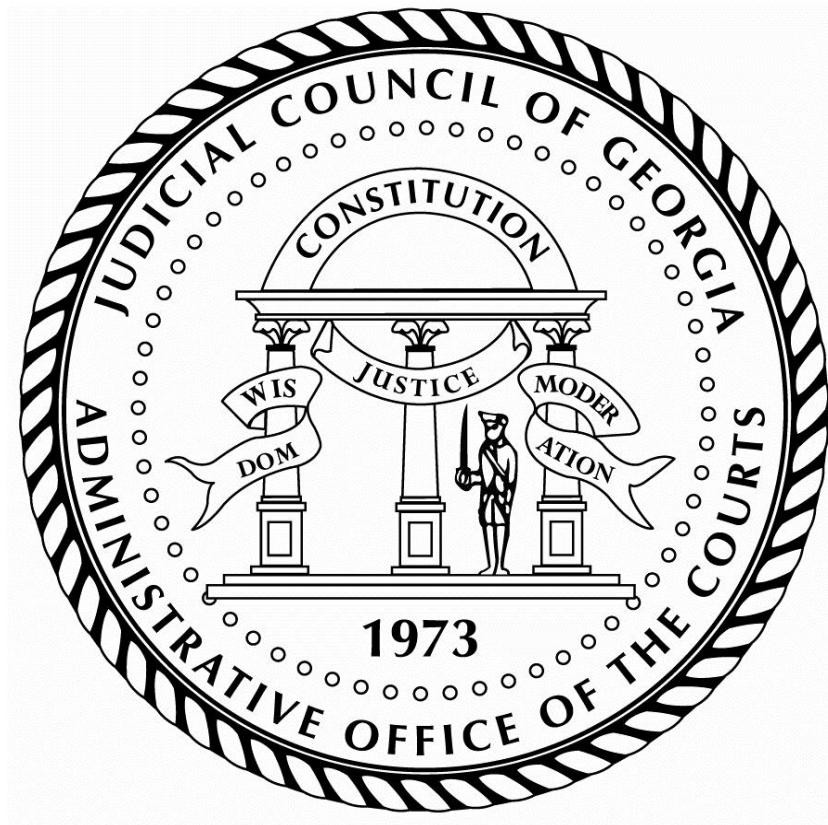


JUDICIAL COUNCIL OF GEORGIA

General Session

Friday, February 12, 2021

10:00 a.m. – 12:30 p.m.



By Remote Conferencing

Judicial Council of Georgia
General Session

By Remote Conferencing

Friday, February 12, 2021
10 a.m. – 12:30 p.m.

Livestream at <https://www.youtube.com/judicialcouncilofgeorgia>

- 1. Preliminary Remarks and Introductions**
(Chief Justice Harold D. Melton, Est. Time – 5 Min.)
- 2. Roll Call of Judicial Council Members**
(Cynthia H. Clanton, AOC Director & Judicial Council Secretary, Est. Time – 2 Min.)
- 3. Approval of Minutes (*Action Item*)**
(Chief Justice Harold D. Melton, Est. Time – 2 Min.) **TAB 1**
- 4. Judicial Council Committee Reports**
 - A. Judicial COVID-19 Task Force**
(Justice Shawn LaGrua / Chief Judge Russell McClelland, Est. Time – 10 Min.)
 - B. Legislation Committee (*Action Item*)**
(Presiding Justice David E. Nahmias, Est. Time – 10 Min.) **TAB 2**
 - C. Budget Committee (*Written Report*)** **TAB 3**
 - D. Technology Committee**
(Chief Judge David Emerson, Est Time – 5 Min.) **TAB 4**
 - E. Cybersecurity Insurance Implementation Committee**
(Justice Charles Bethel / Judge Walter Davis, Est. Time – 5 Min.) **TAB 5**
 - F. Improving Community Access to Legal Resources Committee**
(Justice Charles Bethel / Judge Robert C.I. McBurney, Est. Time – 5 Min.) **TAB 6**
- 5. Report from Judicial Council/AOC**
(Ms. Cynthia H. Clanton, Est. Time – 10 Min.) **TAB 7**
- 6. Reports from Courts, Councils & State Bar** **TAB 8**
(Est. Time – 20 min.)
 - A. Supreme Court**
 - B. Court of Appeals**
 - C. Business Court**

- D. Council of Superior Court Judges**
- E. Council of State Court Judges**
- F. Council of Juvenile Court Judges**
- G. Council of Probate Court Judges**
- H. Council of Magistrate Court Judges**
- I. Council of Municipal Court Judges**
- J. State Bar of Georgia**

7. Reports from additional Judicial Branch Agencies (Est. Time – 10 Min.)

TAB 9

- A. Council of Accountability Court Judges**
- B. Georgia Commission on Dispute Resolution**
- C. Council of Superior Court Clerks**
- D. Chief Justice’s Commission on Professionalism**
- E. Georgia Council of Court Administrators**
- F. Institute of Continuing Judicial Education**
- G. Judicial Qualifications Commission**

8. Old/New Business

(Chief Justice Harold D. Melton, Est. Time – 5 Min.)

9. Concluding Remarks and Adjournment

(Chief Justice Harold D. Melton, Est. Time – 5 Min.)

Next Judicial Council Meeting

Friday, April 23, 2021 10 a.m. – 12:30 p.m. Via Remote Conferencing

Judicial Council Meeting Calendar – 2021

Friday, August 13, 2021	10 a.m. – 12:30 p.m.	Columbus Convention & Trade Center/Columbus, GA
Friday, December 10, 2021	10 a.m. – 12:30 p.m.	The Carter Center/Atlanta, GA

**Judicial Council Members As of
February 1, 2021**

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meltonh@gasupreme.us

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nahmiasd@gasupreme.us

Court of Appeals

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Georgia State-wide Business Court

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Atlanta, GA 30334
davisw@gabc.us

Superior Court

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President, CSCJ
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Juvenile Court

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President, CJCJ
Southwestern Judicial Circuit
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Chief Judge C. Gregory Price
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Magistrate Court

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Judge Quinn M. Kasper
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Chief Judge Willie C. Weaver, Sr.
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**Judicial Council Members As of
February 1, 2021**

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Cynthia H. Clanton, Director

As of February 2021

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Judicial Council
of Georgia

STRATEGIC PLAN

FY 2020–2022

VISION

To improve justice in all Georgia courts through **collaboration, innovation, and information.**

MISSION

The Judicial Council and AOC lead collaboration on policy across Georgia's courts to **improve the administration of justice in Georgia.**

GUIDING PRINCIPLES

Uphold the independence and integrity of the judiciary.

Promote efficient and effective administration of justice.

Use data to lead to data-driven services and programs for the Judicial Branch.

Collaborate and communicate with key stakeholders in judicial, executive, and legislative branches.



1 STRATEGIC OBJECTIVE 1 IMPROVE CITIZEN EXPERIENCE WITH GEORGIA COURTS

KEY INITIATIVES

1.1 Modernize the regulations of Court professionals

Measurable action: Monitor and assist with the update of rules and regulations regarding Court Reporters and Court Interpreters (MT)

Measurable action: Report back to the Judicial Council (LT)

1.2 Increase resources for public accessibility

Measurable action: Flesh out what public accessibility means (ST)

Measurable action: Frame what it would look like to help citizens with public accessibility as defined (MT)

1.3 Educate citizens on the use of case-related filing technology

Measurable action: Create a toolkit of existing resources citizens can access from one portal which will provide information on Court-related questions (LT)

2 STRATEGIC OBJECTIVE 2 IMPROVE COLLABORATION AND PLANNING

KEY INITIATIVES

2.1 Foster ongoing executive and legislative branch communications and initiatives of mutual interest

Measurable action: Monitor the communication and advocacy done on behalf of the Judiciary (ongoing)

2.2 Improve the process for data collection and data integrity

Measurable action: Create a basic plan for the process of data collection to share with the various councils (MT)

Measurable action: Share with the councils and stakeholders to obtain buy-in (LT)

2.3 Pursue flexibility and efficiency in judicial education

Measurable action: Study the possibilities for flexibility and efficiency in judicial education across different classes of court (MT)

Measurable action: Collaborate with ICJE to offer classes on topics requested by the Judicial Council such as sexual harassment prevention and ethics (MT)

Measurable action: Compile and maintain a listing of all trainings sponsored or provided by the JC/AOC (ST)

3 STRATEGIC OBJECTIVE 3 PROMOTE THE WELLBEING, HEALTH, AND INTEGRITY OF THE JUDICIARY

KEY INITIATIVES

3.1 Develop a toolkit of wellness resources

Measurable action: Create a definition for “wellness” to be used when deciding which items belong in the toolkit (ST)

Measurable action: Create the toolkit, which will be a compilation of resources to support “wellness”, possibly including State Bar resources among others (LT)

3.2 Communicate and promote the toolkit

Measurable action: Leverage relationships with ICJE and each Council to offer training on the toolkit to each Council for one year (LT)

Measurable action: Develop feedback survey for the trainings (LT)

Measurable action: Encourage a “wellness” event at each Judicial Council and court council meeting (LT)

4 STRATEGIC OBJECTIVE 4 ENHANCE THE PROFESSIONAL AND ETHICAL IMAGE OF THE JUDICIARY

KEY INITIATIVES

4.1 Support Judges in Community Engagement

Measurable action: Continue to create and gather positive stories about the judiciary (ongoing)

Measurable action: Develop practical rules for social media engagement (ST)

4.2 Develop a clearinghouse of resources for community engagement

Measurable action: Create the clearinghouse, which will be a compilation of existing resources members of the Judiciary can access when participating in community-facing programs (MT)

4.3 Communicate and promote the clearinghouse

Measurable action: Set a schedule for communicating the clearinghouse; set a calendar with events to support community engagement (i.e. Constitution Day; book month) (LT)

TAB 1

Judicial Council of Georgia
General Session
Zoom Conferencing
December 11, 2020 • 10:00 a.m.

Members Present

Chief Justice Harold D. Melton, Chair
Presiding Justice David E. Nahmias
Chief Judge Brian Amero
Chief Judge Jeffrey S. Bagley
Judge James G. Blanchard, Jr.
Judge Melanie Cross
Judge Walter W. Davis
Chief Judge Lori B. Duff
Ms. Elizabeth Fite (for Ms. Dawn Jones)
Judge Torri M. “T.J.” Hudson
Chief Judge Asha Jackson
Judge Lisa C. Jones
Judge Quinn M. Kasper
Judge Jeffrey H. Kight
Judge Thomas Lakes
Judge Shawn LaGrua (for Chief Judge
Christopher S. Brasher)
Chief Judge Christopher J. McFadden
Judge J. Wade Padgett
Chief Judge C. Gregory Price
Vice Chief Judge Brian K. Rickman
Judge W. Fletcher Sams
Judge W. James Sizemore, Jr.
Chief Judge Sarah Wall
Judge Wesley B. Taylor
Judge Ralph Van Pelt, Jr.

Chief Judge Willie C. Weaver, Sr.
Chief Judge Kelli L. Wolk
Judge Alvin T. Wong

Staff Present

Ms. Cynthia Clanton, Director
Ms. Michelle Barclay
Mr. John Counts
Mr. Darron Enns
Ms. Jessica Farah
Mr. Christopher Hansard
Ms. Stephanie Hines
Ms. Cheryl Karounos
Ms. Noelle Lagueux-Alvarez
Mr. Ben Luke
Ms. Tracy Mason
Ms. LaShawn Murphy
Ms. Tabitha Ponder
Ms. Tiffanie Robinson
Mr. Bruce Shaw
Mr. Drew Townsend
Mr. Jeffrey Thorpe
Ms. Maleia Wilson

Guests (Appended)

Call to Order and Welcome

The meeting of the Judicial Council of Georgia (Council) was called to order at 10:00 a.m. by Chief Justice Melton. Members and designees¹ identified themselves for the purposes of roll call, followed by staff and guests.

¹ See Members Present

Adoption of Minutes

Chief Justice Melton directed the Council's attention to the minutes of the Emergency Sessions held on November 23, 2020, and November 30, 2020. A motion to approve the minutes as amended was offered by Presiding Justice Nahmias, followed by a second from Judge Kasper. No discussion was offered, and the motion was approved without opposition.

Special Presentation: Georgia Government Transparency & Campaign Finance Commission (Ethics Commission)

Mr. David Emadi provided an update on the annual disclosure reporting requirements for judicial agents. He noted that he expects changes to the Affidavit of Public Officer filing process this legislative session, but for now, the process remains unchanged and the Affidavit is required to be filed prior to January 31 of each year. Mr. Emadi also shared that a new e-filing system for campaign disclosures will launch in 2021, replacing a 20-year-old system.

Committee Reports

Judicial COVID-19 Task Force, Judge Shawn LaGrua reported that the Task Force is currently working to add an asterisk/footnote to all documents created since the beginning of the emergency signifying that the reader should refer to the Centers for Disease Control and Prevention (CDC) for the most current guidelines. Judge LaGrua noted that over the course of the emergency, guidance from CDC has changed and been updated and rather than attempting to update all documents, it would instead be noted that definitions and current guidance should come directly from the CDC. Judge LaGrua reported that the Civil Subcommittee has been working on guidance for remote jury trials and remote voir dire and noted the Civil Subcommittee's one-page Discovery Dispute guidelines that will provide an additional resource. Chief Judge McClelland added that all the documents discussed would be ready to submit to the full Task Force at the next meeting and that they hoped to highlight best practices to assist judges and lawyers. Judge LaGrua reported that the Technology Subcommittee is working with the Criminal Subcommittee to outline best practices for showing exhibits. Judge LaGrua next shared an update from the Criminal Subcommittee. Judge LaGrua reported that the Criminal Subcommittee is working on drafting language to amend the statute on alternate court locations. They are doing this to allow for more flexibility for courts that have limited space inside the court complex. The Subcommittee is encouraging acceptance of written waivers for arraignment, discovery in digital format, and

allowing for remote proceedings if all parties consent. Judge LaGrua concluded her report by saying that the Task Force remains open to input.

Chief Justice Melton then provided additional context around the newest Judicial Emergency Order (issued December 9, 2020). He shared that, as additional statewide COVID-19 case numbers became available, the tone of the Order was redirected toward making it clear that certain steps taken so far may be reversed if it is determined the courts should not keep moving forward as they have to this point. Chief Justice Melton shared that they may need to back up on jury trials and other in-person proceedings. He urged judges to keep court participants safe by the continued use of technology and good calendar management. He concluded by saying he is grateful for everyone's leadership, accessibility, and flexibility during this time.

Legislation Committee. Presiding Justice Nahmias reported that the Committee met on November 17 and December 2 to continue preparing for the 2021 session. Presiding Justice Nahmias first reported on the proposal to update the Court Reporting Act of Georgia (OCGA Titles 5; 9; 15; 17). An updated draft, which removes the proposed Certified Digital Operator licensure category, was included in the meeting materials. Vice Chief Judge Rickman reported this provision had been removed after the Court Reporting Matters Committee surveyed jurisdictions around the country and found a separate category is not necessary.

Presiding Justice Nahmias moved on to an action item from the Committee's December 2, 2020, meeting. At that meeting, the Committee recommended that the Judicial Council support legislation to amend OCGA §§ 38-3-61; 38-3-62 to provide for tolling of statutory speedy trial requirements following a judicial emergency. Presiding Justice Nahmias provided a detailed explanation of the current judicial emergency statutes and changes needed because of the pandemic's impact on jury trials. He referred members to the meeting packet for a current draft of the legislation. Next, Mr. Darron Enns, JC/AOC Policy Counsel, provided a detailed overview of the current draft, highlighting the importance of the legislation to ensure both defendants' and victims' rights are upheld during the criminal jury trial backlog resulting from the pandemic. Following additional remarks, Presiding Justice Nahmias asked for a vote in concept. Chief Judge McFadden asked Presiding Justice Nahmias to elaborate on the process by which the proposal has been shared for input. Presiding Justice Nahmias shared that the proposal had been shared with stakeholders including the Georgia Association of Criminal Defense Lawyers, the Georgia Public Defender Council, the Prosecuting Attorneys' Council, and the Association County

Commissioners of Georgia. He also stated that as additional drafts are created, they will be shared with the Legislation Committee. Hearing no other questions, Presiding Justice Nahmias voiced the Standing Committee on Legislation's motion that the Judicial Council support legislation to amend OCGA §§ 38-3-61 and 38-3-62 to provide for tolling of statutory speedy trial requirements following a judicial emergency. Judge Kasper seconded the motion. Chief Justice Melton asked for any opposition to the proposal and hearing none, the motion to approve in concept carried with no opposition.

Judicial Workload Assessment Committee, Chief Judge David Emerson provided a recap from the Committee including recommendations on new habeas and civil appeals case weights, updates to the Policy on the Study of Superior Court Judgeships and Circuit Boundaries, and recommendations on the plan for 2020 caseload reporting and workload assessment. Chief Judge Emerson began with recommendations on new habeas and civil appeals case weights and stated this would require a vote. He shared that, using the 2017 time and motion study data, the National Center for State Courts evaluated the case weights for habeas corpus and civil appeals with additional information gained from new interviews with judges and recent case filing data. He directed the Council to Tab 4, pages 2 and 3, of the meeting packet and reported the revised habeas corpus case weight is 136 minutes and the revised civil appeals case weight is 42 minutes. Chief Justice Melton asked Chief Judge Emerson for the previous case weight and it was reported to have been 44 minutes, as listed on the table under Tab 4, page 3, of the meeting packet. Chief Judge McFadden asked for a definition of civil appeals as it relates to this increase. Chief Judge Emerson said it included workers compensation, magistrate appeals and dispossessory proceedings, and any type of civil appeals from limited jurisdiction courts. Hearing no other questions, Chief Judge McFadden moved to approve the new case weights for new habeas and civil appeals. Judge Sizemore seconded the motion. Hearing no further discussion, the motion to approve carried without opposition. Before moving to the next topic, Chief Judge Emerson added that the Committee hopes to secure funding for a new time and motion study in the budget for next year.

Chief Judge Emerson then directed the Council to the updates to the Policy on the Study of Superior Court Judgeships and Circuit Boundaries. The current Judicial Council policy is that there not be fewer than two judges in each circuit, so the circuits to which that applies, which appear to have more judges than needed (with a workload of less than 0.9) should not be included

on the list of all circuits whose judge workload value divided by the total number of authorized judgeships in the circuit is less than 0.90, once the workload report is complete. Hearing no questions, Chief Justice Melton called for a motion. Presiding Justice Nahmias moved to approve the recommendation and Judge Sizemore seconded the motion. The motion to approve carried without opposition.

Chief Judge Emerson next reported that the Committee recommends that the Judicial Council suspend the annual judgeship request, study, and recommendation process for new judgeships in 2021. Caseload and workload data would still be published but with many reminders of the pandemic's impact. He directed members to Tab 4, page 7, of the meeting packet. He continued that the Committee also recommends the Judicial Council give all circuits with pending judgeship requests an additional year of eligibility, and to suspend the requirement that caseload must not drop below 10 percent to maintain eligibility for recommendation. Chief Judge Emerson included that the judgeship study suspension would also include circuit boundary studies; this was confirmed by the Committee to be part of the recommendation. Presiding Justice Nahmias asked for clarification that there were no circuit boundary study requests submitted by the deadline in the Policy. Judge Emerson stated that only one was received (Coweta), but it was withdrawn. It was discussed that these recommendations were being made because of the lack of meaningful data from 2020; Chief Justice Melton stated the Council would be as responsive as it could be but the data from 2020 poses limitations. Chief Justice Melton then called for a motion; Chief Judge Emerson stated that the Committee moves that future workload analysis exclude 2020 data and to suspend the judgeship recommendation process for 2021, including circuit boundary studies. Chief Judge Weaver seconded the motion. Chief Justice Melton asked for any opposition to the proposal and hearing none, the motion to approve carried with no opposition. Chief Justice Melton concluded this part of the agenda by thanking the Committee and Mr. Hansard for their hard work on the study. Chief Judge Emerson also expressed his thanks and appreciation for Mr. Hansard.

Technology Committee, Chief Judge Emerson directed the Council to the report behind Tab 5 of the meeting packet. Chief Judge Emerson reported that the Committee is working on two initiatives beyond the report. The first initiative is to improve reporting by the courts of criminal case disposition and Time Expired Reports (TER). He stated that Georgia's records are not good on reporting criminal case dispositions, so he has reached out to the Prosecuting Attorneys' Council of Georgia for input. To remedy the situation, the Committee plans to develop a criminal

case filing information sheet, similar to the one used for civil cases. However, this sheet would be filed by prosecuting attorneys and would contain the OTN (a critical number generated in the Georgia Crime Information Center [GCIC] whenever a person is fingerprinted). A secondary goal of the form will be to have attorneys identify if the crime is a serious felony. That will assist clerks in completing appropriate reports on criminal case disposition. The second initiative the Committee is working on is being spearheaded by Judge Jim Altman. This initiative is seeking to help improve the reporting of no contact orders from criminal cases in GCIC by courts. Chief Judge Emerson elaborated that last year the family violence statute was amended to say no contact bond orders and no contact sentence orders should be reported to the family violence registry within 24 hours of the time they are entered. Currently, superior court clerks are the only ones capable of entering this information and they are using a system developed by the Clerks' Cooperative Authority in 2002. The new legislative change is for all types of courts to enter this information, so Mr. Ben Luke, AOC Chief Technology Officer, is working on developing an estimate on what it will cost for an interface to serve all courts who issue a no contact bond order. It was concluded that this was not something the Clerks' Cooperative Authority could assist with since they only serve Superior Courts. With that, Chief Judge Emerson concluded his report.

Cybersecurity Insurance Implementation Committee. Chief Justice Melton directed the Council to the written report from the Cybersecurity Insurance Implementation Committee, included under Tab 6 of the meeting packet.

Strategic Plan Committee, Chief Justice Melton directed the Council to the written report from the Strategic Plan Committee, included under Tab 7 of the meeting packet.

Unified Administrative Services Committee, Chief Justice Melton called for a brief update from Ms. Stephanie Hines on the work of the Unified Administrative Services Committee. Ms. Hines directed the Council to the full report from the Committee behind Tab 8 of their meeting packet. She shared that Justice John Ellington was continuing to work on an extension for the Committee and hoped to have an update in the month to come. Chief Justice Melton explained the legislature included language in the FY 2022 budget that directed various court entities to develop a plan for how to unify certain administrative operations. Justice Ellington has spoken with House and Senate leadership to let them know the courts have taken their direction seriously but have had to focus all available time and resources on restructuring operations to line up with CDC guidance

during the emergency. Since this issue will require more time and thoughtfulness, Justice Ellington asked for a reprieve from the December 1, 2020, deadline that had originally been given.

Chief Justice Melton called for a ten-minute break; the meeting reconvened at 11:15 a.m.

Report from the Judicial Council/AOC

Ms. Clanton delivered a report on the recent work of the Judicial Council/AOC. She spoke to the 27 Judicial Council meetings that have taken place since last March, in addition to many committee meetings of the Judicial COVID-19 Task Force. Ms. Clanton shared that the Annual Report would be shared with the full Council electronically. Ms. Clanton provided numerous updates from staff changes to court accomplishments, and mournfully reflected on the passing of Justice George Carley and Municipal Court Judge Vernita Lee Bender. Ms. Clanton closed her remarks by stating the AOC's role as a service agency to the judiciary and thanked the Council for its support.

Reports from Appellate Courts and Trial Court Councils

Supreme Court. Chief Justice Melton referred to the written report provided in the materials. He reflected on the loss of Justice George Carley and extended congratulations to Judge LaGrua on her recent appointment to the Court.

Court of Appeals. Chief Judge McFadden expressed the Court's condolences for the loss of Justice Carley and spoke in remembrance of the Court's longtime Fiscal Officer, Ms. Jan Kelley.

Business Court. Judge Walt Davis echoed Chief Judge McFadden's comments in remembrance of Ms. Kelley and expressed thanks to the various AOC and Supreme Court staff who have assisted in the setup of his court. He expressed his availability to speak about the Court around the state.

Council of Superior Court Judges. Chief Judge Amero congratulated Judge LaGrua on her appointment to the Supreme Court, thanked Justice Ellington for his assistance in responding to the budget instructions, and recognized the hard work of superior court judges statewide to manage court operations during the pandemic.

Council of State Court Judges. Judge Tailor referred members to the written report provided in the materials. He noted that eight state court judges will retire at the end of 2020.

Council of Juvenile Court Judges. Judge Jones referred members to the written report provided in the materials.

Council of Probate Court Judges. Chief Judge Wolk referred members to the written report provided in the materials. She noted the successful execution of the New Judge training this week, which had mask and social distancing measures in place.

Council of Magistrate Court Judges. Chief Judge Hudson referred members to the written report provided in the materials.

Council of Municipal Court Judges. Chief Judge Weaver reported with sadness the passing of Judge Bender and asked members to keep her family in their thoughts. He referred members to the written report provided in the materials.

State Bar. Ms. Fite expressed the Bar's condolences for the passing of Justice Carley. The Mid-Year Meeting will be held January 9 in a virtual format. Ms. Fite reported the Bar's Advisory Committee on Legislation met on December 1 and voted to support two Judicial Council legislative initiatives, which will be forwarded to the Board of Governors. The Bar's new Executive Director, Mr. Damon Elmore, will start in January and Ms. Sarah Coole, will begin as Chief Operating Officer.

Members extended their congratulations to Judge LaGrua on her appointment to the Supreme Court.

Reports from Other Judicial Branch Agencies

Council of Accountability Court Judges. Ms. Taylor Jones referred members to the written report provided in the materials and highlighted the courts who have been selected to serve as Model Drug and DUI courts.

Georgia Commission on Dispute Resolution. Ms. Tracy Johnson referred members to the written report provided in the materials. She stated the Commission's honor to be the recipient of the Georgia Commission on Family Violence "Moving the Work Forward Award." The rules for mediation in cases involving issues of domestic violence go into effect in January. Ms. Johnson thanked members of the AOC staff for their assistance in various projects.

Council of Superior Court Clerks. No report was provided.

Chief Justice's Commission on Professionalism. Ms. Karlise Grier expressed the Commission's condolences for the passing of Justice Carley. She delivered a report on the current work of the Commission.

Georgia Council of Court Administrators. Ms. Robin Rooks referred members to the written report provided in the materials. She reported the Council held a virtual conference in October and invited members to listen to the Council's upcoming and past podcast episodes.

Institute of Continuing Judicial Education. Mr. Doug Ashworth referred members to the written report provided in the materials. He noted the report included ICJE's 2021 Master Calendar of Events, as approved by the Board of Trustees, and the Fiscal Year 2021 financial report.

Judicial Qualifications Commission. Mr. Boring thanked the Council and AOC for their support and guidance during his first year in this position.

Old Business

No old business was offered.

New Business

No new business was offered.

Recognition of Outgoing Members

Chief Justice Melton recognized Judge Van Pelt, who will be retiring December 31, 2020. The Chief Justice thanked Judge Van Pelt for his service to the judiciary and recognized his perfect attendance at Judicial Council meetings, missing only one Emergency Session in 2020. Chief Justice Melton noted that Judge Van Pelt distributed notes from each meeting to the judges in the Seventh Judicial Administrative District.

Presentation of Resolution

Chief Justice Melton recognized Mr. Hansard's service to the Judicial Council and congratulated him on his new role in the Cobb Judicial Circuit. The Chief Justice presented a resolution to Mr. Hansard and wished him the best.

Concluding Remarks

Chief Justice Melton announced that the next General Session Council meeting will be February 12, 2021, by Zoom. The next Emergency Session will be announced when a date is set.

Adjournment

Hearing no further business, Chief Justice Melton adjourned the meeting at approximately 11:50 a.m.

Respectfully submitted:

Tracy Mason
Senior Assistant Director, Judicial Council/AOC
For Cynthia H. Clanton, Director and Secretary

The above and foregoing minutes
were approved on the _____ day of
_____, 2021.

Harold D. Melton
Chief Justice

DRAFT

**Judicial Council of Georgia
General Session
Zoom Conferencing
December 11, 2020 • 10 a.m.**

Guests Present

Mr. Joseph Baden, Third Judicial Administrative District
Mr. Josh Becker, Council of Accountability Court Judges
Mr. Tracy J. BeMent, Tenth Judicial Administrative District
Chief Judge Berryl A. Anderson, Superior Court of DeKalb County
Justice Charlie Bethel, Supreme Court of Georgia
Mr. Bob Bray, Council of State Court Judges
Mr. Charles “Chuck” Boring, Judicial Qualifications Commission
Chief Judge Geronda Carter, Superior Court of Clayton County
Mr. Richard Denney, First Judicial Administrative District
Mr. David Emadi, Georgia Government Transparency and Campaign Finance Commission
Chief Judge David T. Emerson, Superior Court of Douglas County
Mr. Steve Ferrell, Ninth Judicial Administrative District
Ms. Elizabeth Fite, State Bar of Georgia
Judge Robert Flournoy, Superior Court of Cobb County
Ms. Natalie Glaser, Georgia Public Defender Council
Ms. Karlise Grier, Chief Justice's Commission on Professionalism
Chief Judge Donald Gillis, Dublin Judicial Circuit
Judge Sarah Harris, Probate Court of Bibb County
Ms. Christine B. Hayes, State Bar of Georgia
Mr. Kevin Holder, Council of Probate Court Judges
Mr. Michael Holiman, Council of Superior Court Clerks
Mr. Eric John, Council of Juvenile Court Judges
Ms. Tracy Johnson, Georgia Commission on Dispute Resolution
Ms. Taylor Jones, Council of Accountability Court Judges
Judge Stephen Kelley, Brunswick Judicial Circuit
Ms. Anne Kirkhope, Council of Juvenile Court Judges
Judge Shawn LaGrua, Superior Court of Fulton County
Chief Judge T. Russell McClelland, State Court of Forsyth County
Ms. Natasha MacDonald, Council of Superior Court Judges
Mr. David Mixon, Second Judicial Administrative District
Mr. Bob Nadekow, Eighth Judicial Administrative District
Mr. Jody Overcash, Seventh Judicial Administrative District
Chief Judge Rebecca Pitts, Magistrate Court of Butts County
Ms. Sharon Reiss, Council of Magistrate Court Judges
Ms. Robin Rooks, Georgia Council of Court Administrators
Mr. William T Simmons, Sixth Judicial Administrative District
Judge Arthur Lee Smith, Chattahoochee Judicial Circuit
Ms. Terry Stollow, Intern, Prosecuting Attorneys’ Council of Georgia
Mr. David Summerlin, Fifth Judicial Administrative District
Ms. Kristen Wallace, Council of Juvenile Court Judges
Mr. Shannon Weathers, Council of Superior Court Judges
Ms. Emily Youngo, Council of Superior Court Judges

TAB 2



Judicial Council of Georgia Administrative Office of the Courts

Chief Justice Harold D. Melton
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council Members

FROM: Presiding Justice David E. Nahmias
Chair, Standing Committee on Legislation

RE: Committee Report

DATE: February 5, 2021

The Standing Committee on Legislation (Committee) met on Friday, February 5, 2021, to consider a proposal from the Council of State Court Judges. The Committee makes the following recommendations to the Judicial Council:

Council of State Court Judges
Surety Bonds
OCGA § 17-6-31 (e) & OCGA § 17-6-72

The Committee recommends the Judicial Council support legislation to amend OCGA § 17-6-31 (e) to increase the period of time a defendant can be tried before a surety is relieved of liability on the bond.

The Committee recommends the Judicial Council support legislation to amend OCGA § 17-6-72 to clarify when a surety may be released from a bond.

A report on the status of all Judicial Council-supported items will be given at the Council meeting.

**Judicial Council of Georgia
Standing Committee on Legislation
Legislative Support Request/Informational Item**

Council/Organization: Council of State Court Judges

Session: 2021

Subject Matter: Surety Bonds

Code Section(s): O.C.G.A. § 17-6-31(e) and O.C.G.A. § 17-6-72

Submitted as an: Action Item Informational Item

1. Overview: Describe the proposal/legislation and its purpose.

- a) O.C.G.A. § 17-6-31(e) does not provide for the present judicial emergency that will significantly affect the length of time it takes to bring a criminal case to trial before a jury. The courts are proposing a modest increase of the time to try charges brought against a defendant. If the statute is not changed, defendants may have to secure new bonds at substantial cost to themselves, friends, or family members; courts may not be able to locate defendants for trial; and alleged victims may be left without resolution.

- b) Subsections (d) and (e) of O.C.G.A. § 17-6-72 are incongruous and create confusion, are in direct contradiction and lead to inconsistent interpretations. The revised O.C.G.A. § 17-6-72(d) and (e) allow a surety to locate and return a principal within 120 days of entry of judgment and pay 5% of the bond amount and costs secure a principal's return; locate and return a principal; or locate and return a principal after having paid the judgment within 120 days of entry of judgment within 2 years of payment and receive remission of 50% of the amount paid. A surety is not first required to pay the full amount of the judgment in order to secure the remedy set forth in that subsection.

The purpose of this legislation is to provide for when a surety may be released from a bond, and to clarify provisions related to judgments against a surety.

2. Priority: Is this legislation of high, medium or low importance to your council?

Medium importance

3. Stakeholders & Constituents:

All courts that adjudicate misdemeanor and felony offenses; sheriffs and municipal jail officials; municipal and county fiscal officials; bonding entities; clerks of court; defendants and friends and family of defendants.

4. Supporting data: Summarize any supporting data, evaluations, and/or research for this request.

In 2013, the General Assembly amended O.C.G.A. § 17-6-72 and, among other changes, made former subsection (d)(3) current subsection (e), to read as follows:

(d) In cases in which subsection (e) of this Code section is not applicable, on application filed within 120 days from the payment of judgment, the court shall order remission under the following conditions:

(1) Provided the bond amount has been paid within 120 days after judgment and the delay has not prevented prosecution of the principal and upon application to the court with prior notice to the prosecuting attorney of such application, said court shall direct remission of 95 percent of the bond amount remitted to the surety if the principal is produced or otherwise appears before the court that has jurisdiction of the bond within such 120 day period. Should the surety, within two years of the principal's failure to appear, locate the principal in the custody of the sheriff in the jurisdiction where the bond was made or in another jurisdiction causing the return of the principal to the jurisdiction where the bond was made, apprehend, surrender, or produce the principal, if the apprehension or surrender of the principal is substantially procured or caused by the surety, or if the location of the principal by the surety causes the adjudication of the principal in the jurisdiction in which the bond was made, the surety shall be entitled to a refund of 50 percent of the bond amount. The application for 50 percent remission shall be filed no later than 30 days following the expiration of the two-year period following the date of judgment; or

(2) Remission shall be granted upon condition of the payment of court costs and of the expenses of returning the principal to the jurisdiction by the surety.

(e)(1) If, within 120 days from payment of the judgment, the surety surrenders the principal to the sheriff or responsible law enforcement officer, or said surrender has been denied by the sheriff or responsible law enforcement officer, or the surety locates the principal in custody in another jurisdiction, the surety shall only be required to pay costs and 5 percent of the face amount of the bond, which amount includes all surcharges. If it is shown to the satisfaction of the court, by the presentation of competent evidence from the sheriff or the holding institution, that said surrender has been made or denied or that the principal is in custody in another jurisdiction or that said surrender has been made and that 5 percent of the face amount of the bond and all costs have been tendered to the sheriff, the court shall direct that the judgment be marked satisfied and that the writ of fieri facias be canceled.

(2)(A) The court shall direct that the judgment be marked satisfied and that the writ of fieri facias be canceled, if within 120 days from payment of the judgment, the surety:

(i) Tenders an amount equal to 5 percent of the face amount of the bond and all costs to the sheriff; and

(ii) Provides, in writing, the court and the prosecuting attorney for the court that has jurisdiction of the bond with competent evidence giving probable cause to believe that the principal is located in another jurisdiction within the United States and states that it will provide for the reasonable remuneration for the rendition of the principal, as estimated by the sheriff; and

(B) The prosecuting attorney for the court that has jurisdiction of the bond:

(i) Declines, in writing, to authorize or facilitate extradition; or

(ii) Within ten business days of the notice provided pursuant to division (2)(A)(ii) of this subsection, fails to enter the appropriate extradition approval code into the computerized files maintained by the Federal Bureau of Investigation National Crime Information Center thereby indicating an unwillingness to extradite the principal.

O.C.G.A. § 17-6-72(d), (e).

Under the express terms of subsection (e) – both (e)(1) and (e)(2) – a surety is required to have paid the judgment before obtaining any relief. Subsection (e) sets out no time period within which a surety must pay the judgment. If, however, a surety pays the judgment and within 120 days thereafter surrenders a principal to the sheriff or provides competent evidence that the principal is located in another jurisdiction, the surety can pay costs and 5% of the face amount of the bond and surcharges and the judgment will be satisfied and the Fi.Fa. cancelled.

On its face, subsection (e) appears to be incongruous with subsection (d) and nonsensical. As it is written, subsection (e) requires a surety to pay both the judgment amount and then an additional 5% of the bond amount and costs. Subsection (e) makes no express provision for any remission or refund of the judgment amount paid by a surety upon return of the principal or location of the principal in custody elsewhere.

In contrast, subsection (d)(1) provides that, where a surety pays the judgment within 120 days after rendition of the judgment, the court shall order, upon timely application, (a) remission of 95% of the bond amount if the principal is produced or otherwise appears before the court within a 120-day period following payment of the judgment, or (b) remission of 50% of the bond amount if the principal is produced within two years of the

principal's failure to appear. Subsection (d) does not suffer from the same apparent ambiguity as subsection (e) because it makes clear that, after the judgment has been paid, a surety may obtain

a remission or refund of a percentage of the judgment amount provided the statutory conditions are met.

Juxtaposing the two subsections (d) and (e), as drafted, it is evident that subsection (e) imposes a 100% penalty on a surety (judgment amount + 5% of bond amount and no remission) that is not foisted on the surety if the surety proceeds under subsection (d) (net payment of only 5% of judgment or bond amount). It is difficult to imagine that the legislature intended to confront sureties with such a disincentive to locate and return a principal pursuant to subsection (e).

Prior to the passage of the 2013 act (Act 342) that amended O.C.G.A. § 17-6-72, subsection (e) had been codified as subsection (d)(3). The prior version of the statute made it clear that the 120-day period set out in subsection (e) (then, subsection (d)(3)) commenced “after judgment.” For reasons that are not readily apparent, in passing Act 342, the legislature changed the triggering event from “after judgment” to “from payment of the judgment,” thus leading to the ambiguities addressed herein. Because the legislature, in amending the statute, did not also include a provision for any remission or refund of the judgment amount, a literal application of subsection (e) would, as noted above, severely penalize the surety. Thus, no rational surety would ever proceed under subsection (e) as currently drafted

The proposed revision corrects the inconsistencies within the statute and presents the most natural and reasonable understanding of what was intended by the 2013 amendment. Under proposed amendment, a surety would have 120 days from the judgment date to surrender the principal or confirm his or her custody in another jurisdiction. If successful, a surety would only be required to pay 5% of the bond and costs. If, however, a surety is unable to locate and surrender the principal within the 120-day period following the entry of judgment, subsection (d)(1) allows a surety to pay the judgment within 120 days of the judgment and obtain (i) another 120-day period within which to locate and surrender the principal and recover 95% of the bond amount or judgment, or (ii) a 2-year period within which to locate and surrender the principal and recover 50% of the bond amount. That is, subsection (d) permits a surety to pay the judgment in exchange for an extended period of time to try to locate the principal, whereas subsection (e) encourages a speedier effort to locate the principal. Under either subsection, a surety stands to be liable for 5% of the bond amount; but in exchange for a quicker return of the principal into custody, a surety is rewarded by not having to come out of pocket for the full judgment amount under this construction of subsection (e). Subsections (e) and (d) would thus complement each other. Under the literal construction of subsection (e), requiring payment of the judgment, a surety would have little monetary incentive to more quickly locate and return the principal.

5. Additional impact: Will this request require a constitutional amendment or new court rule? Explain why the purpose of the bill cannot be achieved without legislation, if applicable.

No constitutional amendment or new court rule should be required.

- 6. Budget:** Will this legislation have a fiscal impact on the state? If yes, what is the projected expense? Has a White Paper been submitted to the Judicial Council Standing Committee on Budget (if applicable)? Will this legislation have a fiscal impact on counties or municipalities?

There should not be a fiscal impact on the State.

- 7. Other Factors:** Discuss any other relevant factors that should be considered, including experience in other states or whether similar legislation has been introduced in the past.

We have not consulted with representatives for bonding entities. It could be anticipated that bonding entities may oppose the proposed changes to OCGA § 17-6-31 (e) and support the proposed changes to OCGA § 17-6-72.

A BILL TO BE ENTITLED

AN ACT

1 To amend Article 2, Chapter 6 of Title 17 of the Official Code of Georgia Annotated, relating to
2 surrender of principal by surety; forfeiture of bond; death of principal; and Article 3 Chapter 6
3 or Title 17 of the Official Code of Georgia Annotated, relating to conditions not warranting
4 forfeiture of bond for failure to appear; remission of forfeiture, and provide for related matters; to
5 provide an effective date; to repeal conflicting laws; and for other purposes.

6 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA

7 **SECTION 1.**

8 Title 17 of the Official Code of Georgia Annotated, relating surrender of principal by surety;
9 forfeiture of bond; death of principal is amended by revising Code Section 17-6-31(e), relating to
10 the period of time for felonies and misdemeanors defined; natural guardian must qualify as
11 conservator; and exemption, as follows:

12 (a) When the court is not in session, a surety on a bond may surrender the surety's principal to
13 the sheriff or to the responsible law enforcement officer of the jurisdiction in which the case is
14 pending in order to be released from liability.

15 (b) When the court is in session, a surety on a bond may surrender the surety's principal in open
16 court.

17 (c) The principal shall also be considered surrendered by plea of guilty or nolo contendere to the
18 court or if the principal is present in person when the jury or judge, if tried without a jury, finds
19 the principal guilty or if the judge dead docketed the case prior to entry of judgment and, upon
20 such plea or finding of guilty or dead docketing, the surety shall be released from liability.

21 (d) (1) Furthermore, the surety shall be released from liability if, prior to entry of judgment, there
22 is:

23 (A) A deferred sentence;

24 (B) A presentence investigation;

- 25 (C) A court ordered pretrial intervention program;
- 26 (D) A court ordered educational and rehabilitation program;
- 27 (E) A fine;
- 28 (F) A dead docket; or
- 29 (G) Death of the principal.
- 30 (2) Furthermore, the surety may be released from liability at the discretion of the court if:
- 31 (A) The principal used a false name when he or she was bound over and committed to jail
- 32 or a correctional institution and was subsequently released from such facility unless the
- 33 surety knew or should have known that the principal used a false name; and
- 34 (B) The surety shows to the satisfaction of the court that he or she acted with due
- 35 diligence and used all practical means to secure the attendance of the principal before the
- 36 court.
- 37 (e) If the prosecuting attorney does not try the charges against a defendant within a period of ~~two~~
- 38 four years in the case of felonies and ~~one~~ two years in the case of misdemeanors after the date of
- 39 posting bond, then judgment rendered after such period may not be enforced against the surety
- 40 on the bond and the surety shall thereafter be relieved of liability on the bond. This subsection
- 41 shall not apply where the prosecuting attorney's failure to try the charges is due to the fault of the
- 42 principal.
- 43 (f) No judgment shall be rendered on any appearance bond if it is shown to the satisfaction of the
- 44 court that the surety was prevented from returning the principal to the jurisdiction because such
- 45 principal was on active military duty.

46 SECTION 2.

- 47 Title 17 of the Official Code of Georgia Annotated, relating surrender of principal by surety;
- 48 forfeiture of bond; death of principal is amended by revising Code Section 17-6-72(d), relating to
- 49 the period of time for felonies and misdemeanors defined; natural guardian must qualify as
- 50 conservator; and exemption, as follows:
- 51 (d) In cases in which subsection (e) of this Code section is not applicable; ~~on application filed~~
- 52 ~~within 120 days from the payment of judgment,~~ the court shall order remission under the
- 53 following conditions:

54 (1) Provided the bond amount has been paid within 120 days after entry of the judgment
55 and the delay has not prevented prosecution of the principal and upon application ~~to the~~
56 ~~court~~ filed within 120 days from the payment of judgment with prior notice to the
57 prosecuting attorney of such application, said court shall direct remission of 95 percent of
58 the bond amount remitted to the surety if the principal is produced otherwise appears
59 before the court that has jurisdiction of the bond within such 120 day period following
60 payment of the judgement.

61 (2) Provided the bond amount has been paid within 120 days after entry of the judgment
62 and the delay has not prevented prosecution of the principal, [s]hould the surety, within
63 two years of the principal's failure to appear, locate the principal in the custody of the
64 sheriff in the jurisdiction where the bond was made or in another jurisdiction causing the
65 return of the principal to the jurisdiction where the bond was made, apprehend, surrender,
66 or produce the principal, if the apprehension or surrender of the principal is substantially
67 procured or caused by the surety, or if the location of the principal by the surety causes
68 the adjudication of the principal in the jurisdiction in which the bond was made, the
69 surety shall be entitled to a refund of 50 percent of the bond amount. The application for
70 50 percent remission shall be filed no later than 30 days following the expiration of the
71 two-year period following the date of judgment; or

72 **(23)** Remission shall be granted upon condition of the payment of court costs and of the
73 expenses of returning the principal to the jurisdiction by the surety.

74 (e)

75 (1) If, within 120 days from ~~payment~~ entry of the judgment, the surety surrenders the
76 principal to the sheriff or responsible law enforcement officer, or said surrender has been
77 denied by the sheriff or responsible law enforcement officer, or the surety locates the
78 principal in custody in another jurisdiction, the surety shall only be required to pay costs
79 and 5 percent of the face amount of the bond, which amount includes all surcharges. If it
80 is shown to the satisfaction of the court, by the presentation of competent evidence from
81 the sheriff or the holding institution, that said surrender has been made or denied or that
82 the principal is in custody in another jurisdiction or that said surrender has been made and
83 that 5 percent of the face amount of the bond and all costs have been tendered to the

84 sheriff, the court shall direct that the judgment be marked satisfied and that the writ of
85 fieri facias be canceled.

86 (2) (A) The court shall direct that the judgment be marked satisfied and that the writ of
87 fieri facias be canceled, if within 120 days from ~~payment~~ entry of the judgment, the
88 surety:

89 (i) Tenders an amount equal to 5 percent of the face amount of the bond and
90 all costs to the sheriff; and

91 (ii) Provides, in writing, the court and the prosecuting attorney for the court
92 that has jurisdiction of the bond with competent evidence giving probable
93 cause to believe that the principal is located in another jurisdiction within
94 the United States and states that it will provide for the reasonable
95 remuneration for the rendition of the principal, as estimated by the sheriff;
96 and

97 (B) The prosecuting attorney for the court that has jurisdiction of the bond:

98 (i) Declines, in writing, to authorize or facilitate extradition; or

99 (ii) Within ten business days of the notice provided pursuant to division (2)(A)(ii)
100 of this subsection, fails to enter the appropriate extradition approval code into the
101 computerized files maintained by the Federal Bureau of Investigation National
102 Crime Information Center thereby indicating an unwillingness to extradite the
103 principal.

104 SECTION 3

105 This Act shall become effective upon its approval by the Governor or upon its becoming law
106 without such approval.

107 SECTION 4

108 All laws and parts of laws in conflict with this Act are repealed.

109

TAB 3



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Harold D. Melton
Chair

Cynthia H. Clanton
Director

To: Judicial Council Members

From: Standing Committee on Budget
Justice Michael Boggs, Chair *MPB*

Date: February 01, 2021

Re: Fiscal Year 2021 Judicial Council Budget and Financial Report

Fiscal Year 2021 Judicial Council Budget and Financial Report as of January 31, 2020

The Judicial Council Financial Report is attached for review.

Amended Fiscal Year 2021 and Fiscal Year 2022 Judicial Council Budget Requests

House and Senate Joint Appropriations Hearings

The 2021 legislative session began on January 11, 2021. Joint House and Senate Budget Hearings were held on January 20, 2021. In the hearing, Chief Justice Melton presented the Supreme Court's Amended FY21 and FY22 budget requests, and Justice Boggs presented the Judicial Council's requests.

Amended FY21 - House Public Safety Appropriations Subcommittee Hearings

The House Public Safety Appropriations Subcommittee held budget meetings on January 22, 2021. The Judicial Council presented the budget for Amended FY21 continuation funding and two enhancement requests for the Administrative Office of the Courts: upgrade and maintenance of the Georgia Courts Registrar in the amount of \$75,000, and an IT Helpdesk position for \$22,164 (1/4th of \$88,656 annualized), for a total of \$97,164. The total continuation funding with the two enhancements is \$14,456,549.

The House Appropriations Committee voted to fund the Georgia Courts Registrar - \$18,750 (1/4th of \$75,000 annualized) and voted no on the IT Helpdesk position. The full House voted to pass the Amended FY21 General Appropriations Bill (HB 80) by Substitute and sent it to the Senate.

Amended FY21 - Senate Judicial Appropriations Subcommittee Hearings

The Senate Judicial Appropriations Subcommittee held budget meetings on February 1, 2021. The Judicial Council presented for Amended FY21 continuation funding budget and the two enhancement requests as listed above.

Judicial Council Financial Report
Fiscal Year 2021
February 1, 2021

Department	Project	FY 2021 Budget	YTD Expenditures	Remaining	Budget Spent
Administrative Office of The Courts		\$ 6,520,505	\$ 3,757,363	\$ 2,763,142	58%
Legal Services for Domestic Violence	103	\$ 1,502,172	\$ 1,502,172	\$ -	100%
Legal Services for Kinship Care Families	1103	\$ 225,326	\$ 225,326	\$ -	100%
Georgia Council of Court Administrators	141	\$ 16,389	0	\$ 16,389	0%
Council of Municipal Court Judges	142	\$ 13,919	570	\$ 13,349	4%
Child Support Collaborative	174	\$ 119,000	67,078	\$ 51,922	56%
Council of Magistrate Court Judges	204	\$ 165,998	94,788	\$ 71,210	57%
Council of Probate Court Judges	205	\$ 159,490	97,263	\$ 62,227	61%
Council of State Court Judges	206	\$ 275,390	127,496	\$ 147,894	46%
Council of State Court Judges Ret.	207	\$ 2,573,814	15,536	\$ 2,558,278	1%
Other Judicial Council Subprograms		\$ 5,051,498	\$ 2,130,229	\$ 2,921,269	42%
Accountability Courts	195	\$ 625,696	382,853	\$ 242,843	61%
CACJ-Peer Review Porcess	199	\$ 42,000	1,720	\$ 40,280	4%
Inst of Continuing Jud Ed Administration	301	\$ 545,866	118,639	\$ 427,227	22%
Judicial Qualifications Commission	400	\$ 798,820	418,180	\$ 380,640	52%
Resource Center	500	\$ 775,000	452,083	\$ 322,917	58%
Separate Judicial Council Programs		\$ 2,787,382	\$ 1,373,475	\$ 1,413,907	49%
TOTAL JUDICIAL COUNCIL		\$ 14,359,385	\$ 7,261,068	\$ 7,098,317	51%

TAB 4



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Harold D. Melton
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council Members

FROM: Chief Judge David Emerson
Chair, Judicial Council Standing Committee on Technology

RE: Committee Report - Judicial Council Standing Committee on Technology

DATE: January 29, 2021

The Judicial Council Standing Committee on Technology met on Tuesday, January 26, 2021. The following report reflects matters and topics discussed during that meeting.

Judicial Gateway Sub-Committee – Mr. Sterling Perry, Sub-Committee Chair

Mr. Perry provided an update on the Judicial Gateway as the site continues to provide statewide support with high traffic rates for direct searches for Georgia Courts website information. The Gateway site has seen a recent increase in traffic to the probate court information and continued access to the judicial emergency orders.

Authentication of Judicial Signatures-Judge Stephen Kelley

Judge Kelley provided an update on the Judicial Signatures rule. The proposed rule has been provided to the Supreme Court and pending comments for the Court.

New Business-

Ms. Stephanie Hines provided an update regarding the Technology Survey. The survey includes topics regarding the funding of technology support, digital support, etc. Ms. Hines provided a few result updates; the complete report is forthcoming. Also, Ms. Hine provided an update on the Automated Data Collection sub-committee. The committee will develop an MOU to automate and digitize the court data collection process along with a proposed funding budget. The initial meeting date is pending.

Judge Emerson provided an overview of the progress on the restricted criminal record project. A criminal case filing form has been created with assistance from Shelia Studdard. The form would support the case tracking in superior court by ensuring the clerk's case type details and OTN are provided. Judge Emerson shared an update on the interface for the pre-trial no-contact bond

order to GCIC-DTE and GCIC project. Ben Luke has a pending meeting with GCIC to begin a discussion about the development of an interface.

Lastly, Ben Luke provided an update on the AOC technology division. The focus remains on security and developing standards around web application vulnerabilities.

Next Meeting

The next committee meeting is scheduled for March 18, 2021, via Zoom Communication

TAB 5



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Harold D. Melton
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council of Georgia

FROM: Justice Charles J. Bethel, Chair
Ad Hoc Committee on Cybersecurity Insurance Implementation

RE: Ad Hoc Committee on Cybersecurity Insurance Implementation

DATE: January 28, 2021

The Ad Hoc Committee on Cybersecurity Insurance Implementation (a successor to the Committee on Cybersecurity Insurance for the Judiciary) is currently implementing the recommendations set forth in the final report of its predecessor regarding procuring, selecting, and managing cybersecurity insurance for the judiciary. Please see the attached Order which created the Ad Hoc Committee on Cybersecurity Insurance Implementation for more information regarding its mission and membership.

The first meeting of the Ad Hoc Committee on Cybersecurity Insurance Implementation took place on September 18, 2020. The Committee's focus at its first meeting was to review the Committee's charge and the final report of the Committee on Cybersecurity Insurance for the Judiciary. Justice Charles J. Bethel (Chair) also established a Cybersecurity Insurance Broker Subcommittee chaired by Judge Walter W. Davis of the Georgia State-wide Business Court to begin the process of soliciting insurance quotes. The next meeting of the full Committee is to be determined.

The first meeting of the Cybersecurity Insurance Broker Subcommittee was on October 23, 2020. The Subcommittee's primary focus at its first meeting was to plan for and begin the process of soliciting cybersecurity insurance quotes from potential insurers. The Subcommittee has since engaged Ms. Sou Ford of Willis Towers Watson to guide it through the application process. Ms. Ford also advises the Georgia Department of Administrative Services (DOAS) on such matters. The Subcommittee is currently working on collecting the information necessary to submit a formal application to prospective cybersecurity insurance underwriters. Once that process is complete, the Subcommittee plans to submit its application to the underwriters in early- to mid-February 2021, after which the Subcommittee, together with Ms. Ford and her team, will meet with the underwriters directly to answer any questions regarding the same. The Subcommittee is currently targeting late-February 2021 for the underwriters meeting.

Attached:
Order Creating the Ad Hoc Committee on Cybersecurity Insurance Implementation



Judicial Council of Georgia Administrative Office of the Courts

Chief Justice Harold D. Melton
Chair

Cynthia H. Clanton
Director

Judicial Council Ad Hoc Committee on Cybersecurity Insurance Implementation

In accordance with the Bylaws of the Judicial Council, ad hoc committees exist to address issues of limited scope and duration, and the Judicial Council shall create and charge ad hoc committees as necessary to conduct the business of the Judicial Council.

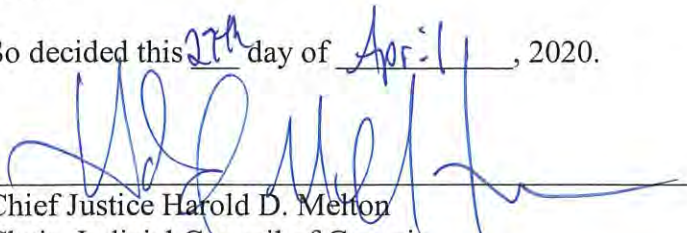
Therefore, I hereby establish the Ad Hoc Committee on Cybersecurity Insurance Implementation, as a successor to the Judicial Council Ad Hoc Committee on Cybersecurity Insurance for the Judiciary, with the mission of implementing the recommendations set forth in the April 3, 2020, report of the Ad Hoc Committee regarding procuring, selecting, and managing cybersecurity insurance for the judiciary.

The following members are hereby appointed to the Ad Hoc Committee on Cybersecurity Insurance Implementation:

- Justice Charles J. Bethel of the Supreme Court, Chair;
- Vice Chief Judge Brian Rickman of the Court of Appeals, Vice-Chair;
- Judge Christian Coomer of the Court of Appeals;
- Judge of the Georgia State-wide Business Court;
- Judge of a Superior Court, chosen by the President of the Council of Superior Court Judges;
- Judge of a State Court, chosen by the President of the Council of State Court Judges;
- Judge of a Juvenile Court, chosen by the President of the Council of Juvenile Court Judges;
- Judge of a Probate Court, chosen by the President of the Council of Probate Court Judges;
- Judge of a Magistrate Court, chosen by the President of the Council of Magistrate Court Judges;
- and
- Judge of a Municipal Court, chosen by the President of the Council of Municipal Court Judges.

Committee membership may include advisory members appointed, as needed, by the Ad Hoc Committee Chair. Advisory members may be heard but shall not be entitled to vote. The Administrative Office of the Courts shall provide staff support to this Committee and notify the judiciary of the creation of the aforementioned committee. The Committee will exist from the date of this order until June 30, 2022.

So decided this 27th day of April, 2020.


Chief Justice Harold D. Melton
Chair, Judicial Council of Georgia

TAB 6



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Harold D. Melton
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council Members

FROM: Justice Charles Bethel, Co-Chair
Judge Robert C.I. McBurney, Co-Chair

RE: Committee Report – Improving Community Access to Legal Resources Committee

DATE: February 8, 2021

The Judicial Council Ad Hoc Committee on Improving Community Access to Legal Resources (CALER) has met and is currently working with partners from Mercer University School of Law to gather information about law libraries throughout the state.

This committee seeks to support the identification and implementation of effective means of making legal resources available to all users of our civil justice system, including self-represented litigants.

Additionally, CALER has received offers of assistance from the Pew Charitable Trusts in gathering information that will allow us to take a better picture of what services are available to all Georgians, and how we can improve the said services to all court users.

TAB 7



Judicial Council of Georgia

Administrative Office of the Courts

Chief Justice Harold D. Melton
Chair

Cynthia H. Clanton
Director

Memorandum

TO: Judicial Council of Georgia

FROM: Michelle Barclay, Division Director

RE: JC/AOC's Communications, Children, Families, and the Courts Division

DATE: February 12, 2021

The Communications, Children, Families and the Courts Division of the JC/AOC serves as the hub for all communications and provides staff for the Supreme Court of Georgia Committee on Justice for Children, chaired by Presiding Justice David Nahmias; the Georgia Commission on Child Support, chaired by Troup County Juvenile Court Judge Michael Key; and the Access to Justice Committee of the Judicial Council, chaired by Justice Charles Bethel. This Division also assists with general grant work for courts in partnership with the legal staff in the Director's Division.

Following is a brief synopsis of the current work.

- **Committee on Justice for Children (J4C):** Federal grant funding is in place through 2021. The priorities for J4C now include:
 - Multi-Disciplinary Child Abuse and Neglect Institute (MD-CANI): The Institute is a Georgia-specific iteration of a national Child Abuse and Neglect Institute provided by the National Council of Juvenile and Family Court Judges. MD-CANI Part 1 is an intensive, two-day immersion training for local jurisdictions, now expanded to include judges and all stakeholders, which covers the law and best practices in the first 75 days of a dependency case. MD-CANI Part 2 is another intensive, two-day training for local jurisdictions, this time focusing on issues related to child wellbeing and permanency. As of January 31, 2020, we provided MD-CANI Part 1 & 2 training to 54 jurisdictions. MD-CANI is temporarily on hold, but we are beginning to schedule dates starting in March 2021.
 - The Court Process Reporting System (CPRS) provides a daily snapshot of data relating to every child in foster care, permitting judges, attorneys, and court appointed special advocates (CASAs) to stay up-to-date on every factor related to a child's permanency plan. The system also allows for uploading and e-filing of

court orders, which are then sent to the Division of Family and Children Services (DFCS) every day, resulting in improvement of outcomes when the State seeks federal reimbursement for a portion of foster care expenses (by being able to easily account for all the court orders). In partnership with Georgia CASA, CPRS is also developing a CASA-specific module to allow case-tracking, report dissemination, and periodic reporting to national CASA. As of 2019, all special assistant attorneys general (SAAGs) representing DFCS must upload all court orders to CPRS; CPRS in turn transmits these orders daily to the DFCS SHINES system. It is estimated by DFCS that using CPRS to upload orders will save the State some \$4 million dollars each year; this is the amount typically lost in federal IV-E reimbursements due to unavailability of court orders when the state is audited by our federal partners.

- The Cold Case Project is a joint project of the J4C Committee, the Office of the Child Advocate (OCA), and the Division of Family and Children Services. Using a computer model, the Project identifies children in foster care whose cases are not moving toward permanency, and convenes the stakeholders to review the substantive due process rights of the children and to brainstorm solutions to permanency roadblocks. Cold Case Roundtable meetings are continuing by phone and video during the judicial emergency.
- The Court Improvement Initiative brings together leading juvenile court judges and their stakeholders twice a year. J4C reviews the best-practice model with each jurisdiction individually, and each jurisdiction reports on its efforts to implement best practices. Each meeting includes a session for judges to review data for each jurisdiction and J4C moderates discussions on best-practice implementation in light of needs revealed by the data. We held a virtual meeting on August 28, 2020, and are planning a hybrid meeting for February 2021.
- J4C also sponsors the Hines Awards for child welfare attorneys and DFCS case managers to highlight the importance of this work. 2020 awards were given at a special socially-distanced ceremony at the Deal Judicial Center on July 29 to attorney Afiya Hinkson and DFCS case manager Charles Williams. Nominations for the 2021 Hines Awards are now open. See: <https://georgiacourts.gov/j4c/>
- J4C sponsored a Georgia Child Welfare Law Specialist Meeting on March 4-6, 2020, attended by over 50 attorneys. We currently have some 60 Georgia attorneys who are certified child welfare legal specialists (CWLSs).
- J4C, DFCS, OCA, and GA CASA sponsored the fourth annual statewide Child Welfare Law Summit on Nov. 18-20, 2020, with just over 100 in-person and nearly 500 virtual participants. Though the challenges of holding such a large conference in a hybrid fashion were extensive, we managed three days of plenary sessions and workshops with interactions from both in-person and virtual audience members.
- **The next J4C Committee meeting will be held virtually on May 14, 2021.**
- **Communications:** Improving communication can improve justice in all Georgia courts through collaboration and innovation, so it is a priority under the Judicial Council's Strategic Plan. One communication tool is our monthly Courts Journal newsletter <https://georgiacourtsjournal.org/>. We also promote and create positive content about Georgia's judicial branch—every class of court—through our social media daily. Our aim with all stories about the judicial branch is to instill faith in our state's system of justice

and the rule of law. This year, we will be creating civics events to help fulfill that aim in partnership with the Georgia Department of Education and the State Bar of Georgia. We manage the Courts Directory: <http://georgiacourts.knack.com/gcd2/>; Our social media platforms are: <https://www.facebook.com/GACourts>; <https://twitter.com/Gacourts>; <https://www.instagram.com/gacourts/> and our YouTube channel <https://www.youtube.com/judicialcouncilofgeorgia>.

- **Child Support Commission:** The Commission staff works collaboratively with Georgia's Department of Human Services (DHS), Division of Child Support Services (DCSS) in several areas. These areas include providing an online child support calculator <https://csc.georgiacourts.gov/>, for court and public use, training on the calculator for courts, lawyers, and the public, supporting the Parental Accountability Courts (PAC), providing a website for self-represented litigants with resources on Georgia's Income Deduction Order (IDO) process, and generally supporting the process and the law surrounding child support.
 - Child Support Commission Meetings: a Child Support Commission meeting was held virtually on Friday, December 4, 2020, 10:00 a.m. to 12:00 p.m. The Commission discussed several items of business, including the upcoming economic study scheduled in 2022 and welcomed three new legislative members: Rep. Bonnie Rich, Rep. Houston Gaines, and Sen. Brian Strickland.
 - Legislation: The Commission will not be submitting legislation during the 2021 session for O.C.G.A. § 19-6-15. There is the potential for legislation following the economic study of the child support guidelines and basic child support obligation table that will take place in 2022.
 - Study Committees: the Child Support Commission established two study committees that began work at the end of 2018 for a period of two years. The purpose of the study committees is to explore whether changes, including the potential for adding formulas to the calculations, should be made to the Low-Income Deviation, O.C.G.A. § 19-6-15(i)(2)(B), and the Parenting Time Deviation, O.C.G.A. § 19-6-15(i)(K). Judge Emory Palmer, Chair, Low-Income Deviation Study Committee, made a report to the Commission on December 4, 2020, that the study committee is concerned that the basic child support obligation (BCSO) table is too high for Georgia's low-income families and should be addressed in the 2022 economic study. The work of this committee is finished at this time. Also, at the December 4, 2020 Commission meeting, Attorney Kathleen Connell, Chair, Parenting Time Deviation Study Committee, reported to the Commission that the work of this committee is not complete, and requested an extension of one year, which was approved by the Commission. Dr. Roger Tutterow, Chair, Economic Study Committee, reported that this committee will begin work in 2021 on preparations for the 2022 case sampling and economic study, which will include listening sessions to gather public comments on the guidelines.
 - Child Support Calculator: Courts, attorneys, mediators, and the public are using the online calculator deployed on August 8, 2016. Internet connectivity within the courthouses is still an issue around the state. The Excel version of the calculator was permanently retired on October 1, 2018. Staff have temporarily discontinued in-person training on the online calculator throughout the state and have

developed virtual training to comply with social distancing. Trainings include the correct use of multiple child support worksheets, use of the low-income deviation, and steps to impute income. Staff successfully resumed training virtually on October 23, 2020 and completed five virtual trainings by the end of December 2020, all of which were eligible for one hour of general CLE credit for attorneys. Staff is also developing virtual training on income deduction orders, training for the Division of Child Support Services (DCSS), and training for self-represented litigants.

- Parental Accountability Court (PAC) evaluation: We continue to support and train PAC coordinators on use of the database to produce statistical evidence of the efficacy of those courts. JC/AOC's Research Division is currently conducting a second study on six courts in the Alcovy, Appalachian, Coweta, Flint, Northeastern, and Southwestern Judicial Circuits. This study is in the final stages of preparation and will be published by the end of March 2021. The findings are very positive and demonstrate continued efficiency and success in these courts.
- **Access to Justice Committee (A2J):** The mission of the Access to Justice (A2J) Committee is to improve the public's trust in the judicial branch by focusing on access and fairness through the elimination of systemic barriers related to gender, race, ethnicity, sexual orientation, national origin, disability, indigence, and language. The A2J Committee, is currently working on several projects:
 - The Self-Help Resources Tool Kit for Georgia Judges is available. We received a grant from the Georgia Civil Justice Foundation for additional printing, and we are in the process of updating this resource, as well as translating this resource book into Spanish.
 - The A2J Committee is continuing to partner with and has adopted the State Bar's Justice for All (JFA) Strategic Plan and suggested projects. Work to assist the Dougherty County Law Library has created a model at the local level for assisting self-represented litigants. The Committee is focused on a combination of strengthening local law libraries, online forms for self-filing, local pop-up legal clinics, and low bono models of attorney representation, with the assistance of Mike Monahan, Judge Kristina Blum, and the Director from the Dougherty County Law Library. Additionally, the AOC's Research Division is assisting with the metrics of the model's effectiveness. The A2J Committee received a grant in the amount of \$5,000 from the Georgia Bar Foundation and 35,000K from the [CLCC](#) within the State Bar of Georgia via the JC/AOC to be used for the ongoing initiatives in the JFA Strategic Plan. This continued funding is the result of a partnership between the State Bar's Justice for All Committee and the A2J Committee.
 - Last year we began hosting free Pop-up Legal Clinics, and the 3rd Clinic was planned for March 13th in Dalton, but was canceled at the beginning of the COVID-19 outbreak. In light of our "new normal" under COVID-19 restrictions, we are collaborating with the Georgia Justice Project and the State Bar Pro Bono group to continue these important services through a Virtual Free Legal/Record Restrictions Clinic. The State Justice Institute awarded the A2J Committee a grant to assist in funding our Clinics throughout the state last year. This year money was requested and granted to continue the virtual clinics from the [CJCP](#). Some of

the grant will be utilized to provide low-bono pay to our volunteer attorneys. Our first virtual attorney training session was held on April 23, 2020. The first Educational Webinar was held on April 29, 2020, and a second Educational Webinar was held on May 6, 2020. Virtual Free Record Restriction Clinics were successfully hosted on May 19, 2020 (Dalton), June 30, 2020 (Augusta), and September 11, 2020 & September 28, 2020 (Chattahoochee Judicial Circuit). Plans are underway for our next Clinic, which will be in the Statesboro area, followed by Tifton.

- The A2J Committee's Deaf and Hard of Hearing (DHH) working group collaborated with several ADA attorney specialists to create a Best Practices for DHH Courthouse Accessibility counter card. This counter card is for all court personnel, and its purpose is to instruct on the ADA-required steps that must be taken if someone presents with a DHH need. The 3rd draft was submitted for final review during our December Committee meeting and changes were suggested by the Commission on Interpreters. This Counter card is ready for distribution, and we collaborated with GTA and Georgia Tech to have the 159 Counter Cards translated into Braille format. The DHH Braille Cards were mailed out last month to all district court administrators to be disseminated to every county in the state. The working group has identified a grant opportunity with the National Center for State Courts, and will be applying. In our continued effort to become ADA compliant, funds are needed to secure hearing devices. The devices will be strategically placed in every judicial district, so that all courts will have access to hearing devices, as needed.
- The A2J Committee's Self Represented Litigants (SRL) Forms working group is updating the most frequently used family law forms. This working group will ensure that all of the forms are pdf-fillable and translated into "plain language". We are currently working on several self-help family law videos scripts to accompany the related forms. Our first set of forms, "Divorce without Children", along with the "how-to" video is complete and currently available on georgiacourts.gov.
- The A2J Committee internally distributed a final draft of the Georgia-specific guide for judges on the Servicemembers Civil Relief Act for review. The A2J Committee partnered with Emory University, Georgia State University, and the State Bar of Georgia Military-Veterans Law Section on this project. The Guide was distributed during the previous JC meeting. The SCRA Guide companion bench card was finalized last month, and all district court administrators were mailed copies for distribution. Similar guides have been created in other states, and you can find a similar state-specific guide at this link: <https://mckinneylaw.iu.edu/practice/clinics/docs/IndianaJudgesGuide.pdf>. Any judges interested in learning more about the project or possibly participating in the project should contact Tabitha Ponder at tabitha.ponder@georgiacourts.gov.
- **The next A2J Committee meeting will be via Zoom on February 10, 2021.**

Civil Legal Services to Victims of Domestic Violence

The FY2020 Judicial Council State Appropriation was \$2,500,000 to provide civil legal services to victims of domestic violence and their families.

Funding was reduced to \$1,502,172 in FY2021.

The Judicial Council has received an appropriation for these services since FY1999. Funding for these services is allocated by the Administrative Office of the Courts through grants statewide. Grantees are non-profit legal services organizations providing civil legal services to domestic violence victims.

The legal services provide for the safety and security of domestic violence victims and their families. Legal services include obtaining protective orders, child custody and support matters, divorces, assistance with obtaining benefits, and services related to housing and employment.

For FY2020, grantees reported:



Provided services for over
3,300
Protective order related cases



6,000+
Women were protected



3,000+
Children were helped



691
victims received custody of
their children



3,245
other cases were covered¹



\$15 Million
In estimated cost savings²



Legal services were provided in
every judicial circuit of the state.
47% of protective order cases
were provided in non-metro
Atlanta circuits.

FY2020 and FY2021 grantees report an increase in need since the beginning of the COVID-19 Pandemic, after experiencing a drop in victims requesting services in March and April 2020. Six of the grantees are reporting an increase in protective order needs by 30% or more for August and September.

Without these funds, nearly 10,000 Georgians would be without assistance when trying to escape a violent situation. These funds are vital to the safety and security of Georgia citizens.

¹Other services include divorce, child support, obtaining benefits and services related to housing and employment. ALA and GLS secured \$1.3 million in benefits in FY20.

²Cost savings is based on a KY study, which cited that every \$1 spent on securing protective orders saved the public an estimated \$30.75 in law enforcement, court, jail costs, medical, and other expenses. \$150 PPO Cost x 3,392 PPO cases = \$51,645,600. See Kentucky Civil Protective Order Study: A Rural and Urban Multiple Perspective Study of Protective Order Violation Consequences, Responses, and Costs, T.K. Logan, Robert Walker, William Hoyt, Teri Faragher, available at: <https://www.ncjrs.gov/pdffiles1/nij/grants/228350.pdf>.

CIVIL LEGAL SERVICES TO KINSHIP CARE FAMILIES

For FY2020 the Legislature authorized \$475,000 through the Judicial Council's budget to provide holistic civil legal services to 750 kinship care families.

The purpose of the appropriations was to allow for the creation of legal custody arrangements between the caregiver and their children and to ensure that their homes would remain safe, stable and sustainable.

Funding for these services was allocated by the Administrative Office of the Court to the Atlanta Legal Aid Society (Legal Aid) and Georgia Legal Services Program (GLSP) starting on July 1, 2019.

For the 15 month period from July 1, 2019 through September 30, 2020, Legal Aid & GLSP reported the following results:



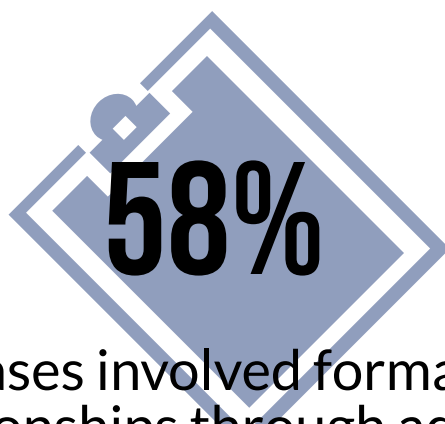
children were served ¹



cases were handled ²



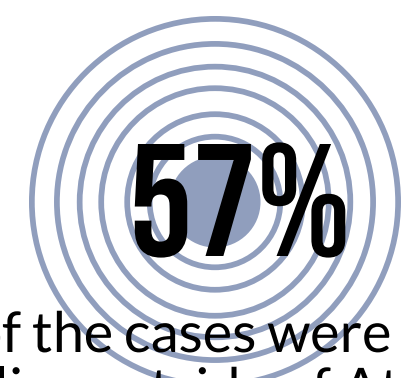
were cases for grandparents raising grandchildren (about 68%)



of the cases involved formalizing legal relationships through adoptions, guardianships or child custody arrangements ³



counties received services under this program



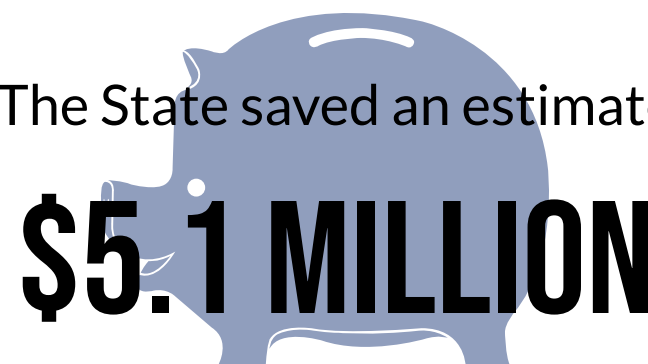
of the cases were for families outside of Atlanta's five major counties

The grant was charged about



for each case handled

The State saved an estimated



in increased foster care per diem costs -- for an annual savings of over \$5.1 million a year ⁴

As of May 2019,



Georgia children were in foster care.

¹ This legal assistance included obtaining monetary benefits of over \$235,000 for clients, including over \$60,000 in healthcare benefits, \$53,000 in education benefits, \$105,000 in income benefits, and \$10,000 in affordable housing benefits.

² 334 of the 960 cases were not new cases.

³ Certain cases are NOT permitted to be funded under the grant, including those involving class actions, criminal defense, deportation, or juvenile delinquency.

⁴ Of these children who avoided foster care, 177 children were between the ages of 0-5; 176 children were between the ages of 6-12; 75 children were 13 or older. 262 children avoided foster care. The annual per diem for a foster child is \$9,223.55 or higher, depending on the child's age. Total annual per diem foster care savings as a result of this project are approximately \$5,136,882.

TAB 8



Supreme Court
State of Georgia

NATHAN DEAL JUDICIAL CENTER

Atlanta 30334

Judicial Council Meeting
February 12, 2021

Happy New Year to everyone.

We have some positive news at the Court with the recent appointment by Governor Kemp of Fulton County Superior Court Judge Shawn Ellen LaGrua to fill the vacancy created by Justice Keith Blackwell's return in November to private practice. Many of you are familiar with Justice LaGrua from her work on the Council of Superior Court Judges and most recently as chair of the Judicial Council COVID-19 Task Force. Justice LaGrua will play an important role on the Court as we continue to address pandemic issues. I feel deeply privileged to call such a special friend my colleague, and I know the other members of the Court share my feelings.

Among the many things we have figured out how to conduct remotely is the Bar Examination. A few days ago, the Court entered an order approving remote, online administration of the February Bar exam. We had good success with the remote administration of the October exam and have implemented a few tweaks to the system to make the process for this second exam even better.

The surge of COVID-19 cases in December caused me to amend the Tenth Extension of the Statewide Judicial Emergency Order to dial back jury trials and to ask courts to be mindful of in-person proceedings. The Eleventh Extension Order that issued on Sunday, February 7 anticipates that we will be able to reverse course soon and hopefully allow jury trials to resume in March, as COVID-19 cases decline and vaccines are rolled out. Along these same lines, I will communicate any updates I receive about vaccine eligibility for the judicial branch—something that is wholly dependent on the availability of vaccine supplies.

I am not unmindful of the impact the virus has had on our judicial family and want to strenuously reassert that no in-person proceeding should take place where all precautions cannot be implemented. Like many of your courts, this

virus has hit home. We lost former Chief Justice George Carley to COVID-19, his wife Sandy suffered a stroke they believe may be connected to the virus, and this month former Chief Justice Norman Fletcher's wife Dot passed away from complications due to the virus.

I thank you all for your efforts to remain positive in carrying out your responsibilities and confronting the challenges of the New Year. I take this opportunity to remind you to continue to do all you can to keep courthouse matters moving while keeping yourselves and those around you safe.

Respectfully submitted,



Harold D. Melton

Chief Justice, Supreme Court of Georgia



THE COURT OF APPEALS
OF THE
STATE OF GEORGIA
ATLANTA, GEORGIA 30334

CHAMBERS OF
CHRISTOPHER J. McFADDEN
CHIEF JUDGE

(404) 656-3452
mcfaddenc@gaappeals.us

Court of Appeals of Georgia
Report to Judicial Council
February 12, 2021

The work of the Court of Appeals continues as it has since last March. We are fortunate in that our work lends itself to virtual operations. We continue to hear oral arguments via Zoom. Our docket is accessible through a virtual private network, and all of our current trial court records are electronic. The Clerk's Office now receives most of our appellate records electronically; those that come in on paper are scanned in and loaded into the docket. So we are able to work from any location with a good internet connection.

The Court continues to receive and rule on emergency motions and appeals. Some of them challenge judicial emergency orders. Emergency election-law issues have subsided, at least for now.

Our Clerk's Office has remained open throughout the pandemic. A skeleton staff is in the judicial center during business hours to handle the court business that requires a physical presence, such as assisting self-represented parties and processing their paperwork. As judges in all classes of court know, jailhouse lawyers — or “writ writers,” as one described himself to the clerk on a post-it — provide a steady flow of paperwork from prisons.

Judge Trea Pipkin joined Justice Shawn LaGrua and Judge Belinda Evans on January 29, 2021, via Zoom, to swear in 95 new lawyers from the Georgia State University College of Law. Judge Pipkin is the first Georgia appellate judge and Justice LaGrua is the first Supreme Court justice to have earned their law degrees at Georgia State. All three judges shared inspiring anecdotes and advice for the new lawyers.

I look forward to a return to normal life and normal operations and to meeting with you again in person.

Respectfully submitted,
Christopher J. McFadden
Christopher J. McFadden
Chief Judge
Court of Appeals of Georgia



Council of Superior Court Judges of Georgia

Suite 104, 18 Capitol Square, Atlanta, Georgia 30334

(404) 656-4964 Fax (404) 651-8626

Council of Superior Court Judges Report to Judicial Council February 2021

The Council of Superior Court Judges (CSCJ) thanks all superior court judges for adapting to manage their caseloads and maintain public access while protecting the public and court personnel.

CSCJ cancelled its in-person conference in Athens in January due to the pandemic. However, CSCJ worked with staff of the Institute for Continuing Judicial Education (ICJE) to create a training seminar for the judges by pre-recorded video. In addition to the topics detailed in the December report, programming also included a death penalty specialty course with the following subjects: pretrial case management issues including dealing with the news media, motions, the mental status of the accused, venire update, jury questionnaires, voir dire, victim impact evidence, penalty phase procedures, jury instructions, post-trial procedures through the defendant's direct appeal, and habeas procedures. The MCJE Committee is working with ICJE on the educational programming for the next conference.

Many of CSCJ's committees which would have met in person at the conference met via WebEx between January 15 and January 20, 2021. Notably, the Pattern Jury Instructions Committee approved revised charges proposed by the plain language rewrite subcommittee led by Judge Ann Harris including Robbery, Burglary, Felony Murder, Malice Murder, Manslaughter (voluntary and involuntary), Aggravated Assault, and Justification.

On January 21, 2021, CSCJ elected officers and received committee reports at its annual meeting conducted via WebEx. Judge Arthur L. Smith, III, of the Chattahoochee Judicial Circuit was elected to the office of President-Elect and Judge John E. Morse, Jr., of the Eastern Judicial Circuit was elected to the office of Secretary-Treasurer. Their terms will begin on May 1, 2021 along with that of incoming President, Judge J. Wade Padgett of the Augusta Judicial Circuit. Judge Brian J. Amero will continue to serve as a member of the Executive Committee as Immediate Past President.

Judge Padgett and Judge Tain Kell, in conjunction with ICJE, trained 24 new judges at the New Judges Orientation in Athens during the week of December 14, 2020. Topics included a criminal law overview, a civil law overview, reporting requirements, retirement, domestic relations, and criminal issues including pretrial issues and *Batson*, presentation of evidence, submitting the case to the jury, sentencing, merger, and motions for new trial.

CSCJ welcomes our four newest judges: Judge Nancy N. Bills of the Rockdale Judicial Circuit, Judge Rosemary Greene of the Cherokee Judicial Circuit, Judge Dick Perryman of the Alapaha Judicial Circuit, and Judge Jesse Stone of the Augusta Judicial Circuit. All four were appointed by Governor Brian Kemp.



Council of State Court Judges
Impartial Courts • Judicial Excellence • Accessible and Efficient Justice

Report of the Council of State Court Judges
Judicial Council Meeting
February 12, 2021

Staff

Bob Bray
Executive Director

Executive Committee

Judge Wesley B. Taylor
President (Fulton)

Judge Alvin T. Wang
President-Elect (DeKalb)

Judge R. Violet Bennett
Secretary (Wayne)

Judge John K. Edwards, Jr.
Treasurer (Lowndes)

Judge T. Russell McClelland
Immediate Past President (Forsyth)

District 1
Judge Gregory V. Sapp (Chatham)

District 2
Judge R. Violet Bennett (Wayne)

District 3
Judge John K. Edwards, Jr. (Lowndes)

District 4
Judge Jeffrey B. Hanson (Bibb)

District 5
Judge Alan W. Thrower (Baldwin)

District 6
Judge John G. Breakfield (Hall)

District 7
Judge Ronald B. Ramsey, Sr. (DeKalb)

District 8
Judge Allison Barnes Salter (Cobb)

The Council conducted New Judge Orientation for 13 new state court judges the last week of January. Live Zoom presentations were held over a 4-day period. The new judges are:

Judge Robert Gardner (Barrow)
Judge Billy Tomlinson (Bryan)
Judge Joseph Cushner (Bulloch)
Judge Erica Tisinger (Carroll)
Judge Derek White (Chatham)
Judge Elizabeth Coolidge (Chatham)
Judge Diana Simmons (Cobb)
Judge Veronica Cope (Gwinnett)
Judge Danielle Roberts (Henry)
Judge Vincent Lotti (Henry)
Judge Paul Cook (Toombs)
Judge Wesley Leonard (Troup)
Judge Thomas Hatfield (Ware)

State Court of Fulton County Judge Jane Morrison was presented the distinguished *Randolph W. Thrower Lifetime Achievement Award* by the State Bar of Georgia. *The Commitment to Equality Awards* recognize the efforts of lawyers and legal employers who are committed to providing opportunities that foster a more diverse legal profession for members of underrepresented groups in the state of Georgia. These awards are presented to lawyers who not only personally excel in their own practice, but who have demonstrated a commitment to promoting diversity in the legal profession.

The Council congratulates Judge Eddie Barker of the State Court of Douglas County for being recognized by the Georgia House of Representatives for the vital role he has played in leadership in Douglas County and for his deep personal commitment to the welfare of the citizens of Georgia. Judge Barker was also recognized for his outstanding work with DUI and Drug Accountability Courts in his community.

A recent article in the Fulton County Daily report highlighted the work of State Court of Fulton County Chief Judge Susan Edlein who has continued to keep court cases moving in her court since April utilizing technology to conduct virtual proceedings. Later, the court began incorporating technology with in-person proceedings to create a hybrid process to keep cases moving.

The State Court of Cherokee County was recently featured in an *11 Alive* TV newscast entitled *Justice al fresco: Georgia's Parking Deck Courtroom*. The State court has started using their parking deck at the courthouse to conduct in-person court proceedings. "Three times a week, Cherokee County's "deck court" commandeers several hundred

square feet of the courthouse's cavernous lower parking deck. The County has installed temporary security checkpoints, added a bomb-sniffing dog – and added instructions for defendants to stay in their cars until their cases are called by phone.”

The Council recognizes State Court of DeKalb County Judge Ronald Ramsey who serves as Chair of the National Conference of Specialized Court Judges, which is the American Bar Association Judicial Division's home to judges of limited and special jurisdiction from around the country. It works to promote a representative, educated, and sensitive judiciary providing equal justice under the law and to assist judges in meeting challenges facing the judiciary.

In addition to rigorously following the CDC guidelines, the State Court of Spalding County has been aggressive in utilizing new technologies. The Court is now fully able to have hybrid trials where it can accommodate any combination of individuals, present or virtual in the same hearing. Since resuming court in June of 2020, the State Court of Spalding County has conducted many court dates, hearings, and bench trials with every combination of 100% virtual to 100% present and every conceivable combination in between. All individuals are encouraged to appear virtually or may appear in-person as they prefer. The Court also live-streams all court sessions out to www.facebook.com/spaldingcountystatecourt/ so that anyone, anywhere, can watch what the court is doing without needing to physically appear in the courtroom.

State Court of Fayette County Judge Jason Thompson has also utilized technology to continue court operations during the pandemic – and has even incorporated it with his visits to classrooms in schools throughout Fayette County. Judge Thompson visited students at Spring Hill Elementary School on January 15th.

Several other State Courts have embraced technology to proceed with hearings and trials; and accommodate accessibility for the public. Courts that have implemented novel approaches are State Court of Clayton County– online traffic court and laptops for all judges; State Court of DeKalb County– installation of two high definition cameras in a courtroom that can also be remotely accessed and controlled by the judge without being in the courtroom; and State Court of Cobb County– installed large video screens in the courtrooms that accommodate remote presence for parties, attorneys, witnesses and jurors.



Respectfully submitted,

Wesley B. Taylor

Judge Wesley B. Taylor, President



**COUNCIL OF JUVENILE COURT JUDGES
OF GEORGIA**

**REPORT OF THE COUNCIL OF JUVENILE COURT
JUDGES**

**JUDICIAL COUNCIL MEETING
February 2021**

Since our last meeting, Candice Phillips Branche of the Newton County D.A.'s office was selected to succeed Judge Sheri Roberts who we tragically lost to a long-term illness in the spring of 2020. Judge Branche started on January 1, 2021. In addition, Judge Quintress Gilbert from the Macon Judicial Circuit retired at the end of January 2021 after 24 years of service to the juvenile court bench. Judge Gilbert was the 11th longest serving judge in our Council.

As reported previously, the Judges of our Council continue to do work of the juvenile courts with the safety and health of the employees and parties involved. We continue to work closely with DJJ, DFCS, prosecutors, public defenders, and other attorneys in the court system. Our judges continue to handle their caseloads by using Zoom or other digital means in order keep everyone safe. There are some courts that have resumed some in-person hearings, all following applicable guidelines. The information provided by the Chief Justice's Covid-19 Task Force is continually updated on the judge's bulletin board, Sidebar.

Honorable Lisa Jones, President, 2020-2021



Council of Probate Court Judges of Georgia

Judge Kelli Wolk
President (Cobb)

Judge Thomas Lakes
President Elect (Harris)

Judge B. Shawn Rhodes
First Vice President (Wilcox)

Judge Darin McCoy
Secretary-Treasurer (Evans)

Judge T. J. Hudson
Immediate Past President (Treutlen)

Report to Judicial Council of Georgia February 12, 2021

The following is a summary of activities and current initiatives by the Council of Probate Court Judges:

New Judges

As I noted in a previous meeting, our class of court had several judges who retired last year, which paved the way for our current crop of new judges. New judges were elected in the following counties: Athens-Clarke, Ben Hill, Burke, Brooks, Chattooga, Clay, Clinch, Decatur, Douglas, Forsyth, Fulton, Glascock, Jeff Davis, Long, Miller, Oconee, Paulding, Pike, Polk, Putnam, Rabun, Talbot, Telfair, Toombs, Warren, White and Wilkinson. We look forward to the contributions that these respective judges will make both on the bench and as members of our Council.

Standard Forms

Our Council's Court Forms and Rules Committee, which is chaired by Judge Christopher Ballar, spent the latter part of last year making pertinent updates to our Standard Forms that align with the statutory changes brought about by HB 865. Through their work, the committee was able to make the necessary changes and forward them to the Supreme Court of Georgia. Currently, those forms are listed on our Council's website and the Supreme Court of Georgia's website as "recommended forms" until we receive final approval. We are thankful to our committee members, members of State Bar of Georgia's Fiduciary Law Section and Ms. Debbie Kerr for their contributions in updating our forms.

Outstanding Probate Judge of the Year and Special Recognition Recipients

Finally, in normal times, our Council honors our recipients for Outstanding Probate Judge of the Year and Special Recognition at our annual Spring Conference, however for obvious reasons, that proved to be a challenge to do so last year. At any rate, at an Executive Committee meeting last October, we were able to recognize our award recipients and since that time, each recipient has – finally! – received their awards. Our 2020 award recipients are as follows: Outstanding Probate Judge of the Year – Judge T. J. Hudson and Special Recognition – Judge Virginia Acord and Judge Danielle McRae. Congratulations to each of these judges who, through their contributions, have added value to our Council and class of court.

Respectfully submitted,

Judge Kelli Wolk
President, Council of Probate Court Judges of Georgia



Council of Magistrate Court Judges

244 Washington St., S.W., Suite 300, Atlanta, GA 30334-5900
(404) 656-5171 • Fax (404) 651-6449
Georgiamagistratecouncil.com

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Judge TJ Hudson
Treutlen County

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Cobb County

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Judge Becky Pitts
Butts County

Secretary
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DeKalb County

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Judge Jennifer Lewis
Camden County

Immediate Past President
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District Two
Judge David Crosby
Judge Heather Culpepper

District Three
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District Four
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Judge Curtis Miller

District Five
Judge John Defoor II
Judge Cassandra Kirk

District Six
Judge Megan Kinsey
Judge Jan Streetman

District Seven
Judge Brandon Bryson
Judge Jennifer Inmon

District Eight
Judge Rizza O'Connor
Judge Shawn Rhodes

District Nine
Judge Bill Brogdon
Judge Anthony Tarnacki

District Ten
Judge Melanie Bell
Judge Caroline Evans

Members-at-Large
Judge Jim Altman
Judge Mike Burke

Council of Magistrate Court Judges Report

The Council of Magistrate Court Judges started the year with many new Chief Magistrates. Leadership has been reaching out and trying to be available for all these new people who are coming into not only a new job, but one with health crisis implications. One of the most significant challenges has also been one of our greatest successes. Since March 2020, Federal action has substantively changed the law on dispossessories twice in a five month period, both times with virtually no advance notice. Our Council remains proactive in quickly adapting to these changes in the law effecting roughly half our average caseload, as well as educating the public to the new rules.

Furthermore, CMCJ fully expects that this order will likely be extended until September, which may necessitate other changes depending on what or if another stimulus passes this spring. Eviction cases are steadily rising across the state and the entire situation frustrates both the public and the bench. We are proud of the job that our judges have done and that we have been able to be flexible and able to provide information about any changes quickly.

The good news is part of the last stimulus provided that rental assistance for both landlords and renters would be made available. Even though our judges cannot be part of any application or disbursement process, the council has been discussing ways we can provide information about any existing programs. Recently, the Council leaders met with the Chief Justice, Justices Boggs and Petersen, and the Commissioner of the Department of Community Affairs and his staff. The zoom call was productive and we have a plan to work with the DCA to help them get the information about their program out to all of our Chiefs. This is especially helpful in the areas of Georgia that do not encompass the metro area. Most of the metro counties have their own programs. The hope is that if the judges can provide information about who to contact for assistance, perhaps eviction cases will decrease.

The Council has been working with the Training Council to ensure that our online classes will be successful. Since canceling in person classes through March, and instead having video replay and zoom classes available, the leaders have been meeting regularly to ensure that any issues can be resolved quickly. This includes drafting some new policies to make expectations clear and also getting the information about the new format out in multiple ways. We are hopeful and planning for an in person meeting during late April but are staying vigilant as we become aware of more cases involving not only staff but many of our judges as well.

TAB 9



Council of Accountability Court Judges

Chief Judge Kathlene F. Gosselin
Executive Committee Chair
Northeastern Judicial Circuit

Taylor Jones
Executive Director

Council of Accountability Court Judges Report to Judicial Council December 2020

In the time since the Council of Accountability Court Judges (CACJ) last reported to the Judicial Council, the CACJ held its annual training conference virtually September 14-16th, 2020. CACJ hosted approximately 1,200 attendees during the conference that featured national and local speakers. Attendees had the opportunity to learn new, innovative ideas from their peers and gather information on the latest best practices from around the nation. During the training event, CACJ recognized an inaugural set of model mental health courts and DUI courts. These courts will serve as model programs and learning sites for others through 2023. The goal of Georgia's Accountability Court Model Court Program is to recognize the great work of accountability courts across the state, as well as identify strong programs that may serve as mentors for other courts. Programs identified as "model courts" are those that have met and exceeded adherence to Georgia's Standards as dictated by strong performance on the certification and peer review processes. All certified accountability courts were evaluated by objective criteria to determine eligibility. CACJ's Nominations Committee, comprised of judges who preside over all accountability court types, determined the final candidates for the model courts. The Nominations Committee is committed to selecting model courts of each court type that are representative of Georgia's diverse communities.

The 2020-2023 Model Mental Health Courts and their respective presiding judges are: Alcovy Judicial Circuit Drug Court, Senior Judge Samuel Ozburn and Judge Eugene Benton; Appalachian H.E.L.P Court, Judge John Worcester; Cobb County Mental Health Court, Judge Mary Staley Clark; Henry County Resource Court, Judge William Bartles; Northeastern Circuit H.E.L.P. Court, Chief Judge Kathlene Gosselin; Piedmont Circuit Mental Health Court, Judge Currie Mingledorff; Rome Circuit Mental Health Court, Judge Jack Niedrach; and Savannah-Chatham County Mental Health Court, Judge Penny Haas Freeseemann.

The 2020-2023 Model DUI Courts and their respective presiding judges are: Athens-Clarke County DUI Court, Judge Charles Auslander III; Chatham County DUI Court, Judge H. Gregory Fowler; DeKalb County DUI Court, Judge Alvin T. Wong and Judge Dax E. Lopez; Douglas County DUI/Drug Court, Judge Eddie Barker and Judge Brian Fortner; Hall County DUI Court, Judge Larry A. Baldwin II; Liberty County DUI Court, Judge Jeff Osteen; Rockdale County DUI Court, Judge Nancy N. Bills; and Troup County DUI Court, Judge Jeanette L. Little. CACJ looks forward to extending the Model Court Program to other court types in future years.

During the 2020 virtual training conference, CACJ also recognized the inaugural Judge Stephen S. Goss award recipient. In memory of the late Judge Stephen S. Goss, CACJ created an award to honor his life and legacy as a nationally recognized expert on mental health. The 2020 recipient of this inaugural award was Chief Judge Kathlene Gosselin of the Northeastern Judicial Circuit.

CACJ is preparing for its semi-annual meeting planned for January 22, 2021 and is looking forward to another successful year of further developing and expanding Georgia's accountability courts.



GEORGIA COMMISSION ON DISPUTE RESOLUTION

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Judge M. Cindy Morris

Executive Director

Tracy B. Johnson

Program Manager

Karlie A. Sabs

Commission Members

Justice John J. Ellington

Judge Amanda H. Mercier

Judge Charles E. Auslander, III

Emily S. Bair, Esq.

Judge Jane C. Barwick

N. Staten Biting, Jr., Esq.

Judge Clarence Cuthbert, Jr.

Mary Donovan, Esq.

Judge C. Andrew Fuller

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Nicole Woolfork Hull, Esq.

Patrick T. O'Connor, Esq.

Edith B. Primm, Esq.

Judge Renata D. Turner

Randall Weiland

Peggy McCoy Wilson

The following is an update on the initiatives and activities for the Commission on Dispute Resolution:

New Membership Roles

At the February 3 meeting, Justice John J. Ellington swore in new Chairperson, Judge M. Cindy Morris, Superior Court, Conasauga Judicial Circuit. Judge Morris has previously served as Chair of the Ethics Committee and as the Commission's Chair-Elect. The Commission is grateful to Judge Jane C. Barwick for her leadership as Chairperson of the Commission from 2019-2021. We are also thankful that Judge Barwick will continue her service on the Commission as a member.

2020 Registration Renewal Season

The 2020 on-time registration renewal period ended December 31. A total of 2,824 "neutrals"- mediators, arbitrators, and evaluators- renewed prior to the deadline. The late renewal period will end on April 30. Registration categories include: general civil, domestic relations, specialized domestic violence, arbitration, early neutral evaluation, juvenile delinquency, and juvenile dependency. Neutrals who wish to conduct court-ordered or court-referred ADR sessions must be registered pursuant to the Supreme Court ADR Rules. Currently, there are approximately 3,072 registered neutrals in Georgia.

ADR Institute

The 27th Annual ADR Institute and 2020 Neutrals' Conference was held virtually. There were 372 attendees in total. Mr. Hal Gray received the 2020 Chief Justice Harold G. Clarke Award. The Georgia Supreme Court Commission on Dispute Resolution and the Georgia State Bar Dispute Resolution Section created the Clarke Award in 2013 to honor the memory of the late Supreme Court Chief Justice Harold G. Clarke. This award is to honor those individuals who have made outstanding contributions to dispute resolution in Georgia.

2021-2023 Strategic Project list

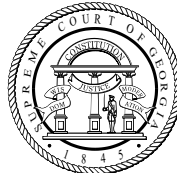
The Commission concluded its 2018-2020 strategic project list in December and approved a new project list for 2021-2023. For the new two years, the Commission will continue to focus on improving justice by supporting access to high quality dispute resolution services throughout Georgia. Some of the initiatives include: updating the registration system, assisting courts in expanding and enhancing dispute resolution services, supporting virtual dispute resolution, developing public education resources, and improving services offered to neutrals.

Upcoming Commission Meeting Date

The next Commission meeting date is May 5, 2021, at 2:00 p.m. The location is TBD. Meeting information as well as previous minutes are posted on the GODR website at www.godr.org.

CHIEF JUSTICE'S COMMISSION ON PROFESSIONALISM

Hon. Harold D. Melton, Chief Justice
Supreme Court of Georgia, Chair



Karlise Y. Grier
Executive Director

Memorandum

TO: Judicial Council of Georgia

FROM: Karlise Y. Grier, Executive Director

RE: Chief Justice's Commission on Professionalism

DATE: February 12, 2021

The Chief Justice's Commission on Professionalism (Commission), the first body of its kind in the nation, was created in 1989 by the Supreme Court of Georgia with the primary charge to enhance professionalism among Georgia's judges and lawyers. Chief Justice Harold D. Melton serves as the current Chair of the Commission. Other judges who serve on the Commission are as follows: Judge Clyde L. Reese III for the Court of Appeals of Georgia; Judge Shondeana Crews Morris (Stone Mountain Judicial Circuit) for the Council of Superior Court Judges; and Judge Susan E. Edlein (State Court of Fulton County) for the Council of State Court Judges. Judge William McCrary Ray II serves on the Commission for the federal judiciary. Justice Sarah Hawkins Warren is a very active advisor to the Commission. You may find a complete list of Commission members, advisors, and liaisons at the Commission's web site at <http://cjcpga.org/commission-members-2020-2021/>. A brief update of some of the Commission's activities is as follows.

THE NECESSITY OF UNPARALLELED UNITY

The Commission will host a CLE entitled "*The Necessity of Unparalleled Unity*" on **March 19, 2021**, in conjunction with the State Bar of Georgia's Spring Board of Governors meeting.

About the "Unparalleled Unity" CLE

In these times of unparalleled political division and social unrest, how can we create a sense of unparalleled unity among lawyers and encourage lawyers to lead efforts to help bridge the divisions in America despite our differences? That is the central question that we seek to address in our upcoming CLE program *The Necessity of Unparalleled Unity*. As lawyers, we hold as a shared value a respect for the rule of law. Moreover, as a function of our professionalism as lawyers, we strive to offer service "[t]o the public and our systems of justice . . . and to seek the common good." As lawyers, we perhaps have a special role in safeguarding the rule of law and we unquestionably have a responsibility to comport ourselves with professionalism. Therefore, perhaps there is a way for us to serve the public and the common good by using the tools of professionalism to draw us closer to a sense of unparalleled unity with one another and to lead our fellow Americans in bridging our divisions despite our

differences. With this framework in mind, our moderator and panelists will explore these questions during *The Necessity of Unparalleled Unity* CLE.

Program Chair: **Ms. Dawn Jones**, President of the State Bar of Georgia

Special Guest: **Chief Justice Harold D. Melton**, Supreme Court of Georgia

Moderator: **Professor Tanya M. Washington**, Georgia State University College of Law, Center for Access to Justice

Confirmed Panelists: **Justice Carla Wong McMillian**, Supreme Court of Georgia; **Mr. Ashley Bell**, Partner, Dentons US LLP; and **Mr. Jake Evans**, Partner, Holland & Knight LLP are the currently confirmed panelists. Additional panelists may be announced.

Special Acknowledgment: **Mr. Kevin C. Wilson**, Staff Attorney, Supreme Court of Georgia, for assistance in program planning.

Please check the Commission's website, www.cjcpga.org, for pre-registration information and additional updates about the program.

SUICIDE AWARENESS PROGRAM

The Commission has rescheduled the Suicide Awareness Program for **Friday, April 30, 2021, from 2 pm – 5 pm. The program will be held virtually via Zoom.** The planning team includes **Judge Clyde L. Reese III**, Court of Appeals of Georgia (State Bar of Georgia SOLACE Committee Co-Chair); **Judge Render Heard**, Juvenile Courts of the Tifton Judicial Circuit (State Bar of Georgia SOLACE Committee Co-Chair), **Judge Shondeana Crews Morris**, Superior Court of DeKalb County (State Bar of Georgia Suicide Awareness and Prevention Committee Chair); and **Ms. Layne Brides** (Staff, SOLACE Committee). The Commission's Executive Director provides staff support for the planning team. **Ms. Sally Q. Yates** has once again agreed to serve as the moderator of the program. An additional confirmed speaker is **Mrs. Dee Goss**. The Commission's Executive Director will provide additional information about the program as it becomes available. Pre-registration is currently scheduled to open in March. The Commission will provide updates about the program at <http://cjcpga.org/suicide-awareness-program/>. A flyer about the CLE is attached hereto and incorporated by reference as "Exhibit A." **Please share the flyer with your networks.**

COMMISSION ASSISTANCE WITH BAR ASSOCIATION AND SECTION PROFESSIONALISM CLE PROGRAMS

The Commission's Executive Director is available to assist State Bar of Georgia sections, and local and voluntary Bar associations with their Professionalism CLE programming. Most recently, on January 27, 2021, the Commission's Executive Director conducted an interactive (Socratic-Method) professionalism CLE for the Atlanta Bar Association's Construction Law Section via Zoom. Approximately 58 attorneys participated in the interactive

CLE. Please contact the Commission's Executive Director if you are a member of a local or voluntary bar association that would like assistance in planning a professionalism CLE program.

RECAP OF 2020 CLES SPONSORED BY THE CHIEF JUSTICE'S COMMISSION ON PROFESSIONALISM

During 2020, the Commission hosted eight (8) CLE programs, in addition to the five (5) virtual Law School Orientations on Professionalism. The Commission held one of its CLEs in person on January 9, 2020, as part of the State Bar of Georgia's Mid-Year meeting. The remaining seven (7) CLE programs were held virtually via the Zoom platform. A total of **6,645 CLE attendees**¹ participated in the Commission's CLE programs. All of the virtual CLEs were free to attend; however, CLE attendees were asked to pay the cost of the CLE fees required by the State Bar of Georgia's Commission on Continuing Legal Education (CCLC) Department directly to CCLC, if the CLE attendees wanted CLE credit for the virtual programs. According to data provide by CCLC on January 7, 2021, the Commission provided 13,087 of the CLE hours taken by Georgia lawyers. This is 4% of the total hours taken by Georgia lawyers in 2020, and it is 3rd in rank behind ICLE and PLI. To review information and written materials from the Commission's 2020 CLEs, please visit <http://cjcpga.org/events/>.

PROFESSIONALISM PAGE ARTICLES

One of the ways the Commission communicates with State Bar members is through its Professionalism Page that appears in each issue of the Georgia Bar Journal, which is published six times per year. The Professionalism Page article that appears in the February 2021 Georgia Bar Journal discusses the Professionalism and Technology CLE that the Commission sponsored in December 2020. Once the February 2021 Georgia Bar Journal article is published, you may find that article, along with other selected Professionalism Page articles, on the Commission's website at <http://cjcpga.org/georgia-bar-journal-articles/>.

COMMISSION WEBSITE AND SOCIAL MEDIA

We invite you to visit the Commission website, www.cjcpga.org. The Commission also enjoys communicating with judges and lawyers about #professionalism on the Commission's social media platforms. Connect with us!

Facebook: <https://www.facebook.com/CJCPGA>

Twitter: <https://twitter.com/CJCPGA>

LinkedIn: <https://www.linkedin.com/company/cjcpga/>

YouTube: <https://www.youtube.com/user/cjcpga/videos>



¹ The number of attorneys participating in the CLE programs may be lower since some attorneys attended more than one Commission CLE.

EXHIBIT A

www.cjcpgeorgia.org



THE CHIEF JUSTICE'S
COMMISSION ON PROFESSIONALISM

SUICIDE AWARENESS PROGRAM

FRIDAY, APRIL 30, 2021 | 2 - 5 P.M.

VIA **ZOOM.US**



Sally Quillian Yates
MODERATOR

CONFIRMED/INVITED SPEAKERS:

Dr. Alex Crosby	Ms. Robin Frazer Clark
Hon. William "Bill" Reinhardt	Hon. Wesley B. Taylor
Ms. R. Javoyne Hicks	Mrs. Dee Goss
Dr. Ben Hunter	Dr. Mark Swancutt
Ms. Lynn Garson	Ms. Rachael Holloman
Mr. Eric Lang	

3 CLE HOURS INCLUDING 1 PROFESSIONALISM HOUR

REGISTER HERE: https://suicide_awareness_program_04-30-21.eventbrite.com



REMINDER TO ALL BAR MEMBERS

You are entitled to six prepaid clinical personal counseling sessions per calendar year through the Lawyer Assistance Program of the State Bar of Georgia. #UseYour6

FOR HELP: Bar members may contact the Bar's Lawyer Assistance Program confidential hotline at **800-327-9631** or call the Georgia Crisis Access Line at **1-800-715-4225**.

TAKE ACTION TODAY

If you are thinking of hurting yourself, or if you are concerned that someone you know may be suicidal, contact the National Suicide Prevention Lifeline by phone at **1-800-273-TALK (8255)**.

CO-SPONSORED BY:

Judicial Council/Administrative Office of the Courts | State Bar of Georgia SOLACE Committee | State Bar of Georgia Wellness Committee | State Bar of Georgia Suicide Prevention Committee | Drew Eckl Farnham
Georgia Department of Behavioral Health & Developmental Disabilities

Learn more by contacting CJCP
at kygrier@cjcpga.org.



State Bar
of Georgia



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Kriste Pope
Administrative Office of the
Courts

Dr. Will Simmons
6th Judicial Administrative
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Katie Young
Gwinnett Co. Recorder's Court

Report to the Judicial Council of Georgia February 2021

GCCA officers and members strive to improve courts and the administration of justice and to assist court administrators and managers in the execution of their duties. One way we achieve this is by providing quality educational programs and opportunities.

GCCA continues to expand its platform of providing educational services through *In Recess*, GCCA's quarterly podcast. Themes such as coming innovations, thought-provoking trends, and questions that matter to the court community are covered by the GCCA's *In Recess* podcast series, a forum by court professionals for court professionals to share experiences and lessons learned. Our next podcast entitled "Putting Social Media to Work for Your Court" will be released in February 12, 2021. We will be interviewing Craig Waters, the Director of the Florida Supreme Court's Public Information Office. Topics explored in this episode will include the benefits of using social media for your court, how to use social media effectively, what pitfalls to avoid, and what platforms work best for each individual court's media needs.

In light of ongoing developments with COVID-19 coupled with county travel and budget limitations, the Board of Directors is transitioning the GCCA 2021 Spring Conference in Athens to a fully online, virtual event. The Education Committee, co-chaired by Amanda Marshall and Justin Dobson, is in the process of planning a hybrid conference where our speakers will be live-streamed from the Classic Center. The theme of the conference is "Waves of Change: How Courts Navigate Uncharted Waters." Sessions will examine some of the extraordinary and complex issues courts find themselves facing in 2021, such as virtual and streaming court hearings, effectively managing a teleworking staff, balancing the safety of court employees against the Constitutional rights of citizens, and concerns of racial inclusivity. The conference will be held March 16-17, 2021.



Established in 1978 by Order of the *Supreme Court of Georgia*, ICJE is a professional education consortium of the *Georgia Judicial Branch*, the *State Bar of Georgia*, and *Georgia's ABA accredited law schools*: *Emory University School of Law*; *Georgia State University College of Law*; *Mercer University School of Law*; the *University Of Georgia School Of Law*; and, *Atlanta's John Marshall Law School*.

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College of Law

Institute of Continuing Judicial Education of Georgia



REPORT TO JUDICIAL COUNCIL OF GEORGIA

FOR FEBRUARY 12, 2021 MEETING



**REPORT OF
EXECUTIVE DIRECTOR
TO ICJE BOARD OF TRUSTEES**

**FOR ICJE BOARD
MEETING DATED
01.22.21**

**(Provided As Reference Material For ICJE Presentation To
Judicial Council Meeting Dated 02.12.21)**



REPORT FROM ICJE EXECUTIVE DIRECTOR

TO: Trustees, Institute of Continuing Judicial Education
FR: Douglas Ashworth, J.D., Executive Director *D. Ashworth*
RE: Report For ICJE Board Winter Meeting
DATE: January 22, 2021

Format Of This Report

My previous written reports to you have usually consisted of pertinent programming or operational updates occurring since the last ICJE Board Meeting. **This particular report, however, written as I begin my fifth year as ICJE Executive Director, is broader in perspective,** and summarizes several goals that have been pursued since I ascended to this position on January 1, 2017.

GOAL # 1 – Insure Continuity Of ICJE Core Operations

Summary: The facilitation of seminars, and the attendant duty of serving as the repository of CJE hours for several constituent groups, remains the core operation, or the “bread and butter” of ICJE’s mission.

Attaining The Goal: Simply put, the ICJE Staff has “kept the seminars going”, even during a pandemic. ICJE has facilitated 202 educational seminars thus far during my tenure as Executive Director, with an additional 43 educational seminars scheduled for this calendar year. During FY 2019, for example, the seven full-time ICJE staffers facilitated events with 4,626 participants. The facilitation of seminars – a core operation – requires all of the ICJE staff members to prioritize pre-event, during-event, and post-event seminar logistics, above other activities.

GOAL # 2 – Increase Awareness Of ICJE Overall Operations

Summary: Each ICJE constituent group knows what ICJE does for their respective group. However, when it comes to knowing what ICJE’s responsibilities for all other constituents, some groups tend to be in a “de-facto silo” of sorts - their knowledge of what ICJE is responsible for doing for other constituent groups may be “fuzzy” at best.

Attaining The Goal: Awareness of ICJE’s overall operations has been increased through the preparation and distribution of both monthly reports and also an ICJE Orientation presentation. (A) Monthly Report – the “silo- effect” is one important reason why I have always distributed a monthly “ICJE Executive Director’s Report” via email. **My 48th monthly report was distributed on January 6th, 2021, to 78 different individuals, representing not only ICJE Board members; but also the leadership and key staff members of all ICJE constituents.** Although the content of the monthly reports is as concise as possible, readers can still grasp both the breadth and the depth of ICJE’s responsibilities to its 14 different constituent groups. **(B) ICJE Orientation Power Point** – the 51-slide power point presentation entitled “ICJE Orientation” provides a comprehensive overview of ICJE’s history, functions, and constituent groups. A link to this resource is included in the signature block of every email message sent by any ICJE staff member.

GOAL # 3 – Improve Financial Reporting To ICJE Constituents

Summary: ICJE manages revenues received from various sources (appropriated funds; CJE support fees; contracted fees; and grant funds); and expended for various purposes (seminars; publications; shared office overhead). ICJE constituents requested improvements to both the content and also the frequency of financial reports.

Attaining The Goal: Both the content and the frequency of financial reporting has been improved. (A) Monthly Financials – monthly financial reports are now provided as a part of the ICJE Executive Director Monthly Reports, using new report templates designed in collaboration with the ICJE Board Budget Committee; the UGA Law School Business Office; the AOC Fiscal Office; and, a CPA Firm that specializes in auditing non-profit entities. **(B) Updated Software** – A comprehensive technology audit confirmed that ICJE was internally tracking financial information using a version of software (“Great Plains Software”) that had not been updated since 2001. The outdated software was replaced with the most current version of Microsoft Excel software, which is now regularly monitored and updated via the UGA EITS department.

GOAL # 4 – Improve Collaboration Regarding ICJE FY Budgeting

Summary: ICJE constituents requested a more collaborative approach between ICJE staff and ICJE constituent groups regarding the preparation of ICJE’s annual fiscal-year budgets.

Attaining The Goal: The preparation of proposed annual fiscal-year budgets is now a more transparent and collaborative process. In the spring of 2020, for example, the ICJE Executive Director prepared a comprehensive power point presentation on the proposed FY 2021 Budget, which was vetted to the leadership of each ICJE constituent group, prior to consideration by the ICJE Board.

GOAL # 5 – Improve Collaboration Regarding Calculation Of CY CJ E Support Fees

Summary: The 10 ICJE constituent groups that are assessed Calendar Year CJ E Support Fees requested a more collaborative approach between ICJE staff and ICJE constituent groups regarding the calculation the CJ E Support Fees for each Calendar Year.

Attaining The Goal: The calculation of CJ E Support Fees for each Calendar Year is now a more transparent and collaborative process. In the fall of 2020, for example, the ICJE Executive Director prepared a comprehensive power point presentation on the proposed calculations for the CY 2021 CJ E Support Fees, which was vetted to the leadership of each ICJE constituent group, prior to consideration by the ICJE Board.

GOAL # 6 – Modernize Information Technology Systems/Email Servers & WIFI

Summary: A comprehensive technology audit of ICJE revealed that an in-house existing server (that functioned simultaneously as the active domain controller; the file server; and, the email server) was running an operating system that was end-of-life; no longer being patched for critical security vulnerabilities; and, was outdated to the extent that it was out of warranty.

Attaining The Goal: The outdated and out-of-warranty server has been replaced by migrating all ICJE IT systems to the UGA EITS network and servers. This migration insures regular operating updates; consistent monitoring of any suspected cyber security threats; and 24/7 support availability. The migration to UGA EITS systems is a significant cost savings for ICJE (and thus ICJE constituents), in that the WIFI service (formerly through a cable TV company) could be cancelled in favor of placement on the UGA WIFI network; and, also the ability of ICJE staff to avail themselves of the most current Microsoft Office 365 Software Suite; Adobe products; and Zoom Meeting software, through applicable UGA master contracts with vendors.

GOAL # 7 – Modernize Information Technology Systems/Data Backup

Summary: The CJ E transcripts of Judges and Clerks are among the most critical electronic data maintained by ICJE. Prior to the comprehensive technology audit, ICJE's data backup protocol consisted of using a tape backup, necessitating the manual switching out of tapes by staff; and the placement of the tapes in a fire-resistant safe. There was no external, off-site, backup.

Attaining The Goal: The tape backup protocol has been replaced by the migration of all ICJE IT systems to the UGA EITS network and servers, insuring a regular, managed, automated, off-site backup for all ICJE data, including, but not limited to, the CJ E transcripts.

GOAL # 8 – Modernize Information Technology Systems/Office Machines

Summary: A comprehensive technology audit of ICJE revealed that all ICJE desktop and laptop computers were running operating systems (Windows 7 and, in one case, Windows XP) that were no longer supported by Microsoft. This also meant that none of the machines were being supplied with security patches, rendering each of them vulnerable to cyber security threats.

Attaining The Goal: All outdated ICJE machines have been replaced with new machines containing current software updates (Windows 10); with supported systems including mitigation of cyber-attack vulnerabilities; and, with valid, active warranties. Specifically, all desktops have been replaced with laptops that use docking stations, so that the same machine may be used by ICJE staff both in the home office and anywhere on-site at a venue during a seminar for a constituent group. A totally unforeseen, but certainly fortuitous, effect of the transition to new, fully updated and supported laptop computers, has been the enhanced ability of all ICJE staff to telework as required during COVID. Finally, because significant ICJE Staff work must now be performed via teleworking, the migration also allows for “Duo Multi-Factor Authentication” the new standard in preventing unauthorized entry into files/programs, when accessing any of our work files from our shared drive.

GOAL # 9 – Diversify Program Delivery Formats

Summary: ICJE does not control which program delivery formats are used for seminars – constituent groups do. Some groups prefer live, on-site seminars only (at least in the pre-COVID era) while on the other hand, some groups are open to the facilitation of virtual seminars. ICJE must be prepared to accommodate both.

Attaining The Goal: ICJE has diversified its capability to facilitate seminars, and can now facilitate any seminar in three (3) different program delivery formats: (1) live, on-site; (2) simulcast; and/or (3) taped, with the recorded seminar available for viewing after the event. Several constituent groups are utilizing these new delivery formats for programming. This technology is now available, but it is important to note that whether or not accreditation will be allowed for the program delivery format of viewing a simulcast or a taped seminar, remains the decision of the educational apparatuses and council leadership groups.

Executive Summary

Normally, Executive Summaries appear at the beginning. However, it seemed more appropriate to place this particular Executive Summary at the end. **Regarding ICJE – Goals 1 and 2 address “Who” and “What”; Goals 3, 4 and 5 address “How Much”; Goals 6, 7 and 8 address “How”; and, Goal 9 addresses “Where”.**

End



CY 2021

MASTER CALENDAR

(Revised As Of 01.12.20)

ICJE CY 2021 Calendar (Updated 01.12.21)
NOTE: ALL PROGRAM DELIVERY FORMATS SUBJECT TO CHANGE DUE TO COVID
This Calendar Is Not Publicly Disseminated For Security Reasons

DATE(S)	COURSE	FORMAT (Subject to COVID)	LOCATION (Subject to COVID)
Jan. 19-22	Superior Court Judges' Winter Conference	Taped Replay	Virtual - Taped Replay
Jan. 25-28	State Court Judges' NJO	Online/Zoom Seminar	Virtual - Zoom Platform
Feb. 9-10	Municipal Court Clerks' 16 Hr. Certification	Online/Zoom Seminar	Virtual - Zoom Platform
Feb. 12	Court Proceedings in the era of COVID (Multi-Class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
Feb. 21-26	Magistrate Court Judges' 40 Hr. Criminal Certification	Taped Replay	Virtual - Taped Replay
Feb. 24	Mental Illness (Multi-Class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
Mar. 16	Implicit Bias and the Courts (Multi-class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
Mar. 18-19	Municipal Court Clerks' Recertification	Taped Replay	Virtual - Taped Replay
April 7-9	Juvenile Court Clerks' Annual Conference	Live Seminar	Legacy Lodge at Lake Lanier - Buford
April 16	Media Relations (Multi-Class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
Apr. 19-22	Probate Court Judges' Spring Conference (Non-Traffic)	Live Seminar	Great Wolf Lodge - LaGrange
Apr. 26-28	Magistrate Court Judges' Spring Recertification	Live Seminar & Also Taped For On Demand Replay	Chateau Elan - Braselton / Also Taped
May 3-5	Juvenile Court Judges' Spring Conference	Live Seminar	King & Prince Conference Center - St. Simons
May 12-14	State Court Judges' Spring Conference	Live Seminar & Video Taped/On-Demand Replay	Brasstown Valley Resort - Young Harris
May 17-21	Municipal Court Clerks' Online Recertification	Online Self Study Course	Virtual - Online
May 26-28	Probate Court Judges' Traffic Conference	Live Seminar	Chateau Elan - Braselton
June 7-8	Probate Court Clerks' LWEG & Traffic Training	Live Seminar	Classic Center - Athens
June 10-11	Magistrate Court Clerks' Annual Training	Live Seminar	Jekyll Island Club - Jekyll Island
June 18	Substance Abuse (Multi-Class of Court)	Online/Zoom Seminar	Virtual -Zoom Platform
June 23-25	Municipal Court Judges' 20 Hr. Certification	Live Seminar	Savannah Marriott Riverfront
June 23-25	Municipal Court Judges' Law & Practice Update	Live Seminar	Savannah Marriott Riverfront
July 13	Judicial Ethics & Its Impact on Others (Multi-class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
July 13-14	Probate Clerks' LWEG & Traffic Training	Live Seminar	Oconee Fall Line Tech - Dublin
July 26-29	Superior Court Judges' Summer Conference	Live Seminar	Jekyll Island Convention Center
Aug. 10-11	Probate Court Clerks' LWEG & Traffic Training	Live Seminar	UGA Conference Center - Tifton
Aug. 17	Sovereign Citizens & Self-Representing Litigants (Multi-Class of Ct)	Online/Zoom Seminar	Virtual - Zoom Platform
Aug. 25-26	Judicial Staff Attorneys' Annual Conference	Live Seminar	State Bar of Ga Conference Ctr - Atlanta
Aug. 26-27	Municipal Court Clerks' Recertification	Live Seminar	Great Wolf Lodge - LaGrange
Sept. 12-17	Magistrate Court Judges' 40 Hr. Civil Certification	Live Seminar & Also Taped For On Demand Replay	Classic Center - Athens / Also Taped
Sept. 16	Cyber Security (Multi-Class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
Sept. 23-24	Municipal Court Clerks' 16 Hr. Certification	Live Seminar	UGA Conference Center - Tifton
Sept. 26-29	CACJ Accountability Courts Training Conference	Live Seminar	Classic Center - Athens
Oct. 6-8	Municipal Court Judges' 20 Hr. Certification	Live Seminar	Legacy Lodge at Lake Lanier - Buford
Oct. 6-8	Municipal Court Judges' Law & Practice Update	Live Seminar	Legacy Lodge at Lake Lanier - Buford
Oct. 11-13	Probate Court Judges' Fall COAG	Live Seminar	Hyatt Regency - Savannah
Oct. 13-15	State Court Judges' Fall Conference	Live Seminar	Savannah Riverfront Marriott - Savannah
Oct. 20	New Technology in the Courts (Multi-Class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
Oct. 25-27	Juvenile Court Judges' Fall Conference	Live Seminar	UGA Hotel & Conference Center - Athens
Oct. 25-26	Magistrate Court Judges' Fall Recertification	Live Seminar & Also Taped For On Demand Replay	The Westin - Jekyll Island / Also Taped
Nov. 4-5	Municipal Court Clerks' Recertification	Live Seminar	The Westin - Jekyll Island
Nov. 2	Processing Trauma (Multi-Class of Court)	Online/Zoom Seminar	Virtual - Zoom Platform
Nov. 8-12	Municipal Court Clerks' Recertification Online	Online Self Study Course	Virtual - Online
Dec. 13-17	Superior Court NJO	Live Seminar	Classic Center - Athens



FY 2021

FINANCIAL REPORT



2021 FISCAL YEAR FINANCIAL REPORT

JULY 2020 THROUGH DECEMBER 2020

FOR REVENUE AND EXPENSES ADMINISTERED BY ICJE OF GEORGIA*

COMPILED BY

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**To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by a constituent group’s leadership or educational apparatus that was not administered by ICJE.*

This financial reporting template was developed in collaboration with the AOC Fiscal Staff; the UGA School of Law Business Office; and, Royals & Associates, CPAs.



SHARED OFFICE OVERHEAD ALLOCATION

FISCAL YEAR FINANCIAL REPORT

Overhead allocation based on FY2021 budgeted expenses

1	Total ICJE FY21 Budgeted Overhead Cost	\$85,801.00
2	Less: Amount Not Allocated To Constituent Groups*	(\$21,900.00)
3	OVERHEAD COST SUBJECT TO ALLOCATION:	\$63,901.00
4	<i>*Specific overhead costs paid by agreement from International Judges Support Fees. These costs included IT support, WIFI services, postage, utilities, telephone and office equipment lease agreements.</i>	

5	Constituent Group	FY21 Budgeted Expense	Percent of Total	Allocated Overhead
6	State Court Judges	\$56,035.00	3.639%	\$2,325.00
7	Juvenile Court Judges	\$57,960.00	3.764%	\$2,405.00
8	Juvenile Court Clerks	\$23,938.00	1.554%	\$993.00
9	Probate Court Judges – Non Traffic	\$87,206.00	5.663%	\$3,619.00
10	Probate Court Judges – Traffic	\$31,608.00	2.053%	\$1,312.00
11	Probate Court Clerks	\$9,829.00	0.638%	\$408.00
12	Magistrate Court Judges	\$153,269.00	9.953%	\$6,360.00
13	Magistrate Court Clerks	\$18,232.00	1.184%	\$757.00
14	Municipal Court Judges	\$109,448.00	7.107%	\$4,542.00
15	Municipal Court Clerks	\$75,024.00	4.872%	\$3,113.00
16	Superior Court Judges	\$550,000.00	35.717%	\$22,823.00
17	Judicial Staff Attorneys	\$22,352.00	1.452%	\$928.00
18	Accountability Court Judges	\$345,000.00	22.404%	\$14,316.00
19	International Judges	\$0.00	0%	\$0.00
20	TOTALS:	\$1,539,901.00	100%	\$63,901.00

FAQ # 1: Why Are ICJE Constituent Groups Assessed A “Shared Office Overhead” Allocation?

Answer: Because the appropriated funds ICJE receives does not cover the entire cost of ICJE operations. Further, the directive to reduce appropriated funds for FY2021 exacerbates this problem.

FAQ #2: What Is The Overhead Allocation Formula?

Answer: The formula follows a customary method for allocating shared costs as equitably as possible. Specifically, the cost allocation is based on the ratio of each constituent group’s cost before overhead allocation to total costs of all the groups before overhead allocation. The resulting percentage is multiplied by the total cost to allocate a portion of cost to each group.

The end result is that constituent groups with a larger number of members and larger expenditures, will be assessed more overhead costs than constituent groups with a smaller number of members and smaller expenditures.



ICJE ADMINISTRATIVE/OFFICE OVERHEAD

FISCAL YEAR FINANCIAL REPORT

December 2020

1 APPROPRIATIONS			
2	<i>Appropriated Funds</i>		\$545,866.00
3	Administrative Costs Appropriation		\$0.00
4	Programming Costs Appropriation		\$0.00
5	<i>TOTAL APPROPRIATIONS:</i>		\$545,866.00
6 EXPENDITURES – PERSONNEL		Monthly Expenses	YTD Expenses
7	Full Time Salaries & Fringe Benefits (Fund Source 01/Project Code 301)	(\$49,747.80)	(\$242,388.83)
8	Part Time Salaries & Fringe Benefits (Fund Source 01/Project Code 301)	(\$683.00)	(\$2,736.00)
9	<i>TOTAL PERSONNEL EXPENSES:</i>	(\$50,430.80)	(\$245,124.83)
10	TOTAL APPROPRIATIONS REMAINING:	(\$50,430.80)	\$300,741.17
11 SHARED OVERHEAD			
12	FY20 Funds carried over to FY21 at the University of Georgia		\$25,754.44*
13	Constituent groups shared overhead costs		\$63,901.00
14	TOTAL SHARED OVERHEAD:		\$89,655.44
15 EXPENDITURES – OPERATIONS		Monthly Expenses	YTD Expenses
16	<i>(Fund Source 64/Project Code 300)</i>		
17	ICJE Board of Trustees Meetings	\$0.00	\$0.00
18	IT Support	\$0.00	(\$2,202.66)
19	Janitorial Services	(\$192.00)	(\$1,248.00)
20	Office Equipment Service Agreements	\$0.00	\$0.00
21	Office Supplies	(\$214.93)	(\$2,631.67)
22	Postage	\$0.00	\$0.00
23	Rent	\$0.00	\$0.00
24	Software License(s)	\$0.00	(\$7,176.96)
25	Staff Travel – Executive Director	\$0.00	\$0.00
26	Subscriptions	\$0.00	(\$240.00)
27	Telephone Service	\$0.00	(\$616.86)
28	Electricity	\$0.00	(\$1,117.50)
29	WiFi Services	(\$1,523.37)	(\$5,415.18)
30	<i>TOTAL OVERHEAD EXPENSES:</i>	(\$1,930.30)	(\$20,648.83)
31	ENDING OVERHEAD FUND BALANCE	(\$1,930.30)	\$69,006.61

*This amount furnished to ICJE Staff by UGA School of Law Business Office. The source of these revenues includes contracted fees for educational training provided in conjunction with the UGA Law School (e.g. International Judge Training provided in collaboration with UGA Law School Dean Rusk Center).



STATE COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$61,377.44*
3	Beginning December 2020 fund balance		\$56,300.94**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42006)</i>		
6	Active Judges at \$384.00/person	\$384.00	\$5,760.00
7	Senior Judges at \$192.00/person	\$0.00	\$384.00
8	Refunds – Support Fees	\$0.00	(\$768.00)
9	<i>TOTAL REVENUES:</i>	\$384.00	\$5,376.00
10 EXPENDITURES - EVENTS			
		Monthly Expenses	YTD Expenses
11	<i>Educational Training Events (Fund Source 42006/Project Code 319)</i>		
12	Fall Conference (Converted to Taped Replay)	(\$48.00)	(\$2,219.52)
13	Spring Conference	\$0.00	\$0.00
14	New Judge Orientation Conference	\$0.00	\$0.00
15	<i>TOTAL EVENT EXPENSES:</i>	(\$48.00)	(\$2,219.52)
16 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
17	Educational Programs Committee Meetings (ICJE Staff Travel)	\$0.00	\$0.00
18	New Judge Orientation Conference Committee Meetings (ICJE Staff Travel)	\$0.00	\$0.00
19	ICJE Board Meetings (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
20	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
21 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
22	Pro Rata (\$2,325.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$2,325.00)
23 ENDING FUND BALANCE			
		\$336.00	\$56,636.94

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



STATE COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	129 Active Judges at \$384.00/Judge	\$49,536.00	
4	18 Senior Judges at \$192.00/Judge	\$3,456.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Fall Conference	102 Attendees	\$27,231.00
8	New Judge Orientation	8 Attendees	\$8,119.00
9	Spring Conference	97 Attendees	\$20,285.00
10	Other Expenditures	Average Cost – CY 2017-2019	
11	Educational Apparatus Meetings	\$400.00	
12 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
13	3-Year Average of Revenue		\$52,992.00
14	3-Year Average of Expenditures		\$56,035.00
15	Surplus (Deficit)		(\$3,043.00)
16 STATE COURT JUDGES – TRAINING MANDATES			
17	Statutory:	N/A	
18	Uniform Rule:	USCR 43.1	
19	Educational Apparatus: <i>The Educational Apparatuses include: (1) Educational Programs Committee; (2) New Judge Orientation/Mentoring Committee; and, (3) Mandatory CJE Committee</i>	N/A	



JUVENILE COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$135,198.81*
3	Beginning December 2020 fund balance		\$142,330.71**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42003)</i>		
6	Judges at \$384.00/person	\$1,536.00	\$11,478.10
7	Grant – Justice for Children (J4C)	\$0.00	\$0.00
8	Refunds – Support Fees	\$0.00	(\$384.00)
9	TOTAL REVENUES:	\$1,536.00	\$11,094.10
10 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
11	<i>Educational Training Events (Fund Source 42003/Project Code 308)</i>		
12	Fall Conference	\$0.00	(\$4.10)
13	Spring Conference	\$0.00	\$0.00
14	TOTAL EVENT EXPENSES:	\$0.00	(\$4.10)
15 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
16	Education and Certification Committee Meetings (ICJE Staff Travel)	\$0.00	\$0.00
17	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
18	TOTAL MEETING EXPENSES:	\$0.00	\$0.00
19 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
20	Pro Rata (\$2,405.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$2,405.00)
21	ENDING FUND BALANCE	\$1,536.00	\$143,866.71

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



JUVENILE COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	138 Judges at \$384.00/Judge	\$52,992.00	
4	Justice for Children Grant (J4C)	\$10,000.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Fall Conference	96 Attendees	\$16,087.00
8	Spring Conference	118 Attendees	\$25,173.00
9	Other Expenditures	Average Cost – CY 2017-2019	
10	Educational Apparatus Meetings	\$200.00	
11	Publications – <i>Carlson on Evidence</i>	\$16,500.00	
12 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
13	3-Year Average of Revenue		\$62,992.00
14	3-Year Average of Expenditures		\$57,960.00
15	Surplus (Deficit)		\$5,032.00
16 JUVENILE COURT JUDGES – TRAINING MANDATES			
17	Statutory:	OCGA §15-11-19; §15-11-62	
18	Uniform Rule:	UJCR 4.3; 4.4	
19	Educational Apparatus: <i>The Educational Apparatuses include: (1) Education and Certification Committee</i>	CJCJ Executive Committee Policy on Senior Juvenile Court Judges	



JUVENILE COURT CLERKS

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$30,995.29
3	Beginning December 2020 fund balance		\$29,702.29
4 REVENUES			
5	<i>CJE Support Fees (Fund Source 42000)</i>	Monthly Revenues	YTD Revenues
6	Clerks at \$150.00/person	\$0.00	\$0.00
7	Grant – Justice for Children (J4C)	\$0.00	\$0.00
8	Refund – Support Fees	\$0.00	(\$300.00)
9	<i>TOTAL REVENUES:</i>	\$0.00	(\$300.00)
10 EXPENDITURES – EVENTS			
11	<i>Educational Training Events (Fund Source 42000/Project Code 306)</i>	Monthly Expenses	YTD Expenses
12	Annual Conference	\$0.00	\$0.00
13	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$0.00
14 EXPENDITURES – MEETINGS			
15	Georgia Association of Juvenile Court Clerks (ICJE Staff Travel)	\$0.00	\$0.00
16	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
17 SHARED OFFICE OVERHEAD			
18	Pro Rata (\$993.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$993.00)
19 ENDING FUND BALANCE			
		\$0.00	\$29,702.29



JUVENILE COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	61 Clerks at \$150.00/Clerk	\$9,150.00	
4	Justice for Children Grant (J4C)	\$5,000.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Annual Conference	66 Attendees	\$11,894.00
8	Other Expenditures	Average Cost – CY 2017-2019	
9	Educational Apparatus Meetings	\$150.00	
10 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
11	3-Year Average of Revenue		\$14,150.00
12	3-Year Average of Expenditures		\$11,894.00
13	Surplus (Deficit)		\$2,256.00
14 JUVENILE COURT CLERKS – TRAINING MANDATES			
15	Statutory:	OCGA §15-11-65	
16	Uniform Rule:	N/A	
17	Educational Apparatus: <i>The Educational Apparatuses include: (1) Georgia Association of Juvenile Court Clerks (GAJCC)</i>	N/A	



PROBATE COURT JUDGES – NON TRAFFIC

FISCAL YEAR FINANCIAL REPORT

**To promote constituent confidence and to foster transparency, this information is made available to all ICJE constituent groups. These reports include ICJE – administered expenses only. For ICJE – administered expenses, any ICJE – maintained document (e.g. contract, invoice, travel reimbursement claim, etc.) is available for review upon request. These expenditures do not include any event expense authorized or administered by this group’s leadership or educational apparatus that was not administered by ICJE.*

1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance*		\$116,001.98*
3	Beginning December 2020 fund balance*		\$110,818.51**
4 REVENUES		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42005)</i>		
6	Judges at \$410.00/person	\$4,100.00	\$9,430.00
7	Refunds – Support Fees	\$0.00	(\$1,230.00)
8	<i>TOTAL REVENUES:</i>	\$4,100.00	\$8,200.00
9 EXPENDITURES – EVENTS		Monthly Expenses	YTD Expenses
10	<i>Educational Training Events (Fund Source 42005/Project Code 315)</i>		
11	Fall Conference COAG	\$0.00	(\$1,845.62)
12	Spring Conference	\$0.00	\$0.00
13	New Judge Orientation Conference	(\$12,216.70)	(\$12,216.70)
14	<i>Multi Class of Court Events</i>		
15	July 2020 Ethics Course	\$0.00	\$0.00
16	March 2021 Humanities Course	\$0.00	\$0.00
17	<i>TOTAL EVENT EXPENSES:</i>	(\$12,216.70)	(\$14,062.32)
18 EXPENDITURES – MEETINGS		Monthly Expenses	YTD Expenses
19	Probate Judge Training Council Meetings (ICJE Staff Travel)	\$0.00	\$0.00
20	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
21	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
22 EXPENDITURES – POSTAGE & OTHER EXPENSES		Monthly Expenses	YTD Expenses
23	Non-Traffic Probate Certificate Plaque	\$0.00	(\$32.80)
24	Transfer \$29,062.00 to Fund Balance of Probate Judges-Traffic (\$29,062.00 was transferred by AOC Fiscal on 12/02/2020)	(\$29,062.00)	(\$29,062.00)
25	<i>TOTAL OTHER EXPENSES:</i>	(\$29,062.00)	(\$29,094.80)
26 MENTORING		Monthly Expenses	YTD Expenses
27	Travel Reimbursement	\$0.00	\$0.00
28	<i>TOTAL MENTORING EXPENSES:</i>	\$0.00	\$0.00
29 SHARED OFFICE OVERHEAD		Monthly Expenses	YTD Expenses
30	Pro Rata (\$3,619.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$3,619.00)
31 ENDING FUND BALANCE*		(\$37,178.70)	\$73,639.81

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



PROBATE COURT JUDGES – NON TRAFFIC

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	170 Judges at \$410.00/Judge	\$69,700.00	
4	21 Clerks at \$410.00/Clerk	\$8,610.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Fall Conference COAG	106 Attendees	\$8,306.00
8	New Judge Orientation	38 Attendees (2016 NJO Only)	\$14,814.00
9	Spring Conference	180 Attendees	\$62,873.00
10	<i>Multi Class of Court Events</i>		
11	July Ethics Course		
12	March Humanities Course	1 Attendee (2020)	\$112.00
13	Other Expenditures		Average Cost – CY 2017-2019
14	Educational Apparatus Meetings		\$1,100.00
15 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
16	3-Year Average of Revenue		\$78,310.00
17	3-Year Average of Expenditures (Includes 2016 NJO)		\$87,205.00
18	Surplus (Deficit)		(\$8,895.00)
19 PROBATE COURT JUDGES/NON-TRAFFIC – TRAINING MANDATES			
20	Statutory:	OCGA §15-9-1.1; §15-9-2.1	
21	Uniform Rule:	UPCR 14.2	
22	Educational Apparatus: <i>The Educational Apparatuses include: (1) Probate Judges Training Council (OCGA 15-9-100)</i>	Probate Judges Training Council	



PROBATE COURT JUDGES - TRAFFIC

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance*	\$0.00	
3	Beginning December 2020 fund balance*	(\$5.45)	
4	Transfer of \$29,062.00 from Fund Balance Probate Judges – Non Traffic (transferred by AOC Fiscal on 12/02/2020)	\$29,062.00	
5 REVENUES		Monthly Revenues	YTD Revenues
6	<i>CJE Support Fees (Fund Source 42005)</i>		
7	Judges at \$300.00/person	\$300.00	\$300.00
8	Refunds – Support Fees	\$0.00	\$0.00
9	TOTAL REVENUES:	\$300.00	\$300.00
10 EXPENDITURES – EVENTS		Monthly Expenses	YTD Expenses
11	<i>Educational Training Events (Fund Source 42005/Project Code 352)</i>		
12	Annual Traffic Conference	\$0.00	\$0.00
13	New Judge Orientation	(\$5,883.72)	(\$5,883.72)
14	<i>Multi Class of Court Events</i>		
15	July 2020 Ethics Course	\$0.00	\$0.00
16	March 2021 Humanities Course	\$0.00	\$0.00
17	TOTAL EVENT EXPENSES:	(\$5,883.72)	(\$5,883.72)
18 EXPENDITURES – MEETINGS		Monthly Expenses	YTD Expenses
19	Probate Judge Traffic Committee Meetings (ICJE Staff Travel)	\$0.00	\$0.00
20	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
21	TOTAL MEETING EXPENSES:	\$0.00	\$0.00
22 EXPENDITURES – POSTAGE & OTHER ITEMS		Monthly Expenses	YTD Expenses
23	Probate Traffic Certificate Program	\$0.00	(\$5.45)
24	TOTAL OTHER EXPENSES:	\$0.00	(\$5.45)
25 MENTORING		Monthly Expenses	YTD Expenses
26	Travel Reimbursement	\$0.00	\$0.00
27	TOTAL MENTORING EXPENSES:	\$0.00	\$0.00
28 SHARED OFFICE OVERHEAD		Monthly Expenses	YTD Expenses
29	Pro Rata (\$1,312.00 to be reallocated at a later date)	\$0.00	\$0.00
30	ENDING FUND BALANCE	(\$5,583.72)	\$23,472.83

**These balances reflect that the CJE support fees paid by Probate Traffic Judges is included in the fund balance for Probate Non-Traffic Judges, pending the reallocation of these funds between Traffic Judges and Non-Traffic Judges.*



PROBATE COURT JUDGES – TRAFFIC

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	87 Judges at \$300.00/Judge	\$26,100.00	
4	6 Clerks at \$300.00/Clerk	\$1,800.00	
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
6	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
7	Annual Traffic Conference	92 Attendees (2016)	\$22,499.00
8	New Judge Orientation – traffic	18 Attendees (2016 NJO Only)	\$8,797.00
10	<i>Multi Class of Court Events</i>		
11	July Ethics Course		
12	March Humanities Course	1 Attendee (2020)	\$112.00
13	Other Expenditures	Average Cost – CY 2017-2019	
14	Educational Apparatus Meetings	\$200.00	
15 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
16	3-Year Average of Revenue	\$27,900.00	
17	3-Year Average of Expenditures (Includes 2016 NJO)	\$31,608.00	
18	Surplus (Deficit)	(\$3,708.00)	
19 PROABTE COURT JUDGES/TRAFFIC – TRAINING MANDATES			
20	Statutory:	OCGA §15-9-1.1; §15-9-2.1	
21	Uniform Rule:	UPCR 14.2	
22	Educational Apparatus: <i>The Educational Apparatuses include: Probate Judge Traffic Certificate Committee of Probate Judges Training Council</i>	PJTC Traffic Certificate Committee	



PROBATE COURT CLERKS

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance*		\$0.00
3	Beginning December 2020 fund balance*		\$100.00
4 REVENUES		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42004)</i>		
6	Participants at \$100.00/person	\$0.00	\$100.00
7	Refunds – Support Fees	\$0.00	\$0.00
8	TOTAL REVENUES:	\$0.00	\$100.00
9 EXPENDITURES – EVENTS		Monthly Expenses	YTD Expenses
10	<i>Educational Training Events (Fund Source 42004/Project Code 314)</i>		
11	LWEG & Traffic Training - July 2020	\$0.00	CANCELLED - COVID
12	LWEG & Traffic Training - August 2020	\$0.00	CANCELLED - COVID
13	LWEG & Traffic Training - June 2021	\$0.00	\$0.00
14	TOTAL EVENT EXPENSES:	\$0.00	\$0.00
15 EXPENDITURES – MEETINGS		Monthly Expenses	YTD Expenses
16	Educational Apparatus Meetings	\$0.00	\$0.00
17	TOTAL MEETING EXPENSES:	\$0.00	\$0.00
18 SHARED OFFICE OVERHEAD		Monthly Expenses	YTD Expenses
19	Pro Rata (\$408.00 to be reallocated at a later date)	\$0.00	\$0.00
20	ENDING FUND BALANCE*	\$0.00	\$100.00

**These balances reflect that all CY 2020 CJE Support Fees were refunded upon the cancellation of all CY 2020 educational programming – a decision made in March of 2020.*



PROBATE COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019		
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received
3	233 Clerks at \$100.00/Clerk*	\$23,300.00*
4	13 Judges at \$100.00/Judge	\$1,300.00
*NOTE – CY 2017 Fee was \$50.00/Clerk; CY 2018 & CY 2019 Fee was \$75.00/Clerk; CY 2020 Fee was \$100.00/Clerk		
5 AVERAGE EXPENDITURES – CY 2017, 2018, 2019		
6	Event Expenditures	Average Attendance – CY 2017-2019
7	Annual Training - Athens	108 Attendees
8	Annual Training - Dublin	92 Attendees
9	Annual Training - Tifton	91 Attendees
10	Other Expenditures	Average Cost – CY 2017-2019
11	Educational Apparatus Meetings	\$0.00
12 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019		
13	3-Year Average of Revenue*(Changes in fees noted above - 2017-present)	\$24,600.00
14	3-Year Average of Expenditures	\$22,422.00
15	Surplus (Deficit)	\$2,178.00
16 PROBATE COURT CLERKS – TRAINING MANDATES		
17	Statutory:	N/A
18	Uniform Rule:	N/A
19	Educational Apparatus:	N/A
<p><i>NOTE: There is no mandated training for Probate Court Clerks; training is provided as an accommodation by ICJE</i></p>		



MAGISTRATE COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance		\$310,188.79*
3	Beginning December 2020 fund balance		\$289,998.14**
4 REVENUES		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42001)</i>		
6	Judges at \$315.00/person	\$630.00	\$5,670.00
7	Refunds – Support Fees	\$0.00	\$0.00
8	<i>TOTAL REVENUES:</i>	\$630.00	\$5,670.00
9 EXPENDITURES – EVENTS		Monthly Expenses	YTD Expenses
10	<i>Educational Training Events (Fund Source 42001)</i>		
11	40 Hr. Basic Civil Certification (Project Code 327) (Converted To Taped Replay)	\$0.00	(\$6,703.14)
12	Fall Recertification (Project Code 329) (Converted To Taped Replay)	\$0.00	(\$2,274.00)
13	Chief Judges’ Update (Project Code 335)	\$0.00	\$0.00
14	40 Hr. Criminal Certification (Project Code 328)	\$0.00	\$0.00
15	Spring Recertification (Project Code 329)	\$0.00	\$0.00
16	<i>Multi Class of Court Events (Project Code 335)</i>		
17	July 2020 Ethics Course (19 Attendees)	\$0.00	\$0.00
18	March 2021 Humanities Course	\$0.00	\$0.00
19	Financial Assistance for National Training (Project Code 330)	\$0.00	\$0.00
20	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	(\$8,977.14)
21 EXPENDITURES – MEETINGS		Monthly Expenses	YTD Expenses
22	<i>Educational Apparatus Meetings (Project 337)</i>		
23	Magistrate Judge Training Council Meetings (Judge & ICJE Staff Travel)	\$0.00	\$0.00
24	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
25	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
26 EXPENDITURES - PUBLICATIONS		Monthly Expenses	YTD Expenses
27	Benchbook (Project Code 333)	\$0.00	(\$6,114.90)
28	Landlord/Tenant Law (40 Hr. Civil Training Event) (Project Code 327)	\$0.00	(\$3,744.80)
29	GA Law Enforcement Handbook	\$0.00	\$0.00
30	<i>TOTAL PUBLICATION EXPENSES:</i>	\$0.00	(\$9,859.70)
31 EXPENDITURES – MENTORING		Monthly Expenses	YTD Expenses
32	Travel Reimbursements (Project Code 335)	\$0.00	(\$33.81)
33	<i>TOTAL MENTORING EXPENSES:</i>	\$0.00	(\$33.81)
34 SHARED OFFICE OVERHEAD		Monthly Expenses	YTD Expenses
35	Pro Rata (\$6,360.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$6,360.00)
36 ENDING FUND BALANCE		\$630.00	\$290,628.14

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



MAGISTRATE COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019		
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received
3	505 Judges at \$315.00/Judge	\$159,075.00
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019		
5	Event Expenditures	Average Attendance – CY 2017-2019
6	Fall Recertification	170 Attendees
7	40 Hr. Criminal Law Basic	21 Attendees
8	Chief Magistrate Update	69 Attendees
9	Spring Recertification	180 Attendees
10	40 Hr. Civil Basic Law	21 Attendees
11	<i>Multi Class of Court Events</i>	
12	July Ethics Course	20 Attendees
13	March Humanities Course	16 Attendees
14	Financial Assistance for National Training	\$10,000.00
15	Other Expenditures	Average Cost – CY 2017-2019
16	Educational Apparatus Meetings	\$1,500.00
17	Mentoring – Travel Reimbursement	\$250.00
18	Bench Book	\$6,114.00
19	Landlord/Tenant Law	\$6,900.00
20	GA Law Enforcement Handbook	\$6,900.00
21 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019		
22	3-Year Average of Revenue	\$159,075.00
23	3-Year Average of Expenditures	\$153,269.00
24	Surplus (Deficit)	\$5,806.00
25 MAGISTRATE COURT JUDGES – TRAINING MANDATES		
26	Statutory:	OCCA §15-10-25; §15-10-130; §15-10-131; §15-10-137; §15-10-223
27	Uniform Rule:	N/A
28	Educational Apparatus: <i>The Educational Apparatuses include: (1) Magistrate Court Training Council (OCGA 15-10-132)</i>	Magistrate Court Training Council



MAGISTRATE COURT JUDGES HISTORIC RESERVES*

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1	EXPENDITURES AS APPROVED BY CM CJ AND/OR MCTC	TOTAL RESERVES
2	(Fund Source 42001/Project Code 371)	\$49,289.30
3	Professional Fees – Royals & Associates, CPA	(\$262.50)
4	TOTAL MAGISTRATE HISTORIC RESERVES:	\$49,026.80
5	TOTAL HISTORICAL RESERVES REMAINING:	\$49,026.80

*The amounts on this sheet were designated as “historic reserves” by the ICJE Board of Trustees’ Budget Committee. Since July, 2017, the AOC, as ICJE’s fiscal agent, has held these “historic reserves”. Prior to July, 2017, the “historic reserves” were on deposit at SunTrust Bank in two accounts: the account labeled “Magistrate” contained \$49,289.30 at the time of account closure and transfer to AOC fiscal; and, the account labeled “Municipal” contained \$116,501.03 at the time of account closure and transfer to AOC fiscal. The closure of the two accounts and the transfer of the funds in those accounts over to AOC fiscal in July 2017 was based upon the recommendation of the AOC Chief Financial Officer.

On October, 23, 2020, the ICJE Board of Trustees unanimously approved the following motion:

MOTION:

The amount of \$49,026.80, currently designated as “Historic Reserves” (“Magistrate” Project Code 371) be transferred/reallocated/redesignated as soon as practicable to Fund Source 42001 “Magistrate Court Judges”; and that the full amount of the \$49,026.80 be expended for future expenditures of educational events; meetings; publications; mentoring; and, shared office overhead, for Magistrate Court Judges in the same manner that revenues derived from annual CJ E Support Fees are expended as directed by the Magistrate Court Training Council.



MAGISTRATE COURT CLERKS

FISCAL YEAR FINANCIAL REPORTS

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1	BEGINNING FUND BALANCE		
2	Beginning fiscal year fund balance		\$29,024.54
3	Beginning December 2020 fund balance		\$28,267.54
4	REVENUES	Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42008)</i>		
6	Clerks at \$150.00/person	\$0.00	\$0.00
7	Refunds – Support Fees	\$0.00	\$0.00
8	<i>TOTAL REVENUES:</i>	\$0.00	\$0.00
9	EXPENDITURES – EVENTS	Monthly Expenses	YTD Expenses
10	Clerks Annual Conference (Project Code 331)	\$0.00	\$0.00
11	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$0.00
12	EXPENDITURES – MEETINGS	Monthly Expenses	YTD Expenses
13	Educational Apparatus Meetings	\$0.00	\$0.00
14	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
15	SHARED OFFICE OVERHEAD	Monthly Expenses	YTD Expenses
16	Pro Rata (\$757.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$757.00)
17	ENDING FUND BALANCE	\$0.00	\$28,267.54



MAGISTRATE COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019			
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received	
3	101 Clerks at \$150.00/Clerk	\$15,150.00	
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019			
5	Event Expenditures	Average Attendance – CY 2017-2019	Average Cost – CY 2017-2019
6	Annual Training	120 Attendees	\$18,232.00
7	Other Expenditures	Average Cost – CY 2017-2019	
8	Educational Apparatus Meetings		
9 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019			
10	3-Year Average of Revenue	\$15,150.00	
11	3-Year Average of Expenditures	\$18,232.00	
12	Surplus (Deficit)	(\$3,082.00)	
13 MAGISTRATE COURT CLERKS – TRAINING MANDATES			
14	Statutory:	N/A	
15	Uniform Rule:	N/A	
16	Educational Apparatus:	N/A	
	<i>NOTE: There is no mandated training for Magistrate Court Clerks; training is provided as an accommodation by ICJE</i>		



MUNICIPAL COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance		\$223,926.64*
3	Beginning December 2020 fund balance		\$225,161.34**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42002)</i>		
6	Judges at \$325.00/person	\$1,625.00	\$18,850.00
7	Refunds – Support Fees	\$0.00	\$0.00
8	<i>TOTAL REVENUES:</i>	\$1,625.00	\$18,850.00
9 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
10	<i>Educational Training Events (Fund Source 42002)</i>		
11	Fall 20 Hr. Recertification (Project Code 339)	\$0.00	(\$460.00)
12	Fall Law & Practice (Project Code 339)	\$0.00	(\$7,988.30)
13	Summer 20 Hr. Recertification (Project Code 339)	\$0.00	\$0.00
14	Summer Law & Practice (Project Code 339)	\$0.00	\$0.00
15	<i>Multi Class of Court Events (Project Code 340)</i>		
16	July 2020 Ethics Course	\$0.00	\$0.00
17	March 2021 Humanities Course	\$0.00	\$0.00
18	Financial Assistance for National Training (Project Code 343)	\$0.00	\$0.00
19	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	(\$8,448.30)
20 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
21	Municipal Judge Training Council Meetings (Judge & ICJE Staff Travel) (Project Code 344)	\$0.00	\$0.00
22	ICJE Board Meeting (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
23	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
24 EXPENDITURES - PUBLICATIONS			
		Monthly Expenses	YTD Expenses
25	Benchbook/Purchased Publication (Project Code 342)	\$0.00	(\$3,000.00)
26	<i>TOTAL PUBLICATION EXPENSES:</i>	\$0.00	(\$3,000.00)
27 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
28	Pro Rata (\$4,542.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$4,542.00)
29 ENDING FUND BALANCE			
		\$1,625.00	\$226,786.34

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.



MUNICIPAL COURT JUDGES

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019		
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received
3	313 Judges at \$325.00/Judge	\$101,725.00
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019		
5	Event Expenditures	Average Attendance – CY 2017-2019
6	Fall Law; NJO; Recertification	117 (14 NJO) Attendees
7	Summer Law/Practice; NJO; Recertification	155 (14 NJO) Attendees
8	<i>Multi Class of Court Events</i>	
9	July Ethics Course	10 Attendees
10	March Humanities Course	14 Attendees
11	Financial Assistance for National Training	\$10,000.00
12	Other Expenditures	Average Cost – CY 2017-2019
13	Educational Apparatus Meetings	\$1,500.00
14	Benchbook	\$3,000.00
15 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019		
16	3-Year Average of Revenue	\$101,725.00
17	3-Year Average of Expenditures	\$109,448.00
18	Surplus (Deficit)	(\$7,723.00)
19 MUNICIPAL COURT JUDGES – TRAINING MANDATES		
20	Statutory:	OCCA §36-32-27
21	Uniform Rule:	N/A
22	Educational Apparatus: <i>The Educational Apparatuses include: (1) Municipal Court Training Council (OCGA 36-32-22)</i>	Municipal Court Training Council



MUNICIPAL COURT JUDGES HISTORIC RESERVES*

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1	EXPENDITURES AS APPROVED BY CMuCJ AND/OR MuCTC	TOTAL RESERVES
2	(Fund Source 42002/Project Code 371)	\$116,501.03
3	Professional Fees – Royals & Associates, CPA	(\$262.50)
4	TOTAL MUNICIPAL HISTORIC RESERVES:	\$116,238.53
5	TOTAL HISTORICAL RESERVES REMAINING:	\$116,238.53

**The amounts on this sheet were designated as “historic reserves” by the ICJE Board of Trustees’ Budget Committee. Since July, 2017, the AOC, as ICJE’s fiscal agent, has held these “historic reserves”. Prior to July, 2017, the “historic reserves” were on deposit at SunTrust Bank in two accounts: the account labeled “Magistrate” contained \$49,289.30 at the time of account closure and transfer to AOC fiscal; and, the account labeled “Municipal” contained \$116,501.03 at the time of account closure and transfer to AOC fiscal. The closure of the two accounts and the transfer of the funds in those accounts over to AOC fiscal in July 2017 was based upon the recommendation of the AOC Chief Financial Officer.*

On October, 23, 2020, the ICJE Board of Trustees unanimously approved the following motion:

MOTION:

The amount of \$116,238.53, currently designated as “Historic Reserves” (“Municipal” Project Code 371) be transferred/reallocated/redesignated as soon as practicable to Fund Source 42002 “Municipal Court Judges”; and that the full amount of the \$116,238.53 be expended for future expenditures of educational events; meetings; publications; and, shared office overhead, for Municipal Court Judges in the same manner that revenues derived from annual CJJE Support Fees are expended as directed by the Municipal Court Training Council.



MUNICIPAL COURT CLERKS

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCES			
2	Beginning fiscal year fund balance		\$252,400.58*
3	Beginning December 2020 fund balance		\$255,935.98**
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	<i>CJE Support Fees (Fund Source 42009)</i>		
6	Clerks at \$225.00/person	\$2,250.00	\$29,475.00
7	Refunds – Support Fees	(\$225.00)	(\$1,350.00)
8	<i>TOTAL REVENUES:</i>	\$2,025.00	\$28,125.00
9 EXPENDITURES – EVENTS			
		Monthly Expenses	YTD Expenses
10	<i>Educational Training Events (Fund Source 42009/Project Code 345)</i>		
11	Recertification - August	\$0.00	CANCELLED - COVID
12	16 Hour Certification- September	\$0.00)	(\$950.00)
13	Online Recertification - October	\$0.00	\$0.00
14	Recertification - November (In Person, Simulcast & Taped)	\$0.00	\$0.00
15	-Event Venue Contract Cancellation Fee (\$20,068.75***)	\$0.00	(\$20,068.75)
16	16 Hour Certification - February	\$0.00	\$0.00
17	Recertification - April	\$0.00	\$0.00
18	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	(\$21,018.75)
19 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
20	Educational Apparatus Meetings	\$0.00	\$0.00
21	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
22 EXPENDITURES – PUBLICATIONS/POSTAGE			
		Monthly Expenses	YTD Expenses
23	Postage	\$0.00	(\$7.85)
24	<i>TOTAL PUBLICATION EXPENSES:</i>	\$0.00	(\$7.85)
25 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
26	Pro Rata (\$3,113.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$3,113.00)
27 ENDING FUND BALANCE			
		\$2,025.00	\$257,960.98

*Beginning fiscal year fund balance as of June 30, 2020 given to ICJE on Tuesday, July 28, 2020 from the Administrative Office of the Courts.

** Beginning month fund balance as of July 31, 2020 given to ICJE on Monday, August 24, 2020 from the Administrative Office of the Courts.

***November seminar venue cancellation fee per signed contract (due to COVID). Total funds subject to change and will be expensed from the fund balance at a later date.



MUNICIPAL COURT CLERKS

HISTORICAL FINANCIAL INFORMATION FOR BUDGETARY PLANNING

1 AVERAGE REVENUES FROM CJE SUPPORT FEES – CY 2017, 2018, 2019		
2	Average Number Paying CJE Support Fees	Average CJE Support Fee Amount Received
3	459 Clerks at \$225.00/Clerk	\$103,275.00
4 AVERAGE EXPENDITURES – CY 2017, 2018, 2019		
5	Event Expenditures	Average Attendance – CY 2017-2019
6	Recertification – August	111 Attendees
7	Recertification – September	44 Attendees
8	Recertification – November	134 Attendees
9	Recertification – February	30 Attendees
10	Recertification – April	97 Attendees
11	Other Expenditures	Average Cost – CY 2017-2019
12	Educational Apparatus Meetings	\$200.00
13 SUMMARY OF REVENUES & EXPENDITURES – CY 2017, 2018, 2019		
14	3-Year Average of Revenue	\$103,275.00
15	3-Year Average of Expenditures	\$75,024.00
16	Surplus (Deficit)	\$28,251.00
17 MUNICIPAL COURT CLERKS – TRAINING MANDATES		
18	Statutory:	OCCA §36-32-13
19	Uniform Rule:	N/A
20	Educational Apparatus: <i>The Educational Apparatuses include: (1) Municipal Court Training Council (OCGA 36-32-22); and, (2) Georgia Municipal Court Clerks Council (GMCCC)</i>	Georgia Municipal Court Clerks Council



SUPERIOR COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1	BEGINNING FUND BALANCE		
2	Beginning fiscal year fund balance		\$967.99
3	Beginning December 2020 fund balance		\$518,388.44
4	REVENUES	Monthly Revenues	YTD Revenues
5	Appropriated Funds (Fund Source 42007)	\$0.00	\$550,000.00
6	<i>TOTAL REVENUES:</i>	\$0.00	\$550,000.00
7	EXPENDITURES - EVENTS	Monthly Expenses	YTD Expenses
8	<i>Educational Training Events (Fund Source 42007/Project Code 323)</i>		
9	Summer Conference (173 Attendees – Taped Replay)	\$0.00	(\$7,724.55)
10	New Judge Orientation Conference	(\$10,152.76)	(10,152.76)
11	Winter Conference	\$0.00	\$0.00
12	Judicial Staff Attorneys’ CLE Hours	\$0.00	(\$1,104.00)
13	<i>TOTAL EVENT EXPENSES:</i>	(\$10,152.76)	(\$18,981.31)
14	EXPENDITURES – MEETINGS	Monthly Expenses	YTD Expenses
15	MCJE Meetings (ICJE Staff Travel)	\$0.00	\$0.00
16	ICJE Board Meetings (Board Appointee Travel Reimbursement)	\$0.00	\$0.00
17	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
18	SHARED OFFICE OVERHEAD	Monthly Expenses	YTD Expenses
19	Pro Rata – Superior Court Judges & Judicial Staff Attorneys ((\$22,823.00 & \$928.00 was reallocated by AOC Fiscal on 10/30/20)	\$0.00	(\$23,751.00)
20	ENDING FUND BALANCE	(\$10,152.76)	\$508,235.68

Superior Court Judges’ Educational Training & Appropriated Funds: The revenue source for all amounts shown on this report for Superior Court Judge educational training is appropriated funds; specifically, appropriations to the Council of Superior Court Judges of Georgia (“CSCJ”). ICJE facilitates three educational programs for CSCJ each year: (1) Summer Conference; (2) Winter Conference; and, (3) New Judge Orientation. ICJE invoices CSCJ for the expense of each event; and, CSCJ, using funds appropriated to CSCJ, pays ICJE. This transaction represents a payment of a CJ Support Fee on behalf of each Superior Court Judge by CSCJ. The amounts paid during each fiscal year varies, depending on the cost of the events. These funds are included in the ICJE Fiscal Year Budget.

Superior Court Judges’ Travel Reimbursement & Appropriated Funds: In addition to paying ICJE for the cost of training events, CSCJ also pays for Superior Court Judges’ allowable travel expenses associated with training events. (OCGA §15-6-32). The revenue source for the travel expenses is appropriated funds; specifically, appropriations to the Council of Superior Court Judges of Georgia (“CSCJ”). The amounts paid during each fiscal year varies, depending on the amount of allowable travel expenses.

All funds received by ICJE are deposited with the AOC as fiscal agent. The revenue is subsequently identified, designated, and the expenditures tracked, in accordance with the State Accounting Policy and Procedure/Accounting Manual Reference.



JUDICIAL STAFF ATTORNEYS

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING FUND BALANCE			
2	Beginning fiscal year fund balance		\$0.00
3	Beginning December 2020 fund balance		\$5,259.83
4 REVENUES			
		Monthly Revenues	YTD Revenues
5	Appropriated Funds (CSCJ pays for Superior Court) (Fund Source 42007)		
6	Registration Fees – attendees at \$150.00*	\$0.00	\$0.00
7	<i>TOTAL REVENUES:</i>	\$0.00	\$0.00
8 EXPENDITURES - EVENTS			
		Monthly Expenses	YTD Expenses
9	<i>Educational Training Events (Fund Source 42007/Project Code 323)</i>		
10	Annual Conference (Converted to Taped Replay)*	\$0.00	\$0.00
11	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$0.00
12 EXPENDITURES – MEETINGS			
		Monthly Expenses	YTD Expenses
13	Educational Apparatus Meetings	\$0.00	\$0.00
14	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
15 EXPENDITURES – POSTAGE/PUBLICATIONS			
		Monthly Expenses	YTD Expenses
16	Postage	\$0.00	(\$1.75)
17	<i>TOTAL POSTAGE/PUBLICATIONS EXPENSES:</i>	\$0.00	(\$1.75)
18 SHARED OFFICE OVERHEAD			
		Monthly Expenses	YTD Expenses
19	Pro Rata (Paid from CSCJ Fund Source 42007/Project Code 323) (\$928.00 was reallocated by AOC Fiscal on 10/30/2020)	\$0.00	(\$928.00)*
20 ENDING FUND BALANCE			
		\$0.00	\$5,259.83

**The Judicial Staff Attorneys’ portion of shared office overhead funds is paid for by the Council of Superior Court Judges from Fund Source 42007, Project Code 323 and is reflected in the Superior Court Judges’ November 2020 Fiscal Year Financial Report.*



ACCOUNTABILITY COURT JUDGES

FISCAL YEAR FINANCIAL REPORT

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1	BEGINNING FUND BALANCE		
2	Beginning fiscal year fund balance		\$38,965.70
3	Beginning December 2020 fund balance		\$57,149.70
4	REVENUES	Monthly Revenues	YTD Revenues
5	Appropriated Funds (Fund Source 44195)	\$0.00	\$0.00
6	New Judge Orientation	\$0.00	\$2,500.00
7	<i>TOTAL REVENUES:</i>	\$0.00	\$2,500.00
8	EXPENDITURES - EVENTS	Monthly Expense	YTD Expenses
9	<i>Educational Training Events (Fund Source 44195/Project Code 368)</i>		
10	Annual Training Conference (Converted to Online Event)	\$0.00	\$30,000.00
11	New Judge Orientation	\$0.00	\$0.00
12	<i>TOTAL EVENT EXPENSES:</i>	\$0.00	\$30,000.00
13	EXPENDITURES – MEETINGS	Monthly Expenses	YTD Expenses
14	Educational Apparatus Meetings	\$0.00	\$0.00
15	<i>TOTAL MEETING EXPENSES:</i>	\$0.00	\$0.00
16	SHARED OFFICE OVERHEAD	Monthly Expenses	YTD Expenses
17	Pro Rata (\$14,316.00 was reallocated by AOC Fiscal on 11/24/2020)	\$0.00	(\$14,316.00)
18	ENDING FUND BALANCE:	\$0.00	\$57,149.70



GEORGIA COMMISSION ON FAMILY VIOLENCE

(GRANT – DOMESTIC VIOLENCE BENCH BOOK)**

FISCAL YEAR FINANCIAL REPORT

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1 BEGINNING BALANCES			
2	Beginning fiscal year balance		\$0.00
3	Beginning December 2020 balance		\$0.00
4 REVENUES		Monthly Revenues	YTD Revenues
5	<i>(Fund Source 42012)</i>		
6	VAWA Grant Funds	\$0.00	\$0.00
7	<i>TOTAL REVENUES:</i>	\$0.00	\$0.00
8 EXPENDITURES – CONTRACTS		Monthly Expenses	YTD Expenses
9	<i>Services by Subcontractor (Fund Source 42012/Project Code 353)</i>		
10	Joan Prittie - Attorney	(\$12,000.00)	(\$15,000.00)
11	<i>TOTAL CONTRACT EXPENSES:</i>	(\$12,000.00)	(\$15,000.00)
12	ENDING FUND BALANCE	(\$12,000.00)	(\$15,000.00)

***The source of these funds is a grant received by the AOC, as a recipient of a VAWA Continuation Award from the Criminal Justice Coordinating Council. The AOC and ICJE entered into an MOU regarding the annual updating of the Georgia Domestic Violence Bench book. The current term of the MOU is March – December of 2020. AOC transmits the amount of \$15,000.00 to ICJE, which in turn pays \$15,000.00 to a subcontractor to complete the Bench Book revision. The completed Bench Book is housed on the ICJE Website and is available for reference by all ICJE constituencies.*

Placeholder: Judicial Qualifications Commission