information Center (GCIC)**

#### **7.5.1 Acceptance of Court Dispositions**

GCIC shall accept submitted dispositions of court case charges which report a judge's actual disposition of a court charge that otherwise comply with section 7.5.2.

#### **7.5.2 Data Transmission Specification**

GCIC shall maintain a data specification document as standard procedure for data transmission to GCIC. Upon any revision or modification of the data specification document, GCIC will provide a copy of the updated document to JC/AOC.

#### **7.5.3 Acceptance of Transmitted Data**

GCIC shall accept data that is transmitted in accordance with the data specification document pursuant to standard 7.5.2.

#### **7.5.4 Rejection of Transmitted Data**

GCIC shall reject data that is not transmitted in accordance with the data specification document pursuant to standard 7.5.2.

#### **7.5.5 Notification of Rejected Data**

GCIC shall promptly notify the submitting agency of any rejected transmissions. Such notification shall be clear and concise as to the reason for rejection.



#### **7.5.6 Reports and Metrics**

GCIC shall compile a uniform report for transmissions sent by a specific agency. This report shall distinguish between the number of accepted transmissions and the number of rejected transmissions. Additionally, the uniform report should reflect if such rejected transmissions remain uncorrected after 20 days and after 40+ days.

#### **7.5.7 CDX Compliance Report**

GCIC shall provide JC/AOC metrics for each local court. GCIC shall work with JC/AOC to identify standard reporting elements and formats to help ensure compliance with CDX Board Standards.

#### **7.6 Georgia Department of Driver Services- RESERVED**

Reserved for future standards.

#### **7.7 Department of Community Supervision**

It is of vital importance that DCS updates the file promptly to show the date supervision begins and ends. For any defendant placed under DCS for supervision for a reportable offense, DCS shall be obligated to promptly update the NCIC Supervised Release File to include the date that supervision began, the date supervision ended, whether the defendant has a Fourth Amendment waiver, and whether the defendant has an order to have no contact with another individual as a result of their sentence.

#### **7.8 Department of Corrections- RESERVED**

Reserved for future standards.

#### **7.9 Private Probation Officers- RESERVED**

Reserved for future standards.

#### **7.10 State Board of Pardons and Paroles**

The DCS-Parole Division shall enter dispositions resulting from parole revocation hearings within 30 days of the date of disposition order. Whenever a hearing is scheduled for a parole violation, the applicable DCS-Parole Division Officer shall ensure an OTN has been assigned for the defendant. If no OTN is found, the officer shall diligently work to obtain fingerprints and obtain an OTN before the parolee is released. The State Board of Pardons and Paroles shall transmit disposition information in cases of pardons and/or restoration of rights within 30 days of issuance. GCIC shall work with DCS to establish a system to interface for disposition reporting, if desired by DCS.

## **7.11 Judicial Council/Administrative Office of the Courts (JC/AOC)**

### **7.11.1 Case Data Standard**

The JC/AOC shall maintain a data specification document as standard procedure for additional case data transmission. This document shall include code tables and required data fields.

### **7.11.2 Standard Code and Statute Table**

The JC/AOC, in conjunction with the Board, will convene a Standard Code and Statute Table working group (the group). The group will consist of judges from the various classes of court and representatives from the other CDX member agencies. The JC/AOC, on behalf of the Board, shall maintain a comprehensive standard statute table and such code tables needed for effective categorization of case entities and characteristics. The group shall meet at scheduled times each year to update the tables, as necessary. Modifications to the table will occur no more than two times per year. The JC/AOC shall make those resources available to appropriate stakeholders upon request.

### **7.11.3 Maintain CDX Compliance Plan for Local Criminal Justice Agencies**

The JC/AOC, on behalf of the Board, will maintain a copy of each local compliance plan, protocol documentation, and delegation of reporting duties, as evidenced by any MOU. Additionally, the JC/AOC may receive reports of submissions to and error reports from GCIC and DDS.

## **Section 8. Requirement for Use of Standards and Penalties**

The following rules are adopted for instances in which the uniform standards are not followed.

### **8.1 General Provisions for all Criminal Justice Agencies**

#### **8.1.1 Applicability of Standards**

All criminal justice entities described in Section 7 shall comply with all Standards stated therein. To facilitate the exchange of criminal case data, all criminal justice agencies, including, but not limited to, law and traffic enforcement agencies, arresting and booking agencies, prosecutors, courts, probation, pardon and parole, and corrections, shall use and maintain the Standard Codes and Statute Tables, described in Section 7.11.2, issued by the working group convened by JC/AOC, in any of its information systems, automated criminal case management systems, automated records management systems, or computerized record-keeping systems used for storage and processing of criminal case data.



### 8.1.2 Requirement to Notify Board of Noncompliance

It is the responsibility of all criminal justice agencies described in Section 7 to notify the Board of any entity they interact with of any recurring issues of noncompliance with these standards which are not resolved following collaboration.

### 8.1.3 Establishment of Noncompliance Review Advisory Committee and Duties

The Board shall create an advisory committee to review all reported instances of noncompliance. Said advisory committee shall:

- a) Immediately advise the person or responsible agency head of Criminal Justice Agency of the existence and nature of such violation.
- b) Promptly investigate any issues of noncompliance.
- c) Provide, or request that, technical assistance be provided to the noncompliant Criminal Justice Agency.
- d) Assist the noncompliant Criminal Justice Agency with development of a plan of correction or otherwise agree on a mutually satisfactory resolution, which is documented and signed.
- e) Communicate with the Chief Judge of the affected circuit the status and nature of the technical assistance provided and the noncompliant Criminal Justice Agency's plan of correction.
- f) Report the resolution, partial resolution, or lack of resolution to the Board.

### 8.1.4 Penalties for Noncompliance

The Board shall address any issues of noncompliance.

- a) If the Noncompliance Review Advisory Committee reports that a Criminal Justice Agency was unable to fully resolve its noncompliance, the Board shall provide any additional assistance, technical or otherwise, that it deems appropriate to assist said noncompliant Criminal Justice Agency followed by a date certain for issues of noncompliance to be resolved.
- b) If a Criminal Justice Agency remains noncompliant after all attempts for assistance have been made and the Board finds that the noncompliance is willful, the Board may order any or all the following:
  - 1) The matter may be referred to the GCIC Council with a recommendation that the Director of GCIC restrict or suspend services rendered by GCIC to the noncompliant Criminal Justice Agency until such time as the noncompliance is resolved; and/or
  - 2) Other action as the Board deems appropriate and is empowered to do.

## Section 9. Training

### 9.1 General Guidelines

The Board will work with all Criminal Justice Agencies to develop and improve training for individuals who are authorized to transmit data addressed within these Standards. Training manuals and Compliance Plan Protocol documentation for Court, Law Enforcement, and Prosecutor personnel will be created and disseminated by the Board.

**Appendix "B" Unpaid Restitution Report Form**

**REPORT OF FAILURE TO PAY RESTITUTION**

Court: \_\_\_\_\_ Case No: \_\_\_\_\_

Defendant \_\_\_\_\_ Defendant Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date Restitution Ordered: \_\_\_\_\_

Total Restitution Ordered: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Paid to Date: \_\_\_\_\_

Amount in Arrears: \_\_\_\_\_

Date of Last Payment: \_\_\_\_\_

Victim(s) Name(s) & Address(es): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Balance Due: \_\_\_\_\_ Balance Due: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

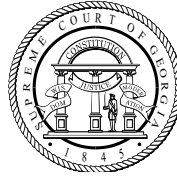
Balance Due: \_\_\_\_\_ Balance Due: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Balance Due: \_\_\_\_\_ Balance Due: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Prepared By: \_\_\_\_\_  
(Probation/Parole Officer, Clerk, Judge)

# CHIEF JUSTICE'S COMMISSION ON PROFESSIONALISM

Hon. Michael P. Boggs, Chief Justice  
Supreme Court of Georgia, Chair



Karlise Y. Grier  
Executive Director

## Memorandum

TO: Judicial Council of Georgia  
FROM: Karlise Y. Grier, Executive Director  
RE: Chief Justice's Commission on Professionalism  
DATE: February 9, 2024

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The Chief Justice's Commission on Professionalism (Commission), the first body of its kind in the nation, was created in 1989 by the Supreme Court of Georgia with the primary charge to enhance professionalism among Georgia's judges and lawyers. **Chief Justice Michael P. Boggs** serves as the current Chair of the Commission. Other judges who serve on the Commission are as follows: **Judge Elizabeth Gobeil** for the Court of Appeals of Georgia; **Judge Shondeana Crews Morris** (Stone Mountain Judicial Circuit) for the Council of Superior Court Judges; and **Chief Judge T. Russell McClelland III** (State Court of Forsyth County) for the Council of State Court Judges. **Judge Steven D. Grimberg** serves on the Commission for the federal judiciary. **Justice Andrew A. Pinson** is the Supreme Court of Georgia advisor to the Commission. You may find a complete list of Commission members, advisors, and liaisons at the Commission's website at <https://cjcpga.org/commission-members-2023-2024/>. A brief update of some of the Commission's activities as of January 31, 2024, is as follows.

The Commission mourns the loss of two beloved leaders in the professionalism community.

### REMEMBERING A. JAMES ELLIOTT

Dean A. James Elliott, one of the founders of the professionalism movement in Georgia, passed away on January 14, 2024. In 1988, Jim participated in a *Consultation on Professionalism* convened by Supreme Court of Georgia Chief Justice Thomas O. Marshall and that was attended by a group of influential judges and lawyers. As a result of the *Consultation*, the Supreme Court created the Chief Justice's Commission on Professionalism in February 1989. Thereafter, when Jim was elected to serve as president of the State Bar of Georgia for the 1988-1989 Bar year, he gave Georgia's professionalism movement additional momentum by placing the professionalism project at the top of his agenda. In conjunction with Chief Justice Marshall, President Elliott also gathered 120 prominent judges and lawyers from around the state to convene the first Georgia Convocation on Professionalism. Jim was an inaugural member of the Commission and remained a long-time and active member of the Commission for many years. Jim served on the Commission during part of 1989, as the President of the State Bar of Georgia. From July 1, 1989 – 1998, and from 2011 – 2017, Jim served on the Commission as a practicing lawyer appointed by the Supreme Court of Georgia. From 2001 through 2011, Jim served on the Commission as a designee of the Dean



of Emory University School of Law, and from 2011 through 2017, Jim served on the Commission as an appointee of the Board of Governors of the State Bar of Georgia. As a lawyer, Jim also led many other important initiatives to improve access to justice and to promote ethics, integrity and public service within the legal profession. According to Emory Law's website, in 1971, as a member of the Bar's Young Lawyers Division, Jim was instrumental in founding the Georgia Legal Services Program, which has provided legal services to almost one million poor Georgians. He also co-founded Georgia's Interest on Lawyers' Trust Accounts program (IOLTA) which has raised \$100,000,000 for legal charities, primarily to provide civil legal services for indigent persons. In 2009, Emory Law established the A. James Elliott Community Service Award, which is given annually to the 3L demonstrating the greatest commitment to community service while at the law school. Jim's impactful service to the legal profession was an example of the professionalism ideals he sought to instill in all Georgia lawyers. For more information about Jim, visit <https://law.emory.edu/news-and-events/releases/2024/01/jim-elliott-2024.html>.

### **REMEMBERING AVARITA L. HANSON**

Avarita L. Hanson, who served as the third Executive Director of the Chief Justice's Commission on Professionalism, passed away on January 22, 2024. During her eleven (11) year tenure as the Commission's Executive Director, Avarita served under five (5) Chief Justices who chaired the Commission: Justice Leah Ward Sears, Justice Carol W. Hunstein, Justice George H. Carley, Justice Hugh P. Thompson and Justice P. Harris Hines. In addition, Avarita oversaw and coordinated several special major programs, including a celebration of the Commission's 25th Anniversary, raising \$44,000 for the Georgia Legal Services Program and honoring co-founder A. James Elliott. She also coordinated and presented four (4) highly successful Convocations on Professionalism, namely *Law Practice 2010 and Beyond: Challenges and Opportunities* (2010); *The Future of Legal Education: Will It Produce Practice-Ready Lawyers?* (2012); *Aging in the Law: It's More Than a Senior Moment!* (2014); and *The New Normal for Delivery of Legal Services* (2016). Nationally, Avarita chaired the American Bar Association's Consortium on Professionalism for three years (2011 - 2014), thereby helping to bring Georgia's professionalism programs to the forefront. In addition to her service to the Commission, Avarita also served Georgia lawyers in many other ways. In 1985, she became the Pro Bono Project Director of the Georgia Legal Services Program for the State Bar of Georgia. As an early member and the fourth President of the Georgia Association of Black Women Attorneys (GABWA), she was known as "Mama Rita" to three generations of attorneys who continue to benefit from her leadership and generous mentorship. During the 1980s she hosted "Legally Speaking," a public television program that featured female lawyers and lawyers of color. A stalwart member of Cascade United Methodist Church for twenty-five years, she was a member of the Legal Ministry, serving as chair from 2009-2012. Avarita was also an active member and officer of the Gate City Bar Association. The Black Law Students Association at John Marshall Law School now bears her name. After her retirement in 2017, Avarita remained active by teaching continuing legal education courses focused on social justice and the history of African American lawyers, mentoring young leaders, and doing community service. Her service and commitment to highlighting professionalism was an inspiration to many Georgia lawyers. For more information about Avarita, visit <https://www.mbfh.com/obituary/avarita-hanson>.

**SAVE THE DATE FOR THE 24<sup>TH</sup> ANNUAL JUSTICE ROBERT BENHAM AWARDS FOR COMMUNITY SERVICE**

The Commission, in partnership with the Georgia Legal History Foundation (GLHF), will host the 24<sup>th</sup> Annual Justice Robert Benham Awards for Community Service (CSA24) on **Wednesday, April 17, 2024, from 5:30 p.m. – 7:30 p.m.** at the Nathan Deal Judicial Center. **Please save the date.** The recipients for the 24<sup>th</sup> Annual Justice Robert Benham Awards for Community Service are as follows.

**Judicial District 2**

**Mr. Michael R. Tabarrok**  
Assistant Attorney General  
Georgia Attorney General's Office  
*Albany, GA*

**Judicial District 8**

**Hon. Kathy Stephens Palmer**  
Senior Superior Court Judge  
State of Georgia  
*Swainsboro, GA*

**Judicial District 4**

**Ms. Vicky Ogawa Kimbrell**  
Project Director, Family Law Unit  
Georgia Legal Services Program  
*Atlanta, GA*

**Judicial District 10**

**Hon. Cheveda McCamy**  
Superior Court Judge  
Alcovy Judicial Circuit  
*Covington, GA*

**Judicial District 7**

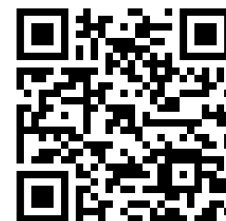
**Mr. Samuel S. Olens**  
Partner  
Dentons US LLP  
*Marietta, GA*

**Lifetime Achievement Award**

**Mr. Jeffrey M. Smith**  
Principal Shareholder  
Greenberg Traurig LLP  
*Atlanta, GA*  
(Judicial District 5)

The awards ceremony will be a free ticketed event for which registration will be required since space is limited. Information regarding registration for the awards ceremony will be available on the Commission's website as shown below.

**For more information** regarding the 24<sup>th</sup> Annual Justice Robert Benham Awards for Community Service (CSA24), including award recipients and registration for a free ticket, visit:  
<https://cjcpga.org/benhamcsa24/>.



**CLE PROGRAMS AND EVENTS BY THE STATE BAR OF GEORGIA COMMITTEE ON PROFESSIONALISM AND STAFFED BY THE COMMISSION**

**JUDGE VOLUNTEERS ARE NEEDED FOR LAW DAY 2024**

The Commission staffs the State Bar of Georgia Committee on Professionalism (Committee), currently chaired by **Mr. Michael Herskowitz**. In that role, the Commission supports the Committee’s work on many of the State Bar’s Law Day initiatives, which are a joint project of the State Bar of Georgia’s Committee on Professionalism and the State Bar’s Local and Voluntary Bars Committee. The leaders for the State Bar’s 2024 Law Day initiatives are **Judge Ashley Palmer and Attorney Denise Warner**. Each year, the State Bar, along with many other bar associations and legal organizations, partner with the American Bar Association to promote Law Day. The American Bar Association’s Law Day theme for 2024 is “Voices of Democracy.” As you may know, Law Day is May 1, 2024, but can be celebrated the entire month of May! As we are in a critical time in our democracy, it is imperative that we as legal professionals uplift the voices of our democracy and encourage confidence in our judicial system. ***In Georgia, the State Bar’s 2024 Law Day focus will be civics education on the importance of the judicial branch and the role of judicial elections.*** The Law Day sub-committee will provide talking points for those participating in the State Bar’s Law Day activity. We implore judges from across Georgia to participate in the Committee’s Law Day initiatives during May 2024. You may **volunteer NOW** to participate in the Committee’s Law Day initiatives by using the QR code found in “Exhibit A” and you may also share the letter and flyer contained in the exhibit with your networks!

**SAVE THE DATE FOR ETHICS AND PROFESSIONALISM DURING CAREER TRANSITIONS**

The State Bar of Georgia Committee on Professionalism, with staff support from the Commission, will present a CLE via Zoom only on **Thursday, March 28, 2024**, entitled ***Ethics and Professionalism During Career Transitions*** under the leadership of a planning team that includes the Speakers and Writers Bureau Sub-Committee co-chairs, **Mr. Kevin Patrick and Mr. Michael Perez**, along with **Judge Kimberly Ann Alexander and Judge Rhonda Bender Kreuziger**. Planning is ongoing; therefore the Commission will provide additional details regarding the CLE on its website as they become available.

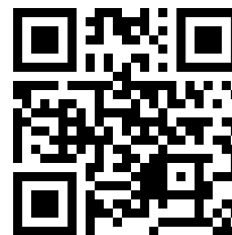
For more information regarding the CLE entitled ***Ethics and Professionalism During Career Transitions***, visit the Commission’s website at: [https://cjcpga.org/sbg-cop\\_transitions\\_cle\\_03-28-24/](https://cjcpga.org/sbg-cop_transitions_cle_03-28-24/)



### CONNECT WITH A COLLEAGUE CONTEST

The State Bar of Georgia Committee on Professionalism Connect With A Colleague Sub-Committee is co-chaired by **Mr. Carlos Vilela and Ms. Cathy Hampton**, with staff support from the Commission. For the second year in a row, the Connect With A Colleague Sub-Committee has received a *Proclamation from Governor Brian Kemp*, proclaiming April as Legal Professionalism Month! See “Exhibit B.” In conjunction with the Gubernatorial Proclamation naming April 2024 as Legal Professionalism Month, the Connect With A Colleague Sub-Committee, will host a Connect With A Colleague Contest from **April 1, 2024 – April 30, 2024**, which is also Professionalism Month for the American Inns of Court. During the contest, Georgia attorneys may submit up to five entries; one for each separate lunch, dinner or coffee connection with a colleague outside the attorney’s office or firm that occurs between **April 1, 2024 – April 30, 2024**. Only one entry per NEW connection is eligible. A “Colleague” is a member in good standing with the State Bar of Georgia whom an attorney has not yet shared a meal, coffee, or other social interaction. *We hope that judges will share this opportunity with the attorneys in their circuits, and encourage attorneys who could perhaps benefit from getting to know one another outside of adversarial proceedings to participate.*

For more information regarding the Connect With A Colleague Contest, *and to obtain a flyer you can share with your networks*, visit the Commission’s website at: [https://cjcpga.org/connect\\_with\\_a\\_colleague\\_2024/](https://cjcpga.org/connect_with_a_colleague_2024/).



### REPORT ON THE SIGNIFICANT LAWYER CLE WITH JUDGE WILLIAM S. DUFFEY, JR. BACK BY POPULAR DEMAND

The Speakers and Writers Bureau Sub-Committee of the State Bar of Georgia Committee on Professionalism, with staff support from the Commission, presented a hybrid in-person and online CLE entitled *The Significant Lawyer: The Pursuit of Purpose and Professionalism, Back by Popular Demand*. The State Bar of Georgia Committee on Professionalism Speakers and Writers Bureau Sub-Committee is co-chaired by **Mr. Kevin Patrick and Mr. Michael Perez**. The CLE was held in-person at the State Bar of Georgia in Atlanta and via a live webcast on Zoom on Tuesday, January 23, 2024, from 12:15 p.m. – 1:30 p.m. The cost for the CLE was \$25.00, which included the cost of the CLE credits in Georgia for Georgia attorneys and lunch for in-person CLE attendees. During the CLE, Attorney Kevin Patrick guided a conversation with **retired federal Judge William S. Duffey, Jr.** regarding insights judge Duffey learned throughout his career as a litigation partner at a large firm, a United States Attorney, and a U.S. District Judge. Judge Duffey discussed a book he wrote, entitled *The Significant Lawyer: The Pursuit of Purpose and Professionalism*. Fifteen (15) attorneys, including one attorney not barred in Georgia, attended the CLE in person. According to the Zoom report generated for the CLE, the CLE was attended by 149 “Unique Viewers.” The Commission has reported attendance for 159 Georgia attorneys to the State Bar of Georgia’s Commission on Continuing Legal Education Department for CLE credit. To view the agenda and materials for the CLE, please visit: [https://cjcpga.org/sbg\\_cop\\_significant\\_lawyer\\_01-23-24/](https://cjcpga.org/sbg_cop_significant_lawyer_01-23-24/).

### **PROFESSIONALISM PAGE ARTICLES**

The Commission communicates with lawyers and judges through the Professionalism Page that appears in each issue of the Georgia Bar Journal, which is published six times per year. The December 2023 Georgia Bar Journal Professionalism Page entitled *Georgia On My Mind* is attached as “Exhibit C.” *Georgia On My Mind* was written by **Daniel W. Van Horn**, an experienced trial attorney and litigator in the **Memphis** office of Butler Snow LLP. He was the 2022-2023 chair of the American Bar Association Litigation Section, and is a past president of the Tennessee Bar Association. The article first appeared in the Summer 2023 issue of the American Bar Association’s Litigation Journal and was reprinted in the Georgia Bar Journal with permission.

### **COMMISSION ASSISTANCE WITH BAR ASSOCIATION AND SECTION PROFESSIONALISM CLE PROGRAMS**

The Commission’s Executive Director is available to assist State Bar of Georgia sections, local and voluntary Bar associations, and other law-related organizations with their professionalism CLE programming. Please contact the Commission’s Executive Director if you would like assistance in planning a professionalism CLE program or if you would like to have the Commission’s Executive Director to make a professionalism presentation to your organization. Please contact the Commission’s Executive Director, Karlise Y. Grier, via e-mail at [kygrier@cjcpgea.org](mailto:kygrier@cjcpgea.org) for information or assistance.

### **COMMISSION WEBSITE AND SOCIAL MEDIA**

We invite you to visit the Commission website, [www.cjcpgea.org](http://www.cjcpgea.org). The Commission also enjoys communicating with judges and lawyers about #professionalism on the Commission’s social media platforms. Connect with us!

**Twitter:** <https://twitter.com/CJCPGA>

**LinkedIn:** <https://www.linkedin.com/company/cjcpgea/>

**YouTube:** <https://www.youtube.com/user/cjcpgea/videos>



# Exhibit A



Committee on Professionalism  
Local and Voluntary Bars Committee

*Lawyers Serving the Public and the Justice System*

December 8, 2023

Members of the Judicial Council of Georgia

RE: *Law Day 2024*

Dear Members of the Judicial Council of Georgia:

We hope this letter finds you well. This year we have the pleasure of serving on the Law Day subcommittee, which is a joint project of the State Bar of Georgia's Committee on Professionalism and Local and Voluntary Bar Committee. The leaders for the State Bar's 2024 Law Day initiatives are Attorney Denise Warner and Judge Ashley Palmer. Each year, the State Bar, along with many other bar associations, partner with the American Bar Association to promote Law Day.

The American Bar Association's Law Day theme for 2024 is "Voices of Democracy." As you may know, Law Day is May 1, 2024, but can be celebrated the entire month of May! As we are in a critical time in our democracy, it is imperative that we as legal professionals uplift the voices of our democracy and encourage confidence in our judicial system.

I would like to encourage you to officially recognize Law Day by participating in any activity that promotes this year's theme. For example, we are encouraging members of the bar to speak to students at their local middle/high schools, recreation centers, Rotary or Kiwanis clubs (or similar organizations), sororities, fraternities, civic organizations, places of worship, or other similar groups. You can plan/host a formal event or celebration, oratorical contest, social media contest, roundtable discussion or whatever creative measure you conceive to help celebrate the role of law and importance of the legal profession in our society.

Members of the State Bar of Georgia's Committee on Professionalism will develop and provide you with talking points for your Law Day presentation, so all you need to do is:

- 1) Pick a group to whom you want to speak about Law Day during the month of May 2024, and make arrangements to speak to the group;
- 2) Let us know the date and the name of the group to whom you will present; and
- 3) Send us a photo of you making your presentation regarding Law Day (if you are speaking to minors, please ensure your photos do NOT show their faces).

For more information regarding the State Bar's Law Day initiatives or to confirm your participation, please visit <https://www.gabar.org/newsandpublications/lawday.cfm>

Warmest regards,

Judge Ashley Palmer  
State Court of Cobb County

*Denise Warner*

Ms. Denise Warner  
Staff Attorney

Hon. Brian E. Lake, Stone Mountain Judicial Circuit

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## HEADQUARTERS

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Atlanta, GA 30303-2743  
404-527-8700 · 800-334-6865  
Fax 404-527-8717  
[www.gabar.org](http://www.gabar.org)

## COASTAL GEORGIA OFFICE

7402 Hodgson Memorial Dr., Suite 105  
Savannah, GA 31406-2562  
912-239-9910 · 877-239-9910  
Fax 912-239-9970

## SOUTH GEORGIA OFFICE

244 E. 2nd St. (31794)  
P.O. Box 1390  
Tifton, GA 31793-1390  
229-387-0446 · 800-330-0446  
Fax 229-382-7435



# 20 LAW 24 DAY

## VOICES OF DEMOCRACY CELEBRATE LAW DAY DURING THE MONTH OF MAY

**Volunteer** to speak in  
your local community.

**Law Day** is recognized on May 1  
every year to celebrate the role of  
law in our society and to cultivate  
a deeper understanding of the  
legal profession.



For more information, please scan the  
QR code or visit, <https://www.gabar.org/newsandpublications/lawday.cfm>.



Contact Denise Warner or Karlise Grier for more information:  
[dmwarner@dekalbcountyga.gov](mailto:dmwarner@dekalbcountyga.gov) or [kygrier@cjcpga.org](mailto:kygrier@cjcpga.org)



## Exhibit B



BY THE GOVERNOR OF THE STATE OF GEORGIA

### A PROCLAMATION

#### LEGAL PROFESSIONALISM MONTH

- WHEREAS:** The State Bar of Georgia advocates for all members of the Georgia Bar to be civil with one another during their representation of clients; and
- WHEREAS:** Collegiality among counsel is critical to the effective and efficient adjudication of cases and controversies before Georgia Courts; and
- WHEREAS:** Decreased collegiality and professionalism between opposing counsel leads to increased hostility between litigants in Georgia's court system; and
- WHEREAS:** Increased collegiality between counsel and litigants may result in decreased costs to parties of a lawsuit while increased collegiality and decreased hostility between counsel and litigants may result in the decreased costs for Georgia's Courts to administer justice; and
- WHEREAS:** Increased legal professionalism may help to instill public trust and confidence in the legal system; and
- WHEREAS:** In the spirit of collegiality and encouraging adversaries to join in the spirit of connecting with one another to foster positive professional relationships, the State Bar of Georgia's Committee on Professionalism has created an event to encourage collegiality among members of the bar; now
- THEREFORE:** I, BRIAN P. KEMP, Governor of the State of Georgia, do hereby proclaim April 2024, as LEGAL PROFESSIONALISM MONTH in Georgia.

In witness thereof, I have hereunto set my hand and caused the Seal of the Executive Department to be affixed this 24<sup>th</sup> day of January in the year of our Lord, Two Thousand and Twenty-Four.



*B. Kemp*

GOVERNOR

ATTEST

*Lauren M. Curry*

CHIEF OF STAFF



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The following article appeared in the Summer 2023 issue of the American Bar Association's *Litigation Journal* and is reprinted with permission.

BY DANIEL W. VAN HORN



**On a recent visit to Atlanta, I attended a talk focused on the State Bar of Georgia's Lawyer's Creed.** I was certainly not aware of the creed until that night, but hearing it for the first time left a profound impression on me. The states in which I am admitted have no similar creed. Georgia's Lawyer's Creed is as follows:

**To my clients,** I offer faithfulness, competence, diligence and good judgment. I will strive to represent you as I would want to be represented and to be worthy of your trust.

**To the opposing parties and their counsel,** I offer fairness, integrity and civility. I will seek reconciliation and, if we fail, I will strive to make our dispute a dignified one.

**To the courts,** and other tribunals, and to those who assist with them, I offer respect, candor and courtesy. I will strive to do honor to the search for justice.

**To my colleagues in the practice of law,** I offer concern for your welfare. I will strive to make our association a professional friendship.

---

Aspirational statements like the creed matter. We often fall short of the high standards found in such statements. But our greatness is not measured in how often we measure up to those standards. Our greatness is measured in having high standards at all and in our earnest desire to get back up and try again when we fail. In that way, documents like the creed are critical to who we are as a profession.

**To the profession**, I offer assistance. I will strive to keep our business a profession and our profession a calling in the spirit of public service.

**To the public and our systems of justice**, I offer service. I will strive to improve the law and our legal system available to all, and to seek the common good through the representation of my clients.

The creed is just 186 words. Yet, in such a limited use of words, Georgia has managed to capture everything that we as attorneys are called to be and to do.

Promising our clients that we will use good judgment is by itself profound. How does one develop the judgment necessary to appropriately represent our clients? To do so requires truly understanding our clients and their needs. It also requires understanding when what our clients say they want is not good for them. The ability to say no to our clients might be the best use of good judgment.

We certainly owe a duty to represent our clients, but do we seek to make the dispute a dignified one? Do we seek reconciliation or do we seek first to fight? The creed calls on us to think about and care for opposing parties. How often do we do that?

Do we think of other lawyers as our colleagues to whom we owe a concern for their welfare, or do we see them as competitors or, worse yet, the “enemy?” Do we even think about lawyers who are not on the other side of cases from us? If we get so busy that we fail to notice other lawyers in need, have we done our duty to care for other lawyers as colleagues? When we fail to care for fellow lawyers, especially those suffering from depression, mental illness and substance abuse, we fail the clients they serve even though they are not our clients. We know that lawyers suffering depression, mental illness or substance abuse commit malpractice at a higher rate. Part of upholding our profession is caring for fellow lawyers.

Aspirational statements like the creed matter. We often fall short of the high standards found in such statements. But our greatness is not measured in how often we measure up to those standards. Our greatness is measured in having high standards at all and in our earnest desire to get back up and try again when we fail. In that way, documents like the creed are critical to who we are as a profession.

Even though I am not a Georgia attorney, I plan to adopt the creed as my own, and I encourage you to do the same. Wouldn't it be great if every jurisdiction

adopted the creed or something very close to it and then regularly asked attorneys to reaffirm their duties under it? Just as couples renew their marriage vows, perhaps on Law Day each year, attorneys all across our country should follow Georgia's lead and affirm or reaffirm their commitment to the principles of the creed. □

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**Daniel W. Van Horn** is an experienced trial attorney and litigator in the Memphis office of Butler Snow LLP. He was the 2022-23 chair of the American Bar Association Litigation Section, and is a past president of the Tennessee Bar Association. Van Horn obtained his J.D. from Vanderbilt University Law School and is licensed to practice in Tennessee, Mississippi and Arkansas. He has also been recognized as a National Outstanding Eagle Scout.



# Georgia Council of Court Administrators

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244 Washington Street SW . Suite 300 . Atlanta GA . 30334-5900

**President**  
LeNora Hawkins Ponzo

The following is an update on the initiatives and activities for the Georgia Council of Court Administrators (GCCA).

**President-Elect**  
Timothy Ezell

## **FY 2024 Initiatives**

**Vice President**  
Lindsay Mobley

Aligning with our mission to educate court officials, the Council will expand its partnership with the National Center for State Courts to offer in-person training to our membership.

**Treasurer**  
Kimberly Ciccaglione

**Secretary**  
Colin Slay

## **2024 Conferences**

**Immediate Past President**  
Lynn Ansley

We will host our upcoming Spring Conference in Calloway Gardens & Resort beginning March 25 – 27 with a theme of *Advancing Education and Workforce Management for Sustainable Success in Georgia Courts*.

**Board Member**  
Justin Dobson

We will be returning to Savannah in the Fall for our conference Sept. 23 – 25. Each conference provides **2 and ½ days** of educational programs.

**Board Member**  
Mallory Minor

**Board Member**  
Katie Young


**Board Member**  
Kriste Pope

With the continued support of the Judicial Council, we can provide robust offerings to membership of court officials and professionals. As such and on behalf of the Georgia Council of Court Administrators, I would like to thank the Judicial Council for its continued support.

**Board Member**  
DeAndre Moore



**To:** ICJE Board of Trustees  
Court of Class Constituents

**From:** Lynne Moore Nelson, Esq.   
Executive Director, Institute of Continuing Judicial Education

**RE:** Executive Director Monthly Report – November 2023 Financials

**Date:** December 22, 2023

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The Executive Director’s Monthly report aims to share the monthly financial overview and ICJE program updates.

### MONTHLY FINANCIAL OVERVIEW

**The Monthly Financial Report** is attached as a PDF document. Attached is the fiscal year-to-date financial report covering the revenues and expenditures for all ICJE constituent groups.

1. In consultation with a CPA Firm; the AOC Fiscal Office; and the UGA Law School Business Office, the financial report was created to answer four questions:
  - a. How much money did ICJE receive on behalf of Councils?
    - i. The monthly financial report documents all revenues (whether from appropriations, CJE support fees, contracted fees, or grants) and all expenditures about ICJE.
  - b. From whom?
  - c. How was the money spent?
  - d. What is the remaining balance?
2. Our fiscal manager, AOC, has confirmed the accuracy of our reporting, and an AOC financial source document is included, for your review. (NEW STEP)

### ANNUAL PROGRAM OVERVIEW

In 2023, the Institute of Continuing Judicial Education of Georgia commemorated its 45<sup>th</sup> year serving Georgia judges and court personnel by continuing to provide relevant and impactful training services. With the lessening of COVID restrictions, ICJE resumed its focus on in-person and synchronous programming with 45 trainings and 5 asynchronous trainings. A notable programming accomplishment was the year’s record enrollment. In calendar year 2023, we served 15 classes of court by delivering 713 hours of training to 4,723 people for a total of 67,694 continuing educational units which is an 8% increase from last year’s training data. Another programming accomplishment was the introduction of sessions addressing transformative societal topics of great importance to the judiciary such as –

- Artificial Intelligence and Legal Ethics
- The Georgia Commission on Family Violence, Domestic Violence Training
- Human Trafficking Awareness



- Judicial Ethics in the Age of Social Media
- Mindfulness and Stress Management for Judges
- Preventing Sexual Harassment in the Judicial Branch

We also recognized the value of self-paced training outside the classroom by adding robust curriculum presentations and password-protected videos on our website. The website's online curriculum is offered for ease of access and is not eligible for continuing judicial credit. In addition to leading several in-person Ethics trainings, the Judicial Qualifications Commission of Georgia collaborated with ICJE to create six online curriculum modules for ICJE learners to reference outside of the classroom.

Under the direction of its Board of Trustees, ICJE initiated several collaborations to enhance our instructional pool and standardize new judges' orientation across each class of court. Collaborating with the Carl Vinson Institute of Government, ICJE provided a two-day "Train the Trainer" development workshop to strengthen the pedagogical methods of our volunteer instructors while encouraging a new corp of instructors for ICJE training. The participants included three judges from each class of court served by ICJE along with three staff members from the Administrative Office of the Courts. The workshop received rave reviews and some of the newly trained instructors have already delivered training.

The New Judges' Orientation stakeholder meetings were convened by ICJE to discuss standardizing NJO options across all classes of court. In the end, common training topics ranging from Ethics, Finding Your Voice as a Judge, and Courtroom Management were adopted. More importantly, connections among different classes of court were established with the goal of members continuing to serve as resources and mentors to each other. We are looking forward to continued success.

Next year's improvements include the introduction of our new online registration software made possible by the State restoring ICJE's operational funding in FY23. With the restoration of our operational funding, the Shared Office Overhead Allocation which charged each class of court a portion of ICJE's administrative costs, was suspended for FY2024. We are grateful to the Judicial Council, AOC, legislators, and the Governor for funding the restoration. The online registration system allows learners to register for their conferences, make online payments, or create an invoice to send with a paper check and check their training hours at any time. Plus it saves ICJE staff from countless data entry hours entering registration information.

Next year will also be the debut of the Judges' Training Academy which will offer in-depth training by Superior Court Judge Wade Padgett, former Judge Tain Kell, and other experienced judicial instructors on common NJO topics like Evidence. The one-day in-person training will be a multi-class of court offering.

The success that ICJE has experienced over the last 45 years would not be possible without the support of its dedicated staff, Board of Trustees, the Supreme Court of Georgia, the classes of court we serve along with their Council educational apparatus committees, Georgia's law schools, ICJE's corp of volunteer instructors, the Administrative Office of the Courts and friends – all of whom are committed to advancing our mission of premier judicial education providers focused on innovative, transformative, and customized programming offerings that ensure justice for all!



# FY2024 MONTHLY FINANCIAL REPORT

NOVEMBER 1 – 30, 2023

FOR REVENUE AND EXPENSES ADMINISTERED BY ICJE OF GEORGIA\*

COMPILED BY

**Lynne Moore Nelson, Esq., ICJE Executive Director**

Email: [LynneMoore.Nelson@uga.edu](mailto:LynneMoore.Nelson@uga.edu)

Direct: 706.542.1124

**Emily Rashidi, ICJE Business Operations Manager**

Email: [emily.rashidi@uga.edu](mailto:emily.rashidi@uga.edu)

Direct: 706.542.1160



REVIEWED BY THE ADMINISTRATIVE OFFICE OF THE COURTS

**Peterson David, AOC – Chief Financial Officer**

*\*To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by a constituent group’s leadership or educational apparatus that was not administered by ICJE.*

*This financial reporting template was developed in collaboration with the AOC Fiscal Staff, and the UGA School of Law Business Office.*

**INSTITUTE OF CONTINUING JUDICIAL EDUCATION**

AOC - Fund Source: 01 Project Code: 301

UGA - Project RADO000167400A

1	<b>BEGINNING BALANCE</b>		\$ 822,352.00	\$ 778,471.61	\$ 666,311.27	\$ 615,679.04	\$ 563,385.96									
2	<b>Personnel</b>	<b>FY2024 Budget</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
3	Salaries	\$ 656,207.00	\$ 41,627.83	\$ 50,418.11	\$ 50,199.13	\$ 49,213.96	\$ 46,939.21									
4	Total Personnel	\$ 656,207.00	\$ 41,627.83	\$ 50,418.11	\$ 50,199.13	\$ 49,213.96	\$ 46,939.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 238,398.24	
5	<b>Operating</b>	<b>FY2024 Budget</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
6	Travel	\$ 3,800.00	\$ 4.00	\$ -	\$ 160.00		\$ -								\$ 164.00	
7	Office Supplies	\$ 8,500.00	\$ 1,556.53	\$ 150.35		\$ 137.85	\$ 344.58								\$ 2,189.31	
8	Copier Lease	\$ 790.00	\$ -	\$ 70.29	\$ 69.10	\$ 104.73	\$ 71.91								\$ 316.03	
9	Support Services	\$ 1,000.00	\$ -	\$ -			\$ -								\$ -	
10	Software	\$ 35,000.00	\$ -	\$ 9,109.30	\$ -	\$ 115.00	\$ 15.00								\$ 9,239.30	
11	Publications & Printing	\$ 5,000.00	\$ -	\$ 211.86			\$ -								\$ 211.86	
12	Equipment Purchase	\$ 4,000.00	\$ -	\$ 108.69			\$ -								\$ 108.69	
13	IT Equipment Materials	\$ 4,000.00	\$ 39.16	\$ -	\$ 111.00		\$ 35.98								\$ 186.14	
14	Consultant Fees	\$ 23,425.00	\$ -	\$ -			\$ -								\$ -	
15	Utilities	\$ 7,000.00	\$ 367.87	\$ 25.50	\$ 93.00	\$ 2,417.44	\$ 393.63								\$ 3,297.44	
16	Rent	\$ 50,630.00	\$ -	\$ 50,630.40			\$ -								\$ 50,630.40	
17	Communications - AOC	\$ 1,400.00	\$ -	\$ 304.08		\$ 304.10	\$ -								\$ 608.18	
18	Communications - UGA	\$ 18,600.00		\$ 1,131.76	\$ -		\$ -								\$ 1,131.76	
19	Conference/Workshop	\$ 3,000.00	\$ 285.00	\$ -			\$ -								\$ 285.00	
20	Total Operating	\$ 166,145.00	\$ 2,252.56	\$ 61,742.23	\$ 433.10	\$ 3,079.12	\$ 861.10								\$ 68,368.11	
21	Monthly Personnel & Operating Totals		\$ 43,880.39	\$ 112,160.34	\$ 50,632.23	\$ 52,293.08	\$ 47,800.31								\$ 306,766.35	
22	Total Remaining Funds		\$ 778,471.61	\$ 666,311.27	\$ 615,679.04	\$ 563,385.96	\$ 515,585.65									

**STATE COURT JUDGES**

Fund Source: 42006 Project Code: 319

**Training Mandates:** These training events are mandated by Uniform State Court Rule 43.1(A) & 43.1(B). The venues are contracted in collaboration with the CSCJ Educational Programs Committee; CSCJ NJO & Mentoring Committee; and, the CSCJ Executive Committee.

<b>1</b>	<b>BEGINNING BALANCE</b>	\$ 181,805.22	\$ 181,805.22	\$ 180,799.33	\$ 181,754.05	\$ 179,510.28								
<b>2</b>	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
3	CJE Support Fees	\$ -	\$ -	\$ 960.00	\$ 320.00	\$ 1,315.04								\$ 2,595.04
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ 27.24								\$ 27.24
7	Total:	\$ -	\$ -	\$ 960.00	\$ 320.00	\$ 1,287.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,567.80
<b>8</b>	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
9	Fall Conference	\$ -	\$ -	\$ -	\$ 2,563.77	\$ 38,566.24								\$ 41,130.01
10	New Judges Orientation	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
11	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
12	Multi-Class/Online	\$ -	\$ 751.95	\$ 5.28	\$ -	\$ -								\$ 757.23
13	Past & Future Events	\$ -	\$ 253.94	\$ -	\$ -	\$ -								\$ 253.94
14	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
15	Total:	\$ -	\$ 1,005.89	\$ 5.28	\$ 2,563.77	\$ 38,566.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,141.18
<b>16</b>	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
17	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
18	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	NJO Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
23	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
24	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>25</b>	<b>ENDING BALANCE</b>	\$ 181,805.22	\$ 180,799.33	\$ 181,754.05	\$ 179,510.28	\$ 142,231.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**JUVENILE COURT JUDGES**

Fund Source: 42003 Project Code: 308

**Training Mandates:** These training events are mandated by OCGA §15-11-59(d); §15-11-62; Uniform Juvenile Court Rule 4.3; 4.4; & CJCJ Executive Committee Protocol. The venues are contracted in collaboration with CJCJ Educational and Certification Committee; and, the CJCJ Executive Committee.

1	<b>BEGINNING BALANCE</b>	\$ 121,626.15	\$ 121,755.15	\$ 121,046.75	\$ 122,204.97	\$ 110,028.23									
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
3	CJE Support Fees	\$ 1,152.00	\$ 795.82	\$ 1,179.82	\$ 384.00	\$ 2,771.46								\$ 6,283.10	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
6	Processing Fees	\$ -	\$ 21.60	\$ 21.60	\$ -	\$ 64.80								\$ 108.00	
7	Total:	\$ 1,152.00	\$ 774.22	\$ 1,158.22	\$ 384.00	\$ 2,706.66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,175.10	
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
9	Fall Conference	\$ -	\$ -	\$ -	\$ 924.43	\$ 23,917.50								\$ 24,841.93	
10	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
11	Multi-Class/Online	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
12	Past & Future Events	\$ 1,023.00	\$ 1,482.62	\$ -	\$ 11,636.31	\$ -								\$ 14,141.93	
13	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
14	Total:	\$ 1,023.00	\$ 1,482.62	\$ -	\$ 12,560.74	\$ 23,917.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,983.86	
15	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
16	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
17	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
18	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
19	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
20	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
21	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
22	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
23	<b>ENDING BALANCE</b>	\$ 121,755.15	\$ 121,046.75	\$ 122,204.97	\$ 110,028.23	\$ 88,817.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**JUVENILE COURT CLERKS**

Fund Source: 42000 Project Code: 306

**Training Mandates:** *These training events are mandated by OCGA §15-11-65. The venues are contracted in collaboration with the Georgia Association of Juvenile Court Clerks.*

1	<b>BEGINNING BALANCE</b>	\$ 28,690.87	\$ 29,290.87	\$ 29,593.31	\$ 24,811.25	\$ 24,713.00								
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
3	CJE Support Fees	\$ 600.00	\$ 610.98	\$ 1,554.90	\$ -	\$ 1,532.94								\$ 4,298.82
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ 300.00	\$ 300.00	\$ -	\$ -								\$ 600.00
6	Processing Fees	\$ -	\$ 8.54	\$ 51.24	\$ -	\$ 25.62								\$ 85.40
7	Total:	\$ 600.00	\$ 302.44	\$ 1,203.66	\$ -	\$ 1,507.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,613.42
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
9	Fall Conference	\$ -	\$ -	\$ 5,985.72	\$ 98.25	\$ -								\$ 6,083.97
10	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
11	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
13	Total:	\$ -	\$ -	\$ 5,985.72	\$ 98.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,083.97
14	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
15	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
16	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
17	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
18	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21	<b>ENDING BALANCE</b>	\$ 29,290.87	\$ 29,593.31	\$ 24,811.25	\$ 24,713.00	\$ 26,220.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**PROBATE COURT JUDGES : NON-TRAFFIC**

Fund Source: 42005 Project Code: 315

**Training Mandates:** These training events are mandated by OCGA §15-9-1.1(a); §15-9-1.1(b); §15-9-2.1(c)(2); Uniform Probate Court Rule 14.2(A) & 14.2(B); & Probate Judges Training Council Policy. The venues are contracted in collaboration with the Probate Judges Training Council.

<b>1</b>	<b>BEGINNING BALANCE</b>	\$ 139,891.69	\$ 139,891.69	\$ 132,714.35	\$ 141,498.65	\$ 138,700.12								
<b>2</b>	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
3	CJE Support Fees	\$ -	\$ -	\$ 2,299.08	\$ 1,170.00	\$ 1,170.00								\$ 4,639.08
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
7	<b>Total:</b>	\$ -	\$ -	\$ 2,299.08	\$ 1,170.00	\$ 1,170.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,639.08
<b>8</b>	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
9	Fall COAG	\$ -	\$ -	\$ -	\$ 3,870.28	\$ 1,730.05								\$ 5,600.33
10	Spring Conference	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
11	Multi-Class/Online	\$ -	\$ 316.24	\$ 8.88	\$ -	\$ -								\$ 325.12
12	Past & Future Events	\$ -	\$ 268.22	\$ 98.78	\$ 98.25	\$ -								\$ 465.25
13	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
14	<b>Total:</b>	\$ -	\$ 584.46	\$ 107.66	\$ 3,968.53	\$ 1,730.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,390.70
<b>15</b>	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
16	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
17	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
18	Certificate Program	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	Mentoring	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
23	Misc. Adjustments/PO	\$ -	\$ 6,592.88	\$ (6,592.88)	\$ -	\$ -								\$ -
24	<b>Total:</b>	\$ -	\$ 6,592.88	\$ (6,592.88)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>25</b>	<b>ENDING BALANCE</b>	\$ 139,891.69	\$ 132,714.35	\$ 141,498.65	\$ 138,700.12	\$ 138,140.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**PROBATE COURT JUDGES : TRAFFIC**

Fund Source: 42005 Project Code: 352

**Training Mandates:** These training events are mandated by OCGA §15-9-1.1(a); §15-9-1.1(b); §15-9-2.1(c)(2); Uniform Probate Court Rule 14.2(A) & 14.2(B); & Probate Judges Training Council Policy. The venues are contracted in collaboration with the Probate Judges Training Council.

1	<b>BEGINNING BALANCE</b>	\$ 15,896.22	\$ 15,896.22	\$ 15,896.22	\$ 14,418.63	\$ 14,418.63								
2	<b>REVENUES</b>	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
7	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	<b>EVENTS</b>	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	Annual Conference	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
10	New Judge Orientation	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
11	Multi-Class/Online	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
12	Past & Future Events	\$ -	\$ -	\$ 1,477.59	\$ -	\$ -								\$ 1,477.59
13	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
14	Total:	\$ -	\$ -	\$ 1,477.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,477.59
15	<b>MISC. EXPENDITURES</b>	July	August	September	October	November	December	January	February	March	April	May	June	YTD
16	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
17	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
18	Certificate Program	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	Mentoring	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
23	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
24	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	<b>ENDING BALANCE</b>	\$ 15,896.22	\$ 15,896.22	\$ 14,418.63	\$ 14,418.63	\$ 14,418.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**PROBATE COURT CLERKS**

Fund Source: 42004 Project Code: 314

**Training Mandates:** These training events are not mandated by statute, uniform rule, or educational apparatus policy. ICJE is pleased to provide them as an accommodation for this group. The venues are contracted in collaboration with the Probate Judges Training Council.

1	<b>BEGINNING BALANCE</b>	\$ 78,883.71	\$ 80,533.71	\$ 77,230.75	\$ 71,354.03	\$ 71,354.03								
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
3	CJE Support Fees	\$ 1,650.00	\$ 2,537.70	\$ -	\$ -	\$ -								\$ 4,187.70
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ 501.27	\$ -	\$ -	\$ -								\$ 501.27
6	Processing Fees	\$ -	\$ 49.30	\$ -	\$ -	\$ 342.54								\$ 391.84
7	Total:	\$ 1,650.00	\$ 1,987.13	\$ -	\$ -	\$ (342.54)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,294.59
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
9	Annual Conference	\$ -	\$ 3,894.82	\$ 7,270.55	\$ -	\$ 16,143.62								\$ 27,308.99
10	Multi-Class/Online	\$ -	\$ -	\$ 1.44	\$ -	\$ -								\$ 1.44
11	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
13	Total:	\$ -	\$ 3,894.82	\$ 7,271.99	\$ -	\$ 16,143.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,310.43
14	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
15	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
16	Certificate Program	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
17	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
18	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	Additonal Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	Misc. Adjustments/PO	\$ -	\$ 1,395.27	\$ (1,395.27)	\$ -	\$ -								\$ -
21	Total:	\$ -	\$ 1,395.27	\$ (1,395.27)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22	<b>ENDING BALANCE</b>	\$ 80,533.71	\$ 77,230.75	\$ 71,354.03	\$ 71,354.03	\$ 54,867.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

MAGISTRATE COURT JUDGES														
Fund Source: 42001 Project Code: 337														
<b>Training Mandates:</b> These training events are mandated by OCGA §15-10-25; §15-10-131; §15-10-136(2); §15-10-137(a); §15-10-137(c)(1); §15-10-233; & Magistrate Court Training Council Policy. The venues are contracted in collaboration with the Executive Council of the Council of Magistrate Court Judges of Georgia.														
1	<b>BEGINNING BALANCE</b>	\$ 286,830.22	\$ 288,015.22	\$ 287,931.62	\$ 230,135.65	\$ 215,873.76								
2	<b>REVENUES</b>	July	August	September	October	November	December	January	February	March	April	May	June	YTD
3	CJE Support Fees	\$ 1,185.00	\$ 3,188.58	\$ 2,793.58	\$ -	\$ 3,597.87								\$ 10,765.03
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
6	Processing Fees	\$ -	\$ 22.18	\$ 22.18	\$ -	\$ 33.27								\$ 77.63
7	Total:	\$ 1,185.00	\$ 3,166.40	\$ 2,771.40	\$ -	\$ 3,564.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,687.40
8	<b>EVENTS</b>	July	August	September	October	November	December	January	February	March	April	May	June	YTD
9	40 Hr. Basic Civil	\$ -	\$ -	\$ 16,818.21	\$ 33,865.99	\$ -								\$ 50,684.20
10	Fall Recertification	\$ -	\$ -	\$ -	\$ 10,888.42	\$ 55,267.00								\$ 66,155.42
11	Chief Judges' Update	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
12	40 Hr. Criminal Cert.	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
13	Multi-Class/Online	\$ -	\$ 1,704.23	\$ 26.64	\$ -	\$ -								\$ 1,730.87
14	Past & Future Events	\$ -	\$ 1,545.77	\$ 1,000.00	\$ 2,000.00	\$ -								\$ 4,545.77
15	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
16	Total:	\$ -	\$ 3,250.00	\$ 17,844.85	\$ 46,754.41	\$ 55,267.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,116.26
17	<b>MISC. EXPENDITURES</b>	July	August	September	October	November	December	January	February	March	April	May	June	YTD
18	MCTC Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	National Trainings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
21	Mentoring	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
22	Bench book	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
23	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
24	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
25	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
26	Misc. Adjustments/PO	\$ -	\$ -	\$ 42,722.52	\$ (32,492.52)	\$ -								\$ 10,230.00
27	Total:	\$ -	\$ -	\$ 42,722.52	\$ (32,492.52)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,230.00
28	<b>ENDING BALANCE</b>	\$ 288,015.22	\$ 287,931.62	\$ 230,135.65	\$ 215,873.76	\$ 164,171.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

On May 19, 2023, the ICJE Board of Trustees unanimously approved the following motion: Directing the Administrative Office of the Courts, ICJE's financial manager, to transfer the amount of \$47,931.32 designated as "Magistrate Historic Reserves" for Magistrate Court Judges ("Magistrate" Project Code 371) to Magistrate Court Judges' operational Project Code 337 by the start of Fiscal Year 2024; thereby, eliminating further reference of the "Historic Reserves."



**MAGISTRATE COURT CLERKS**

Fund Source: 42008 Project Code: 331

**Training Mandates:** These training events are not mandated by statute, uniform rule, or educational apparatus policy. ICJE is pleased to provide them as an accommodation for this group. The venues are contracted in collaboration with the Executive Council of the Council of Magistrate Courts Clerks Incorporated.

1	<b>BEGINNING BALANCE</b>	\$ 28,365.91	\$ 27,875.25	\$ 27,228.09	\$ 27,567.40	\$ 27,567.40									
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
3	CJE Support Fees	\$ -	\$ 362.72	\$ -	\$ -	\$ -								\$ 362.72	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
6	Processing Fees	\$ -	\$ 9.88	\$ -	\$ -	\$ -								\$ 9.88	
7	Total:	\$ -	\$ 352.84	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 352.84	
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
9	Annual Conference	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
10	Multi-Class/Online	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
11	Past & Future Events	\$ 490.66	\$ -	\$ 660.69	\$ -	\$ -								\$ 1,151.35	
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
13	Total:	\$ 490.66	\$ -	\$ 660.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,151.35	
14	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
15	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
16	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
17	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
18	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
19	Misc. Adjustments/PO	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -								\$ -	
20	Total:	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21	<b>ENDING BALANCE</b>	\$ 27,875.25	\$ 27,228.09	\$ 27,567.40	\$ 27,567.40	\$ 27,567.40									

**MUNICIPAL COURT JUDGES**

Fund Source: 42002 Project Code: 344

**Training Mandates:** These training events are mandated by OCGA §36-32-27 (b) & (c); Municipal Court Training Council Policy. The venues are contracted in collaboration with the Municipal Court Training Council.

1	<b>BEGINNING BALANCE</b>	\$ 88,756.99	\$ 89,817.56	\$ 91,254.83	\$ 92,349.17	\$ 86,421.52									
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
3	CJE Support Fees	\$ 3,250.00	\$ 5,619.80	\$ 2,972.40	\$ 325.00	\$ 7,398.85								\$ 19,566.05	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
6	Processing Fees	\$ -	\$ 73.68	\$ 36.84	\$ -	\$ 193.41								\$ 303.93	
7	<b>Total:</b>	\$ 3,250.00	\$ 5,546.12	\$ 2,935.56	\$ 325.00	\$ 7,205.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,262.12	
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
9	Fall Recert / L&P	\$ -	\$ -	\$ -	\$ 3,660.65	\$ 456.62								\$ 4,117.27	
10	Summer Recert / L&P	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
11	National Trainings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
12	Multi-Class/Online	\$ -	\$ 632.64	\$ 5.76	\$ -	\$ -								\$ 638.40	
13	Past & Future Events	\$ 2,189.43	\$ 1,876.21	\$ 1,835.46	\$ 2,592.00	\$ -								\$ 8,493.10	
14	Encumbrances	\$ -	\$ 1,600.00	\$ -	\$ -	\$ -								\$ 1,600.00	
15	<b>Total:</b>	\$ 2,189.43	\$ 4,108.85	\$ 1,841.22	\$ 6,252.65	\$ 456.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,848.77	
16	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
17	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
18	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
19	Benchbook	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
23	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
24	<b>Total:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
25	<b>ENDING BALANCE</b>	\$ 89,817.56	\$ 91,254.83	\$ 92,349.17	\$ 86,421.52	\$ 93,170.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

On May 19, 2023, the ICJE Board of Trustees unanimously approved the following motion: Directing the Administrative Office of the Courts, ICJE's financial manager, to transfer the amount of \$110,874.31 designated as "Municipal Historic Reserves" for Municipal Court Judges ("Municipal" Project Code 371) to Municipal Court Judges' operational Project Code 337 by the start of Fiscal Year 2024; thereby, eliminating further reference of the "Historic Reserves."

**MUNICIPAL COURT CLERKS**

Fund Source: 42009 Project Code: 345

**Training Mandates:** These training events are mandated by OCGA §36-32-13(b)(1); §36-32-13(b)(2); & Municipal Court Training Council Policy. The venues are contracted in collaboration with the Georgia Municipal Court Clerks Council.

1	<b>BEGINNING BALANCE</b>	\$ 91,643.76	\$ 93,409.87	\$ 81,169.01	\$ 84,911.25	\$ 59,314.02								
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
3	CJE Support Fees	\$ 2,000.00	\$ 6,284.82	\$ 2,029.96	\$ 400.00	\$ 8,024.70								\$ 18,739.48
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ -	\$ 400.00	\$ -	\$ 200.00								\$ 600.00
6	Processing Fees	\$ -	\$ 105.48	\$ 38.28	\$ -	\$ 175.80								\$ 319.56
7	Total:	\$ 2,000.00	\$ 6,179.34	\$ 1,591.68	\$ 400.00	\$ 7,648.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,819.92
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
9	August Recertification	\$ -	\$ 15,115.20	\$ 1,154.44	\$ 4,074.32	\$ -								\$ 20,343.96
10	September Certification	\$ -	\$ -	\$ -	\$ 18,172.91	\$ -								\$ 18,172.91
11	November Recertification	\$ -	\$ -	\$ -	\$ -	\$ 30,091.41								\$ 30,091.41
12	February Certification	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
13	April Recertification	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
14	Past & Future Events	\$ 233.89	\$ -	\$ -	\$ 3,750.00	\$ -								\$ 3,983.89
15	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
16	Total:	\$ 233.89	\$ 15,115.20	\$ 1,154.44	\$ 25,997.23	\$ 30,091.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,592.17
17	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
18	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
21	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
22	Misc. Adjustments/PO	\$ -	\$ 3,305.00	\$ (3,305.00)	\$ -	\$ -								\$ -
23	Total:	\$ -	\$ 3,305.00	\$ (3,305.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	<b>ENDING BALANCE</b>	\$ 93,409.87	\$ 81,169.01	\$ 84,911.25	\$ 59,314.02	\$ 36,871.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**SUPERIOR COURT JUDGES**

Fund Source: 42007 Project Code: 323

**Training Mandates:** Training expenses are addressed by OCGA §15-6-32; training is mandated by Uniform Superior Court Rule 43; and, by CSCJ MCJE Committee Protocol. The venues are contracted in collaboration with CSCJ MCJE Committee; and, CSCJ Executive Committee.

<b>1</b>	<b>BEGINNING BALANCE</b>	\$ 58,938.33	\$ 670,938.33	\$ 460,982.02	\$ 267,128.82	\$ 237,526.00								
<b>2</b>	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
3	CJE Support Fees	\$ 612,000.00	\$ -	\$ -	\$ -	\$ -								\$ 612,000.00
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
7	<b>Total:</b>	\$ 612,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 612,000.00
<b>8</b>	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
9	Summer NJO	\$ -	\$ 4,340.45	\$ 11,947.20	\$ 13,623.47	\$ -								\$ 29,911.12
10	Summer Conference	\$ -	\$ 205,615.86	\$ 166,921.16	\$ 15,979.35	\$ 3,560.11								\$ 392,076.48
11	Winter NJO	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
12	Winter Conference	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
13	Judicial Staff Attorneys	\$ -	\$ -	\$ 194.29	\$ 14,790.55	\$ -								\$ 14,984.84
14	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
15	Encumbrances/Adjust.	\$ -	\$ -	\$ -	\$ -	\$ 8,312.00								\$ 8,312.00
16	<b>Total:</b>	\$ -	\$ 209,956.31	\$ 179,062.65	\$ 44,393.37	\$ 11,872.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 445,284.44
<b>17</b>	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>
18	Council Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
19	ICJE Board Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
20	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
21	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
22	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
23	Misc. Adjustments/PO	\$ -	\$ -	\$ 14,790.55	\$ (14,790.55)	\$ -								\$ -
24	<b>Total:</b>	\$ -	\$ -	\$ 14,790.55	\$ (14,790.55)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>25</b>	<b>ENDING BALANCE</b>	\$ 670,938.33	\$ 460,982.02	\$ 267,128.82	\$ 237,526.00	\$ 225,653.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



**JUDICIAL STAFF ATTORNEYS**

Fund Source: 42006 Project Code: 367

**Training Mandates:** These events fulfill Continuing Legal Education Requirements promulgated in State Bar of Georgia Rule 8-104. The venues are contracted in collaboration with the Superior Court Judges' MCJE Committee; and, the State Court Judges' Educational Programs Committee.

1	<b>BEGINNING BALANCE</b>	\$ 3,141.76	\$ 3,291.76	\$ 4,197.86	\$ 3,061.19	\$ 2,053.19									
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
3	CJE Support Fees	\$ 150.00	\$ 928.70	\$ 622.96	\$ -	\$ 622.96								\$ 2,324.62	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
5	Refunds	\$ -	\$ -	\$ 150.00	\$ -	\$ -								\$ 150.00	
6	Processing Fees	\$ -	\$ 22.60	\$ 18.08	\$ -	\$ 18.08								\$ 58.76	
7	Total:	\$ 150.00	\$ 906.10	\$ 454.88	\$ -	\$ 604.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,115.86	
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
9	Annual Conference	\$ -	\$ -	\$ 795.17	\$ 1,804.38	\$ -								\$ 2,599.55	
10	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
11	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
12	Total:	\$ -	\$ -	\$ 795.17	\$ 1,804.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,599.55	
13	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
14	Educational Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
15	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
16	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
17	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
18	Misc. Adjustments/PO	\$ -	\$ -	\$ 796.38	\$ (796.38)	\$ -								\$ -	
19	Total:	\$ -	\$ -	\$ 796.38	\$ (796.38)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
20	<b>ENDING BALANCE</b>	\$ 3,291.76	\$ 4,197.86	\$ 3,061.19	\$ 2,053.19	\$ 2,658.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**ACCOUNTABILITY COURT JUDGES**

Fund Source: 44195 Project Code: 368

**Training Mandates:** Training is mandated by Article 10 – Training, of the CACJ Rules and Regulations; and by CACJ Standing Committee on Training Protocol. The venues are contracted in collaboration with CACJ Executive Committee; and, CACJ Executive Director.

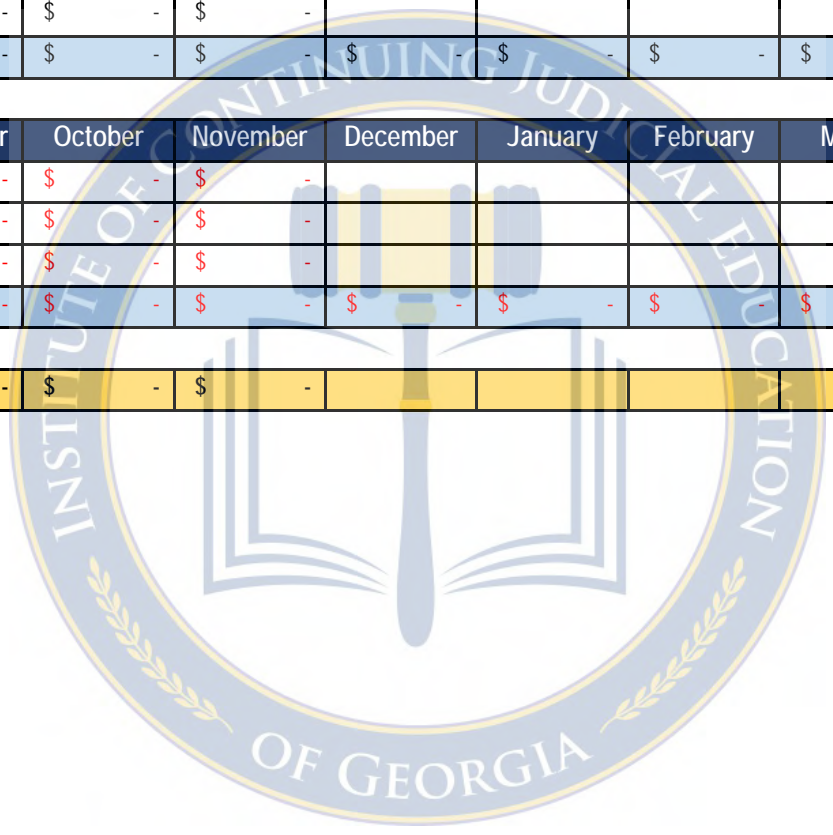
1	<b>BEGINNING BALANCE</b>	\$ 31,924.79	\$ 31,924.79	\$ 31,924.79	\$ 31,633.04	\$ 31,633.04									
2	<b>REVENUES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
3	CJE Support Fees	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55								\$ 533,962.55	
4	Additional Revenues	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
5	Refunds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
6	Processing Fees	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
7	Total:	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55	
8	<b>EVENTS</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
9	New Judges Orientation	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
10	Annual Conference	\$ -	\$ -	\$ 291.75	\$ -	\$ 533,670.80								\$ 533,962.55	
11	Past & Future Events	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
12	Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
13	Total:	\$ -	\$ -	\$ 291.75	\$ -	\$ 533,670.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 533,962.55	
14	<b>MISC. EXPENDITURES</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>YTD</b>	
15	Educational Meetings	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
16	Vimeo Subscription	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
17	Quarterly Postage	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
18	Additional Supplies	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
19	Misc. Adjustments/PO	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
20	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
21	<b>ENDING BALANCE</b>	\$ 31,924.79	\$ 31,924.79	\$ 31,633.04	\$ 31,633.04	\$ 31,924.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		



GEORGIA COMMISSION ON FAMILY VIOLENCE

Fund Source: 42012 Project Code: 353

1	BEGINNING BALANCE	\$	-												
2	REVENUES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
3	VAWA Grant Funds	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
4	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
5	EXPENDITURES	July	August	September	October	November	December	January	February	March	April	May	June	YTD	
6	Attorney Payment #1	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
7	Attorney Payment #2	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
8	Benchcard Payment #1	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -	
9	Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10	ENDING BALANCE	\$	-	\$	-	\$	-	\$	-						



## ADJUSTMENTS

### August 1- 31, 2023

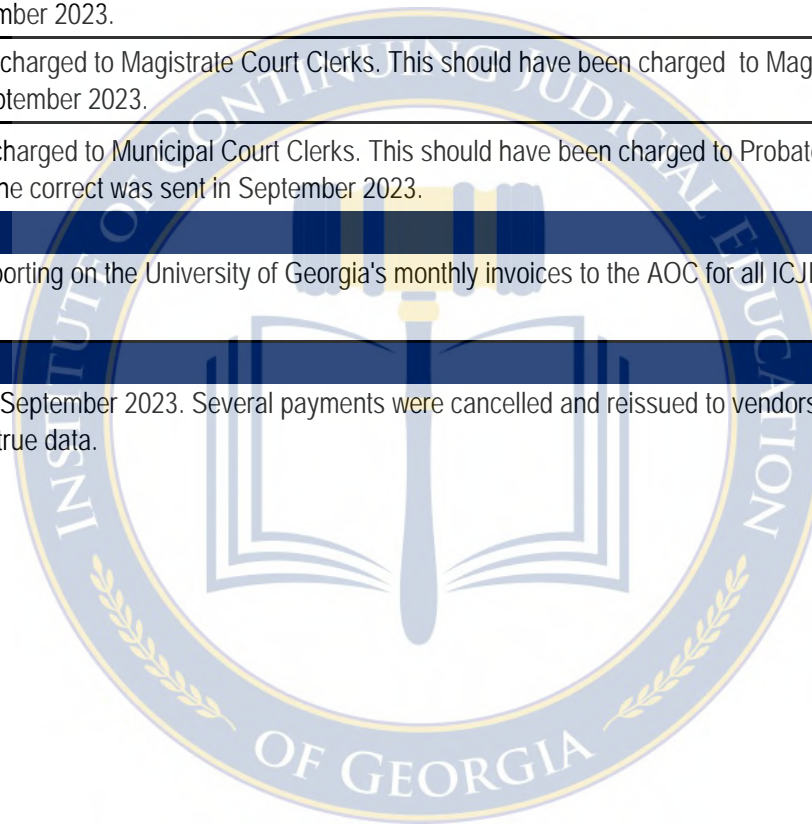
- 1. Probate Court Judges (Non-Traffic):** An expenditure of \$6592.88 was incorrectly charged to Probate Court Judges Non-Traffic. This should have been charged to Superior Court Judges (42007-323) for the AV expenses from the 2023 Summer Conference. The request to make the correct was sent in September 2023.
- 2. Probate Court Clerks:** An expenditure of \$1395.27 was incorrectly charged to Probate Court Clerks. This should have been charged to Superior Court Judges (42007-323) for a travel reimbursement from the 2023 Summer Conference. The request to make the correct was sent in September 2023.
- 3. Magistrate Court Clerks:** An expenditure of \$1000.00 was incorrectly charged to Magistrate Court Clerks. This should have been charged to Magistrate Court Judges (42001-337) to pay the 2024 deposit fee to the King & Prince Resort. The request to make the correction was sent in September 2023.
- 4. Municipal Court Clerks:** An expenditure of \$3305.00 was incorrectly charged to Municipal Court Clerks. This should have been charged to Probate Court Clerks (42004-314) for the AV expenses from the 2023 Probate Court Clerks LWEG & Traffic Conference. The request to make the correct was sent in September 2023.

### October 1 - 31, 2023

- 1. ICJE:** Expenditures were adjusted from July - October to reflect the reporting on the University of Georgia's monthly invoices to the AOC for all ICJE personnel and operating expenses for FY 2024. The ending fund balance was corrected once the adjustments were finalized.

### November 1 - 30, 2023

- 1. Superior Court Judges:** Expenditures were adjusted for the month of September 2023. Several payments were cancelled and reissued to vendors due to either lost in mail, incorrect account, etc. The ending fund balance was corrected once the adjustments were finalized to reflect the true data.



## FY2024 ICJE Fund Source & Project Analysis

Fiscal Year 24	Fund Source	Jul-23 42006	Aug-23 42006	Sep-23 42006	Oct-23 42006	Nov-23 42006
<b>State Court Judges</b>	<b>Project</b>	<b>319</b>	<b>319</b>	<b>319</b>	<b>319</b>	<b>319</b>
Beginning Balance		181,805.22	181,805.22	181,805.22	181,805.22	181,805.22
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		181,805.22	181,805.22	181,805.22	181,805.22	181,805.22
(Expenses)		0.00	(1,005.89)	(1,011.17)	(3,574.94)	(12,445.67)
Revenues		0.00	0.00	960.00	1,280.00	2,595.04
Future Adjustments		0.00	0.00	0.00	0.00	(29,722.75)
Balance		181,805.22	180,799.33	181,754.05	179,510.28	142,231.84

Fund Source	42003	42003	42003	42003	42003	
<b>Juvenile Court Judges</b>	<b>Project</b>	<b>308</b>	<b>308</b>	<b>308</b>	<b>308</b>	
Beginning Balance		121,626.15	121,626.15	121,626.15	121,626.15	
Adjustments		0.00	0.00	0.00	0.00	
Total Balance		121,626.15	121,626.15	121,626.15	121,626.15	
(Expenses)		(1,023.00)	(2,527.22)	(2,548.82)	(15,109.56)	(39,091.86)
Revenues		1,152.00	1,947.82	3,127.64	3,511.64	6,283.10
Future Adjustments		0.00	0.00	0.00	0.00	0.00
Balance		121,755.15	121,046.75	122,204.97	110,028.23	88,817.39

Fund Source	42000	42000	42000	42000	42000	
<b>Juvenile Court Clerks</b>	<b>Project</b>	<b>306</b>	<b>306</b>	<b>306</b>	<b>306</b>	
Beginning Balance		28,690.87	28,690.87	28,690.87	28,690.87	
Adjustments		0.00	0.00	0.00	0.00	
Total Balance		28,690.87	28,690.87	28,690.87	28,690.87	
(Expenses)		0.00	(8.54)	(6,045.50)	(6,143.75)	(6,169.37)

Revenues	600.00	910.98	2,165.88	2,165.88	3,698.82
Future Adjustments	0.00	0.00	0.00	0.00	0.00
Balance	<u>29,290.87</u>	<u>29,593.31</u>	<u>24,811.25</u>	<u>24,713.00</u>	<u>26,220.32</u>

	Fund Source	42005	42005	42005	42005	42005
<b>Probate Judges NTRF</b>	<b>Project</b>	<b>315</b>	<b>315</b>	<b>315</b>	<b>315</b>	<b>315</b>
Beginning Balance		139,891.69	139,891.69	139,891.69	139,891.69	139,891.69
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		<u>139,891.69</u>	<u>139,891.69</u>	<u>139,891.69</u>	<u>139,891.69</u>	<u>139,891.69</u>
(Expenses)		0.00	(584.46)	(692.12)	(4,660.65)	(6,390.70)
Revenues		0.00	0.00	2,299.08	3,469.08	4,639.08
Future Adjustments		0.00	(6,592.88)	0.00	0.00	0.00
Balance		<u>139,891.69</u>	<u>132,714.35</u>	<u>141,498.65</u>	<u>138,700.12</u>	<u>138,140.07</u>

	Fund Source	42005	42005	42005	42005	42005
<b>Probate Judges TRF</b>	<b>Project</b>	<b>352</b>	<b>352</b>	<b>352</b>	<b>352</b>	<b>352</b>
Beginning Balance		15,896.22	15,896.22	15,896.22	15,896.22	15,896.22
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		<u>15,896.22</u>	<u>15,896.22</u>	<u>15,896.22</u>	<u>15,896.22</u>	<u>15,896.22</u>
(Expenses)		0.00	0.00	(1,477.59)	(1,477.59)	(1,477.59)
Revenues		0.00	0.00	0.00	0.00	0.00
Future Adjustments		0.00	0.00	0.00	0.00	0.00
Balance		<u>15,896.22</u>	<u>15,896.22</u>	<u>14,418.63</u>	<u>14,418.63</u>	<u>14,418.63</u>

	Fund Source	42004	42004	42004	42004	42004
<b>Probate Court Clerks</b>	<b>Project</b>	<b>314</b>	<b>314</b>	<b>314</b>	<b>314</b>	<b>314</b>

Beginning Balance	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71	78,883.71
<b>(Expenses)</b>	0.00	<b>(5,339.39)</b>	<b>(11,216.11)</b>	<b>(11,216.11)</b>	<b>(11,216.11)</b>	<b>(27,359.73)</b>
Revenues	1,650.00	3,686.43	3,686.43	3,686.43	3,686.43	3,343.89
Future Adjustments	0.00	0.00	0.00	0.00	0.00	0.00
Balance	80,533.71	77,230.75	71,354.03	71,354.03	71,354.03	54,867.87

	Fund Source	42001	42001	42001	42001	42001
Magistrate Court Judges	Project	337	337	337	337	337
Beginning Balance		286,830.22	286,830.22	286,830.22	286,830.22	286,830.22
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		286,830.22	286,830.22	286,830.22	286,830.22	286,830.22
<b>(Expenses)</b>		0.00	<b>(3,272.18)</b>	<b>(21,139.21)</b>	<b>(67,893.62)</b>	<b>(123,193.89)</b>
Revenues		1,185.00	4,373.58	7,167.16	7,167.16	10,765.03
Future Adjustments		0.00	0.00	<b>(42,722.52)</b>	<b>(10,230.00)</b>	<b>(10,230.00)</b>
Balance		288,015.22	287,931.62	230,135.65	215,873.76	164,171.36

	Fund Source	42008	42008	42008	42008	42008
Magistrate Court Clerks	Project	331	331	331	331	331
Beginning Balance		28,365.91	28,365.91	28,365.91	28,365.91	28,365.91
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		28,365.91	28,365.91	28,365.91	28,365.91	28,365.91
<b>(Expenses)</b>		<b>(490.66)</b>	<b>(1,500.54)</b>	<b>(1,161.23)</b>	<b>(1,161.23)</b>	<b>(1,161.23)</b>
Revenues		0.00	362.72	362.72	362.72	362.72
Future Adjustments		0.00	0.00	0.00	0.00	0.00
Balance		27,875.25	27,228.09	27,567.40	27,567.40	27,567.40



	Fund Source	42002	42002	42002	42002	42002
<b>Municipal Court Judges</b>	<b>Project</b>	<b>344</b>	<b>344</b>	<b>344</b>	<b>344</b>	<b>344</b>
Beginning Balance		88,756.99	88,756.99	88,756.99	88,756.99	88,756.99
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		88,756.99	88,756.99	88,756.99	88,756.99	88,756.99
<b>(Expenses)</b>		<b>(2,189.43)</b>	<b>(4,771.96)</b>	<b>(6,650.02)</b>	<b>(12,902.67)</b>	<b>(13,552.70)</b>
Revenues		3,250.00	8,869.80	11,842.20	12,167.20	19,566.05
Future Adjustments		0.00	(1,600.00)	(1,600.00)	(1,600.00)	(1,600.00)
Balance		89,817.56	91,254.83	92,349.17	86,421.52	93,170.34

	Fund Source	42009	42009	42009	42009	42009
<b>Municipal Court Clerks</b>	<b>Project</b>	<b>345</b>	<b>345</b>	<b>345</b>	<b>345</b>	<b>345</b>
Beginning Balance		91,643.76	91,643.76	91,643.76	91,643.76	91,643.76
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		91,643.76	91,643.76	91,643.76	91,643.76	91,643.76
<b>(Expenses)</b>		<b>(233.89)</b>	<b>(18,759.57)</b>	<b>(16,647.29)</b>	<b>(42,644.52)</b>	<b>(72,911.73)</b>
Revenues		2,000.00	8,284.82	9,914.78	10,314.78	18,139.48
Future Adjustments		0.00	0.00	0.00	0.00	0.00
Balance		93,409.87	81,169.01	84,911.25	59,314.02	36,871.51

	Fund Source	42007	42007	42007	42007	42007
<b>Superior Court Judges</b>	<b>Project</b>	<b>323</b>	<b>323</b>	<b>323</b>	<b>323</b>	<b>323</b>
Beginning Balance		58,938.33	58,938.33	58,938.33	58,938.33	58,938.33
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		58,938.33	58,938.33	58,938.33	58,938.33	58,938.33

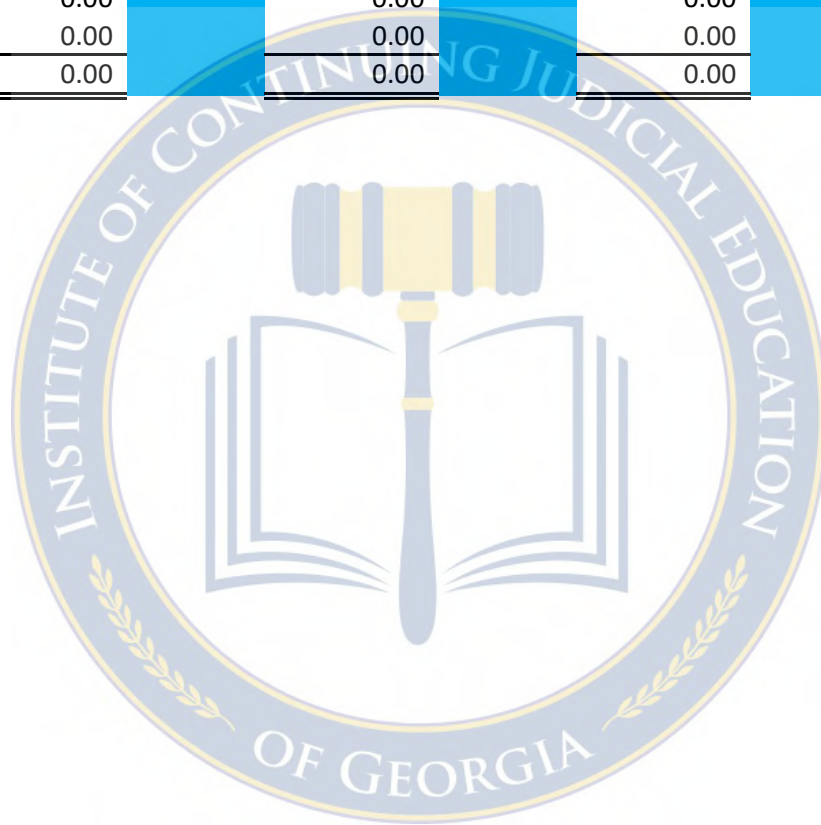
(Expenses)	0.00	(211,797.66)	(390,860.31)	(435,253.68)	(436,972.44)
Revenues	612,000.00	612,000.00	612,000.00	612,000.00	612,000.00
Future Adjustments	0.00	0.00	(14,790.55)	0.00	(8,312.00)
Balance	<u>670,938.33</u>	<u>459,140.67</u>	<u>265,287.47</u>	<u>235,684.65</u>	<u>225,653.89</u>

	Fund Source	42006	42006	42006	42006	42006
Judicial Staff Attorneys	Project	367	367	367	367	367
Beginning Balance		3,141.76	3,141.76	3,141.76	3,141.76	3,141.76
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>	<u>3,141.76</u>
(Expenses)		0.00	(22.60)	(835.85)	(2,640.23)	(2,658.31)
Revenues		150.00	1,078.70	1,551.66	1,551.66	2,174.62
Future Adjustments		0.00	0.00	(796.38)	0.00	0.00
Balance		<u>3,291.76</u>	<u>4,197.86</u>	<u>3,061.19</u>	<u>2,053.19</u>	<u>2,658.07</u>

	Fund Source	44195	44195	44195	44195	44195
Accountability Judges	Project	368	368	368	368	368
Beginning Balance		31,924.79	31,924.79	31,924.79	31,924.79	31,924.79
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>	<u>31,924.79</u>
(Expenses)		0.00	0.00	(291.75)	(291.75)	(533,962.55)
Revenues		0.00	0.00	0.00	0.00	533,962.55
Future Adjustments		0.00	0.00	0.00	0.00	0.00
Balance		<u>31,924.79</u>	<u>31,924.79</u>	<u>31,633.04</u>	<u>31,633.04</u>	<u>31,924.79</u>

Fund Source 42012 42012 42012 42012 42012

<b>Domestic Violence</b>	<b>Project</b>	<b>353</b>	<b>353</b>	<b>353</b>	<b>353</b>	<b>353</b>
Beginning Balance		0.00	0.00	0.00	0.00	0.00
Adjustments		0.00	0.00	0.00	0.00	0.00
Total Balance		0.00	0.00	0.00	0.00	0.00
<b>(Expenses)</b>		0.00	0.00	0.00	0.00	0.00
Revenues		0.00	0.00	0.00	0.00	0.00
Future Adjustments		0.00	0.00	0.00	0.00	0.00
Balance		0.00	0.00	0.00	0.00	0.00



**Alicia Jacobs**  
President (Paulding)

**Renee Orr**  
President-Elect (Hall)



**Samantha Cannon**  
Immediate Past President  
Treasurer (Muscogee)

**Darlene Mitchell**  
Secretary (Rockdale)

**Patti Johnson**  
Parliamentarian (Henry)

REPORT TO JUDICIAL COUNCIL OF GEORGIA

JANUARY 26, 2024

Since the December meeting, the Georgia Association of Juvenile Court Clerks has been diligently planning the two conferences for 2024. The spring conference will be held in Savannah in March and the fall conference will be held in Athens in August. I am very excited to facilitate our third New Clerks Training. This training is a four-hour orientation for newly appointed Juvenile Court Clerks to provide details on the requirements for the position. This training also satisfies part of the statutory training requirements for new clerks.

With the beginning of the legislative session, we are tracking pending legislation that may affect operations for Juvenile Courts. We stand ready to assist with any questions.

Respectfully submitted,

A handwritten signature in blue ink that reads "SM Cannon". The signature is written in a cursive, flowing style.

Samantha Cannon, Immediate Past President  
Georgia Association of Juvenile Court Clerks